

# Council

## Open Agenda



Notice is hereby given that an ordinary meeting of Matamata-Piako District Council will be held on:

**Date:** Wednesday 10 May 2017  
**Time:** 9:15am  
**Venue:** Council Chambers  
35 Kenrick Street  
TE AROHA

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### Membership

#### Mayor

Jan Barnes, JP

#### Councillors

Donna Arnold  
Teena Cornes  
Paul Cronin  
Neil Goodger  
Brian Hunter  
Peter Jager

James Sainsbury  
Ash Tanner  
Kevin Tappin  
James Thomas, JP  
Adrienne Wilcock

Phone: 07-884-0060  
Address: PO Box 266, Te Aroha 3342  
Email: [chubbard@mpdc.govt.nz](mailto:chubbard@mpdc.govt.nz)  
Website: [www.mpdc.govt.nz](http://www.mpdc.govt.nz)





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**1 Meeting Opening**

**2 Apologies**

At the close of the agenda no apologies had been received.

**3 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**4 Urgent Additional Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**5 Declaration of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

**6 Confirmation of minutes**

Minutes, as circulated, of the Ordinary Meeting of Matamata-Piako District Council, held on 12 April 2017

Minutes, as circulated, of the Ordinary Meeting of Te Manawhenua Forum Mo Matamata Piako, held on 7 March 2017 be received

Minutes, as circulated, of the Ordinary Meeting of Waharoa (Matamata) Aerodrome committee, held on 23 March 2017 be received

- 7 Matters Arising**
- 8 Announcements**
- 9 Notices of Motion**

## Adoption of Annual Plan 2017/18

Trim No.: 1864704

### Executive Summary

Council is required to produce an Annual Plan each year with the exception of the years when a Long Term Plan is produced. The Annual Plan, which has been circulated separately, is council's budget for the financial year 1 July to 30 June.

The purpose of this report is to present the final Annual Plan 2017-18 which provides a total rates increase of 1.32%.

At its meeting on 14 December 2016, a draft Annual Plan budget was presented with a rates increase of 1.11%. compared to the forecast rate increase in the LTP of 3.73%. At the same meeting, Council resolved that the draft budget for the Hauraki Rail Trail for 2017/2018 be increased to a total of \$66,000. As a result, the total amount of rates will increase by 1.32% compared to the 2016/17 year however this will affect different property types differently.

Council has previously confirmed that, in light of the rates increase compared to the LTP forecast rates increase and considering the legislative requirements for consultation, it would not conduct a formal consultation on its Annual Plan 2017/18. A communication plan for the Annual Plan 2017/18 was prepared with a focus to inform stakeholders and wider community of the rates changes and key projects.

A copy of the Annual Plan 2017/18 has been circulated separately. Council is required to adopt the Annual Plan prior to 1 July 2017.

### Recommendation

That:

1. **The report is received;**
2. **Council adopt the Annual Plan 2017/18 to come into effect 1 July 2017.**

### Content

#### Background

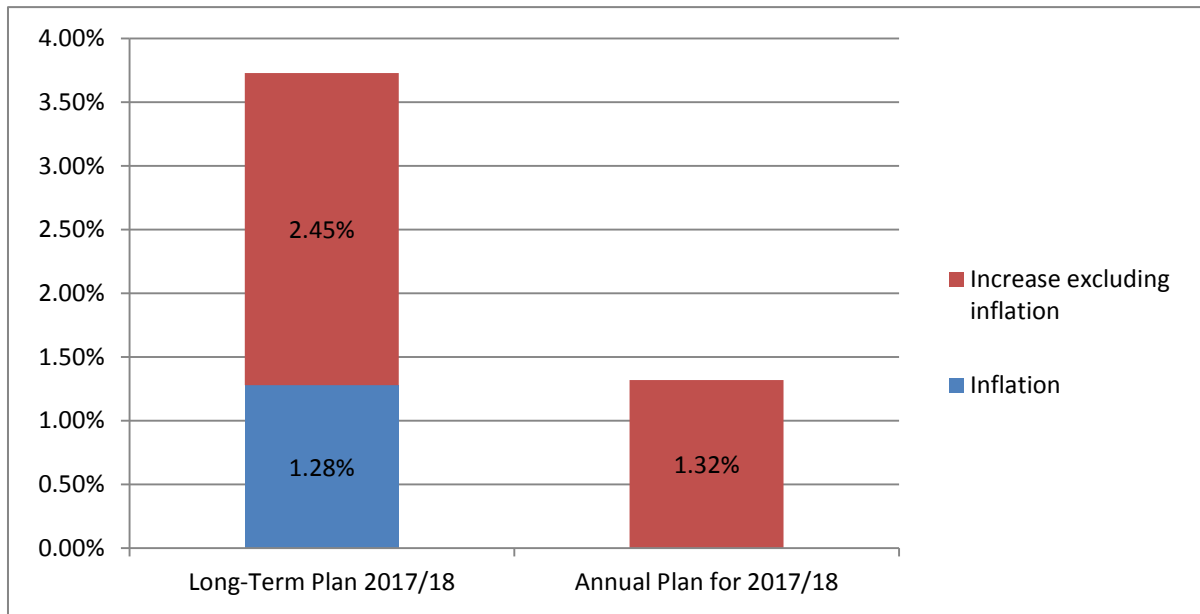
The purpose of the Annual Plan is to outline any significant variation to what was proposed in the Long Term Plan 2015-25.

