

Council

Open Minutes



Minutes of a meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 13 December 2017 at 9.15am.



Present

Mayor	Jan Barnes, JP	
Councillors	Donna Arnold	James Sainsbury
	Teena Cornes	Ash Tanner
	Paul Cronin	Kevin Tappin
	Neil Goodger	James Thomas, JP
	Peter Jager	Adrienne Wilcock

Also Present

Don McLeod	Chief Executive	
Caroline Hubbard	Committee Secretary	
Michelle Staines-Hawthorne	Corporate Strategy	Items
	Manager	10.1,10.8,10.9,10.10,10.11,10.13
Niall Baker	Acting Senior Policy	Items
	Planner	10.1,10.2,10.3,10.10,10.11,10.13
Ann-Jorun Hunter	Policy Planner	Item 10.1,10.10,10.11,10.13
Joan Jennings	Assistant Accountant	Item 10.5
Larnia Weir	Deputy Finance	Item
	Manager	10.5,10.8,10.9,10.10,10.10.13,11
Danny Anglesey	Finance & Business	Item 10.5,10.8,10.9,10.10,10.11,
	Services Manager	
Kathy Duncan	Rating & Valuation	Item 10.5
	Officers	
Piyush Joshi	Management	Item 10.5
	Accountant	
Armindeep Singh	Executive Assistant	Item 10.5
Gail Bailey	Revenue Officer	Item 10.5
Manaia Te Wiata	Group Manager	Items 10.5,10.6,10.13,11.1
	Business Support	
Bronwyn Cole	Financial Assistant	Item 10.5
Deb Burge	Executive Assistant	Item 10.5,10.8
Christine Hollingsworth	Land Admin Officer	Item 10.5
Jill Field	Financial Officer	Item 10.5
Fiona Vessey	Group Manager	Item 10.5
	Service Delivery	
Grace Bonnar	Graphic Designer	Item 10.5
Susanne Kampshof	Asset Manager	Items
	Strategy & Policy	10.6,10.7,10.8,10.9,10.13,11.1
Mark Naude	Community Facilities	Items 10.6,10.7
	Planner	
Pam Oliver	Rating & Valuation	Item 10.5
	Officer	

Dennis Bellamy	Group Manager Community Development	Items 10.13,10.14,12.1
Ally van Kuijk	District Planner	Items 10.13,10.14,12.1
Chris Rutherford		Item 11.1
Mark Hamilton	Environmental Policy Planner	Item 12.1
Tony Lawes	Financial Assistant	Item 10.5

In Attendance

John Luxton	Out at 11.54am
Warren Oliver	In at 10.05am, out at 10.40am
Allan Oliver	In at 10.05am, out at 10.40am
Sharon Oliver	In at 10.05am, out at 10.40am
Mrs Oliver	In at 10.05am, out at 10.40am
Lady Marg Spring	In at 11.00am, out at 11.54am
Sir Dryden Spring	In at 11.00am, out at 11.54am

1 Meeting Opening

Prior to the meeting opening Mayor Jan Barnes acknowledged the 2017 Matamata Piako Volunteer Youth Ambassadors, the different activities that they had organised and participated in and gave them a pin to wear. Representatives from Matamata and Morrinsville attended. Ann-Jorun Hunter was also acknowledged for her support of the Youth Ambassadors, setting up early meetings and administration assistance.

Caroline Hubbard was also given flowers and a photo of Wairere Falls and thanked for all her support for the Mayor and councillors over the last 6.5 years as this was to be her last Council meeting.

Mayor Jan Barnes welcomed everyone and declared the meeting open at 10.15am

2 Apologies

That apology from B Hunter be accepted and leave of absence from the meeting be granted.

Moved by: Donna Arnold

Seconded by: Adrienne Wilcock

CARRIED

3 Leave of absence

No leave of absence was requested.

4 Notification of Urgent Additional Business

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

There was no urgent additional business.

5 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Confirmation of minutes

COUNCIL RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Matamata-Piako District Council held on Wednesday, 8 November 2017, be confirmed as a true and correct record of the meeting.

Moved by: Cr Ash B Tanner

Seconded by: Cr James A F Thomas

CARRIED

7 Matters Arising

8 Announcements

There were no announcements.

9 Notices of Motion

There were no notices of motion.

