

ORDINARY MINUTES

MATAMATA COMMUNITY BOARD

DATE: Monday, 11 July 2011

TIME: 5.30 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson

Mrs C S Berg

Mrs R L Burr

Mr K R Tappin

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Matamata Community Board held in the Matamata Area Office, Tainui Street, Matamata on 11 July 2011 commencing at 5:30 pm.

1 MEETING OPENING

The Chairman welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mr D J W Anderson
Mrs R L Burr
Mr K R Tappin

OFFICERS PRESENT

Mrs A Charters-Leahy Minute Secretary

IN ATTENDANCE

Mr W Feck Matamata Fire Brigade
(for item 8.2.2 – left at 5.40pm)
Mr L Johns Matamata Fire Brigade
(for item 8.2.2 – left at 5.40pm)
Mr T Smith
(for item 8.3.2 – left at 5.50pm)

3 APOLOGIES**MEMBERS APOLOGIES**

Mrs C S Berg

MOVED BY: Mr D J W Anderson

SECONDED BY: Mrs R L Burr

CARRIED

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

There were no items for urgent additional business.

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 13 June 2011.

[Minutes June 13 2011 Matamata Community Board.doc](#)

COMMUNITY BOARD RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 13 June 2011 be confirmed and signed as true and correct.

Board Member Burr thanked the Community Board Secretary for the wonderful job she does taking the monthly minutes.

MOVED BY: Mrs R L Burr

SECONDED BY: Mr K R Tappin

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

There were two matters arising from the previous meeting.

Item 9.1.2. Footpath Safety in the Matamata CBD by stencilling of footpaths
The Matamata Community Board are still awaiting a response from the Council in regards to the footpath stencilling, Board Member Burr had been approached by a local business to tender a quotation for the proposed stencilling.

Item 9.1. Mangawhero Bridge

The Matamata Community Board are still awaiting a response from Mrs S Kampshof in regards to the safety concerns raised by the Board, with the recent weather deterioration it is becoming a serious problem. The board would like this issue resolved and acted upon.

COMMUNITY BOARD RESOLUTION

That the Board requests a response from the Council in regards to the above items

MOVED BY: Mrs R L Burr

SECONDED BY: Mr K R Tappin

CARRIED

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR MAY 2011

File No: DEM021606
Attachments: [Mayoral Diary for May 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 5 May 2011 to 1 June 2011 is attached.

DISCUSSION

The Matamata Community Board would like to request a copy of item 13 "Matamata Economic Study" from the Matamata Public Relations Association.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the report be received.

COMMUNITY BOARD RESOLUTION

- 1. The Board would like to request a copy of item 13 Matamata Economic Study from the Matamata Public Relations Association.**

Moved by: Mr D J W Anderson

Seconded by: Mr K R Tappin

CARRIED

Items 8.2.2 and 8.3.2 were taken out of order and considered before Item 8.1.1.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR JUNE 2011

File No: SUP164601
Attachments: [CEOs Report June 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for June 2011 is attached.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/ COMMUNITY BOARD RESOLUTION

That the report be received.

Moved by: Mrs R L Burr
Seconded by: Mr K R Tappin

CARRIED

8.1.3 MATAMATA LIBRARY - SOCIETY OF GENEALOGISTS

File No: LIB520403
Attachments: [Matamata Branch of the New Zealand Society of Genealogists](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

The Chair raised discussion regarding the attached letter from the Matamata Branch of the New Zealand Society of Genealogists and reply letter from Matamata Piako District Council.

DISCUSSION

The Board discussed this item and the Chairman thanked Council for their response to New Zealand Society of Genealogists but request that they are not moved from their current position and status at the Matamata Library.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the information be received.

