



te kaunihera ā-rohe o  
**matamata-piako**  
district council

## Matamata-Piako District Licensing Committee

**IN THE MATTER**

of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by **Matamata Memorial RSA Incorporated** for a **special licence** pursuant to section 137 of the Sale and Supply of Alcohol Act 2012 in respect to the premises at 5 Ngaio Street Matamata.



Licence Number:

**13/SP/052/2024**

File Number:

162.2024.1950.1

### **BEFORE THE MATAMATA-PIAKO DISTRICT LICENSING COMMITTEE**

Chairperson: Councillor Sue Whiting

### **DECISION ON THE PAPERS**

This is an application by Gayle Dickson, on behalf of Matamata Memorial RSA Incorporated for a special licence in respect of their premises situated at 5 Ngaio Street Matamata.

The application is made under section 137 of the Sale and Supply of Alcohol Act 2012 and is to allow an existing licensed Club to sell and supply alcohol to non-club members attending functions. The days and hours sought for the licence are:

**Memorial – Janet Quinn**

**Saturday 28 September 2024 from 1.00pm until 5.00pm**

**Wedding Turtle & Portland**

**Saturday 26 October 2024 from 3.00pm until 12 midnight**

**Unveiling Shelley**

**Thursday 31 October 2024 from 10.00am until 3.00pm**

**80<sup>th</sup> Birthday Bradding**

**Saturday 23 November 2024 from 11.00am until 4.00pm**

**Reunion Truckies**

**Friday 29 November 2024 from 5.30pm until 9.00pm**

**Lions Fundraiser**

**Saturday 7 December 2024 from 6.00pm until 12 Midnight**

**Reunion McLellan**

**Tuesday 21 January 2025 from 12 noon until 5.00pm**

**Luncheon Vintage Cars**

**Saturday 19 April 2025 from 11.00am until 5.00pm**

These events are considered to be consistent with the Sale and Supply of Alcohol Act 2012. However, the application is inconsistent with the Matamata-Piako District Council's current Local Alcohol Policy.

The Policy states a series of events for any special licence should not exceed a six-month period. This application covers a period of six months and three weeks. This condition is Discretionary.

The above matters were discussed with the District Licencing Committee Chairperson and it was agreed to accept the application.

The application was referred to the Police, Medical Officer of Health and Inspector for comment. No matters in opposition have been raised in respect of the application. Accordingly the application is determined on the papers.

In deciding whether to issue a special licence a committee must have regard to the matters set out in s.142 of the Act. These are:

- a) *the object of this Act:*
- b) *the nature of the particular event for which the licence is sought*
- c) *the suitability of the applicant:*
- d) *any relevant local alcohol policy:*
- e) *whether the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:*
- f) *the days on which and the hours during which the applicant proposes to sell alcohol:*
- g) *the design and layout of the premises concerned:*
- h) *whether the applicant has appropriate systems, staff and training to comply with the law:*
- i) *any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:*
- j) *any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:*
- k) *the applicant's proposals relating to the sale and supply of low alcoholic, and non-alcoholic drinks, the provision of food and information about alternative forms of transport from the premises:*
- l) *any matters dealt with in any report from the Police, the Medical Officer of Health, or an Inspector.*



The object of the Act is that the sale, supply and consumption of alcohol should be undertaken safely and responsibly, and the harm caused by excessive or inappropriate consumption of alcohol should be minimised.

The Inspector has noted that he considers the applicant, Matamata Memorial RSA Incorporated, to be a suitable body to hold a special licence. He has also noted that in his opinion the sale and supply of alcohol at this event will not reduce the amenity and good order of the locality by more than a minor extent.

I am satisfied as to the matters to which I must have regard as set out in s.142 of the Act and I grant the applicant a special licence.

Certificated managers have been identified by the applicant to manage the sale and supply of alcohol at this event.

The licence will be subject to the following conditions.

a) Alcohol may only be sold under this licence on the following days and hours:

**Memorial – Janet Quinn**

**Saturday 28 September 2024 from 1.00pm until 5.00pm**

**Wedding Turtle & Portland**

**Saturday 26 October 2024 from 3.00pm until 12 midnight**

**Unveiling Shelley**

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- b) A manager, holding a current Manager's Certificate issued pursuant to the Sale and Supply of Alcohol Act 2012 shall be responsible for the sale of alcohol during these events.
- c) The licensee shall have a reasonable range of food available for consumption on the premises at all times when alcohol may be sold under the licence. The food shall be of the range and types of food submitted with the application but must be no less substantial than snack foods in the nature of pies, sandwiches, filled rolls, pizza or the like. The availability of these foodstuffs shall be notified to patrons by appropriate notices throughout the premises.
- d) The licensee shall have a reasonable range of low alcohol and non-alcoholic refreshments available for consumption on the premises at all times when alcohol may be sold under the licence.
- e) The licensee shall ensure that drinking water will be made readily available to all attendees, free of charge.
- f) The premises is undesignated.
- g) The following steps shall be taken by the licensee to ensure that the provisions of the Act relating to the sale of alcohol to prohibited persons are observed:
- i) Display appropriate signs adjacent to every point of sale detailing the statutory restrictions on the supply of alcohol to minors and the complete prohibition of sales to intoxicated persons.
  - ii) Photo identification is required to be produced by the customer when staff are in doubt of their age.

- h) The licensee shall ensure that any alcohol sold from the premises is consumed on the premises.

**Dated** 04 Sep, 2024



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Sue Whiting  
Chairperson  
Matamata-Piako District Licensing Committee