DECISION MAKING

10 Executive

10.1 Heads of Agreement Review and Maori involvement in decision-making

Executive Summary

Over the past few months Te Manawhenua Forum (Forum) has held discussions about a review of its Heads of Agreement (HOA) with Council, and how it would like to engage with Council going forward including its involvement in decision making.

Following a Forum workshop in May and meeting in June, the matter was formally reported to Council in July. The report to Council included the background and current practice relating to iwi engagement and provided Council with the feedback from the Forum. The Forum then held another workshop in November to discuss further amendments.

Council has a Heads of Agreement with the Forum (attached – as amended and sent to the December Forum meeting) setting out the principles of the relationship between the parties, and the roles and responsibilities. This agreement was last reviewed in 2013. Forum members asked that this is reviewed again to better reflect how the relationship has evolved and is now moving into a post-Treaty settlement era.

The purpose of this report is to provide Council with feedback from the on the Heads of Agreement review and further engagement to strengthen the relationship between iwi and Council.

The Council is asked to consider the feedback from the Forum (a verbal update will be given on the outcome of the December Forum meeting where the attached will be discussed) and confirm how it wishes to proceed from here.

COUNCIL RESOLUTION

That:

1. The report be received.
2. The Forum has considered the proposed further amendments and Council confirms it wishes to grow the relationship.

Moved by: Cr James A F Thomas

Seconded by: Cr Donna C Arnold

CARRIED

10.2 Waikato Plan Minutes of meeting held 16 October 2017
Executive Summary

The purpose of this report is to provide the minutes of a meeting of the Waikato Plan Leadership Group meeting on 16 October 2017.

COUNCIL RESOLUTION

That:

- 1. The information be received.**

Moved by: Cr Neil C Goodger

Seconded by: Cr Adrienne J Wilcock

CARRIED

10.3 Elected member remuneration

Executive Summary

The Remuneration Authority ('the Authority') is the independent body responsible for setting Elected Member remuneration. The Authority is seeking the views of councils on proposed changes to remuneration and allowances for Local Government elected members. This feedback is due by Friday December 15th 2017.

Copies of the 'pay for elected members' webinar slides, the consultation document and Remuneration Setting Proposals are attached to this report. A copy of the draft LGNZ submission is also attached. Council may wish to support LGNZ's position on these issues.

COUNCIL RESOLUTION

That:

1. The information be received.
2. Council wishes to support the Local Government New Zealand (LGNZ) submission to the Remuneration Authority.

Moved by: Cr James P Sainsbury

Seconded by: Cr Neil C Goodger

CARRIED

10.4 Council Issues Over The Christmas Period

Executive Summary

Council discuss the process required regarding urgent decisions that may need to be made during the holiday period.

COUNCIL RESOLUTION

That:

1. Any urgent issues arising during the holiday period be emailed to all councillors with delegation to the Mayor or Deputy Mayor to act on receipt of support from a majority of councillors.

Moved by: Cr Ash B Tanner

Seconded by: Cr James P Sainsbury

CARRIED

This item was considered after Item 10.5 and before Item 10.6.

10.5 Staff Long Service Presentation

10.15 Pam Oliver, Mrs Oliver, brothers Warren, Alan and his wife Sharon were in attendance for the presentation to Pam for 50 years service to Matamata-Piako District.

Pams 50 years are made up as follows;

1967 - 69 Te Aroha Borough Council Electricity Department, Receptionist clerk

1969 - 77 Te Aroha Borough Council, Receptionist clerk

1977 - 89 Piako County Council, Rates clerk

1989 - today Matamata Piako District Council, Finance department.

Pam has also been involved in Manawaru tennis, badminton and other district events over the years.

COUNCIL RESOLUTION

1. That Pam Oliver be congratulated on 50 years service to Matamata Piako District.

Moved by: Cr Adrienne J Wilcock

Seconded by: Cr Donna C Arnold

CARRIED

This item was taken out of order and considered after Item 10.3 and before Item 10.4
The meeting adjourned for morning tea at 10.20am and reconvened at 10.41am.

10.6 Woodlands Road Seal Extension

Executive Summary

A number of requests have been received to seal Woodlands Road in Morrinsville and Council requested the matter be reviewed..

This report provides information regarding the benefits and issues around seal extension in general and specifically, the unsealed section of Woodlands Road.

