

Te Manawhenua Forum Mo Matamata-Piako



Open Minutes



Minutes of a meeting of the Te Manawhenua Forum Mo Matamata-Piako held in the Council Chambers, 35 Kenrick Street, TE AROHA on Tuesday 5 December 2017 at 12.30pm.



Present

Mayor

Jan Barnes, JP	
Cr James Thomas, JP	Mrs Kathy Ngamane
Mrs Te Ao Marama Maaka	Mr Wati Ngamane
Ms Glenice Wigg	Mr Thomas Smith
Mr Gary Thompson	

Also Present

Michelle Staines-Hawthorne	Corporate Strategy Manager	Items 7.1,7.2,7.3,7.4,7.5,7.6,
Caroline Hubbard	Committee Secretary	
Ann-Jorun Hunter	Policy Planner	Items 7.7, 7.8
Raymond Short	Roading Asset Engineer	Item 8.1
Mark Hamilton	Environmental Policy Planner	Item 9.1

In Attendance

Tony Harrison	Ngati Hinerangi
Patricia Nathan – Te Puni Kokiri	In at 1.30pm, out at 2.05pm
Sheryl Paekau – Te Puni Kokiri	In at 1.30pm, out at 2.05pm

1 Meeting Opening

Te Ao Marama Maaka declared the meeting open at 12.30pm

2 Karakia

Gary Thompson opened the meeting with a karakia.

3 Present

Te Ao Marama Maaka moved that Tony Harrison, Ngati Hinerangi, be allowed to sit at the table and be granted speaking rights but not voting rights.

Moved by: Waati Ngamane

Seconded by: Glenice Wigg

CARRIED

4 Apologies

That apologies from D Vaimoso, P Samuels, J Taylor, S Turner, W Pene and M Baker be accepted and leave of absence from the meeting be granted.

Moved by: Mayor Jan Barnes

Seconded by: Gary Thompson

CARRIED

5 Notification of Urgent Business

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 6A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualified as extraordinary or urgent additional business.

There was no urgent additional business.

6 Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata-Piako held on Tuesday, 5 September 2017, be confirmed as a true and correct record of the meeting.

Moved by: Gary Thompson

Seconded by: Waati Ngamane

CARRIED

OFFICER REPORTS

7 Executive

7.1 Annual Report 2016/17 and Summary

Executive Summary

The Local Government Act 2002 (LGA) requires Council to adopt its Annual Report and Summary by 31 October each year. Audit New Zealand has completed their audit and we received an unmodified Audit opinion.

COMMITTEE RESOLUTION

That:

1. The information be received
2. The Annual Report Summary 2016/17 be received.

Moved by: Glenice Wigg
Seconded by: Cr James A F Thomas

CARRIED

**7.2 Representation Review
Executive Summary**

This report provides an update on the representation review process to Te Manawhenua Forum Mo Matamata-Piako (Forum).

Council is currently consulting with the community to seek preliminary feedback on our representation arrangements. Forum members are invited to complete the survey circulated separately.

Comment

Te Ao Marama Maaka commended the Matamata Piako council on their decision to not try to establish a Maori ward.

COMMITTEE RESOLUTION

That:

- 1. The information be received.**
- 2. Forum members complete the 'who represents you' survey for the representation review if they wish to do so.**

**Moved by: Gary Thompson
Seconded by: Mayor Jan E Barnes**

CARRIED

7.3 Heads of Agreement Review and Maori involvement in decision-making

Executive Summary

Over the past few months Te Manawhenua Forum (Forum) has held discussions about a review of its Heads of Agreement (HOA) with Council, and how it would like to engage with Council going forward including its involvement in decision making.

Following a Forum workshop in May and meeting in June, the matter was formally reported to Council in July. The report to Council included the background and current practice relating to iwi engagement and provided Council with the feedback from the Forum. The Forum then held another workshop in November to discuss further amendments.

Council has a Heads of Agreement with the Forum (attached) setting out the principles of the relationship between the parties, and the roles and responsibilities. This agreement was last reviewed in 2013. Forum members have asked that this is reviewed again to better reflect how the relationship has evolved and is now moving into a post-Treaty settlement era.

The purpose of this report is to provide the Forum with feedback from Council on the Heads of Agreement review and further engagement to strengthen the relationship between iwi and Council.

The Forum is asked to consider the feedback from Council and confirm how it wishes to proceed from here.

COMMITTEE RESOLUTION

That:

1. The report be received.
2. The Forum considered the proposed further amendments and confirmed how it wishes to proceed.

Moved by: Te Ao Marama Maaka

Seconded by: Glenice Wigg

CARRIED

7.4 Long Term Plan 2018-28 - Project Update

Executive Summary

Council is required to prepare and adopt a Long Term Plan (LTP) under the Local Government Act 2002 (LGA) every three years. This report seeks feedback from the Forum on the section on Iwi engagement and the current indicators used in the Long Term Plan relating to engagement with Iwi.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Forum provides feedback to Council on the new Community Outcome themes and outcomes as set out in Table 2 of this report.
3. The Forum provides feedback to Council on the text relating to Maori involvement in decision-making.