#### Issues

##### Changes to budgets & rates since December 2016

At its meeting on 14 December 2016, a draft Annual Plan budget was presented with a rates increase of 1.11%. compared to the forecast rate increase in the LTP of 3.73%. At the same meeting, Council resolved that the draft budget for the Hauraki Rail Trail for 2017/2018 be increased to a total of \$66,000. As a result, the total amount of rates will increase by 1.32% compared to the 2016/17 year however this will affect different property types differently.

This increase compares favourably to that projected in the Long Term Plan (LTP) for the 2017/2018 financial year.



The main reason for the variance between the final Annual Plan and the LTP budgets is that actual inflation rates have been lower than those forecast in the LTP. When the LTP was prepared we were required to include a provision for inflation to comply with generally accepted accounting practices (GAAP). The inflation rates are provided by BERL and varied depending on the activity e.g. different rates applied to water and roading activities.

The final budget has been prepared on the basis:

- That inflation is not included except for forecasted movement in Salaries.
- That the current levels of service will be maintained and using the best available information at the time of preparation.
- The Capital Works programmed in the LTP/Annual Plan 16/17 are included in this Annual Plan.
- A Total of \$12,016,000 New Capital work is planned.
- A Total of \$10,397,000 Renewals Work is planned.

## Analysis

### Legal and statutory requirements

Council is required under the Local Government Act 2002 to adopt the Annual Plan prior to 1 July.

The final Annual Plan has been circulated separately, any further changes to the Annual Plan will require a review of all of the financials, any significant amendments at this stage would potentially trigger the need for consultation which cannot be achieved prior to the required adoption date of 30 June.

### Consistency with the Long Term Plan / Annual Plan

The level of consistency with the Long Term Plan (LTP) is relatively high. The rate increase of 1.32% is lower than projected in the LTP. The planned levels of service have been maintained.



In 2014 amendments were made to the Local Government Act 2002 changing this requirement. Section 95 of the Local Government Act 2002 now says that if the proposed Annual Plan does not include significant or material differences from the content of the LTP for the financial year to which the proposed Annual Plan relates then Council does not need to consult.

As the draft budget previously approved by Council did not represent any significant changes from Year 3 of the LTP 2015-25 Council resolved not to undertake formal consultation on the Annual Plan 2017-18 at its meeting on 14 December 2016.

### **Impact on policy and bylaws**

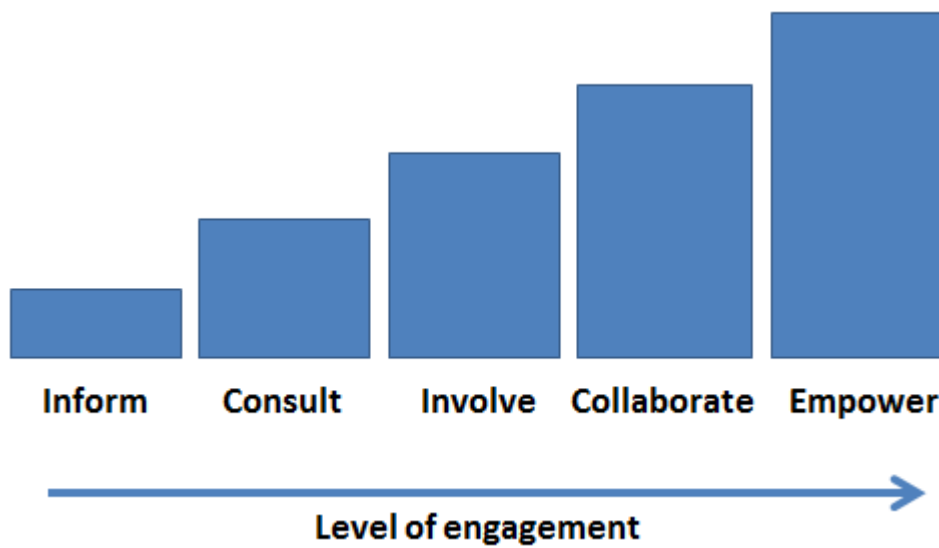
There is no impact on policy or bylaws.

### **Impact on Significance and Engagement Policy**

The Significance and Engagement Policy provide guidance on how to determine significance, and the appropriate levels of engagement in proportion to the level of significance. In general, the more significant an issue is determined to be, the greater the need for community engagement. The Policy sets out the matters which must be taken into account when assessing the degree of significance;

- there is a legal requirement to engage with the community
- the level of financial consequences of the proposal or decision
- whether the proposal or decision will affect a large portion of the community
- the likely impact on present and future interests of the community
- recognising Māori culture values and their relationship to land and water through whakapapa
- whether the proposal affects the level of service of a Significant Activity
- whether community interest is high
- whether the likely consequences are controversial
- whether community views are already known, including the community's preferences about the form of engagement
- the form of engagement used in the past for similar proposals and decisions

If Council approves the final Budgets as presented in this report, there are no significant or material changes from the LTP.



At the 14 December 2016 meeting it was proposed that Council use the Inform approach to engage with the community on the Draft Annual Plan. It was suggested this would include newspaper articles, attending community events and stakeholder meetings. The communications section below details the communications process undertaken.

#### **Communication, consultation and decision making processes**

The Local Government Act 2002 requires Council to enable democratic decision-making to promote its purpose *to enable democratic local decision-making and action by, and on behalf of, communities; and to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses* within a framework of accountability and prudent financial management.

