

ORDINARY MINUTES

TE AROHA COMMUNITY BOARD

DATE: Monday, 21 November 2011

TIME: 6.00 pm

VENUE: Council Chambers
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (2)

Members:

Mr R J Gibson
Mrs M A Hunter
Mr K C Knight
Mrs M Massey

Information and recommendations are included in the reports to assist Te Aroha Community Board in the decision making process and may not constitute Te Aroha Community Board's decision until considered by Te Aroha Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Te Aroha Community Board held in the Council Chambers, 35 Kenrick Street, Te Aroha on 21 November 2011 commencing at 6:00 pm

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mrs M Massey	Chair
Mr R J Gibson	
Mrs M A Hunter	
Mr K C Knight	arrived at 6.05pm
Mrs M Massey	

OFFICERS PRESENT

Mayor G W H Vercoe QSM, ED, JP	Mayor
Mrs D Simmons	Minute Secretary
Mrs C Hubbard	Committee Secretary

3 APOLOGIES**MEMBERS APOLOGIES**

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualify as extraordinary or urgent additional business.

There were no items of urgent additional business.

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Te Aroha Community Board, held on 17 October 2011.

[Minutes October 17 2011 Te Aroha Community Board.doc](#)

COMMUNITY BOARD RESOLUTION

That the Minutes of the Ordinary Meeting of the Te Aroha Community Board held on 17 October 2011 be confirmed and signed as true and correct.

MOVED BY: Mr R J Gibson

SECONDED BY: Mrs M A Hunter

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 8.1.4 Campervan Park

This item has been discussed with Shaun O'Neill from the Business Association. A letter is to be sent to the Business Association formally seeking their views on the proposal.

MOVED BY: Mr R J Gibson

SECONDED BY: Mrs M A Hunter

CARRIED

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR OCTOBER 2011

File No: DEM021606
Attachments: [Mayoral Diary for October 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 October 2011 to 31 October 2011 is attached.

DISCUSSION

Mayor Vercoe noted that the Silver Ferns rebuild is ahead of schedule and that he and some councillors will be attending a meeting there on Wednesday 23 November 2011 at 3.00 pm.

Board Member Massey noted that the invitation she received from Waikato Regional Council to attend the Tui Mine Open Day stated the incorrect time of 12.00 pm. Board Member Massey has written to the Waikato Regional Council expressing her views on their Public relations.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information be received.

Moved by: Mrs M Massey

Seconded by: Mr R J Gibson

CARRIED

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT TO MID OCTOBER 2011

File No: SUP164601
Attachments: [CEOs Report for September to mid October 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period mid September to mid October 2011 is attached.

DISCUSSION

Board Member Hunter queried the number of vacant flats. It was explained that some of the flats are for sale and there is a meeting scheduled between Council and the owners.

Board Member Hunter queried when the pavement stencilling would be done. It was explained that there is no budget for the stencilling as such but that Council would have to allocate some of the footpath budget or address this in the Long Term Plan.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the report be received.

Moved by: Mr K C Knight

Seconded by: Mrs M A Hunter

CARRIED

8.1.3 SCHEDULE OF MEETINGS FOR 2012

File No: DEM021601
Responsible Officer: D McLeod
Chief Executive Officer
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

The Board are asked to give consideration to the meeting cycle.

The schedule outlined below follows a similar schedule to that which was used in the previous term.

The Board to meet on the 3rd Monday of the month at 6 00 pm.

MEETING DATE
12 December 2011**
20 February 2012
19 March 2012
16 April 2012
21 May 2012
18 June 2012
16 July 2012
20 August 2012
17 September 2012
15 October 2012
19 November 2012
10 December 2012**

*** 2nd Monday*

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the schedule of meetings for the remainder of 2011 and for 2012 be adopted subject to the meeting time changed to 6.00 pm and that the year is amended from 2011 to 2012 in the table, from the February meeting onwards

Moved by: Mr R J Gibson

Seconded by: Mrs M Massey

CARRIED

8.1.4 BOARD MEMBERS REPORT FOR OCTOBER 2011

File No: DEM021201

Attachments: [Report to October 2011 Council meeting](#)
[Te Aroha and District Museum Society minutes](#)
[October 2011](#)

Responsible Officer: D McLeod
Chief Executive Officer

Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

Attached is a copy of Board Member Massey's report to the October Council meeting.

A copy of Board Member Hunters report from Te Aroha & District Museum Society meeting is attached.

