

ORDINARY MINUTES

TE AROHA COMMUNITY BOARD

DATE: Monday, 15 August 2011

TIME: 6.00 pm

VENUE: Council Chambers
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (2)

Members:

Mr R J Gibson
Mrs M A Hunter
Mr K C Knight
Mrs M Massey

Information and recommendations are included in the reports to assist Te Aroha Community Board in the decision making process and may not constitute Te Aroha Community Board's decision until considered by Te Aroha Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Te Aroha Community Board held in the Council Chambers, 35 Kenrick Street, Te Aroha on 15 August 2011 commencing at 6:00 p.m.

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mr R J Gibson
Mrs M A Hunter
Mr K C Knight
Mrs M Massey

OFFICERS PRESENT

Mayor G W H Vercoe QSM, ED, JP Mayor
Mrs A Charters-Leahy Minute Secretary

3 APOLOGIES**MEMBERS APOLOGIES**

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

Item 9.1.1 Signage in Te Aroha

Letter from Te Aroha Business Association

MOVED BY: Mrs M A Hunter

SECONDED BY: Mr R J Gibson

CARRIED

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Te Aroha Community Board, held on 18 July 2011.

[Minutes July 18 2011 Te Aroha Community Board.doc](#)

COMMITTEE RESOLUTION

That the Minutes of the Ordinary Meeting of the Te Aroha Community Board held on 18 July 2011 be confirmed and signed as true and correct.

MOVED BY: Mrs M A Hunter

SECONDED BY: Mr R J Gibson

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

There were no matters arising from the previous minutes.

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR JULY 2011

File No: DEM021606
Attachments: [Mayoral Diary for July 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 June 2011 to 30 June 2011 is attached.

DISCUSSION

Item 4 Matamata Lions Club

Board Member Hunter asked Mayor Vercoe to clarify the restructure of the Councils insurance. Mayor Vercoe explained since the Christchurch Earthquakes what had to be done.

Item 7 Remuneration Authority

Board Member Hunter asked Mayor Vercoe if he thought community boards reduce the workload for Councillors.

Item 8 Hauraki Rail Trail

Board Member Gibson asked Mayor Vercoe when the meeting was held and that a similar presentation would be held at the next Council Meeting.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the report be received.

Moved by: Mr R J Gibson

Seconded by: Mrs M A Hunter

CARRIED

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR JULY 2011

File No: SUP164601
Attachments: [CEOs Report July 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period July 2011 is attached.

DISCUSSION

Board Member Hunter asked Mayor Vercoe when the Arbour Day celebrations would be held in Te Aroha and the Mayor replied on the 18 August 2011 at 1:00pm at the Wetlands.

Board Member Hunter raised the issue of the internet been freely available at the library and how she believes it is a problem and is a distraction to other library users. Board Member Knight agreed and said the venues are too small and the internet users are on Facebook and Board Member Hunter said she believes they also use it for Trade Me.

Board Member Hunter commented on the fact that the pump for Rolleston Street had to be sent to Perth for repairs and asked if it could be fixed here in New Zealand.

Board Member Hunter asked Mayor Vercoe what resheeting was, the Mayor explained.

Board Member Gibson asked what is the address for the temporary website for the Hauraki Rail Trail.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the report be received.

Moved by: Mrs M Massey

Seconded by: Mrs M A Hunter

CARRIED

8.1.3 BOARD MEMBERS REPORT FOR JULY 2011

File No: DEM021201
Attachments: [Board Member Gibsons Report to Council](#)
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

Board Member Knight reported on My Tag My Town and that Murals are being painted at present and will be on display.

Board Member Gibson mentioned that the Waipa Delta is berthed at the Viaduct Harbour and is up for sale.

Board Member Hunter reported on the Te Aroha and Districts Museum and their minutes from the held 14 July 2011 is attached.

Board Member Hunter reported on the driveway behind Future Te Aroha and the poor state it is in, her recommendation to Council is attached.