Council must, in the course of the decision-making process:

- seek to identify all reasonably practicable options for the achievement of the objective of a decision;
- assess those options by considering:
  - the benefits and costs of each option in terms of the present and future interests of the district;
  - the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner by each option;
  - the impact of each option on Council's capacity to meet present and future needs in relation to any statutory responsibility;
- any other matters that, in the opinion of the Council, are relevant; and
- give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, the matter.

It is the responsibility of Council to make, in its discretion, judgments about how to achieve compliance with its decision-making obligations that is largely in proportion to the significance of the matter affected by the decision.

The final Budgets and rates increase as presented in this report and the Annual Plan 2017/18 do not represent any significance or material difference from the LTP.

A communications plan was prepared that focused on inform the public of what we are planning and how this would affect rates but not asking for feedback. A newspaper advertisement was included in the Piako Post and Matamata Chronicle on 15 March 2017. This informed the

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community of three major projects and the rates increases:

# Annual Plan 2017/18



We are not consulting on the Annual Plan this year because we are not proposing any significant changes from what we planned in the Long Term Plan. We consulted extensively on the Long Term Plan with the community before it was put in place. However, we still want to keep our community informed on what our plans are for the next year.

## Major projects in 2017/18

Three major projects we have planned are still going ahead:

- Matamata-Piako Civic and Memorial Centre
- Morrinsville River Walkway project
- Te Aroha to Matamata cycleway extension

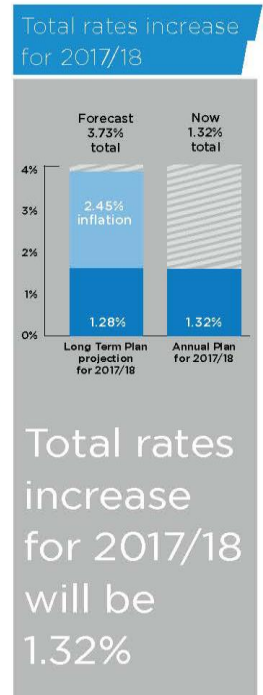


## How much will my rates be?

The total rates increase will be 1.32% compared to the 2016/17 year. However this will affect different property types to varying degrees. In our Long Term Plan rates were originally forecast to increase by 3.73% in 2017/18. In 2017/18 we will see a reduction in costs of providing specific services such as water and wastewater so this will be passed on to properties that pay for those services. On the other hand, larger projects such as the three detailed above are paid for by all properties so properties that are not on mains water and wastewater may see an increase in rates. Visit [www.mpd.govt.nz/rates-property-search](http://www.mpd.govt.nz/rates-property-search) to see what your rates will be for 2017/18.

Below are examples of different types of properties throughout the district. Please note these are for 'average' property values and may not reflect your particular situation.

	Capital Value	2016/17 Rates	2017/18 Rates
<b>Urban home</b> 	\$225,000	\$2,111	-2.05% → \$2,068
	\$280,000	\$2,179	-1.80% → \$2,140
	\$450,000	\$2,388	-1.10% → \$2,362
<b>Rural lifestyle</b> 	\$430,000	\$1,112	4.53% → \$1,162
	\$540,000	\$1,247	4.70% → \$1,306
	\$865,000	\$1,646	5.05% → \$1,729
<b>Commercial</b> 	\$500,000	\$3,758	-1.37% → \$3,707
	\$630,000	\$3,918	-1.06% → \$3,876
	\$1.0 million	\$4,373	-0.31% → \$4,359
<b>Rural pastoral</b> 	\$1.9 million	\$2,918	5.52% → \$3,079
	\$2.4 million	\$3,533	5.62% → \$3,732
	\$3.8 million	\$5,254	5.79% → \$5,558
<b>Rural dairy</b> 	\$2.9 million	\$4,147	5.70% → \$4,383
	\$3.6 million	\$5,008	5.77% → \$5,297
	\$5.8 million	\$7,712	5.90% → \$8,167



If you have any questions please don't hesitate to contact Council as below or pop into our nearest office

[mpdc.govt.nz](http://mpdc.govt.nz)

[info@mpdc.govt.nz](mailto:info@mpdc.govt.nz)

07 884 0060

35 Kenrick Street, Te Aroha

Information on the rates increases for each property was also available on the Council website. The Mayor and Councillors also attended various community meetings

Letters to be sent to current grant recipients detailing what is currently in the budget for their organisation and explaining the legislative changes regarding consultation.

### Timeframes

The Annual Plan 2017/18 must be adopted by 30 June 2017.

Key dates for the Annual Plan project was presented to Council 23 November 2016.

### Contribution to Community Outcomes

The Annual Plan contributes to the following Community Outcomes:

- 2 a) Our community/Iwi will be informed and have the opportunity to comment on significant issues
- 2 c) Council's decision making will be sound, visionary, and consider the different needs of our community/Iwi.

### Financial Impact

The budgetary changes to the final Annual Plan and their impact have been outlined under issues above in this report.

The production of an Annual Plan has a budget of \$24,000. Last year's Annual Plan expenditure included costs of approximately \$7,000 for the printing and distribution of the Consultation Document as well as staff resources and printing associated with processing submissions and holding a hearing. As Council did not undertake formal consultation some of these costs were not incurred with the main costs being the newspaper advertisements.

### Attachments

There are no attachments for this report.

### Signatories

Author(s)	Niall Baker <b>Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



## Setting of the Rates for 2017/18

Trim No.: 1864706

### Executive Summary

Council has adopted its Annual Plan 2017-2018 and can now, in accordance with Section 23 of the Local Government (Rating) Act 2002, set the rates for the 2017/2018 financial year.