COMMUNITY BOARD RESOLUTION

That the Board requests that the New Zealand Society of Genealogists are advised by letter that their current position and location within the Matamata Library will remain in place and secure subject to the review taking place in or prior to 2015.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

8.1.4 MATAMATA MEMORIAL CENTRE BOOKING SYSTEM

File No: CFA2608M01
Attachments: [Matamata Memorial Centre Booking System](#)
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

The Chairman to raise discussion concerning health and safety issues and general functionality of the existing booking system.

DISCUSSION

There have been a number of concerns such as these raised over the last few months from a number of different users. It would appear that the type of use this facility is receiving is quite different than use of similar facilities running the same system in the district. The Chairman noted the letter of complaint sent to Council from the National Party of New Zealand. This item was discussed at great length on how improvements could and should be made and other complaints were raised. The Chairman would like to request a report from the Customer Services on bookings, complaints and issues raised in regards to the current hireage

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the information be received.

COMMUNITY BOARD RESOLUTION

That;

1. the Chairman has requested a report from Customer Services on complaints, and the current hireage structure.
2. the Board would like to recommend changes be made to make the Memorial Hall hireage more user friendly and by doing this be promoting a new and improved hireage system to rectify complaints and issues raised.

Moved by: Mr K R Tappin

Seconded by: Mr D J W Anderson

CARRIED

8.2 COMMUNITY AND SUPPORT

8.2.1 BOARD MEMBERS REPORTS FOR JUNE 2011

File No: DEM021201
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

The Matamata Community Board made a comment that there had been no updates for several months from the Matamata Public Relations Association, Board Member Burr will approach the committee for an update.

The Chairman reported on Starfish Social Services and how they had been extremely busy as they are now counselling youth from as far away as Paeroa and Putaruru. The Chairman was delighted to inform the Board Starfish had received two amounts of funding one from the Lotteries Commission and the other from the Ministry of Social Development. With Starfish becoming so popular and its client base far exceeding expectations they are now reassessing the situation and looking to find larger and more suitable premises.

The Chairman reported to the Board the inwards correspondence received.

- Matamata Centennial Drive Working Bee Report April – May 2011
- Matamata Centennial Drive Working Bee Report May – June 2011
- Minutes from the Centennial Drive Development Society's Annual Meeting held 16 June 2011
- Minutes from the Centennial Drive Development Society's Meeting held 20 June 2011.
- An invitation to the Citizens Advice Bureau Inc. Annual General Meeting to be held at the Bridge Club Rooms 26 July 2011 at 11:30am. Board member Tappin will attend the event on behalf of the Matamata Community Board
- A letter from Robert Marshall MPDC in regards to the proposal from Starfish Social Services for the Ministry of Youth Development Funding Round
- A complaint was made from resident with a young baby who's property backs on to Centennial Drive. No notice was given to residents in regard to tree sawing and mulching. This happened for one full day and was extremely noisy. Perhaps in future residents could be forewarned of this maintenance.
- A letter from Michelle Hawthorne in regards to the Matamata Community Boards submission on supporting economic growth in the town
- A letter from Michelle Hawthorne MPDC in regards to the Matamata Community Boards submission on Land Transport Bylaw amendments

- A letter from Michelle Hawthorne MPDC in regards to the Matamata Community Boards submission to the District Tree Strategy
- A letter from Michelle Hawthorne MPDC in regards to the Matamata Community Boards submission to the Proposed Earthquake – Prone, Dangerous and Insanitary Buildings Policy 2011
- A letter from Michelle Hawthorne MPDC in regards to the Matamata Community Boards submission Waste Minimisation Strategy
- A letter from Michelle Hawthorne MPDC in regards to the Matamata Community Boards submission on the Hetana Street Upgrade
- A letter from Michelle Hawthorne MPDC in regards to Matamata Community Boards submission on Community Outcomes
- An email from Steve Fabish in regards to Matamata Bulk Fund Item 3 Matamata Area Office Board Room makeover – this will be added to the office renewal list
- Item 4 Matamata Memorial Centre future work required to make the area more user friendly i.e. concertina doors to divide the hall into sections
- Hetana Street raising of the Oak canopy to allow more light and improve safety. A discussion was held with Steve Fabish in regards to this and the Board has requested clarification as to whether a resource consent is required.

