

ORDINARY AGENDA

TE AROHA COMMUNITY BOARD

DATE: Monday, 15 August 2011

TIME: 6.00 pm

VENUE: Council Chambers
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (2)

Members:

Mr R J Gibson
Mrs M A Hunter
Mr K C Knight
Mrs M Massey

Information and recommendations are included in the reports to assist Te Aroha Community Board in the decision making process and may not constitute Te Aroha Community Board's decision until considered by Te Aroha Community Board.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	1
2	PRESENT	1
3	APOLOGIES	1
4	NOTIFICATION OF URGENT BUSINESS	1
5	PUBLIC FORUM	1
6	CONFIRMATION OF MINUTES	1
7	MATTERS ARISING FROM THE PREVIOUS MEETING	1
8	OFFICER REPORTS.....	2
8.1	CHIEF EXECUTIVE	2
8.1.1	MAYORAL DIARY FOR JULY 2011.....	2
8.1.2	CHIEF EXECUTIVE OFFICERS REPORT FOR JULY 2011.....	3
8.1.3	BOARD MEMBERS REPORT FOR JULY 2011	4
8.1.4	TE AROHA FOOTPATH STENCILLING	5
9	URGENT ADDITIONAL BUSINESS	6
10	EXCLUSION FROM THE PUBLIC.....	6
11	CLOSURE	6

1 MEETING OPENING**2 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES****4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 PUBLIC FORUM**6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Te Aroha Community Board, held on 18 July 2011.

[Minutes July 18 2011 Te Aroha Community Board.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Te Aroha Community Board held on 18 July 2011 be confirmed and signed as true and correct.

7 MATTERS ARISING FROM THE PREVIOUS MEETING

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR JULY 2011

File No: DEM021606
Attachments: [Mayoral Diary for July 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 June 2011 to 30 June 2011 is attached.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the report be received.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR JULY 2011

File No: SUP164601
Attachments: [CEOs Report July 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period July 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the report be received.

8.1.3 BOARD MEMBERS REPORT FOR JULY 2011

File No: DEM021201
Attachments: [Board Member Gibsons Report to Council](#)
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members to report on the activities of organisations where they were appointed to represent the Board.

A copy of Board Member Gibson's report to Council is attached.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board Members Reports for July 2011 be received.

8.1.4 TE AROHA FOOTPATH STENCILLING

File No: RSB521611
Attachments: [Photo of proposed stencilling](#)
Responsible Officer: D Bellamy
Group Manager Environmental Services
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

There have been requests for stencilling on the Central Business District footpath to advise the public that there is no skateboarding or bicycle riding allowed on the footpaths on top of the existing signs in place.

BACKGROUND

Council staff are waiting on a price from their contractors to install the marking. It is requested that the Community board provide locations for these stencils, noting that they are only suitable on asphalt or concrete surfaces.

ISSUES

There is no budget available so the expenditure will have to come out of the existing footpath maintenance budget for each town.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board confirm which locations are suitable for stencilling to the council.

9 URGENT ADDITIONAL BUSINESS

10 EXCLUSION FROM THE PUBLIC

11 CLOSURE