

ORDINARY MINUTES

MORRINSVILLE COMMUNITY BOARD

DATE: Tuesday, 6 December 2011

TIME: 6:00 pm

VENUE: Events Centre
Ron Ladd Place
MORRINSVILLE

MEMBERSHIP – Quorum (2)

Members:

Mr G D Enderby
Mrs M A Linstrom
Mrs K M Robertson
Mr J J Sharland

Information and recommendations are included in the reports to assist Morrinsville Community Board in the decision making process and may not constitute Morrinsville Community Board's decision until considered by Morrinsville Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Morrinsville Community Board held in the Events Centre, Ron Ladd Place, Morrinsville on 6 December 2011 commencing at 6:00 pm

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mr G D Enderby
Mrs M A Linstrom
Mrs K M Robertson
Mr J J Sharland

OFFICERS PRESENT

| | |
|------------------------------------|---|
| Ms M Hawthorne (for item 8.1.4) | Corporate Strategy Manager left at 6.30 pm |
| Mrs D Simmons | Minute Secretary |

IN ATTENDANCE

Ms T Ellis
(for item 8.2.4)
Ms L McNarmara
(for item 8.2.4)

3 APOLOGIES**MEMBERS APOLOGIES**

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualify as extraordinary or urgent additional business.

There were no items of urgent additional business.

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Morrinsville Community Board, held on 1 November 2011.

[Minutes November 01 2011 Morrinsville Community Board.doc](#)

COMMUNITY BOARD RESOLUTION

That the Minutes of the Ordinary Meeting of the Morrinsville Community Board held on 1 November 2011 be confirmed and signed as true and correct.

MOVED BY: Mr G D Enderby

SECONDED BY: Mr J J Sharland

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 8.3.1

The Board has not heard back on the district boundary signs or the road markings for Tordoff Motors. Board Member Linstrom to follow this up with Mrs S Kampshof.

8 OFFICER REPORTS**8.1 CHIEF EXECUTIVE****8.1.1 MAYORAL DIARY FOR OCTOBER 2011**

File No: DEM021606
Attachments: [Mayoral Diary for October 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 October 2011 to 31 October 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the report be received

MOVED BY: Mr J J Sharland

SECONDED BY: Mrs K M Robertson

CARRIED

This item was considered after items 8.1.4. and 8.2.4.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR NOVEMBER 2011

File No: SUP164601
Attachments: [CEOs Report for November 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period November 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the report be received.

MOVED BY: Mrs K M Robertson

SECONDED BY: Mrs M A Linstrom

CARRIED

8.1.3 SCHEDULE OF MEETINGS FOR 2012

File No: DEM021601
Responsible Officer: D McLeod
Chief Executive Officer
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

The Board are asked to give consideration to the meeting cycle.

The schedule outlined below follows a similar schedule to that which was used in the previous year.

The Board to meet on the 1st Tuesday of the month at 6:00 pm.

| MEETING DATE |
|---------------------|
| 6 December 2011 |
| 7 February 2012 |
| 6 March 2012 |
| 3 April 2012 |
| 1 May 2012 |
| 5 June 2012 |
| 3 July 2012 |
| 7 August 2012 |
| 4 September 2012 |
| 2 October 2012 |
| 6 November 2012 |
| 4 December 2012 |

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the schedule of meetings for 2012 be adopted.

MOVED BY: Mr J J Sharland

SECONDED BY: Mrs K M Robertson

CARRIED

8.1.4 REPRESENTATION REVIEW 2012

| | |
|-----------------------------|---|
| File No: | DEM 022011 |
| Attachments: | Pre-consultation Questionnaire District Ward Map |
| Responsible Officer: | D McLeod Chief Executive Officer |
| Author: | M O'Hagan Junior Legal Advisor |

EXECUTIVE SUMMARY

The Local Electoral Act 2001 (“Act”) requires Council to review its representation arrangements every six years. Council conducted its last review in 2006, therefore a review must be undertaken in 2012. One of the questions to be considered as a part of the representation review is whether or not Council is to continue to have Community Boards and what form any Community Boards might take.

The first step of the representation review is to hold a “pre-consultation” with the community in May 2012 to identify the “communities of interest” within the Matamata-Piako district. Council’s eventual representation proposal to the Local Government Commission in November 2012 must provide for fair and effective representation of the communities of interest that are identified.

The purpose of this report is to give the Community Board the opportunity to provide feedback to Council on how it views Council’s current representation arrangements and where they see Community Boards as a part of the representation arrangements in the Matamata-Piako district.

BACKGROUND

The Act requires that Council’s representation arrangements must:

1. Provide effective representation of communities of interest within the district; and
2. Ensure that electors within each ward are fairly represented.

