

# **ORDINARY MINUTES**

## **MORRINSVILLE COMMUNITY BOARD**

**DATE:** Tuesday, 5 July 2011

**TIME:** 6:00 pm

**VENUE:** Events Centre  
Ron Ladd Place  
MORRINSVILLE

**MEMBERSHIP – Quorum (2)**

**Members:**

Mr G D Enderby  
Mrs M A Linstrom  
Mrs K M Robertson  
Mr J J Sharland

*Information and recommendations are included in the reports to assist Morrinsville Community Board in the decision making process and may not constitute Morrinsville Community Board's decision until considered by Morrinsville Community Board.*

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**MATAMATA-PIAKO DISTRICT COUNCIL**

**MINUTES** of an Ordinary Meeting of the Morrinsville Community Board held in the Events Centre, Ron Ladd Place, Morrinsville on 5 July 2011 commencing at 6:00

**1 MEETING OPENING**

The Chair welcomed everyone to the meeting and declared the meeting open.

**2 PRESENT****MEMBERS PRESENT**

Mr G D Enderby  
Mrs M A Linstrom  
Mrs K M Robertson  
Mr J J Sharland

**OFFICERS PRESENT**

Mrs A Charters-Leahy                      Minute Secretary

**IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES**

There were no apologies.

**4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualify as extraordinary or urgent additional business.

There were no items of urgent additional business.

**5 PUBLIC FORUM**

There were no members of the public in attendance for the Public Forum.

**6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Morrinsville Community Board, held on 7 June 2011.

[Minutes June 07 2011 Morrinsville Community Board.doc](#)

**COMMITTEE RESOLUTION**

**That the Minutes of the Ordinary Meeting of the Morrinsville Community Board held on 7 June 2011 be confirmed and signed as true and correct.**

**MOVED BY: Mrs M A Linstrom**

**SECONDED BY: Mr G D Enderby**

**CARRIED**

**7 MATTERS ARISING FROM THE PREVIOUS MEETING**

Item 8.1.4 The Morrinsville Community Board is awaiting a report from Mrs S Kampshof, Roding Manager, Matamata Piako District Council.

Item 8.1.3 Street Signage in the Morrinsville Central Business District.  
The Board are awaiting a reply from Matamata Piako District Council regarding raising the height of some of the street signs as they are often difficult to see.

The Board want to invite Mayor Vercoe and Ms S Barnes to the August meeting to discuss "What to do in the case of a Civil Emergency" and what role the Morrinsville Community Board could play.

The Board requested a funding allocation sheet from Council for grants that were approved by the Morrinsville Community Board from 1/8/10 up to and including 31/7/11. This has not been received.

**COMMITTEE RESOLUTION**

**MOVED BY: Mrs K M Robertson**

**SECONDED BY: Mr G D Enderby**

**CARRIED**

## **8 OFFICER REPORTS**

### **8.1 CHIEF EXECUTIVE**

#### **8.1.1 MAYORAL DIARY MAY 2011**

**File No:** DEM021606  
**Attachments:** [Mayoral Diary for May 2011](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** G W H Vercoe QSM, ED, JP

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#### **EXECUTIVE SUMMARY**

A copy of the Mayoral Diary for 5 May 2011 to June 2011 is attached.

#### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

#### **OFICER RECOMMENDATION**

That the report be received.

#### **COMMUNITY BOARD RESOLUTION**

- 1. the report be received.**
- 2. the Morrinsville Community Board request an update from Mayor Vercoe on the Hauraki Treaty Claim.**
- 3. Item 9 Waikato Regional Council, the Board requests the sentence to be finished.**

##### **Waikato Regional Council**

Together with Jan Barnes and Maurice Steffert I presented the Matamata Piako District Council formal submission to the Waikato District Council's Annual Plan Hearings. The Waikato Regional Council councillors were supportive of our submission and we now await their adopted plan.

