

ORDINARY AGENDA

TE AROHA COMMUNITY BOARD

DATE: Monday, 21 November 2011

TIME: 6.00 pm

VENUE: Council Chambers
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (2)

Members:

Mr R J Gibson
Mrs M A Hunter
Mr K C Knight
Mrs M Massey

Information and recommendations are included in the reports to assist Te Aroha Community Board in the decision making process and may not constitute Te Aroha Community Board's decision until considered by Te Aroha Community Board.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	1
2	PRESENT	1
3	APOLOGIES	1
4	NOTIFICATION OF URGENT BUSINESS	1
5	PUBLIC FORUM	1
6	CONFIRMATION OF MINUTES	1
7	MATTERS ARISING FROM THE PREVIOUS MEETING	1
8	OFFICER REPORTS	2
8.1	CHIEF EXECUTIVE	2
8.1.1	MAYORAL DIARY FOR OCTOBER 2011	2
8.1.2	CHIEF EXECUTIVE OFFICERS REPORT TO MID OCTOBER 2011	3
8.1.3	SCHEDULE OF MEETINGS FOR 2012	4
8.1.4	BOARD MEMBERS REPORT FOR OCTOBER 2011	5
8.2	COMMUNITY AND SUPPORT	6
8.2.1	GRANT APPLICATION - DOMAIN DAY COMMITTEE	6
8.2.2	GRANT APPLICATION - TE AROHA FAMILY BUDGETING SERVICE	7
8.3	INFRASTRUCTURE	8
8.3.1	TE AROHA BOAT RAMP AREA	8
8.3.2	THE FREEDOM CAMPING ACT AND LOCAL GOVERNMENT	9
9	URGENT ADDITIONAL BUSINESS	10
10	EXCLUSION FROM THE PUBLIC	10
11	CLOSURE	10

1 MEETING OPENING**2 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES****4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 PUBLIC FORUM**6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Te Aroha Community Board, held on 17 October 2011.

[Minutes October 17 2011 Te Aroha Community Board.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Te Aroha Community Board held on 17 October 2011 be confirmed and signed as true and correct.

7 MATTERS ARISING FROM THE PREVIOUS MEETING

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR OCTOBER 2011

File No: DEM021606
Attachments: [Mayoral Diary for October 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 October 2011 to 31 October 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information be received.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT TO MID OCTOBER 2011

File No: SUP164601
Attachments: [CEOs Report for September to mid October 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period mid September to mid October 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the report be received.

8.1.3 SCHEDULE OF MEETINGS FOR 2012

File No: DEM021601
Responsible Officer: D McLeod
Chief Executive Officer
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

The Board are asked to give consideration to the meeting cycle.

The schedule outlined below follows a similar schedule to that which was used in the previous term.

The Board to meet on the 3rd Monday of the month at 5:30 pm.

MEETING DATE
12 December 2011**
20 February 2011
19 March 2011
16 April 2011
21 May 2011
18 June 2011
16 July 2011
20 August 2011
17 September 2011
15 October 2011
19 November 2011
10 December 2011**

*** 2nd Monday*

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the schedule of meetings for 2012 be adopted.

8.1.4 BOARD MEMBERS REPORT FOR OCTOBER 2011

File No: DEM021201

Attachments: [Report to October 2011 Council meeting](#)
[Te Aroha and District Museum Society minutes](#)
[October 2011](#)

Responsible Officer: D McLeod
Chief Executive Officer

Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members to report on the activities of organisations where they were appointed to represent the Board.

Attached is a copy of Board Member Massey's report to the October council meeting.

A copy of the minutes from Te Aroha & District Museum Society meeting is attached.

OFFICER RECOMMENDATION

That the Board Members' Reports for October 2011 be received.

8.2 COMMUNITY AND SUPPORT**8.2.1 GRANT APPLICATION - DOMAIN DAY COMMITTEE**

File No: COM161601
Attachments: [Domain Day Committee](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from the Domain Day committee requesting funds to assist with the running of "Domain Day".

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

8.2.2 GRANT APPLICATION - TE AROHA FAMILY BUDGETING SERVICE

File No: COM161601
Attachments: [Te Aroha Family Budgeting Service](#)
Responsible Officer: M Te Wiata
Group Manager Business Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

A grant application has been received from the Te Aroha Family Budgeting service requesting funds to help with supplying Christmas Cheer parcels to families and others at Christmas time.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

8.3 INFRASTRUCTURE

8.3.1 TE AROHA BOAT RAMP AREA

File No: 05311/219.00
Attachments: [Te Aroha Boat Ramp area](#)
[Outstanding Issues Confirmation](#)
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Member Hunter to raise discussion on the Te Aroha boat ramp area.
A copy of her report is attached.

Bryan Turner and Ann-Jorun Bronstad met with Board Member Hunter at the boat ramp. A copy of the issues discussed is attached.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the information be received.

8.3.2 THE FREEDOM CAMPING ACT AND LOCAL GOVERNMENT

File No: 05311/219 00
Attachments: [The Freedom Camping Act and Local Government](#)
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Member Gibson to raise discussion on a proposed area for freedom campers.

A copy of his report is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information be received.

9 URGENT ADDITIONAL BUSINESS

10 EXCLUSION FROM THE PUBLIC

11 CLOSURE