Option 2 – 15 year life

Indicative figures	Woodlands Road
Travel time saving Benefits	\$36,148/2
Seal Extension Benefits	\$148,631/2
Vehicle Operating Benefits	\$43,616/2
Net Benefits	\$228,395
Net Costs	\$210,000
Benefit Cost Ratio	1.08
Safety	2.00
Strategic Link	0.80
Dust	0.75
Traffic	2.60
Traffic Type	1.00
Environmental	1.50
Holiday Traffic	0.40
Weighting	9.05

COUNCIL RESOLUTION

That:

1. Council receives the report
2. The Woodlands Road seal extension Option 2 has a benefit cost ratio of 1.08 and as Council has made funding available, Option 2 (\$210,000) be approved.
3. Benefit cost ratio assessments be used to guide Council in any future requests for seal extension.

Moved by: Cr James A F Thomas

Seconded by: Cr Donna C Arnold

CARRIED

10.7 Naming of Walkway in Morrinsville - Gregdon Walkway

Executive Summary

As part of the subdivision by L.H Oldham and Mrs T.A Oldham Morrinsville back in 1996 a number of new streets were constructed in Morrinsville between Seales Road and Lindale Street.

The intention was originally to construct and vest a new Road to link Deanna Avenue and Seales Road. The road was proposed to be called Gregdon Street. When finalising the consent, the land was vested in Council as Reserve upon subdivision in 1996 and a public walkway was constructed instead.

The reserve is currently referred to as Sealed Road Reserve within our documents and also appears within the Reserve Management Plan. The walkway is not officially named. It has been requested by family members of the original subdivider that the Walkway be officially named and signposted Gregdon Walkway.

It is requested Council consider naming the reserve and walkway Gregdon Walkway and Gregdon Reserve. The process for having the reserve formally named will include consultation as outlines in the Reserve Management Plan.

COUNCIL RESOLUTION

That:

1. Council receives the report;
2. Council recommends renaming the reserve known as Seales Road Reserve and proceeds with the consultation process as per the General Policies Reserve Management Plan.

Moved by: Cr Neil C Goodger
Seconded by: Cr Donna C Arnold

CARRIED

10.8 Audit & Risk Update

Executive Summary

11.00am Sir Dryden Spring was in attendance to give an update on the Audit & Risk meeting held on Tuesday 12 December 2017.

Comments

Sir Dryden Spring commented;

- The Audit & Risk committee with Council has accomplished a lot over the last 4 years and established a good control framework
- Warrant of Fitness brings a new level of assurance
- There will be more issues around water – take control of your own supply and safe guards around it
- Policies are shorter, more concise and clearer
- Health & Safety – good plan being developed, wonderful policy. Health & safety is everyone's responsibility in organisation from top to bottom
- Risk – Good robust policy and Council's risk appetite has been identified
- Quality and financial audits be merged and utilise Andrew Sloman (BDO)
- Thank you to elected members for their help and service to Matamata-Piako district. They deliver good value to the ratepayers.
- Michelle Staines-Hawthorne presents all work timely and done to a very high standard and is an absolute rock.
- The Audit & Risk committee is very fortunate to have Hon. John Luxton following as the next Chair.

Mayor Jan Barnes thanked Sir Dryden for being the inaugural Chair of the Audit & Risk committee and the way in which he has led the committee and helped set standards for the Council to follow. Sir Dryden and Lady Marg were wished a long and happy retirement.

COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Cr Ash B Tanner

Seconded by: Cr James P Sainsbury

CARRIED

10.9 Long-Term Plan 2018-28 - Approval for Audit

Executive Summary

The purpose of the report is to present the draft Long Term Plan 2018-28 (LTP) and Consultation Document (CD) for review before the commencement of the audit process. The following documents have been circulated separately:

- Significant assumptions
- Financial Strategy
- Infrastructure Strategy
- Activity summaries and performance framework for Infrastructure, Community Facilities, Consents and Licensing and Strategy and Engagement
- Consultation document

The LTP and related documents are presently in a draft form. Some of the documentation is without financial detail at this stage. Staff are currently working to populate the various financial data required and staff aim to table this information at the Committee meeting if critical or populate this information prior to the Audit review.

The LTP and related work streams have been discussed with Council through a series of workshops and formal meetings throughout 2017. The draft LTP and CD is scheduled to be audited in January 2018 by Audit New Zealand.

Council is no longer required to formally publish a draft LTP. However, before adopting a CD Council must prepare and adopt the information that is relied upon by the CD and necessary to enable an Audit opinion to be provided.