All inwards correspondence is attached.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the information be received.

COMMUNITY BOARD RESOLUTION

1. **Board Member Tappin will attend the annual general meeting of the Citizens Advice Bureau Inc. on behalf of the Matamata Community Board**

Moved by: Mrs R L Burr

Seconded by: Mrs C S Berg

CARRIED

Matamata Centennial Drive
Working Bee Report
April - May 2011

April	15th	Camelia plants – L Reynolds & L ^{Leggenhager,} Thompson Cut & Spray – D Dawson	4hrs 3hrs
	19th	Working Bee Spraying, hedge weeding, Dawyck Beeches weeding, St Josephs pruning, sweep pavers Fernery – 3 poles in, Broadway Block tree pruning, Arnold & Thelma Phillips garden tidy up J Davison, B Thomas, L Reynolds, Lynley, L Leggenhager, H Dudding, J Holmes, P Robinson, J Poole, G Johnston, T Hedge, M King, F&V Turner, T Pearson, J Stoddart, D Hampton, F Dawson, L Thompson, E Handley, C Metcalfe, R Davison, D & R Dawson	60hrs
April		Preparation & compilation of AGM report J Leggenhager	10hrs
May		Delivering AGM Report – R Hancock	4 hrs.
		Palm seedlings – L Thompson	9hrs
		Feeding Fish – L Reynolds	9hrs
	8th	Pool Cleaning – J Leggenhager & B Thomas	6hrs
	9th	Pole work – A Holmes	1hrs
		TOTAL:	102hrs

Matamata Centennial Drive
Working Bee Report
May - June 2011

May	16th	Rubbish work – L Reynolds	3hrs
	18th	Pool work – J Leggenhager	2hrs
		Pole in fernery - B Massey & D Dawson <i>reput</i>	2hrs
		Working Bee Planning J Leggenhager, L Reynolds, A Holmes, D Dawson	8hrs
	24th	Working Bee Jobs – cabbage tree, rose garden clean up, bollards lifted, Netting removed, Magnolia grove racked, rogue cherries and extras removed, chippings spread, soil spread, grass sown, bamboo clumps cut down and sprayed, pool cleaned. J Leggenhager, L Reynolds, P Jacobsen, B Thomas N & H Dudding, A & J Holmes, T Hedge, J Davison, D Hampton, M King, J Paton, L Thompson, T Pearson, P Robinson, E Handley, G Johnston, D & R Dawson	50hrs
	May - June	Fish feeding – L Reynolds	9hrs
		Palm seedlings – L Thompson	9hrs
	June		
	7th	Fernery water – A Holmes, J Leggenhager, J Paton, D Dawson	4hrs
	13th	Planning – R Hancock	2hrs
	14th	Ivy & weed control – L Reynolds & L Leggenhager	4hrs
		Pool cleaning – J Leggenhager & B Thomas	3hrs
		Planning <i>Fernery</i> – A Holmes, N Dudding, J Paton, J Leggenhager, D Dawson	7hrs
	17th	Planning – A Holmes, L Reynolds, J Paton, J Leggenhager, D Dawson	7hrs
		TOTAL:	110hrs

**MINUTES OF COMMITTEE MEETING OF THE CENTENNIAL DRIVE
DEVELOPMENT SOCIETY HELD 20 JUNE IN THE TAINUI ROOM.****PRESENT**

D Dawson,R Dawson,R Hancock,J Stoddart,A Holmes,J Paton,J Lenggenhager,N Dudding,L Reynolds,F Turner,V Turner,D Stanley,J Stanley,B Rowson,P Jacobson,B Vosper.

APOLOGIES

R Davison,J Davison,T Pearson,D McNeil J Paton/N Dudding.