Moved by: Mayor Jan E Barnes

Seconded by: Gary Thompson

CARRIED

7.5 Schedule Of Meetings For 2018

Executive Summary

The Te Manawhenua Mo Matamata-Piako (Forum) needs to confirm the meeting dates for 2017

The proposed meeting dates for the Forum are as follows:

- Tuesday 27 February 2018
- Tuesday 5 June 2018
- Tuesday 4 September 2018
- Tuesday 4 December 2018

At the moment there is an extra Council meeting to adopt the draft Long Term Plan Consultation Document for consultation on 7 March and an Audit & Risk meeting preceding this on Tuesday 6 March which would normally be the first meeting of the Forum for the year.

This is otherwise based on previous schedules, where the meetings were held on the first Tuesday of each quarter.

The Forum may wish to consider whether the four meetings will meet its needs in 2018.

COMMITTEE RESOLUTION

That:

1. The Te Manawhenua Mo Matamata-Piako confirm the meeting dates for 2018 as follows;

- Tuesday 27 February 2018
- Tuesday 5 June 2018
- Tuesday 4 September 2018
- Tuesday 4 December 2018

Moved by: Glenice Wigg
Seconded by: Tommy Smith

CARRIED

7.6 Draft Work Programme 2018

Executive Summary

This report provides for discussion by Te Manawhenua Forum of its work programme for 2018.

Meeting 1

- 2017 Waitangi Day event review
- Six month report, July to December 2016
- Long Term Plan project update
- District Plan and Iwi management plans update
- Confirmation of priorities from the work programme(attached)

Meeting 2

- 2016/17 Satisfaction Survey
- Waitangi Day event planning
- Long Term Plan project update
- District Plan and Iwi management plans update
- Update on progress of priorities from the work programme (attached)

Meeting 3

- Waitangi Day event planning
- Long Term Plan project update
- District Plan and Iwi management plans update
- Update on progress of priorities from the work programme (attached)

Meeting 4

- 2016/17 Draft Annual Report
- Meeting schedule for 2018
- Draft work programme for 2018
- Waitangi Day event planning
- State of the Environment Reporting
- Annual Plan project update
- District Plan and Iwi management plans update
- Update on progress of priorities from the work programme (attached)
- Lunch with the Councillors

COMMITTEE RESOLUTION

That:

1. **Te Manawhenua Forum approve the work programme for the 2018 calendar year.**

Moved by: **Kathy Ngamane**

Seconded by: **Tommy Smith**

CARRIED

7.7 Te Puni Kokiri presentation

Executive Summary

1.30pm Patricia Nathan from Te Puni Kokiri and Sheryl Paekau from Waikato District Council were in attendance to give a presentation on current Te Puni Kokiri work programme and projects.

3 main tasks;

Maori in safe warm houses

Increase housing knowledge

Increase number of Maori houses

Waikato district Council – encourage collectiveness for use of Maori freehold land. Encourage use of land for papakainga, marae and some commercial development with support from local authorities and Regional council.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Te Ao Marama Maaka

Seconded by: Cr James A F Thomas

CARRIED

7.8 Waitangi Day 2018

Executive Summary

The Waitangi Day 2018 event organising committee will provide a verbal update on progress.

Comments

Being held at Matamata Domain @ SwimZone

Kapa Haka entertainment, hangi, free access to pools.

Community groups to provide flax weaving, making poi's and other entertainment.

Make sure the primary schools and colleges are aware.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Te Ao Marama Maaka

Seconded by: Mayor Jan E Barnes

CARRIED

8 Business Support

8.1 New Road Names Within Matamata-Piako District

Executive Summary

The report is to update the Te Manawhenua Forum on the new and amended Road Names in Matamata Piako District over recent times.

A proposal to improve the process around road naming is discussed to provide the opportunity for input from the forum.

Comments

Planners to bring report to TMF about how they talk, contact iwi and what information they receive.

Need trigger in consent process to contact manawhenua in area of development.

Te Ao Marama Maaka will be nominated contact person and she will email other members for feedback on proposed new road names before they are presented to Council.

COMMITTEE RESOLUTION

That:

1. The report be received
2. Te Manawhenua Forum nominate Te Ao Marama Maaka to be the contact person to provide feedback on proposed new road names before they are presented to Council.

Moved by: Mayor Jan E Barnes

Seconded by: Glenice Wigg

CARRIED

9 Community Development

9.1 Update on the District Plan Review

Executive Summary

Mark Hamilton gave a presentation to bring the Forum up to date on the District Plan Review and the 2016/17 State of the Environment Report.

Comments

Phillip Samuels to give committee an update from the workshop he attended on 5 December 2017

Mark Hamilton to give feedback for "Source to Sea" workshop he is attending on 6 December 2107.

COMMITTEE RESOLUTION

That the report and presentation be received.

**Moved by: Glenice Wigg
Seconded by: Kathy Ngamane**

CARRIED

10 Urgent Additional Business

There was no urgent additional business.

2.55 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF TE MANAWHENUA FORUM MO
MATAMATA-PIAKO HELD ON

DATE: 27 February 2018

CHAIRPERSON:.....

Te Ao Marama Maaka