

| Hamilton City Development Manual                       |                            |
|--|----------------------------|
| <b>Volume 4 : Quality Systems for Land Development</b> | <b>Part 9 - Appendices</b> |
| Authorised by : Design Services Manager                |                            |

**APPENDIX I**

**NOTICE OF INTENTION TO COMMENCE DEVELOPMENT WORKS**

(This form to be completed by the Developer and sent to the Subdivision Officer, HCC Planning Guidance Unit Fax : 07 838 6819)  
HCC Consent #: \_\_\_\_\_

**Development Location :** \_\_\_\_\_ **Stage :** \_\_\_\_\_

**Engineering Design approval issued on :** \_\_\_\_\_

**Name of Developer :** \_\_\_\_\_ **Contact Phone :** \_\_\_\_\_

**Developer's Engineer :** \_\_\_\_\_ **Contact Phone :** \_\_\_\_\_  
(responsible for certifying quality and compliance)

**Works Commencement Date :** \_\_\_\_\_ **Proposed Duration :** \_\_\_\_\_

**Name of Contractor :** \_\_\_\_\_ **Contact Phone :** \_\_\_\_\_

**Pre-construction Meeting Arranged :** Venue \_\_\_\_\_ Date : \_\_\_\_\_  
(required attendees: Developer, Developer's Engineer, Contractor, Environment Waikato Rep, HCC PGU, HCC TU, HCC WWS)

Engineer's Rep Contact Details : \_\_\_\_\_

Contractor's Rep Contact Details : \_\_\_\_\_

HCC TU Site Auditor Contact Details : \_\_\_\_\_

HCC WWS Site Auditor Contact Details : \_\_\_\_\_

Environment Waikato Rep Contact Details : \_\_\_\_\_

**Environment Waikato advised of works and consent issued :** \_\_\_\_\_

**Disposal of surplus soil required :** \_\_\_\_\_ **Disposal Site Approved :** \_\_\_\_\_

**Road Opening Notice issued :** \_\_\_\_\_

**Rights of Entry from neighbours obtained :** \_\_\_\_\_

**Health & Safety Plan prepared and approved by Engineer :** \_\_\_\_\_

**Insurances in place :** \_\_\_\_\_

**Traffic Management Plan approved by RCA :** \_\_\_\_\_

**Name :** \_\_\_\_\_ **Signed :** \_\_\_\_\_ **Date :** \_\_\_\_\_  
(Signed by Developer)