

Checklist 7.1

STREET TREES & GARDENS – PRE-DEFECTS LIABILITY PERIOD INSPECTION

Pre-Meeting Tasks

Organisation	Action Required	Yes	No	N/A
Contractor	1) Complete all work indicated on drawings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	2) Trees staked, tied and mulched	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3) Mow grass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4) Gardens planted, barked and weed-free	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5) Irrigation installed to specification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SITE MEETING

In Attendance

Council:
 Planning Guidance Officer _____
 Parks Officer _____
 Contractor _____
 Consultant _____

1) Inspect site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Plans and specifications complied with	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) Check mowing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) Acceptable standard agreed upon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEFECTS LIABILITY PERIOD

6 months 1 year (delete as required)

Start of Defects Liability Period _____ End of Defects Liability Period _____

Items to be Provided/Corrected

No	Action Required	Party to Action	Party to Accept	Acceptance	
				Approved	Date

 Parks & Gardens Rep Consultant/Contractor Date