MINUTES

Taken as read A Holmes/B Rowson

Matters arising---Volunteer Awards to be held 21 June.J Davison,L Lenggenhager,L Reynolds and H Dudding.nominated.

CORRESPONDENCE

Inwards nil

Outwards Cards to J Poole and H Dudding.

Thank you letters to E Handley,C Metcalfe,D McKim,J Holmes,H Dudding,B Massey,THE SCENE,E Fraser.

FINANCE

Income Subscriptions \$420, Donations \$895. total \$1315.

Expenditure \$120.08 Balance \$4943.75

Investment \$5728.03 J Lenggenhager/R Dawson

WORKING BEE REPORT

110 hours worked. Cut back number of reports printed.

GENERAL BUSINESS

Kevin Stanley has offered to donate money for trees to be planted behind his house.Suggest they be ones that will attract bird life.

D Dawson spoke about the trees that need to be removed.Alan Bennet to do the work and we will pay him from funds we have.

D Stanley recommended some trees we should have in the Drive . To consult with Mike Bagley of Four Seasons Garden Centre.

Road in Bedford Block has potholes which need repairing.

#25 Tamihana St .Occupants driving in through the back gate and chopping up the grass.

Diplomatic approach to be made.

In the booklet about Matamata,Morrinsville and Te Aroha the Drive is not listed as a local attraction. L Reynolds to approach Sue Whiting.

A Holmes suggested we purchase a metal seat to place by Arnold and Thelma Phillips garden. He will check on a suitable one.

Notational fence to be placed around the daffodil plots so the mowers know where they are.

NEXT MEETING JULY 18 in THE TAINUI ROOM at 10.30 am



Matamata
Citizens Advice Bureau Inc
Te Pokapū Whakahoki Pātai mai i te Iwi Whānui

Mr D Anderson
Matamata Community Board,
9 Findlater Street,
Matamata 3400
Wednesday, 29 June 2011

Dear Daryl,
The Members of the Matamata Citizens Advice Bureau cordially invite you to join them at their Annual General Meeting and shared luncheon on:-

TUESDAY 26TH JULY 2011
AT 11:30 AM
THE BRIDGE CLUB ROOMS
NGAIO STREET
MATAMATA

R.S.V.P. to Matamata CAB by Wednesday 13th July.

Email cab.matamata@xtra.co.nz

Phone (07) 888 8176

Thank you.

Yours Sincerely,

Marlene O'Neil,
Secretary,
Matamata Citizens Advice Bureau

Our Ref: DEM023601
Enquiries to: Robert Marshall



1 March 2011

Daryl Anderson
C/- AlphaMedia Productions Limited
PO Box 411
Matamata 3440

Dear Daryl

Youth Development Partnership Fund

Staff would like to thank Starfish Social Services Trust for providing Council with a proposal for consideration for the Ministry of Youth Development funding round.

After considering this proposal and meeting with staff from the Ministry of Youth Development, potential youth projects (including Starfish's proposal) were discussed with executive management. We agreed that we would proceed by raising the idea of undertaking a Youth Strategy with Council.

Assuming Council supports this proposal, we will continue to work with staff from the Ministry of Youth Development to identify key issues in our district that a Youth Strategy should address, before applying for financial assistance from the 2011/12 Youth Development Partnership Fund.

As a result of the above decision staff will not be proceeding with the Starfish proposal.

Thanks again for your interest and input into this issue.

Regards

A handwritten signature in black ink, appearing to read "R Marshall", with a long horizontal flourish extending to the right.

Robert Marshall
Senior Policy Planner

Our Ref: 55978
Enquiries to: Niall Baker



29 June 2011

Matamata Community Board
C/- The Chairperson Daryl Anderson
PO Box 411
Matamata 3440

Dear Matamata Community Board

Submission to Matamata-Piako District Council

Thank you for your submission to the draft Annual Plan 2011/12 and/or other proposals. Your feedback helps Council understand your views on the future of the district. This letter is to inform you of Council's decisions on your submission and their reasons.