As the first step in its review, Council must identify the communities of interest within the district. The Local Government Commission requires that Council’s starting point be how best to provide for fair and effective representation of communities of interest, rather than a consideration of whether the status quo is effective or should be retained. Council proposes to identify the communities of interest by pre-consultation in the form of a public questionnaire, a draft copy of which is attached for the Board’s perusal. Once Council has identified the communities of interest, it must consider how best to provide for effective representation of those communities of interest. Some of the factors that may be considered by Council in determining how best to provide for fair and effective representation of the communities of interest are:

- Whether the district is over or under represented in respect of the number of its elected members (including those elected to Community Boards);
-

- Which ward structure best represents the communities of interest within the district;
- Whether Community Boards are useful or necessary in order to provide for fair and effective representation of the communities of interest, as well as considering the form of any Community Boards;
- Whether additional wards might be created in order to better represent communities of interest within the district, for example the Maori or rural communities; and
- Whether elected members are to be elected by wards or at large, or by a mixture of both.

In reviewing its representation arrangements and making any of the above changes Council must ensure that electors within each ward are fairly represented. This is achieved by meeting the statutory requirement that the ratio of persons per member in each ward is within +/- 10% of the ratio for this district as a whole. The purpose of this requirement is to make sure that across each ward and elected member in the district all votes are of approximately equal value in that each elected member is elected by roughly the same proportion of the district's electors. An example of how Council's current representation arrangements comply with this rule is attached to this report for the Board's assistance.

The Community Boards will have the opportunity to give feedback to Council twice prior to the pre-consultation and the opportunity to make submissions during the pre-consultation, the statutory consultation on Council's representation proposal in July 2012 and the consultation in respect of Council's decisions in September 2012. The timeline for the review is:

- December 2011: Reports to the Community Boards and Te Mana Whenua Forum to seek their feedback on the representation review;
- February 2012: Council workshop on Community Board and Te Mana Whenua Forum feedback;
- February 2012: Council gives final approval to pre-consultation proposal;
- March-April 2012: Council seeks feedback from the Community Boards and Te Mana Whenua Forum on the final pre-consultation proposal;
- May 2012: Pre-consultation begins;
- June 2012: Pre-consultation ends, Council workshop on pre-consultation results;
- July 2012: Council determines its representation review proposal for public consultation;
- July-August 2012: Statutory consultation on Council's representation review proposal;
- September 2012: Council hearing on consultation with decisions on submissions and possible amendments;
- September –October 2012: Public consultation on Council's decisions on submissions, opportunity for appeals and objections to Council's decisions; and
- November 2012: Council considers objections and makes its final determination to be forwarded to the Local Government Commission.

The purpose of this report is to seek the views of the Community Board as to whether they believe the District is fairly and effectively represented and how they see the

Community Boards as a part of the district's representation arrangements. It is therefore requested that Community Board elected members report back to Council on the following questions:

1. Do you think that the District is over or under represented in respect of the number of its elected members? (1 Mayor + 11 Councillors + 12 Community Board members = 24 elected members) Would you make any changes?
2. Do you believe that Council's current representation arrangements, and in particular its Community Boards, provide for fair and effective representation? If not, why not?
3. If you believe that Council's current representation arrangements do not provide for fair and effective representation, would you make changes to the structure of the Community Boards? For example, the number of elected members could be altered. Why would you make changes?

DISCUSSION

Ms M Hawthorne was present to answer any queries of the Board Members. Council is seeking initial feedback from the Community Boards. Board Member Enderby queried what the decision will be made on – ie if on facts. It was explained that it is up to Council to determine fair and effective representation once the information is gathered. Board Member Linstrom feels that Community Boards have a place as they are accessible to the public. Board Member Enderby queried the boundaries and Ms M Hawthorne explained that they can change, but must still be based on mesh blocks. Board Member Sharland asked for an explanation of the role of Te Mana Whenua Forum. It was explained the Forum arose out of the Local Government Act 2002 to ensure Maori participation in decision making. The members who represent 7 iwi advise and give recommendations on issues that affect Maori.

OFFICER RECOMMENDATION

That the Board consider and report back to Council on the above questions.

COMMUNITY BOARD RESOLUTION

That the Board invite the Matamata and Te Aroha Community Boards to an informal meeting, suggested date 24 January 2012 at 5.30 pm at the Te Aroha Council Chambers, to consider the report and to report back to Council on the questions in the report.

MOVED BY: Mrs M A Linstrom

SECONDED BY: Mrs K M Robertson

CARRIED

This item was taken out of order and considered before item 8.1.1.

8.2 COMMUNITY AND SUPPORT**8.2.1 MORRINSVILLE ART GALLERY**

File No: 0530/301.00
Responsible Officer: D Bellamy
Group Manager Community Development
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Charlotte Giblin from the Wallace Gallery was unable to attend the meeting.

