

Consent Application Checklist for Stock Underpasses



Note: Failure to provide all necessary details will result in council not accepting your consent

Your application must include the following information:

	Please Tick	Office Use
<p>Application Form</p> <p>All items relevant to your application shall be completed on this form. Include accurate values of the work to be undertaken.</p> <p>Building consent application form fully completed</p> <p>Correct legal description (can be obtained from your rates notice, certificate of title or from the Customer Services Department).</p> <p>Name, address and phone numbers of all personnel relevant to your project. Including owner, engineer, contractor and solicitor.</p> <p>Completed Memorandum of Encumbrance with Council to undertake works and construct an underpass in Council road reserve.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Documents Required</p> <p>A recent copy of the Certificate of Title for each property serviced by the underpass. These must be less than 3 months old with copies of all encumbrances except mortgages.</p> <p>A Traffic Management Plan prepared by a qualified Site Traffic Management Supervisor to the Code of Practice for Temporary Traffic Management.</p> <p>A Road Opening Notice</p> <p>Construction methodology. This will identify how the underpass shall be constructed and identify any temporary works e.g. roading/drainage.</p> <p>Public liability insurance of the construction company contracted to do the work.</p> <p>A site specific safety plan. Identifying all size hazards and how they will be managed to meet current legislation.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Plans and Specifications/Specific Design</p> <p>3 copies of the engineering plans and specifications for the construction of the underpass. The underpass shall be designed to TNZ Bridge Design Manual HN-HO-72 loading. <i>For more design specification details see supplement SU 'Designing and Installing a Stock Underpass.'</i></p> <p>3 copies of the Engineer's producer statement PS1 Design Review from a suitably qualified engineer with Public Indemnity insurance of \$1million.</p> <p>A soil or geotechnical report by a suitably qualified engineer with Public Indemnity insurance of \$1million.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Tick ✓ = Supplied Cross X = Not Supplied N/A = Not Applicable to this Project</p>		

<p>Details to be Included with the Plan Specifications</p> <p>A site location plan</p> <p>A specification for the manufacturer for the underpass installation.</p> <p>A3 plans to scale with dimensions showing the approach, races, location of legal boundaries (distances), existing fences, buildings that may be affected, power poles, services and any other road furniture.</p> <p>The location of existing and proposed culverts, water tables, drainage channels, or watercourses and how the roadside will drain post construction.</p> <p>The gradient of approach races, location of the top and bottom of any batters and how slopes are retained (including retaining walls)</p> <p>Details of underpass roadside railings and fixings to the underpass structure and the fencing to approach embankments.</p> <p>Details of the drainage system for disposal and treatment of stormwater.</p> <p>Details of the cover depth, bedding, general backfill, basecourse and surfacing.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Other Approvals</p> <p>Do you require a permit from Environment Waikato for discharge of stormwater from the underpass?</p> <p>Is the proposed underpass under a State Highway? Yes/No</p> <p>If Yes. Do you have approval? NZTA Reference number: _____</p> <p>Council Engineer approval to disconnect and redirect Council sewer, stormwater or water mains.</p> <p>Any other Network Utility operator approval (e.g. power, gas, telecommunications, etc.)</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Tick ✓ = Supplied Cross X = Not Supplied N/A = Not Applicable to this Project</p>		

Declaration:

Signed by the owner or by the agent on behalf of with the authority of the owner.

Name: _____

Signature: _____ Date: _____

This building consent application has/has not been accepted for lodgment and plan review because:

Customer Services/Building Inspectors Name and Signature:

Name: _____

Signature: _____ Date: _____