**Moved by:** Mr J J Sharland

**Seconded by:** Mr G D Enderby

**CARRIED**

**8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR JUNE 2011**

**File No:** SUP164601  
**Attachments:** [CEOs Report June 2011](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** D McLeod  
Chief Executive Officer

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**EXECUTIVE SUMMARY**

A copy of the Chief Executive Officer's report for the period June 2011 is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION**

**That the report be received.**

**Moved by:** Mrs M A Linstrom  
**Seconded by:** Mrs K M Robertson

**CARRIED**

**8.1.3 BOARD MEMBERS REPORTS FOR JUNE 2011**

**File No:** DEM021201  
**Responsible Officer:** D Bellamy  
Group Manager Environmental Services  
**Author:** C Hubbard  
Committee Secretary

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**EXECUTIVE SUMMARY**

Board Members reported on the activities of organisations where they are appointed to represent the board.

**DISCUSSION**

Board Member Robertson reported on the proposed Skateboard Park and that an official committee must be formed to proceed with resource consent. A discussion was raised on other community based projects and the Board require clarification and answers on the following;

Matamata and Te Aroha Skate Board Parks and the recently developed and upgraded Matamata BMX Track.

- Who were these projects funded by?
- Who co-ordinated the projects
- What is the relationship between Council and the Users?
- Who maintains the properties?

Board Member Enderby reported on Keep Morrinsville Beautiful and their meeting held on 10 June 2011. His report is attached and their next meeting is 12 August 2011.

Board Member Sharland has been monitoring the sale of Kronic in the Morrinsville area.

The Chairman reported on the Public meeting to be held in regards to Wisely Park in August and would like Board members to attend the meeting.

The Chairman reported on inwards correspondence;

- A letter from Michelle Hawthorne, Corporate and Legal Services Manager, Matamata Piako District Council thanking the Morrinsville Community Board for their submissions to the Annual Plan 2011/12.
- A letter from Mr N A Baker, Policy Planner, Matamata Piako District Council in regards to the Annual Plan 2011/12.
- An invitation from the Morrinsville Fire Brigade to their 50 year medal presentation to be held on 1 October 2011.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**OFFICER RECOMMENDATION**

That the information be received.

**COMMUNITY BOARD RESOLUTION**

That:

1. the information be received.
  
2. the Board require clarification and answers from Council on the following questions:  
Matamata and Te Aroha Skate Board Parks and the recently developed and upgraded Matamata BMX Track.  
Who were these projects funded by?  
Who co-ordinated the projects  
What is the relationship between Council and the Users?  
Who maintains the properties?

Moved by: Mrs M A Linstrom

Seconded by: Mrs K M Robertson

**CARRIED**

**MORRINSVILLE FLORAL ART SOCIETY - GRANT APPLICATION**

**File No:** COM161601  
**Attachments:** [Morrinsville Floral Art Society - Grant Application](#)  
**Responsible Officer:** M Te Wiata  
Group Manager Business Services  
**Author:** C Hubbard  
Committee Secretary

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**EXECUTIVE SUMMARY**

A grant application has been received from the Morrinsville Floral Art Society requesting funds for advertising and materials to run an open "hands on day" to encourage new members to join their club. This open day is to be held on 8 November 2011.

**DISCUSSION**

The Chairman raised discussion and the Board agreed to grant the amount of \$265.00 to the Morrinsville Floral Art Society.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION**

That the Board grant the amount of \$265.00 to the Morrinsville Floral Art Society for their Hands On Open Day.

**Moved by:** Mrs K M Robertson

**Seconded by:** Mr G D Enderby

**CARRIED**

## **8.2 INFRASTRUCTURE**

### **8.2.1 COMMUNITY FACILITIES DEVELOPMENT PROJECTS - MORRINSVILLE**

**File No:** PRE520801  
**Responsible Officer:** D Bellamy  
Group Manager Environmental Services  
**Author:** C Smithers  
Parks and Property Planner

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#### **EXECUTIVE SUMMARY**

Projects for the Community Facilities Bulk Funds for 2010/11 and 2011/12 are being raised for the Community Board to rank according to their preference for the projects.