Council must also adopt the full LTP once the consultation phase is concluded. Adoption of the LTP is to provide a formal and public statement of Council's intentions in relation to the matters covered by the plan. Given the need to prepare and adopt the information relied upon by the CD and have the LTP ready for adoption in June 2018 staff have prepared a draft LTP with the background information.

Council will adopt the draft LTP (as the underlying information) and CD for public consultation on the 7th March 2018 with community consultation starting on 28 March 2018.

COUNCIL RESOLUTION

That:

1. **The key documents for Long-Term Plan 2018-28 as listed above (as underlying information for the Consultation document) be approved for audit purposes.**
2. **The draft Consultation Document for Long-Term Plan 2018-28 be approved for audit purposes.**
3. **Council staff finalise the key documents and report back to Council for approval for consultation in 2018.**
4. **Council notes the work and support from staff.**

Moved by: Cr Ash B Tanner

Seconded by: Cr Kevin R Tappin

CARRIED

10.10 Long-Term Plan 2018-28, Rates Structure and Revenue and Financing Policy

Executive Summary

Local government funding sits at the heart of the relationship between local councils and their communities. Local government funding decisions involve balancing levels of service, affordability and financial need, backed with economic and legal requirements. Under the Local Government Act 2002 (LGA) Council must adopt a Revenue and Financing Policy setting our Councils policies in respect of the funding of operating expenses and capital expenditure. Under the Local Government (Rating) Act 2002 (LGRA) Council can set rates, a taxation tool to help fund the services it provides.

This report seeks confirmation from Council on its rates structure and the Revenue and Financing Policy, so this can be incorporated into the Long-Term Plan 2018-28.

COUNCIL RESOLUTION

That:

1. The information is received.
2. Council adopts the draft Revenue and Financing Policy and Statement of Proposal:
 - (a) for public consultation purposes and proceed through the special consultative process in accordance with the Local Government Act 2002:
 - (b) in accordance with section 93G of the of the Local Government Act 2002, as information:
 - (i) relied on by the content of the Consultation Document
 - (ii) that provides the basis for preparing the Long Term Plan
 - (iii) is necessary to enable the auditor to give the opinion on the Consultation Document.
3. Council resolves that using this process will give effect to the 'Principles of consultation' set out in section 82 of the Local Government Act 2002
4. The Statements of Proposal for the above policies be approved for consultation alongside the Consultation Document for the Long-Term Plan 2018-28

Moved by: Cr Adrienne J Wilcock

Seconded by: Cr Neil C Goodger

CARRIED

10.11 Long Term Plan 2018-28 - Audit Arrangements Letter and Fees

Executive Summary

The Audit Arrangements Letter (AAL) for the 2018-28 Long Term Plan (attached) outlines the:

- terms of the audit engagement;
- approach to the audit;
- areas of particular audit emphasis;
- audit logistics; and
- professional fees.

While the substance of the (AAL) is recommended by the Audit and Risk Committee, the Committee requested more information on the appropriateness of the proposed fee before the draft was provided to Council.

COUNCIL RESOLUTION

That:

1. The information be received;
2. Council approve the Audit Arrangements Letter for the Long Term Plan 2018-28, to be signed on Council's behalf by the Mayor.

Moved by: Cr James A F Thomas
Seconded by: Cr Teena M Cornes

CARRIED

10.12 Draft Fees and Charges 2018/19

Executive Summary

Council's fees and charges are reviewed annually. The purpose of this report is to seek approval by Council for the draft Fees and Charges 2018/19 and the corresponding statement of proposal for public consultation alongside the draft Long Term Plan 2018-28 consultation document. The statement of proposal is attached to this report and draft Fees and Charges 2018/19 have been circulated separately.

COUNCIL RESOLUTION

That:

1. The information be received.
2. Council approves the draft Fees and Charges 2018/19 and corresponding statement of proposal for public consultation alongside the Long Term Plan 2018-28 consultation document using the Special Consultative Procedure set out in Section 83 of the Local Government Act 2002.

Moved by: Cr Ash B Tanner

Seconded by: Cr Donna C Arnold

CARRIED

Crs Jager and Cronin voted against the motion, agreed with the Draft Fees and Charges apart from the Pool inspection charges.