We invited feedback on the draft Annual Plan 2011/12, and also asked for your feedback on the proposed Fees and Charges, Earthquake-prone, Dangerous and Insanitary Buildings Policy, Land Transport and Trade Waste Bylaw and District Tree Strategy.

We received 926 submissions, with 838 relating to the Home of Cycling (a proposed cycling centre in Cambridge), all of which helped shape Council's decisions. A public hearing was held on 1 June 2011, where submitters presented their views to Councillors. Councillors then deliberated on each submission and made its decisions.

The main changes to the draft Annual Plan 2011/12 were:

- an additional provision of \$30,000 to purchase a rural water tanker to be stationed at the Morrinsville Volunteer Fire Brigade
- the budget of \$450,000 to upgrade district transfer station was reduced to \$100,000
- the provision to finance district stormwater improvements was reduced from \$800,000 to \$300,000

The net effect on rates resulting from changes is a reduction on the proposed total district rate increase from 5.88% to 5.16%. This equates to a reduction on the proposed general rate increase from 3.12% to 2.4%.

Council supported the Home of Cycling project but saw this as a regional facility and therefore submitted that the Waikato Regional Council should set the rate fee for this facility as opposed to each Council rating individually.

Council also supported a Westpac Air Ambulance funding request for \$25,000, but also saw this as a regional service and therefore submitted that the Waikato Regional Council rate across the region for this service.

Please find Council's response to your submission attached.

35 Kenrick Street - PO Box 266 - Te Aroha 3342 - www.mpdc.govt.nz
Morrinsville & Te Aroha 07 884 0060 - Matamata 07 881 9050 - Fax 07 884 8865



Council has adopted the Annual Plan 2011/12 (and other proposals above, excluding the Trade Waste Bylaw) on 22 June 2011. All documents can be accessed online at www.mppdc.govt.nz and viewed in hard copy at any Council office or library from 22 June 2011.

If you have any questions please contact us on 07 884 0060 or email apsubmissions@mpdc.govt.nz.

Regards



Michelle Hawthorne
Corporate and Legal Services Manager



Council Decisions / Reasons

Thank you for your submission to the Annual Plan. There are number of organisations in the Waikato which support research and development.

Council organises local business awards and industry graduations to support business success and promote economic growth. Council supports the Morrinsville and Matamata Public Relations Associations, provides a regional tourism programme grant and operates the Te Aroha I-site. Council supports also economic development by providing basic infrastructure and supporting the Hauraki Rail Trail. No specific discretionary spending is currently available to encourage business investment.

Council Decisions / Reasons

Thank you for your submission to the Land Transport Bylaw amendments. Council welcomes support on this project. Your comments have been noted by Council.

Council has resolved to amend the bylaw to include variable speed zones for Stanley Avenue and Matamata Primary School.

Council Decisions / Reasons

Thank you for your submission to the District Tree Strategy. Your comments have been noted by Council. Council has resolved to adopt the District Tree Strategy as proposed.

Council Decisions / Reasons

Thank you for your submission. Your comments have been noted by Council. Council appreciates the support for the Proposed Earthquake-Prone, Dangerous and Insanitary Buildings Policy 2011

Council Decisions / Reasons

Thank you for your submission to the Annual Plan. Council advises that it is currently investigating the issue of 24 hour recycling as part of our commitment to implementing Council's Waste Minimisation Strategy goals. The location of recycling facilities are best in social areas with high foot traffic and parking such as supermarkets but this does not rule on utilising our existing Transfer Stations.

We can confirm that Council is currently investigating the issue of recycling collection, with the reduction in the size of rubbish bags Council is closely monitoring waste and recycling volumes which will assist in determining the best approach for recycling collection.

Council Decisions / Reasons

Thank you for your submission to the Annual Plan.

