

Application to Inter



Applicant Details (Funeral Director to complete for full burial)

Given names: _____

Surname: _____

Company name (if relevant): _____

Relationship to deceased: _____

Daytime Ph: _____ A/H Ph: _____

Mobile Ph: _____ Address: _____

Postcode: _____ Email: _____

I understand that any request to change the warrant will incur a \$110.00 fee as per the fees and charges.

I accept responsibility for the details contained within this form and liability for fees charged by Matamata-Piako District Council. I will be in attendance at the cemetery during the burial as per Matamata-Piako Cemeteries Policies and Procedures.

Signed: _____ Date: _____

Next of Kin Details/Burial Right Owner (person responsible for the grave)

If different to applicant

Given names: _____

Surname: _____

Relationship to deceased: _____

Address: _____

Postcode: _____ Phone: _____

Details of Person to be Interred

Cemetery to be interred at: _____

Given names: _____

Surname: _____ Maiden name (if known) _____

Former address: _____

Date of birth: _____ Date of death: _____

Age at death: _____ Male Female

Religion (optional): _____

Occupation (optional): _____

Returned Service number: _____

Death Certificate Details

Certificate Number: _____ Certificate Date: _____

Certificate issued by: _____

Occupation: _____

Interment Details

Ashes **OR** Burial
 Cremation number: _____ Casket size – including handles
 Place of cremation: _____ _____mm x _____mm x
 _____mm
 (length) (width) (depth)

Material Ashes Container is made of _____

Date of burial: _____

Day of burial: _____

Time of burial at cemetery: _____

Family to backfill/inter Lowering Gear/Strap & bearers required

Would you like to reserve another plot? (e.g. plot next to the burial plot) Yes No
 If yes, please complete an Application for Reservation form

Is this plot pre-purchased or occupied plot? Yes No
 If yes, please complete an Authority to Open a Pre-purchased or Occupied Plot application

Office Use Only

New reservation required? (form REG-3F3)
 Yes No

Form sent to applicant?
 Yes No N/A

Single Reopening

Authorisation application completed?
 Yes No N/A

Section No: _____

Block No: _____

Row No: _____

Plot No: _____

Plan/Index marked Yes No
 Register Updated Yes No

Warrant _____ added to Cemeteries
 calendar: Yes No

If burial is at Maukoro Cemetery please
 contact Lessee

CSA who handled interment, updated NAR to Estate of & logged CRM: _____

Te Aroha Cemetery Cultural
 Requirements

Warrant invitations sent to “cemeteries
 group”
 Yes No

Funeral director advised of interment
 details
 Yes No

Original warrant sent to KVS
 Yes No

Payment

Debtor
 Paid in full – receipt no: _____
 Payment arrangement

Cost

Plot fee \$ _____
 Interment fee \$ _____
 Breaking concrete? \$ _____
 Weekend/Public Holiday \$ _____
 Total fees (incl GST) \$ _____

Headstone	
TL	TR
1	2
BL	BR
3	4