10.13 Draft Development Contributions Policy and Statement of Proposal

Executive Summary

The purpose of the report is to present the draft Development Contributions Policy and associated Statement of Proposal for approval by Council for audit purposes, a copy of which has been circulated separately to this report.

Development Contributions are charges paid towards Council-funded infrastructure required as a result of growth in development and new households. The charges are based on the cost of providing these services to new developments and ensure these costs are fairly attributed.

Every new development that connects into Council's infrastructure services places a demand on those services. Infrastructure services include roading, water, wastewater, and stormwater. Development Contributions make sure that the cost of providing the infrastructure to support growth is paid by those who created the need for the additional infrastructure. Council meets the cost of maintaining existing levels of service to ratepayers, while the cost of additional services is funded by those creating the demand.

Council staff have reviewed the current Development Contributions Policy alongside the Long Term Plan 2018-28 (LTP) and this has been discussed by Council through a series of workshops and meetings.

COUNCIL RESOLUTION

That:

1. The information be received;
2. Council adopts the draft Development Contributions Policy and Statement of Proposal for audit purposes

Moved by: Cr Neil C Goodger

Seconded by: Cr Ash B Tanner

CARRIED

10.14 Delegations - Hauraki District Council - Warranted and Statutory

Executive Summary

Under the Local Government Act 2002, Council may delegate its statutory powers and its functions to Council Officers.

Following the last review of the delegations in October, the Audit and Risk Committee sought further assurances on the level of delegation given to Hauraki District Council staff. This report seeks to address those issues.

Comments;

Delegations under the Liquor Act are to be removed

Delegations are required for The Food Act

Amendments to be made to the Service Level Agreement

COUNCIL RESOLUTION

That:

1. The information be received.
2. The Council approve the amendments to the warrants of appointment delegations.

Moved by: Cr Kevin R Tappin

Seconded by: Cr James P Sainsbury

CARRIED

11 Business Support

11.1 District Boundary Signs

Executive Summary

The Bulk Fund made provision for the renewal of the eight existing welcome/farewell signs on the district boundaries. Funding of \$15,000 was carried forward to the 2017/18 year and complimented by additional funding of \$1,400 this year bringing the total funding allocation to \$16,400.

As part of the project consideration Council asked that the earlier design options be brought back to Council for review. Council had not previously finalised a preferred design.

This report intends to provide several initial potential options for sign design to enable Council to share its preferred design style which will then be developed ahead of final approval

Comment

That the picture on Concept 3 be changed to a waterfall, something more indicative of the district.

COUNCIL RESOLUTION

That:

1. The report be received and indicative sign design options were discussed
2. That Council indicates it would like the Option 1, Concept designs wording on Option 3 Concept design as a preferred design style.
3. That officers develop the preferred design style into a final draft sign and bring back the sign for final consideration

Moved by: Cr Neil C Goodger

Seconded by: Cr Peter M Jager

CARRIED

11.2 Headon Stadium: Building Maintenance Issues and Options

Executive Summary

The Corporate and Operations Committee received a report on 25 October 2017 relating to deferred maintenance of Headon Stadium. The report outlined the intention to investigate the likely requirement to modernise some aspects of the building as a consequence to undertaking maintenance works that require a building consent.

CoveKinloch Building Surveyors were commissioned to prepare a report that sets out the likely areas of compliance that will be required by the Building Act as deferred maintenance is commissioned. This report intends to identify the indicative deferred maintenance costs to enable Council to make a decision with proceeding with a procurement process to complete the works in 2018 if it wishes or alternatively to phase the work over two stages.

COUNCIL RESOLUTION

That:

1. **The report be received**
2. **Council develop a plan to undertake the maintenance work on Headon Stadium with \$50,000 (Community Purposes Fund) to be “shovel ready” for July 2018 and the allocated \$1.5 million that has been included in the Draft Long Term Plan.**
3. **Council undertakes the deferred maintenance and renewal work of Headon Stadium.**
4. **Council work with the Community Group, Matamata Futures Trust to progress a new purpose built indoor recreation facility.**

Moved by: Cr Neil C Goodger

Seconded by: Cr Ash B Tanner

CARRIED

Cr Jager voted against the motion.

The meeting adjourned for lunch at 1.10pm and reconvened at 1.36pm

12 Community Development

12.1 Plan Change 47 - Plan Your Town: Appeal

Executive Summary

This report provides an update to Council on the background and status of the Plan Change 47 appeal, and seeks delegations from the Council to attend mediation and, if necessary, court proceedings to settle the appeal.