Community Board rankings along with staff rankings will be taken to Council on the 27 July for the final approval of projects.

#### **BACKGROUND**

The 2010/11 and 2011/12 Annual Plans both provide for a monetary allowance of \$305,000 (per annum) from the District Bulk Fund for Community Facilities. The process for the 2010/11 Bulk Funds has been delayed until now for several reasons. The first is that elections were held in October of 2010 and it was considered appropriate to wait until after the elections so if any new Councillors or Community Board Members were elected they would be able to have their input into the process and follow through with the projects selected. Other staff commitments have further delayed this process until now.

Potential Morrinsville Ward projects have been identified based on the needs staff have identified and feedback from user groups, Community Board members, Council members and the community. A workshop was held with the Community Facilities staff and the Community Board to discuss the projects put forward and gives the Board the opportunity to consider the projects further and suggest any additional projects. The Community Board now has the opportunity to rank these projects. Staff also rank the projects based on a set of criteria including whether the project is a renewal, the contribution to public safety, who (and how many) raised the issue and the projects alignment with strategic activity plans. These rankings will be taken to Council on the 27 July 2011 for approval for projects to proceed according to the funding available.

#### **ISSUES**

The following table itemises those projects for the Morrinsville along with the preliminary budget estimates and a small project brief. The Te Aroha Spa hot water line replacement and the Te Aroha Leisure Pools heat pump replacement have been identified in the table but have already been approved, by Council, out of this fund as they were deemed to be emergency works.

The Community Facilities Manager now seeks an opinion from the Community Board as to the priority of the projects.

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Rankings for the Community Board can be between 1 and 5

- 1 is ranked highest and are projects the Community Board would most like to see proceed
- 5 is ranked lowest and are projects the Community Board is less interested in proceeding with.

<b>PROJECT</b>	<b>BUDGET</b>	<b>BRIEF</b>	<b>RANKING</b> 1-5 1-highest 5-lowest
<b>Te Aroha Spa -Hot water Line replacement</b>	<b>\$17,000</b>	<b>Council Approved</b>	
<b>Te Aroha Leisure Pools- Heat Pump Replacement</b>	<b>\$110,000</b>	<b>Council Approved</b>	
District pools Inflatables	\$22,000	Inflatable obstacles (2) for the Morrinsville and Matamata pools	<b>1</b>
Maukoro Cemetery – signage and new hedge	\$5,300	Replace old boundary hedge with Camellia and install signage	<b>3</b>
Morrinsville Event Centre- meeting room heating	\$6,000	Installation of Heat Pump for heating and Cooling	<b>2</b>
Morrinsville Office Playground-fencing	\$7,000	Installation of pool type fencing around Playground	<b>5</b>
Morrinsville Office	\$30,000 Estimate only	Repositioning of Canoe from Morrinsville Museum site	<b>5</b>
Piako Cemetery- installation of “Service Tables”	\$14,000	Install 5 new service tables and removal of old bins	<b>2</b>
Morrinsville Cemetery- Boundary hedge replanting	\$10,500.	Removal of old hedge line and replacement with Camellia	<b>1</b>

Piako Cemetery	\$10,000	Removal of old hedge line and replacement with Camellia	3
Morrinsville Cemetery-Grave protection works	\$7,250.	Repositioning of broken headstones, sunken grave levelling	1
Recreation Ground-Avenue Road walkway	\$10,000	Walkway entrance to the start of the River walkway, include signage	1
Recreation Ground-Studholme street walkway	\$5,000	Walkway entrance to the start of the River walkway, include signage	1
District-Portable Security Camera	\$10,000	For use on various sites to monitor issues	1
Morrinsville-Rapid removal of Graffiti	\$8,500	To allow for rapid removal of graffiti within the Urban area	1
<b>Additional Projects</b>			

### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

### **SIGNIFICANCE POLICY**

This issue is not considered significant in terms of Council's Significance Policy.

