

ORDINARY MINUTES

TE AROHA COMMUNITY BOARD

DATE: Monday, 19 September 2011

TIME: 6.00 pm

VENUE: Council Chambers
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (2)

Members:

Mr R J Gibson
Mrs M A Hunter
Mr K C Knight
Mrs M Massey

Information and recommendations are included in the reports to assist Te Aroha Community Board in the decision making process and may not constitute Te Aroha Community Board's decision until considered by Te Aroha Community Board.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	1
2	PRESENT	1
3	APOLOGIES	1
4	NOTIFICATION OF URGENT BUSINESS	1
5	PUBLIC FORUM	2
6	CONFIRMATION OF MINUTES	2
7	MATTERS ARISING FROM THE PREVIOUS MEETING	2
8	OFFICER REPORTS	3
8.1	CHIEF EXECUTIVE	3
	8.1.1 MAYORAL DIARY FOR AUGUST 2011	3
	8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR MID-END JULY 2011	4
	8.1.3 BOARD MEMBERS REPORT FOR AUGUST 2011	5
8.2	INFRASTRUCTURE	6
	8.2.1 TE AROHA BICYCLE STANDS	6
	TE AROHA PUBLIC TOILET FACILITIES	8
9	URGENT ADDITIONAL BUSINESS	10
	9.1.1 TE AROHA COLLEGE PRIZEGIVING 2011	10
	EXCLUSION FROM THE PUBLIC	12
10	CLOSURE	12

MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Te Aroha Community Board held in the Council Chambers, 35 Kenrick Street, Te Aroha on 19 September 2011 commencing at 6:00 p.m.

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mr R J Gibson

Mrs M A Hunter

Mr K C Knight

(arrived 6.10 pm)

Mrs M Massey

OFFICERS PRESENT

Mrs A Charters-Leahy

Minute Secretary

IN ATTENDANCE

Cr T M Cornes

Cr P M Jager

3 APOLOGIES**MEMBERS APOLOGIES**

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

COMMITTEE RESOLUTION

That the following item be accepted for consideration as deferment until the next meeting will cause an unacceptable time delay and/or hardship to those parties involved in the issue now to be considered.

9.1.1 Te Aroha College – request for donation

MOVED BY: Mr R J Gibson

SECONDED BY: Mrs M Massey

CARRIED

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Te Aroha Community Board, held on 15 August 2011.

[Minutes August 15 2011 Te Aroha Community Board.doc](#)

COMMITTEE RESOLUTION

That the Minutes of the Ordinary Meeting of the Te Aroha Community Board held on 15 August 2011 be confirmed and signed as true and correct.

MOVED BY: Mrs M A Hunter

SECONDED BY: Mr R J Gibson

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 8.1.4 Footpath Stencilling

The Te Aroha Community Board is awaiting a response from Council in regards to this item and the information submitted at the Boards August 2011 meeting.

Item 9.1.1 Road Signage Te Aroha CBD

An email has been received from Caroline Hubbard in regards to this item stating that Roading Manager Susanne Kampshof has sent a letter and an email to New Zealand Land Transport. At this stage there has been no response. The Board have requested this item be followed up.

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR AUGUST 2011

File No: DEM021606
Attachments: [Mayoral Diary for August 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 August 2011 to 31 August 2011 is attached.

DISCUSSION

Board Member Hunter enquired about safety initiatives on State Highways.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the report be received.

Moved by: Mrs M A Hunter

Seconded by: Mrs M Massey

CARRIED

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR MID-END JULY 2011

File No: SUP164601
Attachments: [CEOs Report Mid-End July 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period mid - end of July is attached.

DISCUSSION

Board Member Hunter would like clarification from CEO Mr Don McLeod as to what toilets have been receiving positive feedback from the public and where this information has come from.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the report be received.