DISCUSSION

The Te Aroha Community Board made a submission to the Joint waste management and minimisation plan.

A letter has been sent to the Te Aroha Red Cross endorsing Alan Byers on behalf of the Te Aroha Community Board.

Correspondence received included:

- Te Aroha Fish and Game
- Thank you letter from Sarah Maetzig – Te Aroha College student
- Invitation to Te Aroha Community Garden Open Day, Board members Knight, Massey and Hunter attended the open day.
- Citizens Advice Bureau
- Te Aroha Business Association newsletter re parking in the main street by business owners. The Board members noted that they had done a survey of this matter a few years ago. Mayor Vercoe said there is no by-law to limit parking times in the main street and if there was, someone would have to monitor the situation which would be another cost to the ratepayer.

Board Member Gibson queried the cost of providing EFTPOS at the museum to which Board Member Hunter replied this is not thought to be worthwhile due to the monthly cost.

Board Member Knight had received an email from Elspeth Robinson inquiring about a Christmas Parade. It is not the responsibility of Council to organise a Christmas Parade. In Matamata and Morrinsville public organisations organise these events. They apply to Council for a road closure or Land Transport NZ if on a State Highway. Board Member Knight is to reply to Elspeth Robinson.

Board Member Knight had attended the Te Aroha College senior prize giving.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Board Members' Reports for October 2011 be received.

Moved by: Mr R J Gibson

Seconded by: Mrs M Massey

CARRIED

8.2 COMMUNITY AND SUPPORT**8.2.1 GRANT APPLICATION - DOMAIN DAY COMMITTEE**

File No: COM161601
Attachments: [Domain Day Committee](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from the Domain Day committee requesting funds to assist with the running of "Domain Day".

DISCUSSION

Board Member Hunter suggested that applicants be encouraged to fill out the grant application forms in black pen.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Board make a grant of \$600.00 to the Domain Day committee.

Moved by: Mrs M A Hunter

Seconded by: Mr K C Knight

CARRIED

8.2.2 GRANT APPLICATION - TE AROHA FAMILY BUDGETING SERVICE

File No: COM161601
Attachments: [Te Aroha Family Budgeting Service](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from the Te Aroha Family Budgeting service requesting funds to help with supplying Christmas Cheer parcels to families and others at Christmas time.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Board grant \$400.00 to Te Aroha Family Budgeting towards their Christmas parcels.

Moved by: Mr K C Knight

Seconded by: Mr R J Gibson

CARRIED

8.3 INFRASTRUCTURE

8.3.1 TE AROHA BOAT RAMP AREA

File No: 05311/219.00
Attachments: [Te Aroha Boat Ramp area](#)
[Outstanding Issues Confirmation](#)
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Member Hunter raised discussion on the Te Aroha boat ramp area. A copy of her report is attached.

Bryan Turner and Ann-Jorun Bronstad met with Board Member Hunter at the boat ramp. A copy of the issues discussed is attached.

DISCUSSION

Board Member Hunter noted that progress has been made on the works for this area. The owner of the retaining wall is to write a letter giving permission to have a pictorial mural, in keeping with the town history, painted over the graffiti. Board Member Hunter has approached the Te Aroha College regarding art students who might be available for such a project.

The table/seat is made of aluminium set in concrete and gets very hot in the sun. It would be better placed in a shady spot.

Speed humps were suggested as a method of slowing traffic down as it approached the access to the boat ramp but these can lead to speed increases or incidents.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information be received.

Moved by: Mrs M A Hunter

Seconded by: Mr K CKnight

CARRIED

8.3.2 THE FREEDOM CAMPING ACT AND LOCAL GOVERNMENT

File No: 05311/219 00
Attachments: [The Freedom Camping Act and Local Government](#)
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Member Gibson raised discussion on a proposed area for freedom campers.

A copy of his report is attached.

DISCUSSION

At this stage it was noted that freedom campers are not an issue around Te Aroha. Board Member Gibson pointed out that he is thinking of when the Cycle Trail comes to Te Aroha and the cyclists could be carrying their own tents and looking for a suitable place to camp.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information be received.

Moved by: Mr R J Gibson
Seconded by: Mrs M A Hunter

CARRIED

9 URGENT ADDITIONAL BUSINESS

There were no items of urgent additional business.

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 6 55 pm.

CONFIRMATION: 12 December 2011

SIGNED:

Mrs M Massey