The Chairman on behalf of the Community Board and residents would like to congratulate the KVS workers who endured the shocking weather of late. During this period the staff maintained the grounds and the gardens and should be congratulated on their efforts.

The Chairman reported that Te Aroha Miniature and Model Railway Station repileling should commence next week.

The Chairman reported on inwards correspondence

- Minutes from the Te Aroha Business Associations AGM held 26 July 2011
- July 2011 Newsletter from Grey Power Te Aroha
- An email from Niall Baker in regards to the meeting to be held 18 August 2011 at 6:00pm "Decisions for the future of our Community"
- A document on "Decisions for the future of our Community"
- A letter from Chris Dohrman in regards to the Zone two Meeting to be held on Saturday 19 November 2011, The Chairman will send the Boards' apologies.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Board Members Reports for July 2011 be received.

Moved by: Mr K C Knight

Seconded by: Mr R J Gibson

CARRIED

**BOARD MEMBER HUNTER'S REPORT ON MEETING OF THE TE AROHA &
DISTRICT MUSEUM SOCIETY HELD ON THURSDAY 14th JULY 2011.**

Inwards and Outwards correspondence was tabled and approved.

It was noted that with the Pub Charities funding half of the normal amount, the Administrators salary has a shortfall after September of this year.

Trust Waikato's donation continues to cover both Power and Telephone costs.

Ron Galloway was applauded on his receiving the volunteer's award for his work with the museum. It was well deserved. Ron has just finished collating and recording the 156 Mine Claims made in the district, a mammoth task.

President Janice Nightingale reported that a new volunteer has joined as the direct result of the last newspaper article in the Daily Post.

The blocked pipes outside the South end of the museum have been cleared. This was a major task. There does however, remain a constant problem with water building up against the back of the building. Dampness could result from this and it does need to be looked at by Council.

It was proposed and after discussion, unanimously approved to increase door charges by \$1.00

The Maori TV Station film crew came and filmed around and in the museum, as well as the Domain area in general. Some of the crew were from the original Mokena family and they were most impressed with the Museum. We look forward to hearing just when we can expect to see this on television.

Janice requested permission to look into the cost of a Tape Recorder as with this they can re-record existing old tapes of Te Aroha identities. It would also enable them to research and hopefully record some other elderly long term Te Aroha and surrounding residents. The concept was approved with costs to be checked.

Marie Kidd is arranging a trip to Katikati Museum via a stop at Waihi. Lunch is available at the Katikati Museum café.

It has been decided to invite Matamata Piako District Mayor, CEO and Councillors to a morning tea. Date to be arranged.

The meeting closed at 8.40pm.

The next meeting to be held on Thursday August 11th at 7.00pm.

Board Member Hunter. Community Board Meeting of August 15th 2011.

Attending the meetings at the Te Aroha Muscum, I could not help but notice the very poor condition of the driveway behind Future Te Aroha that leads to the side gate.

This entrance is used by tradespeople and maintenance staff but is also the direct walk to the Museum from the "Bendon Carpark" in Boundary Street.

The I. Site staff recommend this parking area to visitors, so the walkway through does get a lot of use.

The seal is in parts non-existent, and there are some large holes which are at this time of year, full of water. Certainly not the best of introduction to our beautiful Domain and the Museum.

Council's urgent attention to this would be appreciated.

8.1.4 TE AROHA FOOTPATH STENCILLING

File No: RSB521611
Attachments: [Photo of proposed stencilling](#)
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

There have been requests for stencilling on the Central Business District footpath to advise the public that there is no skateboarding or bicycle riding allowed on the footpaths on top of the existing signs in place.

BACKGROUND

Council staff are waiting on a price from their contractors to install the marking. It is requested that the Community board provide locations for these stencils, noting that they are only suitable on asphalt or concrete surfaces.