### Recommendation

That:

1. The report be received;
2. The Matamata-Piako District Council hereby resolves to set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2017 and ending on 30 June 2018, and to state the due dates and authorise penalties on unpaid rates (under section 24 and 57 and 58 respectively in the Local Government (Rating) Act 2002);
3. The rates shown below are inclusive of fifteen percent (15%) Goods and Service Tax;
4. A copy of this resolution is sent to the Secretary of Local Government within 20 working days of this decision.

### Content

#### Background

Council has adopted the 2017-2018 Annual Plan and is required under the Local Government (Rating) Act 2002 to pass a separate resolution to set the rates for the 2017/2018 financial year.

#### Issues:

The rates to be set are as follows:

Rate	
(A)	<b>General rate</b> A general rate set under Section 13 of the Local Government (Rating) Act 2002 and made on all rateable land in the Matamata-Piako District, at \$0.00129741 cents per dollar of capital value, for the purposes of funding activities as identified in Council's Annual Plan.
(B)	<b>Uniform annual general charge</b> A uniform annual general charge set under Section 15 of the Local Government (Rating) Act 2002 and made on all rateable land in the Matamata-Piako District, being five hundred and ninety nine dollars and ninety two cents (\$599.92) per rating unit, for the purposes of funding activities as identified in Council's Annual Plan.
(C)	<b>Stormwater targeted rate</b> A targeted rate for stormwater drainage disposal under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on stormwater disposal activities



	as identified in Council's Annual Plan:
(i)	A uniform charge of one hundred and two dollars and eighty nine cents (\$102.89) per rating unit within the townships of Matamata, Morrinsville, Te Aroha and Waharoa.
<b>(D)</b>	<b>Waste management targeted rate</b> A targeted rate for waste management under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on waste management activities as identified in Council's Annual Plan:
(i)	A uniform charge of one hundred and fifty three dollars and eight cents (\$153.08) per separately used or inhabited part of a rating unit to which the service is available.
<b>(E)</b>	<b>Wastewater targeted rates</b> Differential targeted rates for wastewater disposal under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on wastewater disposal activities as identified in Council's Annual Plan:
(i)	A uniform charge of six hundred and thirty six dollars and eighty six cents (\$636.86) per rating unit in respect of each single residential house connected to the service.
(ii)	The following scale of charges will apply for non-single residential and non-residential properties connected to the service: A uniform charge per rating unit for the first pan on all connected properties of six hundred and thirty six dollars and eighty six cents (\$636.86), and An additional uniform charge per pan (excluding the first pan) of six hundred and thirty six dollars and eighty six cents (\$636.86), for properties with up to 4 pans, or An additional uniform charge per pan (excluding the first pan) of five hundred and forty one dollars and three three cents (\$541.33), for properties with up to 10 pans, or An additional uniform charge per pan (excluding the first pan) of five hundred and nine dollars and forty eight cents (\$509.48), for properties with up to 15 pans, or An additional uniform charge per pan (excluding the first pan) of four hundred and seventy seven dollars and sixty four cents (\$477.64), for properties with up to 20 pans, or An additional uniform charge per pan (excluding the first pan) of four hundred and forty five dollars and eighty cents (\$445.80), for properties with more than 20 pans.
(iii)	A uniform charge for properties within 30 metres of Council's wastewater reticulation network of three hundred and eighteen dollars and forty three cents (\$318.43) per rating unit to which the service is available (but not connected).
(iv)	A uniform charge per specified rating unit, being 18 Allen Street Morrinsville, of six hundred and six thousand, six hundred and forty dollars and seventy two cents (\$606,640.72), in respect of the proprietor's contribution to the Morrinsville wastewater treatment plant upgrade.
(v)	A uniform charge per specified rating unit, being 38 Pickett Place Morrinsville, of one hundred and ninety two thousand, five hundred and seventy seven dollars and forty six cents (\$192,577.46), in respect of the proprietor's contribution to the Morrinsville wastewater treatment plant upgrade.



<b>(F)</b>	<p><b>Water supply targeted rates</b> Differential targeted rates for water supply under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on water activities as identified in Council's Annual Plan:</p>
(i)	A uniform charge of two hundred and seventy three dollars and ninety two cents (\$273.92) per separately used or inhabited part of a rating unit to which the service is connected and provided.
(ii)	A uniform charge for properties within 100 metres of Council's water reticulation network of one hundred and thirty six dollars and ninety six cents (\$136.96) per separately used or inhabited part of a rating unit to which the service is available (but not connected).
<b>(G)</b>	<p><b>Water supply targeted rates (metered)</b> In addition to a uniform charge per separately used or inhabited part of a rating unit to which the service is connected and provided, targeted rates for water supply under Section 19 of the Local Government (Rating) Act 2002 to fund expenditure on water activities as identified in Council's Annual Plan, as follows:</p>
(i)	A targeted rate for metered water supply of one dollar and twenty eight cents (\$1.28) per cubic metre of water consumed (as measured by meter) over and above the first 82 cubic metres of water consumed per quarter, or the first 27 cubic metres consumed per month (excluding the water supplied as outlined in (ii) – (v) following).
(ii)	A targeted rate for metered water supply of ninety two cents (\$0.92) per cubic metre of water consumed (as measured by meter) over and above the first 82 cubic metres of water consumed per quarter, or the first 27 cubic metres consumed per month, in the Te Aroha West supply area.
(iii)	A targeted rate for metered water supply of sixty six cents (\$0.66) per cubic metre of water consumed (as measured by meter) over and above the first 82 cubic metres of water consumed per quarter, or the first 27 cubic metres consumed per month, for Braeside Aquaria.
(iv)	A targeted rate for metered water supply of sixty cents (\$0.60) per cubic metre of water consumed (as measured by meter) over and above the first 82 cubic metres of water consumed per quarter, or the first 27 cubic metres consumed per month, for Inghams factory, Waitoa.
(v)	A targeted rate for metered water supply of one dollar and twenty eight cents (\$1.28) per cubic metre of water consumed (as measured by meter) over and above the first 82 cubic metres of water consumed per quarter, or the first 27 cubic metres consumed per month, for Matamata farm properties that contain the Matamata trunk main from Tills Road. A 50% discount will be applied to this rate if the invoice is paid by the due date.
<b>(H)</b>	<p><b>Rural hall targeted rates</b> Targeted rates for rural halls under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on rural halls as identified in Council's Annual Plan, as follows:</p>
(i)	Tauhei Hall: a targeted rate of \$0.00009487 cents per dollar of land value of all rating units within the Tauhei Hall rating area.
(ii)	Hoe-O-Tainui Hall: a targeted rate of \$0.00002682 cents per dollar of land value of all rating units within the Hoe-O-Tainui Hall rating area.
(iii)	Springdale Hall: a targeted rate of \$0.00001481 cents per dollar of land value of all rating units within the Springdale Hall rating area.
(iv)	Kiwitahi Hall: a targeted rate of \$0.00001951 cents per dollar of land value of all rating units within the Kiwitahi Hall rating area.
(v)	Patetonga Hall: a targeted rate of \$0.00003045 cents per dollar of land

