

# Change of Customer Name



## Applicant's Details

Your previous full name (your name as currently entered in our system):

\_\_\_\_\_

Your new full name: \_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Home phone : \_\_\_\_\_ Mobile: \_\_\_\_\_

## Reason for Name Change – Please tick one box only:

- Marriage (please attach a copy of your Marriage or Civil Union Certificate)
- Deed Poll (please attach a copy of your certificate)
- Name correction – my name is incorrectly entered into Council's system, please update it.
- Name Removal (please attach a certificate of title)

## This change will also effect my

- Rates
- Dog Registration
- Debtors
- Other (please specify): \_\_\_\_\_
- Licensing
- Water Billing
- Building

## Declaration

I declare that the details I have provided here are true and correct. I have attached relevant evidence for the name change I have requested.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Office Use Only</b>	
Assessment No: _____	Date Received
Document No: _____	
Customer ID: _____	
Corporate Vision Updated:                      Yes / No	
<input type="checkbox"/> RT <input type="checkbox"/> DG <input type="checkbox"/> WB <input type="checkbox"/> LI <input type="checkbox"/> AR <input type="checkbox"/> AN <input type="checkbox"/> Other	
Signed by CSO : _____	

TP-1.3 – Issue 2