COUNCIL RESOLUTION

That:

1. The report be received, and
2. Council delegate full authority to the Group Manager Community Development and the District Planner to represent, participate and settle on behalf of Matamata-Piako District Council in mediation, alternative resolution and/or court proceedings on all matters in relation to the Proposed Plan Change 47 - Plan Your Town appeal.

Moved by: Cr Adrienne J Wilcock
Seconded by: Cr Teena M Cornes

CARRIED

12.2 Dog Control - Annual Report 2016/17

Executive Summary

The Dog Control Act 1996 requires a territorial authority to report annually on its dog control operations.

The attached report includes all the information required under section 10A(2) of the Act for the 2016/17 financial year.

The report is recommended for adoption and to be publicly notified as required by the Act.

COUNCIL RESOLUTION

That:

1. The Annual Dog Control Report for 2016/17 be adopted and publicly notified.

Moved by: Cr Ash B Tanner

Seconded by: Cr Donna Arnold

CARRIED

13 Service Delivery

13.1 Te Aroha Event Centre Project Update

Executive Summary

The Te Aroha Event Centre Project was funded by Council and the Te Aroha Events Centre Charitable Trust (the Trust). The estimated project was \$4,500,000 with Council agreeing to fund \$2,000,000 and the Trust agreeing to fund the balance. The actual project cost was \$5,068,180. Council has contributed \$2,057,710. To date the Trust has contributed \$2,666,050. There is a further \$145,000 contribution pending from the Trust which takes their total contribution to \$2,811,050. This leaves an outstanding balance for the Trust of \$199,420. The Trust would like Council to consider waiving this outstanding balance.

COUNCIL RESOLUTION

That:

1. The report be received.
2. Council waiver the Te Aroha Event Centre Trust remaining contribution to the Te Aroha Event Centre Project of \$199,420.

Moved by: Cr Teena M Cornes
Seconded by: Cr James P Sainsbury

CARRIED

Cr Jager declared a Conflict of Interest and took no part in the discussion or voting.

INFORMATION ONLY

14 Executive

14.1 Health & Safety report - November 2017

Executive Summary

The health and safety report for the month of November 2017 is attached.

The Health & Safety Manager will be in attendance to discuss the report with Council.

Mayor Jan Barnes acknowledged Sandy Barnes and Mike van Bysterveldt for their involvement in helping set up a Civil defence type headquarters for the Morrinsville water pipe break.

COUNCIL RESOLUTION

That the information be received.

Moved by: Mayor Jan E Barnes

Seconded by: Cr Ash B Tanner

CARRIED

14.2 Annual Declarations Of Interest

Executive Summary

Each year we require elected members and other key management personnel to complete an annual declaration of their interests. This is in order to assist members in complying with the Local Authorities (Member's Interest) Act 1968, and to assist Council staff to compile the Annual Report disclosure on related party transactions.

COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Cr Ash B Tanner

Seconded by: Cr Kevin R Tappin

CARRIED

14.3 Documents Executed Under Seal - October and November 2017

Executive Summary

The schedule of documents executed under Council Seal is attached.

COUNCIL RESOLUTION

That the report of the schedule of documents executed under Council Seal be received.

Moved by: Cr Ash B Tanner

Seconded by: Cr Donna C Arnold

CARRIED

14.4 Mayoral Diary for November 2017

The Mayoral Diary for the period 1 November to 30 November 2017 is attached.

COUNCIL RESOLUTION

That the report be received.

Moved by: Mayor Jan E Barnes

Seconded by: Cr Donna C Arnold

CARRIED

15 Service Delivery

15.1 Matamata-Piako Civic and Memorial Centre - Status Report

Executive Summary

This report provides Council with an update of the current status of the Matamata-Piako Civic and Memorial Centre.

Events that occurred at an early stage of the works took most of the “float” out of the Contractors programme. An extension of time was approved by the Architect resulting in moving the practical completion date from 22 December 2017 to 23rd January 2018.

The Contractor will hand back the site to the Client on 14th February 2018.

Initial planning has commenced on the various opening activities from the blessing on 23rd February through to a public open day on 17th March 2018.

Finances remain tight but are within the approved project budget of \$6,923,787.