COMMITTEE RESOLUTION

That;

- 1. the report be received**
- 2. Board Member Hunter would like clarification from CEO Mr Don McLeod as to what toilets have been receiving positive feedback from the public and where this information has come from.**

MOVED BY: Mr K C Knight

SECONDED BY: Mrs M Massey

CARRIED

8.1.3 BOARD MEMBERS REPORT FOR AUGUST 2011

File No: DEM021201
Attachments: [Te Aroha College Open Day](#)
[Te Aroha & District Museum Society](#)
Responsible Officer: D Bellamy
Group Manager Community Development
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members to report on the activities of organisations where they were appointed to represent the Board.

Board member Gibson's report on the Te Aroha College Open Day is attached. Board member Gibson said it was an awesome day but he was a little disappointed in the amount of people that attended.

Board member Hunter's report on the Te Aroha & District Museum Society is attached. Board Member Hunter reported the committee went on a bus trip and visited several museums and it was a wonderful trip organised by Marie Kidd.

The Chairman reported on inwards correspondence received:

- An invitation to the Te Aroha Community Board from the principal of Te Aroha College to attend the 2011 Senior Prize giving to be held on the 8 November 2011.
- An email from CEO Mr D McLeod in regards to charges for the A&P Show users.
- Three emails from LGOL
- A letter from the Te Aroha Community Boards interim meeting held on the 30 August 2011 in regards to bicycle stands
- An email from Caroline Hubbard to Susan Kampshof in regards to the faulty street lighting
- Te Aroha Citizens Advice Bureau Inc 2010-2011 Annual Report
- A newsletter from the Te Aroha Arts Centre Inc
- Tui Mine Clean-up project update brochure

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Board members reports for August 2011 be received.

Moved by: Mr K C Knight

Seconded by: Mrs M Massey

CARRIED

8.2 INFRASTRUCTURE

8.2.1 TE AROHA BICYCLE STANDS

File No: CFA180803
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board member Hunter raised the issue of bicycle stands along Te Aroha main street.

DISCUSSION

An interim meeting was held by the Board and the minutes of the meeting are attached. The Te Aroha Community Board all agreed that more bicycle stands would be an appropriate option, due to the go ahead of the Hauraki Rail Trail. A response from Steve Fabish is attached. The Te Aroha Community Board will follow up this item and present feedback and suggested locations to Steve Fabish.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the information be received.

COMMITTEE RESOLUTION

That the Te Aroha Community Board will follow up this item and present feedback and suggested locations to Steve Fabish.

MOVED BY: Mrs M A Hunter

SECONDED BY: Mr R J Gibson

CARRIED

COMMUNITY BOARD MEETING 19TH SEPTEMBER.

At the Interim Meeting of the Community Board held on Tuesday August 30th, the lack of available bicycle stands in the main shopping area was discussed.

There are at present, three cycle stands.

The Board requests that three more stands be provided. One outside the Post Office, One outside PJ's Take-aways and one near the cafes on the same side as the Video shop.

Hopefully this will also encourage cyclists to leave their bikes in a stand and walk around the shopping area.

It is also noted that with the completion of the 'Rail Trail' to Te Aroha, more stands will definitely be required.

From: Caroline J. Hubbard
Sent: Friday, 16 September 2011 09:20
To: Steve Fabish
Subject: Item for Te Aroha Community Board

Hi Steve

Possible comments. Please email back to me by Monday afternoon so I can have copies for all board members at their meeting on Monday night.

Evening Board members

With regards to the request for bike racks for the CBD of Te Aroha, Council is looking at all requirements for Street Furniture around Te Aroha which includes bike stands, seating etc in relation to the coming of the Rail Trail to Te Aroha.

Suggested budgets for these items will be addressed in the Long Term Plan with Council making a final decision on money to be budgeted to meet this need.

Steve Fabish would like feedback and suggested locations from the Community Board on the placement of the new street furniture to accommodate the cycle way users .