DISCUSSION

Board Members Sharland and Robertson had attended the Public Meeting held on 8 November 2011. This meeting was held by the trustees of the Morrinsville Art gallery with the purpose of updating the community. The trustees are looking for support for ongoing funding from Council for the gallery. The Morrinsville Community Board will support the gallery where it can.

8.2.2 BOARD MEMBERS REPORTS FOR NOVEMBER 2011

File No: DEM021201
Responsible Officer: D Bellamy
Group Manager Community Development
Author: D Bellamy
Group Manager Community Development

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

DISCUSSION

Board Member Enderby reported that this year the Hearts Safe Morrinsville is linking with St Johns Morrinsville for the Morrinsville Christmas Parade.

Board Member Sharland would like to know the status of the Code of Conduct the Morrinsville Community Board members signed.

Board Member Linstrom reported on the Eynon Road proposal. The Community Board is aware of growing opposition to the proposed plan change 30 by Council. This is being discussed at a full Council meeting on 7 December 2011.

Board Member Linstrom had attended the pool committee meeting. The committee have an architect designing plans. A ramp will be included for the elderly and infirm and a part of the toilets and dressing area will be available for disabled persons. The floor and piping is being renewed and the total spend is estimated to be \$900,000.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the reports be received.

MOVED BY: Mrs M A Linstrom

SECONDED BY: Mr G D Enderby

CARRIED

8.2.3 GRANT - MATAMATA AERODROME EVENTS INCORPORATED

File No: COM161601
Attachments: [Grant Matamata Aerodrome Events Inc](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from Matamata Aerodrome Events Incorporated asking for assistance with their traffic management, insurance, rubbish removal, St Johns and Fire Service fees. The event organisers are applying to the three Community Boards in Matamata Piako District for assistance and any profit after expenses will be divided between the three local hospitals.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Board grant \$500.00 to the Matamata Aerodrome Events Incorporated.

MOVED BY: Mr J J Sharland

SECONDED BY: Mrs M A Linstrom

CARRIED

8.2.4 MORRINSVILLE SKATE PARK

File No: CFA242007
Responsible Officer: D Bellamy
Group Manager Community Development
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Mrs Tina Ellis and Ms Lise McNamara updated the Board on the progress of the Morrinsville Skate Park.

DISCUSSION

They have been planning and working towards a skate park for the past 4 years as they see a need for children, 5 years and upwards, to have something else to do in the community.

Council are helping with the resource consent process. The committee has been granted \$75,000 which is approximately half of what will be required. Other grants will be sourced once resource consent has been granted. Board Members were shown plans and the approximate costing of \$130,000.

The Morrinsville Police and Community Patrol are supporting the project. Some businesses have signed in opposition to the skate park.

The skate park area will be beside St Johns with a big wall suitable for graffiti art between the park and houses which will be visible from the road for easy supervision. There will be extra lighting and a camera covering the area.

The group feel there will be less crime and graffiti in this area with more activity and people around. It is proposed that the supportive businesses will put up signage and skating competitions will be held.

The Community Board members await the resource consent outcome and wished the Skate Park group good luck with their venture.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information be received.

MOVED BY: Mrs M A Linstrom

SECONDED BY: Mr G D Enderby

CARRIED

This item was taken out of order and considered after Item 8.1.4.

8.3 INFRASTRUCTURE

8.3.1 JOINT WASTE MANAGEMENT AND MINIMISATION PLAN

File No: 11/783
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Member Enderby to discuss with board members whether they wish to make a submission to the Joint Waster Management and Minimisation Plan.

DISCUSSION

Board member Enderby had attended the Joint Waste Management and Minimisation Plan on 3 November 2011. This is a joint initiative between Matamata Piako District Council, Hauraki District Council and Coromandel District Council. The purpose is to jointly look at waste reduction and economies of scale. The submissions have now closed.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information be received.

MOVED BY: Mr G D Enderby

SECONDED BY: Mrs K M Robertson

CARRIED

This item was considered after item 8.2.3.

8.3.2 MORRINSVILLE ROAD MARKING

File No: RSB521612
Attachments: [Morrinsville Road Marking](#)
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Member Enderby has been approached to find out about the road marking programme in Morrinsville as many of the street markings are looking generally faded.

A copy of the reply from Fiona Vessey, Group Manager Service Delivery is attached.

DISCUSSION

Board Member Enderby will revisit this item in February 2012.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information be received.

MOVED BY: Mr G D Enderby

SECONDED BY: Mrs K M Robertson

CARRIED

9 URGENT ADDITIONAL BUSINESS

There were no items of urgent additional business.

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 7.35 pm.

CONFIRMATION: 7 February 2012

SIGNED:

Mrs M A Linstrom