COUNCIL RESOLUTION

That:

1. The report be received

Moved by: Cr Adrienne J Wilcock

Seconded by: Cr Ash B Tanner

CARRIED

16 Urgent Additional Business

16.1 Morrinsville Water Pipe Break

Cr Paul Cronin asked for this item to be included so the elected members understood what had happened and the following process.

The debrief is still to be held when all the information has been gathered.

The call centre was set up and extra staff called in to answer telephones, a civil defence type centre was set up by 6.30pm and a business continuity plan made.

All main business's, hospital, rest homes were contacted and made aware of the situation and also asked what their priorities were and if Council could be of assistance.

Dialysis patients were identified and contacted re their requirements.

Water carriers contacted and had 9 tankers out on the streets. Bottled water was delivered to people unable to access tankers.

After a 8.00am briefing 42 people hand delivered letters Sunday morning to all of Morrinsville.

Some of the public toilets were closed to enable staff to clean and keep water in others Education centres were rung Sunday afternoon asking them not to open on Monday.

There was good feedback about the response of Council to the situation.

COUNCIL RESOLUTION

That:

- 1. The information be received**

Moved by: Cr Paul Cronin

Seconded by: Cr Teena M Cornes

CARRIED

17 Procedural motion to exclude the public

COUNCIL RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Plan Change 47 - Horrell Road Rural-Residential Development

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Moved by: Cr Adrienne J Wilcock

Seconded by: Cr Donna C Arnold

CARRIED

2.55 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

Plan Change 47 - Horrell Road Rural-Residential Development

Executive Summary

Council included a proposal in Plan Change 47 (PC 47) to rezone land on Horrell Road to rural-residential to allow for over 50 new lots.

The intersection of Horrell Road –State Highway 26 is affected by the proposal.

There are existing safety issues with the intersection.

Council considered a range of options to improve the intersection and cater for the impact of growth.

When the PC 47 was released New Zealand Transport Agency (NZTA) made a submission opposing Council's proposal.

There have been extensive discussions with NZTA before and after PC 47 was notified for public submission.

Council's preferred option for roading improvements has now been accepted by NZTA with the exception that additional road widening is required.

The cost of Council's preferred option is \$1.8 million and the additional widening will increase this to just under \$2.3 million.

Council has previously resolved that it does not want additional road widening at the Horrell Road – State Highway 27 intersection.

Staff consider that if the rezoning is approved Council will be required to reach agreement with NZTA on the road improvements.

NZTA is expected to confirm its minimum requirements and may increase the extent of improvements it will accept.

This report identifies 3 options:

1. Proceed with the rezoning and attempt to reduce NZTA road improvement requirements through the plan change hearing
2. Proceed with the rezoning and accept NZTA road improvement requirements
3. Withdraw the rezoning of Horrell Road from Plan Change 47 and assess whether Council wishes to re-zone an alternative area for rural-residential.

Staff have looked at the issue from a technical perspective and have concluded:

- Withdrawing the rezoning of the land to rural-residential will have a minor impact on Council's overall district plan objectives. There will still be an opportunity to investigate alternative locations.
- The development contributions will not recover the assessed cost of the roading improvements. A significant portion will have to be funded from general rates and possibly some NZTA subsidy.
- The safety improvements for the affected intersections will be beneficial. These improvements have not featured as priority work in the past. Council is likely to have other safety projects that would have a higher priority.

On this basis Staff have recommended Option 3.

Matters that Staff have not addressed and Council may consider are relevant include:

- The Horrell Road location may have more appeal and might therefore be more readily marketable
- Owners may proceed with the development more rapidly than other areas
- The area may have greater potential to stimulate development for these reasons.

Council may decide that on balance the benefits from the rezoning exceed the net cost to the Community.

If Council decides to proceed with the rezoning, staff would recommend that Council agree to the extent of the NZTA road improvements.

COUNCIL RESOLUTION

That:

1. **Council withdraw the proposed rezoning of land in Horrell Road to rural-residential from Plan Change 47**

Moved by: Cr Paul Cronin
Seconded by: Cr Teena M Cornes

CARRIED

COUNCIL RESOLUTION

That:

1. **this item, Plan Change 47 - Horrell Road Rural-Residential Development be taken out Public Excluded.**

Moved by: Cr Adrienne Wilcock
Seconded by: Cr Donna Arnold

CARRIED

3.14 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE: 14 February 2018

CHAIRPERSON:.....

J E Barnes