ISSUES

There is no budget available so the expenditure will have to come out of the existing footpath maintenance budget for each town.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

Board Member Hunter raised a discussion in regards to this item and asked the Board if they were happy to proceed with the footpath stencilling. The Mayor said as noted there is no budget for this and it would have to come out of the existing footpath maintenance budget.

There has been an estimation given at a cost of \$10,000 for all three towns.

The Te Aroha Community Board has attached photos of the proposed and preferred locations. There are five photos.

OFFICER RECOMMENDATION

That the Board confirm which locations are suitable for stencilling to the council.

COMMITTEE RESOLUTION

- 1. That the Te Aroha Community Board has attached their five photos with the preferred locations for stencilling.**
- 2. That the Te Aroha Community Board wishes to proceed with the proposed stencilling of the designated areas within the CBD**

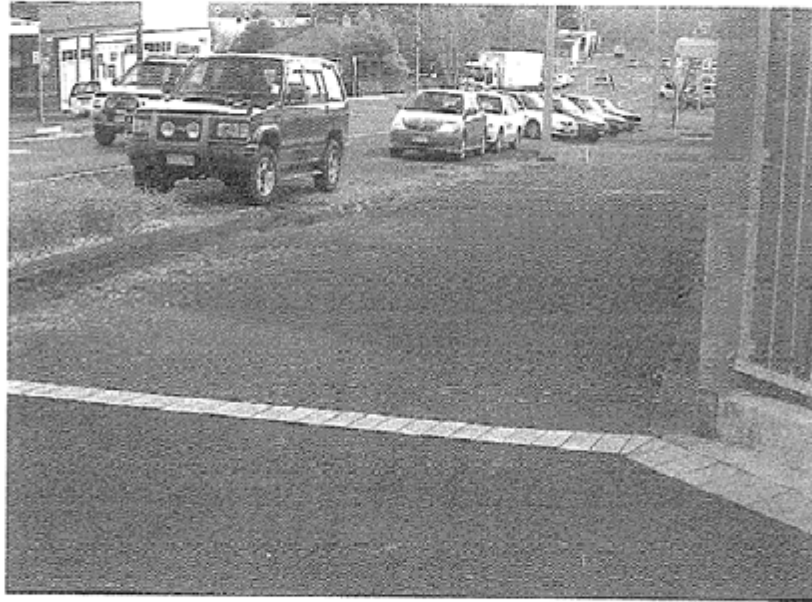
Moved by: Mrs M A Hunter

Seconded by: Mr R J Gibson

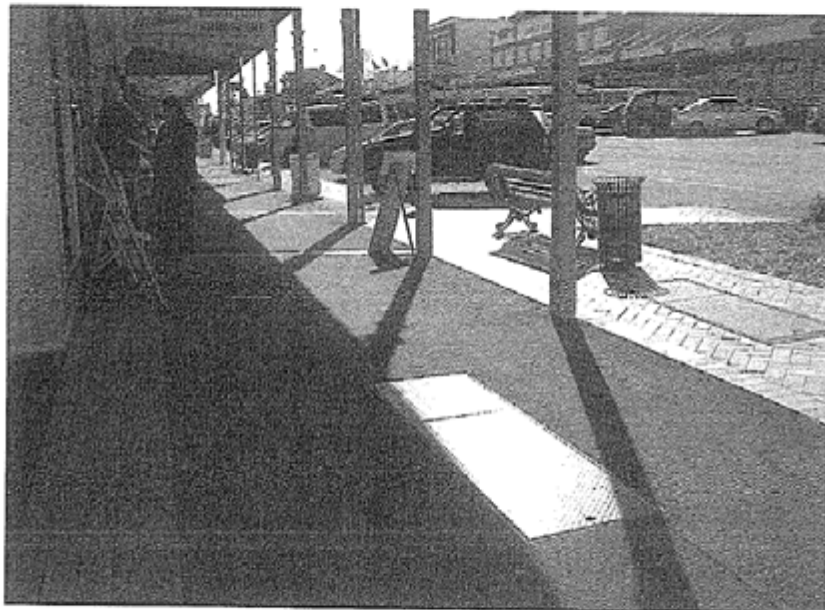
CARRIED



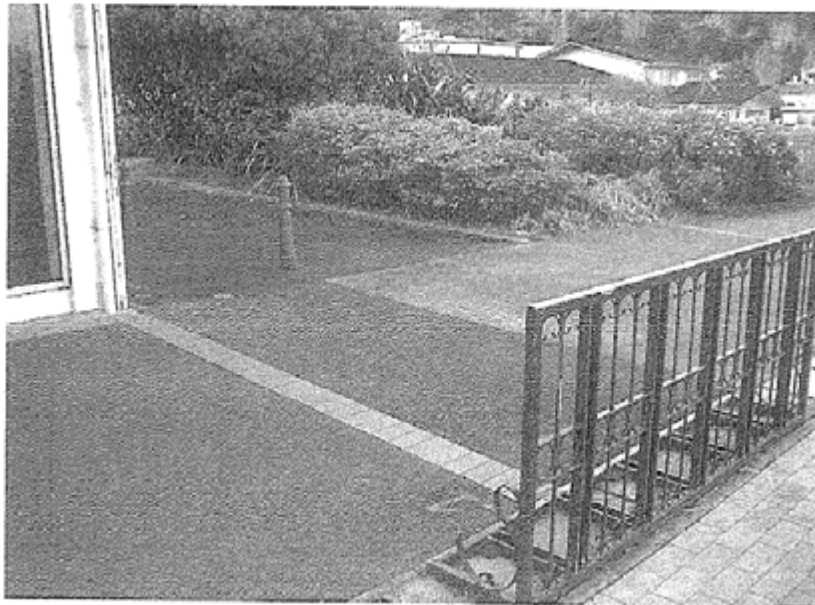
Te A. Northern end, outside Ryan Law.



Te A Centre of town, outside Palace Hotel.



to A, southern end, outside Williams H/ware.



Te A, southern end, outside Lotto Shop.



Te A, Northern end, Outside Fruit Shop.

URGENT ADDITIONAL BUSINESS**8.1.5 TE AROHA SIGNAGE**

File No: RMR202401
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

There was one item for urgent additional business.

A letter from Te Aroha Business Association in regards to signage in Te Aroha.

The letter is attached and outlines the concerns in regards to the lack of signage directing traffic to the Central Business District. The Chairman will follow this letter up and the Te Aroha Community Board fully support the issues raised