Council welcomes support on this project. Council welcomes support on this project and advises the Hetana Street and advises funding of \$400,000 has been allocated for the Hetana Street upgrade in the 2011/12 financial year. The design will be reviewed by Council staff to identify any potential savings.

Council Decisions / Reasons

Thank you for your submission to the Annual Plan.

In 2010 Council began a process of reviewing its community outcomes. The Matamata Community Board participated in the consultation process and their feedback was presented when Council considered the Community Outcomes it wished to adopt for the Long-Term Plan 2012-22. While there are no 'youth specific' outcomes, youth are represented in through the outcomes relating 'Strong and Safe Communities' along with all other sectors of the community (such as elderly).

We will consider your comments when Council considers whether to develop a youth policy / strategy

8.2.2 GRANT APPLICATION MATAMATA VOUNTEER FIRE BRIGADE

File No: COM161601
Attachments: [Grant Application Matamata Volunteer Fire Brigade](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from Matamata Volunteer Fire Brigade requesting funds to build a concrete pad for brigade training purposes.

DISCUSSION

The Chairman invited Mr Feck to speak on behalf of the Matamata Fire Brigade. Mr Feck began by saying with the current weather situations it is extremely difficult to train off the fire truck when the ground is so wet. It is impossible to have the truck on the grassed area due to the weight of the truck and hence the need for a concrete pad to park the fire truck on. The pad will be ten metres by five metres and will be used by other fire brigades in the district. All the labour will be carried out by the volunteer fire-fighters and some other work will be donated. Mr Feck and Mr Linden thanked the Board for their time. The Chairman raised a discussion and the Board agreed to donate \$500.00.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Matamata Community Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That the Board donates an amount of \$500.00 to the Matamata Volunteer Fire Brigade.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

8.2.3 GRANT APPLICATION NATIONAL COUNCIL OF WOMEN, MATAMATA

File No: COM161601
Attachments: [Grant Application National Council of Women Matamata](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from National Council of Women, Matamata requesting funds to replace a memorial plaque in the Matamata Domain.

DISCUSSION

The Chairman raised discussion and the Board were all agreed to grant the amount of \$100.00 subject to the National Council of Women raising the balance of the funds for the proposed plaque.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Matamata Community Board consider the application.

COMMUNITY BOARD RESOLUTION

That the Board grant the amount of \$100.00 to the National Council of Women, Matamata only to be released when the balance of funds have been raised for the proposed plaque.

Moved by: Mr D J W Anderson

Seconded by: Mr K R Tappin

CARRIED

8.2.4 GRANT MATAMATA RAILWAY MODELLERS

File No: COM161601
Attachments: [Matamata Railway Modellers Grant Application](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application was received from Matamata Railway Modellers requesting funds to purchase locomotive, wagons and controllers for a new Kaimai layout at the Firth Tower.

DISCUSSION

The Chairman raised a discussion and the Board all agreed to decline the application.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Matamata Community Board consider the application.

COMMUNITY BOARD RESOLUTION

That the Board decline the application on the grounds that the Matamata Community Board have limited funding available and that the application does not fully meet the Community Board's criteria for approving grants.

Moved by: Mr K R Tappin
Seconded by: Mr D J W Anderson

CARRIED

8.3 INFRASTRUCTURE

8.3.1 COMMUNITY FACILITIES DEVELOPMENT PROJECTS - MATAMATA

File No: PRE520801
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Smithers
Parks and Property Planner

EXECUTIVE SUMMARY

Projects for the Community Facilities Bulk Funds for 2010/11 and 2011/12 are being raised for the Community Board to rank according to their preferences.

Community Board rankings along with staff rankings will be taken to Council on the 27 July for the final approval of projects.