		value of all rating units within the Patetonga Hall rating area.
(vi)		Wardville Hall: a targeted rate of \$0.00001934 cents per dollar of land value of all rating units within the Wardville Hall rating area.
(vii)		Tahuna Hall: a uniform charge of \$38.20 per rating unit on all land within the Tahuna Hall rating area
(viii)		Mangateparu Hall: a targeted rate of \$34.80 per rating unit on all land within the Mangateparu Hall rating area.
(ix)		Kereone Hall: a targeted rate of \$41.50 per rating unit on all land within the Kereone Hall rating area.
(x)		Tatuanui Hall: a targeted rate of \$61.80 per rating unit on all land within the Tatuanui Hall rating area.
(xi)		Walton Hall: a targeted rate of \$30.00 on per rating unit on all land within the Walton Hall rating area.
(xii)		Okauia Hall: a targeted rate of \$0.00001549 cents per dollar of the capital value of all land within the Okauia Hall rating area.
(xiii)		Hinuera Hall: a targeted rate of \$0.00001401 cents per dollar of the capital value of all land within the Hinuera Hall rating area.
(xiv)		Piarere Hall: a targeted rate of \$0.00001781 cents per dollar of the capital value of all land within the Piarere Hall rating area.
(xv)		Mangaiti Hall: a uniform charge of \$12.65 per separately used or inhabited part of a rating unit within the Mangaiti Hall rating area.
(xvi)		Waihou Hall: a uniform charge of \$20.20 per separately used or inhabited part of a rating unit within the Waihou Hall rating area.
(xvii)		Elstow Hall: a uniform charge of \$21.60 per separately used or inhabited part of a rating unit within the Elstow Hall rating area.
(xviii)		Manawaru Hall: a uniform charge of \$25.80 per separately used or inhabited part of a rating unit within the Manawaru Hall rating area.
(xix)		Te Poi Hall: a uniform charge of \$36.80 per separately used or inhabited part of a rating unit within the Te Poi Hall rating area.
<b>(I)</b>	<b>Due dates for payment of rates</b>	
	That all rates, except metered water supply targeted rates, will be payable in four instalments on the following dates	
(i)	First instalment	15 August 2017
(ii)	Second instalment	15 November 2017
(iii)	Third instalment	15 February 2018
(iv)	Fourth instalment	15 May 2018
	That metered water supply targeted rates will be payable on the following	
(i)	Ratepayers on quarterly invoicing cycle:	
	Quarter ending 30 September 2017	25 October 2017
	Quarter ending 31 December 2017	25 January 2018
	Quarter ending 31 March 2018	26 April 2018
	Quarter ending 30 June 2018	25 July 2018
(ii)	Ratepayers on monthly invoicing cycle:	
	The 25th of the month following invoice date.	
<b>(J)</b>	<b>Penalties (applicable to all rates, except metered water supply targeted rates)</b>	
	That a ten percent (10%) penalty pursuant to Sections 57 and 58 of the Local Government (Rating) Act 2002 be added to any amount of rates instalment unpaid by the due date above at the close of business, being 5:00pm on the following dates	
(i)	First instalment	25 August 2017
(ii)	Second instalment	27 November 2017
(iii)	Third instalment	26 February 2018
(iv)	Fourth instalment	25 May 2018

	and that the Group Manager Business Support and the Finance and Business Service Manager be delegated authority to apply the penalty.
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## Analysis

### Legal and statutory requirements

Council is required to adopt an Annual Plan prior to 1 July 2017 under the Local Government Act 2002 and Local Government (Rating) Act 2002.

### Impact on policy and bylaws

There are no impacts on policies and bylaws.

### Consistency with the Long Term Plan / Annual Plan

The proposed setting of rates is consistent with the 2017-2018 Annual Plan.

### Impact on significance policy

The setting of rates is not considered significant under our policy.