Thanks

Caroline J. Hubbard | Committee Secretary
Matamata-Piako District Council 35 Kenrick Street, PO Box 266, Te Aroha 3342
p 07 884 0060 | f 07 884 8865 | w www.mpd.govt.nz

TE AROHA PUBLIC TOILET FACILITIES

File No: CFA100401
Attachments: [Review of the Public Toilet Facilities in Te Aroha](#)
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board members Hunter and Gibson carried out a review of the public toilet facilities in Te Aroha. A copy of their review is attached.

DISCUSSION

Below are some comments from the Infrastructure team regarding the Te Aroha Public Toilets review.

Board Member Hunter wanted it noted that her lengthy report was left out of the Te Aroha Community Board's August Agenda and she had enquired as to why.

LAWRENCE AVE

Thank you for the positive comments regarding these toilets. A \$20,000 upgrade of the toilets is scheduled for 2011/12. With regards to the seating area outside the toilets, this feedback has been passed on to KVS to be addressed.

HERRIES PARK

A replacement of these toilets has been put into the draft Long Term Plan for 2013/14 for Council consideration. We will also pass these comments onto KVS and look into the cleaning frequency of these facilities.

I-SITE / DOMAIN

These comments have been passed on to KVS and the cleaning frequency will be reassessed. These toilets are now made up of separate men's and women's facilities and the men's facilities were upgraded last year. There is also a unisex public toilet next to the spas at the Domain.

DOMAIN HOUSE

Thanks you again for the positive feedback on these toilets.

It is also worth noting the number of toilets facilities provided in Te Aroha including

- Boyd Park toilets with separate men's and women's facilities with a total of 5 pans which is made up of urinals and cubicles
- I-Site with separate men's and women's facilities with a total of 3 pans which is made up of urinals and cubicles.

- Domain House with unisex men's / women's facilities with a total of 1 cubicle.
- Spas unisex with a unisex men's / women's facilities with a total of 1 cubicle
- Herries Toilet with a unisex men's / women's facilities with a total of 1 cubicle
- Lawrence Ave toilets with separate men's and women's facilities with a total of 5 pans which is made up of urinals and cubicles.
- Te Aroha Cemetery toilets with separate men's and women's facilities with a total of 2 pans which is made up of cubicles.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information be received.

COMMITTEE RESOLUTION

That Council address the Herries Park toilet and the issues arising and that Council could perhaps replace the toilet. The Chairman will bring this item up at Councils next meeting.

MOVED BY: Mr R J Gibson

SECONDED BY: Mrs M A Hunter

CARRIED

9 URGENT ADDITIONAL BUSINESS**9.1.1 TE AROHA COLLEGE PRIZEGIVING 2011**

File No: COM161601
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Te Aroha College has requested a donation of \$345.00 towards their annual Senior Prize giving for 2011.

DISCUSSION

The Chairman raised discussion and the Board all agreed to donate the amount of \$345.00 to Te Aroha College for their Senior 2011 Prize giving.

COMMITTEE RESOLUTION

That the Te Aroha Community Board donates the amount of \$345.00 to the Te Aroha College for their 2011 Senior Prize Giving.

MOVED BY: Mr R J Gibson

SECONDED BY: Mrs M Massey

CARRIED



TE AROHA COLLEGE

104 Stanley Avenue, Te Aroha 3320, New Zealand
P.O Box 218, Te Aroha 3342, New Zealand
Telephone 07 884 8625 Facsimile 07 884 8626
Email: admin@tearoa-college.school.nz
Direct credit details: 020436 0018594 00

16 September 2011

Te Aroha Community Board
Matamata Piako District Council
35 Kenrick Street
TE AROHA

~~Dear~~ The Chairman

2011 Prizegiving Donation

I am writing to ask if you would like to continue your support of this College by making a donation towards the purchase of prizes for our Annual Prizegivings to be held this year on 8 November for our Senior Awards.

We do appreciate the support you have given us in the past. Without such assistance it would be difficult to continue to suitably acknowledge our prize winners.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Spencer'.

Mr R Spencer
Principal

EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

10 CLOSURE

The meeting closed at 6 45 p.m.

CONFIRMATION: 17 October 2011

SIGNED:

M Massey