

# **ORDINARY AGENDA**

## **MATAMATA COMMUNITY BOARD**

**DATE:** Monday, 12 September 2011

**TIME:** 5.30 pm

**VENUE:** Matamata Area Office  
Tainui Street  
MATAMATA

**MEMBERSHIP – Quorum (2)**

**Members:**

Mr D J W Anderson

Mrs C S Berg

Mrs R L Burr

Mr K R Tappin

*Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.*

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**1 MEETING OPENING****2 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES****4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

**5 PUBLIC FORUM****6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 8 August 2011.

[Minutes August 08 2011 Matamata Community Board.doc](#)

**DRAFT RESOLUTION**

**That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 8 August 2011 be confirmed and signed as true and correct.**

**7 MATTERS ARISING FROM THE PREVIOUS MEETING**

## **8 OFFICER REPORTS**

### **8.1 CHIEF EXECUTIVE**

#### **8.1.1 MAYORAL DIARY FOR JULY 2011**

**File No:** DEM021606  
**Attachments:** [Mayoral Diary for July 2011](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** G W H Vercoe QSM, ED, JP  
Mayor

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#### **EXECUTIVE SUMMARY**

A copy of the Mayoral Diary for the period 1 July 2011 to 31 July 2011 is attached.

#### **POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

#### **OFFICER RECOMMENDATION**

**That the report be received**

**8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR AUGUST 2011**

**File No:** SUP164601  
**Attachments:** [CEOs Report Mid - End July 2011](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** D McLeod  
Chief Executive Officer

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**EXECUTIVE SUMMARY**

A copy of the Chief Executive Officer's report for the period mid to end of July is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION**

**That the information be received.**

**8.1.3 BOARD MEMBERS REPORTS FOR AUGUST 2011**

**File No:** DEM021201  
**Responsible Officer:** D Bellamy  
Group Manager Community Development  
**Author:** C Hubbard  
Committee Secretary

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**EXECUTIVE SUMMARY**

Board members to report on the activities of organisations where they were appointed to represent the Board.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**OFFICER RECOMMENDATION**

**That the information be received.**

#### **8.1.4 MATAMATA PUBLIC RELATIONS ASSOCIATION UPDATE**

**File No:** COM181206  
**Responsible Officer:** D Bellamy  
Group Manager Community Development  
**Author:** C Hubbard  
Committee Secretary

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#### **EXECUTIVE SUMMARY**

Mrs S Whiting is to provide an update on the Matamata Public Relations Association activities.

#### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

#### **OFFICER RECOMMENDATION**

**That the information be received.**

## 8.2 INFRASTRUCTURE

### 8.2.1 FIRTH STREET/FARMERS ROAD INTERSECTION - MATAMATA

**File No:** RSB522401  
**Responsible Officer:** F Vessey  
Group Manager Service Delivery  
**Author:** C Hubbard  
Committee Secretary

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#### EXECUTIVE SUMMARY

Board member Tappin to raise discussion of safety at the Firth Street/Farmers Road intersection.

The positioning of the road crossing just around the corner on Farmers Road is considered a hazard by Board member Tappin.

Motorists seem to have difficulty deciding who has right of way with the **Stop** sign on Farmers Road and a **Give Way** on Bedford Park side of Firth Street. A frequent user of this intersection has noted, it is very normal for two cars to sit there waiting for someone to go.

There is also the normal movement of trucks going through the intersection on Firth Street making it hazardous as well.

#### POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

#### OFFICER RECOMMENDATION

**That the information be received.**

**9 URGENT ADDITIONAL BUSINESS**

**10 EXCLUSION FROM THE PUBLIC**

**11 CLOSURE**