COMMITTEE RESOLUTION

That the Chairman will follow up this item and the Te Aroha Community Board support a sign directing travellers to the Town Centre and Central Business District.

MOVED BY: Mrs M Massey

SECONDED BY: Mr K C Knight

CARRIED

TABA

Te Aroha Business Association

28th July 2011

Mary Massey
Chairperson – Te Aroha Community Board

Dear Mary

RE: Signage in Te Aroha

At the recent Annual General Meeting of the Te Aroha Business Association it was brought to our attention that there is inadequate signage at the Kenrick St and Stanley Avenue intersection directing people to the Main St of town.


Travelers coming from both Matamata and Morrinsville directions are traveling straight down Stanley Avenue getting lost, missing the town centre and traveling onto Paeroa.

This is causing some distress amongst the retailers in the fact that possible business loss is the outcome of not having adequate signage. It has been brought to the attention of the Council several times but to no avail. It was however brought up again at the recent Council meeting and they were willing to look into it.

We are requesting that the Community Board look into having a possible sign erected that states "Town Centre" at the above intersection helping to redirect people into our town or at least following up with Council on this issue.

Thank you for your assistance

Kind regards


Suzy Monds
Secretary

9 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

10 CLOSURE

An informal discussion was had on a letter received from Te Aroha College in regards to their up and coming Open day to be held on 16 August at 11:30am and 2pm.

The meeting closed at 6.55 p.m.

CONFIRMATION: 19 September 2011

SIGNED:

M Massey