BACKGROUND

The 2010/11 and 2011/12 Annual Plans both provide for a monetary allowance of \$305,000 (per annum) from the District Bulk Fund for Community Facilities. The process for the 2010/11 Bulk Funds has been delayed until now for several reasons. The first is that elections were held in October of 2010 and it was considered appropriate to wait until after the elections so if any new Councillors or Community Board Members were elected they would be able to have their input into the process and follow through with the projects selected. Other staff commitments have further delayed this process until now.

Potential Matamata Ward projects have been identified based on the needs staff have identified and feedback from user groups and the community. A workshop was held with the Community Facilities Staff and the Community Board to discuss the projects put forward and give the Board the opportunity to consider the projects further and suggest any additional projects. The Community Board now has the opportunity to rank these projects. Staff also rank the projects based on a set of criteria including whether the project is a renewal, the contribution to public safety, who (and how many) raised the issue and the projects alignment with strategic activity plans. These rankings will be taken to Council on the 27th for approval for the projects to proceed according to the funding available.

ISSUES

The following table itemises those projects for the Matamata Ward along with the preliminary budget estimates and a small project brief. The Te Aroha Spa hot water line replacement and the Te Aroha Leisure Pools heat pump replacement have been identified in the table but have already been approved out of this fund as they were emergency works that needed to be carried out.

The Community Facilities Manager now seeks an opinion from the Community Board as to the priority of the projects.

Rankings for the Community Board can be between 1 and 5

- 1 is ranked highest and are projects the Community Board would most like to see proceed
- 5 is ranked lowest and are projects the Community Board is less interested in proceeding with.

PROJECT	BUDGET	BRIEF	RANKING 1-5 1-highest 5-lowest
Te Aroha Spa -Hot water Line replacement	\$17,000	Council Approved	
Te Aroha Leisure Pools- Heat Pump Replacement	\$110,000	Council Approved	
District pools inflatable's	\$22,000	Inflatable obstacles (2) for the Morrinsville and Matamata pools	2
Matamata Sports Centre-Squash area upgrade	\$10,000	50% share of Kitchen, lounge upgrade and plastering of court wall	1
Matamata Firth Tower-relocation of old gates	\$5,000	Refurbishment of old front gates and relocation to rear fence line	1
Matamata Firth Tower-Bill board and equipment for school programmes	\$7,500	Bill board and equipment for school programmes	1
Matamata Memorial Centre-Hall Sound System	\$7,500	Upgrading of Hall sound system	1 but funding be increased to 30k to upgrade to realistic and superior sound system
Matamata Memorial Centre-new Chairs	\$20,000	New chairs	4

Matamata Sports centre- Lane rope replacement	\$4,000	Total cost \$8,000, swim club to contribute \$4,000	1
Matamata Cemetery- installation of "Service Tables"	\$14,000	Install 5 new service tables and removal of old bins	3
Matamata Cemetery- Front drainage	\$5,000	Solve the issue of flooding at Cemetery entrance way	1
Matamata Aerodrome- Boundary Fencing	\$18,000	Installation of security fencing along Marae Boundary	4 This is a district facility based on user pays
Matamata-Rapid removal of Graffiti	\$8,500	To allow for rapid removal of graffiti within the urban area	1
Neil Algar Reserve – walkway resurface	\$16,000	Resurface of existing walkway	2
Swap Park BMX starting gates	\$7,500	Purchase and installation of starting gates, lights, speakers	Not to be rated as this should not be a council expense as it should be a club expenses
District portable security camera	\$10,000	For use on various sites to monitor issues	5
Matamata Cemetery- new ash wall	\$20,000	New Ash Wall, this may be funded 50% by Veteran affairs for RSA usage	2
Additional Projects			

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

OFFICER RECOMMENDATION/ COMMUNITY BOARD RESOLUTION

That the Community Board select have ranked their recommended preference to spend the Annual Plan Monetary allowance for Bulk Funded Development Works within the Community Facilities area.

