

ORDINARY AGENDA

MATAMATA COMMUNITY BOARD

DATE: Monday, 10 October 2011

TIME: 5.30 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson

Mrs C S Berg

Mrs R L Burr

Mr K R Tappin

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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1 MEETING OPENING**2 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES****4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 PUBLIC FORUM**6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 12 September 2011.

[Minutes September 12 2011 Matamata Community Board.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 12 September 2011 be confirmed and signed as true and correct.

7 MATTERS ARISING FROM THE PREVIOUS MEETING

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR AUGUST 2011

File No: DEM021606
Attachments: [Mayoral Diary for August 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 August 2011 to 31 August 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the report be received.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR SEPTEMBER 2011

File No: SUP164601
Attachments: [CEOs Report to mid September 2011](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period Mid August to mid September 2011 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information be received.

8.1.3 BOARD MEMBERS REPORTS FOR SEPTEMBER 2011

File No: DEM021201
Responsible Officer: D Bellamy
Group Manager Community Development
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Board Members to report on the activities of organisations where they were appointed to represent the Board.

OFFICER RECOMMENDATION

That the information be received.

8.1.4 COMMUNITY BOARD REPRESENTATION

File No: DEM021200
Responsible Officer: D McLeod
Chief Executive Officer
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

The Community Board representation review is due for consideration in the next tri-annual term.

The Chairman has provided the following points for discussion;

- Council annual accounts state the cost of the Community Boards to the community was \$300,000. Is this an accurate reflection of actual costs or a provisional allowance?
- Is there a better way for the community to be represented with or without the Community Boards?
- What will the review process look to undertake in terms of a referendum? How will the information be compiled to ensure the community have received accurate information to make an informed decision if required?
- Is there any central government direction on this issue?

POLICY AND BYLAW ISSUES

There are no bylaw issues.

OFFICER RECOMMENDATION

That the board receive the information.

8.1.5 OAK PLANTATION CANOPY LEVEL

File No: CFA181201
Responsible Officer: F Vessey
Group Manager Service Delivery
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Discussion with Council (Steve Fabish) and Sergeant McGurk regarding the issue of the height of the Oak canopy has been held over the last few months.

The chair is to raise discussion regarding the level of the canopy to ensure more light and a safer passage through the plantation.

POLICY AND BYLAW ISSUES

There are no policy issues.

Council has indicated that the removal of any branches with a diameter of 20mm or more will need a resource consent.

OFFICER RECOMMENDATION

That the information be received.

8.2 PRESENTATIONS

8.2.1 MATAMATA PUBLIC RELATIONS ASSOCIATION UPDATE

File No: COM181206
Responsible Officer: D Bellamy
Group Manager Community Development
Author: C Hubbard
Committee Secretary

EXECUTIVE SUMMARY

Mrs S Whiting is to provide an update on the Matamata Public Relations Association activities.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information be received.

9 URGENT ADDITIONAL BUSINESS

10 EXCLUSION FROM THE PUBLIC

11 CLOSURE