### Communication, consultation and decision making processes

Council did not consult on the Annual Plan. At its meeting on 14 December 2016 Council resolved that there are no significant or material differences from Year 3 of the Long Term Plan 2015-25 and in light of this decided not to conduct a formal consultation on its Annual Plan 2017/18. Council informed the community of the proposed rates for 2017/18 through the local newspapers.

### Consent issues

There are no consent issues.

### Timeframes

Council is required to adopt its Annual Plan for the 2017/2018 financial year prior to 1 July 2017.

## Financial Impact

The setting of the rates allow Council to collect revenue as specified for the 2017/2018 financial year in the Annual Plan.

## Attachments

There are no attachments for this report.

## Signatories

Author(s)	Danny Anglesey <b>Finance &amp; Business Services Manager</b>	
	Niall Baker	

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	<b>Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Manaia Te Wiata <b>Group Manager Business Support</b>	
	Don McLeod <b>Chief Executive Officer</b>	

# Resource Consent Funding Application Morrinsville Volunteer Fire Brigade

Trim No.: 1875335

Item 10.3

## Executive Summary

An application for resource consent funding has been received from the Morrinsville Volunteer Fire Brigade (the Brigade). The resource consent for a tanker shed extension was submitted in the name of the New Zealand Fire Service (NZFS). The Brigade is seeking funding assistance to cover the costs of the resource consent for the tanker shed extension project at 91 Anderson Street, Morrinsville.

Matamata-Piako District Council (Council) has an annual fund of \$15,000 to contribute towards the Council-related costs of processing resource consents for non-profit community organisations. Council has previously approved four applications for the 2016/17 financial year, leaving a balance available for allocation of \$3,088.50. Council Policy allows for funding of up to a maximum of \$5,000 (inclusive of GST if any) per application towards Council related costs of processing resource consents.

NZFS applied for resource consent (102.2016.11110) in February 2016 with consent granted in April. The cost of processing the application was \$906.52 (\$1042.50 inclusive GST).

A copy of the Resource Consent Funding Policy, previous applications summary, the Brigade's application and bank statement are attached to this report. Council is asked to consider and make a decision on the funding application.

## Recommendation

That:

1. **The information is received.**
2. **Council considers the funding application from Morrinsville Volunteer Fire Brigade and decides to approve or decline the application.**

## Content

### Background

The Morrinsville Fire Brigade (the Brigade) has an authorised establishment of 28 members and is a registered charity. The Brigade operates currently under the Fire Service Act 1975, with an Agreement of Service with the Fire Service Commission to serve an urban fire district. There is further agreement between the New Zealand Fire Service (NZFS) and the Rural Fire Authority that the Brigade will attend fires in the surrounding rural district. Therefore the Brigade also operates a tanker to supply water for firefighting purposes.

The water tanker required for rural firefighting purposes is not funded or housed by the NZFS. The funds to extend the tanker shed have been raised solely through fundraising, donations and grant applications. Resource consent was required for the project.

The tanker shed extension is due to be completed by July 2017.

## Issues

The Brigade has included building consent costs (\$2275.56) in the amount they have detailed in their covering letter included with the application for resource consent funding. Other Council consent applications (such as building consent) are not covered under this policy; the Brigade has been advised of this.

The funding application was received one year after resource consent approved. The resource consent was submitted in the name of the NZFS. The NZFS is government funded so not eligible for this funding, for this reason they were not made aware of the potential resource consent funding available at the time. Once Council was made aware the project was funded solely from the Brigade not the NZFS the Brigade was invited to apply for funding.

The Brigade have provided redacted bank statements verifying that the Brigade made the payments towards the resource consent application not NZFS.

## Analysis

### Options considered

1. Council approves the grant application, OR
2. Council declines the grant application.

### Analysis of preferred option

There is no preferred option. Council should consider whether to approve or decline the application in light of the policy and criteria.

### Legal and statutory requirements

There are no legal or statutory requirements

### Impact on policy and bylaws

The resource application was made by NZFS. The NZFS is government funded so not eligible for this funding therefore were not made aware of the resource consent funding availability at the time.

### Consistency with the Long Term Plan / Annual Plan

This application is consistent with Council's Grants allocations under the Long Term Plan/Annual Plan budgets.

### Impact on Significance and Engagement Policy

This matter is not considered Significant.

### Communication, consultation and decision making processes

The applicant has been advised of the timeframes for considering their application.

### Consent issues

Landuse consent was required for the tanker shed project at 92 Andersons Street, Morrinsville, as Fire Stations are a Discretionary activity in the Residential Zone under Rule 2.2.2.4 of the District Plan. Additionally, the proposed tanker shed extension encroached the height in relation to boundary and side yard setback requirements (District Plan Rules 3.1.1(ii)(a) and 3.1.1(iii)), which are Restricted Discretionary activities.

### Timeframes

- The Resource consent application was lodged 12 February 2016.
- The Resource consent was put on hold to request further information (s92 RMA) 10 March 2016.
- Further information was received 7 April 2016.
- The Resource consent was put on hold to issue Draft Conditions to Applicant 7 April 2016.
- The Decision approving the resource consent application was made on 18 April 2016.
- The Resource consent funding application was received 19 April 2017.

If funding is approved it must be uplifted within six months of Council decision.

### Contribution to Community Outcomes

- 1) Strong and safe communities

### Financial Impact

#### i. Cost

\$906.52

#### ii. Funding Source

Council has allocated \$15,000 funding each financial year in its grant budget for resource consent community funding. There is currently \$3,088.50 available for allocation from the 2016/17 budget.

Previously approved/paid organisations are Starfish Social Services for up to \$4,347.83, Rotary Club Matamata for \$3817.47 and Oak Lodge Morrinsville \$2553.70, Te Aroha College \$1192.50.