Moved by: Mrs R L Burr

Seconded by: Mr K R Tappin

CARRIED

8.3.2 PARKS AND RESERVES DEVELOPMENT PROJECTS - MATAMATA

File No: PRE520801
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Smithers
Parks and Property Planner

EXECUTIVE SUMMARY

Projects for the Parks and Reserves Bulk Funds for 2010/11 and 2011/12 are being raised for the Community Board to rank according to their preference for the projects.

Community Board rankings along with staff rankings will be taken to Council on the 27 July for the final approval of projects.

BACKGROUND

The 2010/11 and 2011/12 Annual Plans both provide for a monetary allowance of \$115,000 (per annum) from the District Bulk Fund for Parks and Reserves. The process for the 2010/11 Bulk Funds has been delayed until now for several reasons. The first is that elections were held in October of 2010 and it was considered appropriate to wait until after the elections so if any new Councillors or Community Board Members were elected they would be able to have their input into the process and follow through with the projects selected. Other staff commitments have further delayed this process until now.

Potential Matamata Ward projects have been identified based on the needs staff have identified and feedback from user groups and the community. A workshop was held with the Community Facilities Staff and the Community Board to discuss the projects proposed and give the Board an opportunity to consider the projects further and suggest any additional projects. The Community Board now has the opportunity to rank these projects. Staff also rank the projects based on a set of criteria including whether the project is a renewal, the contribution to public safety, who (and how many) raised the issue and the projects alignment with strategic activity plans. These rankings will be taken to Council on the 27 July for approval for the projects to proceed according to the funding available.

ISSUES

The following table itemises those projects for the Matamata Ward, along with the preliminary budget estimates and a small project brief.

The Community Facilities Manager now seeks an opinion from the Community Board as to the priority of the projects

Rankings for the Community Board can be between 1 and 5

- 1 is ranked the highest and are projects the Community Board would prefer to proceed with
 - 5 is ranked lowest and are projects the Community Board is less interested in proceeding with.
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PROJECT	BUDGET	BRIEF	RANKING 1-5 1-highest 5-lowest
Jaycee Reserve-Landscaping (Option 1)	\$15,000	Planting of reserve, to restrict vehicle access	-----
Jaycee Reserve-Landscaping (Option 2)	\$55,000 (estimate)	Planting of reserve, restricting vehicle access, tree work, installation of feature wall on machinery centre boundary and associated plantings	1
Rapurapu Reserve	\$20,000	Fencing/gate, tree planting. This is to restrict and control opening hours	4 The Board recommends council meets with community members in regards to placing bollards and a locked gate at entrance to rectify the issues at present incl dumping of waste materials. The Board and community also recommend the area is not grazed by local farmers stock
Matamata Domain-irrigation	\$10,000	Site works to allow for rented travelling irrigator for athletic and football fields	1
Matamata Domain-Swing set replacement	\$15,000	Replacement of swing set	1
Matamata Park Signage	\$12,000	Replacement of old signage and installation of signs that are not present	2
Furness Reserve-Boundary fence	\$8,750	Install boundary fence to stop motorbikes and sheep entering reserve	4

Railside by the Green	\$6,500	Regrassing and levelling to make a more useable surface	4
Additional projects			

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

DISCUSSION

Mr T Smith spoke in regards to the issues raised by the community concerning Rapurapu Reserve. Boy racers are causing problems and also waste is being dumped there. Farmers are prepared to assist with the fence and gating. The Chairman thanked Mr Smith for his concerns.

OFFICER RECOMMENDATION/ COMMUNITY BOARD RESOLUTION

That the Community Board selected in order of rank their recommended preference to spend the Annual Plan Monetary allowance for the Bulk Funded Development Works within the Parks and Reserves area.

Moved by: Mr K R Tappin

Seconded by: Mr D J W Anderson

CARRIED

9 URGENT ADDITIONAL BUSINESS

There were no items of urgent additional business.

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 7.15 p.m.

CONFIRMATION: 15 August 2011.

SIGNED:

D J W Anderson