

Sole Operators Pre-Qualification Questionnaire

(Codes Se1, SE2)



Name of Business: _____

Address: _____

Email: _____

Contact Person _____ Phone: _____

Health and Safety Systems

Health and Safety Policy (Please attach a signed and dated copy)

Licenses, Certifications and Registrations held (please attach copies)

Hazard Identification

Definition of 'Significant Hazard':

"An actual or potential cause or source of:

- (a) Serious harm; or
- (b) Harm (> trivial) the severity of whose effects depend on the extent or frequency of the person's exposure to the hazard; or

Harm that does not usually occur, or is not detectable, until a significant time after exposure to the hazard.

Hazards & Potential Harm	Significant? <i>Yes/No</i>	Control Method



Hazard Management (continued...)

Hazards & Potential Harm	Significant? <i>Yes/No</i>	Control Method



Emergency Management

Potential Emergency	Emergency Plan



Emergency Management (continued...)

Potential Emergency	Emergency Plan

Sub-Contractor Requirements

Contact Person: _____

Signed: _____ Date: _____

Return completed questionnaire any accompanying documents to:

Health & Safety Officer
Matamata Piako District Council
PO Box 266
Te Aroha 3320