### **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION**

**That the Community Board select in order of rank their recommended preference to spend the Annual Plan Monetary allowance for Bulk Funded Development Works within the Community Facilities area.**

**Moved by: Mrs M A Linstrom**

**Seconded by: Mr G D Enderby**

**CARRIED**

## 8.2.2 PARKS AND RESERVES DEVELOPMENT PROJECTS - MORRINSVILLE

**File No:** PRE 520801  
**Responsible Officer:** D Bellamy  
Group Manager Environmental Services  
**Author:** C Smithers  
Parks and Property Planner

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### EXECUTIVE SUMMARY

Projects for the Community Facilities Bulk Funds for 2010/11 and 2011/12 are being raised for the Community Board to rank according to their preferences.

Community Board rankings along with staff rankings will be taken to Council on the 27 July 2011 for the final approval of projects.

### BACKGROUND

The 2010/11 and 2011/12 Annual Plans both provide for a monetary allowance of \$115,000 (per annum) from the District Bulk Fund for Parks and Reserves. The process for the 2010/11 Bulk Funds has been delayed until now for several reasons. The first is that elections were held in October of 2010 and it was considered appropriate to wait until after the elections so if any new Councillors or Community Board Members were elected they would be able to have their input into the process and follow through with the projects selected. Other staff commitments have further delayed this process until now.

Potential Morrinsville Ward projects have been identified based on the needs staff have identified and feedback from user groups and the community. A workshop was held with the Community Facilities Staff and the Community Board to discuss the projects put forward and gives the Board the opportunity to consider the projects further and suggest any additional projects. The Community Board now has the opportunity to rank these projects. Staff also rank the projects based on a set of criteria including whether the project is a renewal, the contribution to public safety, who (and how many) raised the issue and the projects alignment with strategic activity plans. These rankings will be taken to Council on the 27 July 2011 for approval for the projects to proceed according to the funding available.

### ISSUES

The following table itemises those projects for the Morrinsville Ward along with the preliminary budget estimates and a small project brief.

The Community Facilities Manager now seeks an opinion from the Community Board as to the priority of the projects.

Rankings for the Community Board can be between 1 and 5

- 1 is ranked highest and are projects the Community Board would most like to see proceed
  - 5 is ranked lowest and are projects the Community Board is less interested in proceeding with.
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<b>PROJECT</b>	<b>BUDGET</b>	<b>BRIEF</b>	<b>RANKING 1-5 1-highest 5-lowest</b>
Recreation Ground-irrigation	\$5,000	Site works to allow for rented travelling irrigator for cricket and Football fields	<b>3</b>
Recreation Ground-Cureton Street entrance CPTED works	\$10,000	Vegetation, tree and boundary works	<b>1</b>
Morrinsville Park Signage	\$12,000	Replacement of old signage and installation of signs that are not present	<b>2</b>
Morrinsville Rose Gardens	\$5,000	Additional plantings to complete	<b>2</b>
Anderson Park	\$3,000	Completion of Boundary plantings	<b>4</b>
<b>Additional projects</b>			

### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

### **SIGNIFICANCE POLICY**

This issue is not considered significant in terms of Council's Significance Policy.

### **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

### **OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION**

**That the Community Board select in order of rank their recommended preference to spend the Annual Plan Monetary allowance for the Bulk Funded Development Works within the Parks and Reserves area.**

**Moved by: Mrs K M Robertson**

**Seconded by: Mr G D Enderby**

**CARRIED**

**9 URGENT ADDITIONAL BUSINESS**

There were no items of urgent additional business.

**10 EXCLUSION FROM THE PUBLIC**

There were no matters for exclusion from the public.

**11 CLOSURE**

The meeting closed at 7.15p.m..

**CONFIRMATION:** 2 August 2011

**SIGNED:**

\_\_\_\_\_  
M A Linstrom