### Attachments

- A. Previous applications and decisions on Resource Consent funding - to Council 10 May 2017
- B. Policy on Resource Consent Funding (Adopted 27 July 2011) - to Council 10 May 2017
- C. Application - Morrinsville Volunteer Fire Brigade - Resource Consent Funding
- D. Proof of payment-Bank Statment, Morrinsville Volunteer Fire Brigade

### Signatories

Author(s)	Vicky Oosthoek <b>Corporate Strategy Administration Officer</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



**Previous applications and decisions on Resource Consent funding – May 2017**

Financial Year	Applicant	Project	Council Decision	Funding approved
2011/12	Matamata Historical Society	Erection of a historic power pylon.	Approved	\$2,183.82
2011/12	Te Aroha Mountain Bike Club	Construct BMX facility	Approved	\$5,000.00
2011/12	Morrinsville Skateboarders Park	Construct Skatepark facility	Approved	n/a – Funded from other sources
2011/12	Morrinsville Netball Centre	Construct additional netball court & floodlight	Approved	\$ 1,502.17
2011/12	Tui Park Bowling Club	Construct floodlighting on bowling green	Approved	\$ 1,154.35
2013/14	Morrinsville Contract Bridge Club	Erect signage for the Morrinsville Bridge Club on the Morrinsville Bowling Club building	Approved	\$ 813.04
2014/15	Te Miro Mountain Bike Club Incorporated	construct spillway bridge to enhance access to current and future mountainbike tracks	Approved	\$ 1,641.53
2015/16	Matamata Public Relations Association	Erect a bus shelter outside the Gatehouse	Approved	\$ 1,035.58
2015/16	Soul Church	Convert offices to a place of assembly	Approved	\$ 695.65
2015/16	Starfish Social Services	Add additional building to current site	Approved	\$ 4,347.83
2015/16	Matamata Croquet Club Incorporated	Erect club house and establish croquet greens at Pohlen Park	Approved	\$ 2,652.00
2016/17	Te Aroha College Old Boys Rugby and Sports	Erect new clubhouse on Boyd Park	Approved	\$ 1,192.50
2016/17	Rotary Matamata Charitable Trust	Hold an outdoor event in Rural Zone	Approved	\$ 3,817.47
2016/17	Morrinsville Charity Jazz Day	Hold an outdoor concert at Oak Lane Lodge, Morrinsville	Approved	\$ 2,553.70
2016/17	Starfish Social Services	Property purchase 15 Gordon Terrace, Matamata	Approved (with condition RC approved)	\$5,000.00

## Policy on resource consent funding for non-profit community organisations



**Department:** Corporate & Legal Services/Regulatory Planning

**Policy type:** External policy

**Council resolution date:** 27 July 2011

### Introduction

Matamata-Piako District Council (Council) provides annual funding to contribute towards the costs of processing resource consents for non-profit community organisations. The budget for this fund is set each year through the Annual Plan / Long Term Plan process. This policy provides guidance in administering the fund.

### Objectives

The objectives of this policy are to ensure our distribution of funding:

- occurs in a consistent, efficient, effective manner
- is transparent, fair and accountable
- contributes to the social and cultural well-being of the community
- supports projects of community benefit

### Who can apply?

Your group must be a non-profit community organisation and should:

- have a high ratio of volunteers to paid employees
- have a high degree of public access to the organisation
- primarily be funded from grants, donations, subscriptions or similar and not from fees, charges or funding from central government

You must provide evidence of a formal organisational structure. This may include (but is not limited to) a list of members, election of a committee, holding an annual general meeting, a constitution, incorporated society status or charitable trust status.

Individuals, government agencies, and organisations supported by government agencies (e.g. schools) are not eligible for this grant.

### What kinds of projects are eligible for funding?

Applications must meet the following criteria:

- your resource consent application must be for an activity within the Matamata-Piako District
- the project must have no commercial aspect, and must clearly demonstrate community benefit
- you must have a business plan setting out in sufficient detail the proposal, timeline, long-term plans, confirmed and potential funding sources and any other relevant information for your project

Applications will be assessed for consistency with other Council plans and strategies.

### What can funds can be used for?

Funds approved under this policy must be used to pay Council for the cost of processing a resource consent application (including staff time, consultants engaged by Council and peer reviews).

The cost of any hearing commissioners, your consultant's costs, regional council consents, appeals or other Council consent applications (such as building consent) are not covered under this policy.

#### **Funding limit**

There is a \$5,000 (inclusive of GST if any) cap on funds allocated under this policy. The total amount available each financial year (i.e. from 1 July to 30 June) is determined through the Annual Plan / Long Term Plan process. The funds are allocated on a first come first served basis until the funding is used up. Unallocated funds from the annual budget each year will not be available for allocation in the following year. Funds must be used within six months of the decision to grant funding to your group.

Your group cannot apply for funding more than once per project under this policy. Your group may apply for other Council funds separate to this policy (e.g. Community Board Grants, Significant Natural Features).

#### **How to apply**

There are no funding round application dates. This means that applications can be made at any time during the year. Applications under this policy may be made prior to a resource consent being lodged with Council. If Council awards funding prior to a resource consent being lodged with Council, a deposit will not be required.

If funding is granted after a resource consent application is lodged with Council, the organisation must pay its deposit for the resource consent to be processed. The deposit (up to \$5,000) will then be paid to the organisation as a reimbursement into the bank account stated in your application.

Council staff will process the resource consent in the usual way. Processing costs up to \$5,000 (the maximum funding under this policy) will not be charged to the organisation. If processing costs are less than \$5,000, the organisation is not entitled to request the remaining amount be used for any other costs. The organisation will be charged for all additional costs above \$5,000.

A decision by Council to grant funding to you does not mean that your resource consent application will be successful.

#### **How will I know if funding has been approved?**

Applications will be reported to a Council or Corporate and Operations Committee meeting for Councillors to determine whether or not funding will be awarded. There may be a delay of up to four weeks before a decision on your application is made due to the Council/Committee meeting cycle.

You will be notified of the decision in writing to the address on your application form. The decision of the Council or Corporate and Operations Committee is final.

#### **Policy review**

This policy will be reviewed annually alongside the Annual Plan or Long-Term Plan. The Corporate Strategy team will co-ordinate this policy review.

#### **Relevant legislation**

Local Government Act 2002,  
Resource Management Act 1991,  
Reserves Act 1977.

**Related policies, strategies or guidelines**

Council Fees and Charges,  
District Plan,  
Reserve Management Plans,  
Activity Management Plans,  
Arts, Culture and Heritage Strategy,  
Active Leisure Strategy.

**Audience**

Council staff,  
Councillors,  
non-profit community organisations.





**Morrinsville Volunteer Fire Brigade**

P O Box 135, Morrinsville 3340  
Telephone (07) 889 6800, Fax (07) 889 6801

File no. 11/1522
Document no.

18<sup>th</sup> April 2017

Corporate and Operations Committee  
Matamata-Piako District Council  
P.O. Box 266  
TEAROHA 3342  
Attention:- Ann-Jorun Bronstad

19 APR 2017

**Morrinsville Volunteer Fire Brigade – Resource Consent Funding**

Enclosed is an application for resource consent funding and supporting documentation.

The Morrinsville Volunteer Fire Brigade was formed in 1921 and has an authorised establishment of 28 members. It operates from the Fire Station at 91 Anderson Street, Morrinsville. The Brigade operates currently under the Fire Service Act 1975, with an Agreement of Service with the Fire Service Commission. Under the act the brigade serves as a urban fire district where the water is supplied by the Council through fire hydrants. However, there is also a further agreement between the New Zealand Fire Service and the Rural Fire Authority that the brigade will attend fires in the surrounding rural district. Therefore the Brigade also operates a tanker to supply water for firefighting purposes.

The water tanker is not funded or housed by the New Zealand Fire Service. Hence for the necessary extending of the shed for the housing of the water tanker, this has been done with brigade fund raising, donations and grant applications.

The tanker shed project is nearing completion and will hopefully be finished before the 30 June 2017. There will still be the Council cost of the building Code of Compliance Certificate costs to be paid. To date the cost of fees charged by the Matamata-Piako District Council for the tanker shed project is as follows:-

\$2885.27 (GST exclusive)

\$432.79 (GST)

\$3318.06 (GST inclusive)

The Morrinsville Volunteer Fire Brigade is GST registered and copies of the invoices paid to date are included in the attached information.

The completion of the tanker shed will enable the Water Tanker to be housed on the Morrinsville Fire Station site out of the weather ensuring that it does not deteriorate and will be secure to prevent theft or vandalism. It will be crewed by members of the Morrinsville Volunteer Fire Brigade and meet the expected turnout requirements for this unit to respond water to fires in the areas covered by the Rural Fire Authority.

Working with communities to protect what they value  
Te mahi tahi ki ngā hapori, ki te tiaki i a rātou taonga

Please do not hesitate to contact me if there is any information required. I am also available to attend any meeting for any further explanation or clarification and look forward to hopefully a suitable outcome.

Yours faithfully,

*Brian Watters*

(B.S. Watters)

Chief Fire Officer

**Morrinsville Volunteer Fire Brigade**

Phone: 027 6869327 (Daytime/Mobile)

(07) 8895660 (Home)

Fax: (07) 8896690

E-mail: [b.watters@xtra.co.nz](mailto:b.watters@xtra.co.nz)

[brian.watters@fire.org.nz](mailto:brian.watters@fire.org.nz)



### Application for resource consent funding



Use this checklist to ensure you have correctly completed your application and included all the required information - have you:

- Filled out all the information requested on this form?
- Checked that your proposal meets the policy criteria?
- Identified the property for the project?
- Attached all relevant supporting documentation (e.g. business plan?)
- Checked that your figures add up correctly?
- Signed and dated your application?
- Attached any other information you have that may help your application?

#### 1. Applicant's Details

Name of applicant/community group: MORRINSVILLE VOLUNTEER FIRE BRIGADE

Name of contact person: BRIAN WATERS

Postal address for correspondence: PO Box 135  
MORRINSVILLE 3340

Phone Work: \_\_\_\_\_ Home: 07- 889 5660

Fax: 07- 889 6690 Mobile: 027 6869327

Email: b.waters @ xtra.co.nz

Bank: ANZ Account number: 01-0367-0008025-03

#### 2. Land Owner Details

Name and contact details of landowner (if different from above): \_\_\_\_\_

NEW ZEALAND FIRE SERVICE

Phone Work: \_\_\_\_\_ Home: \_\_\_\_\_

Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### 3. Declaration

I declare that the information supplied here and in the business plan is correct. If the application is successful, I agree to participate in any auditing of my project conducted by Council. I consent to the Council collecting the personal contact details provided above.

Name: Brian Waters

Signature: B.A. Waters Date: 18-4-2017

Please send your application and attachments to:

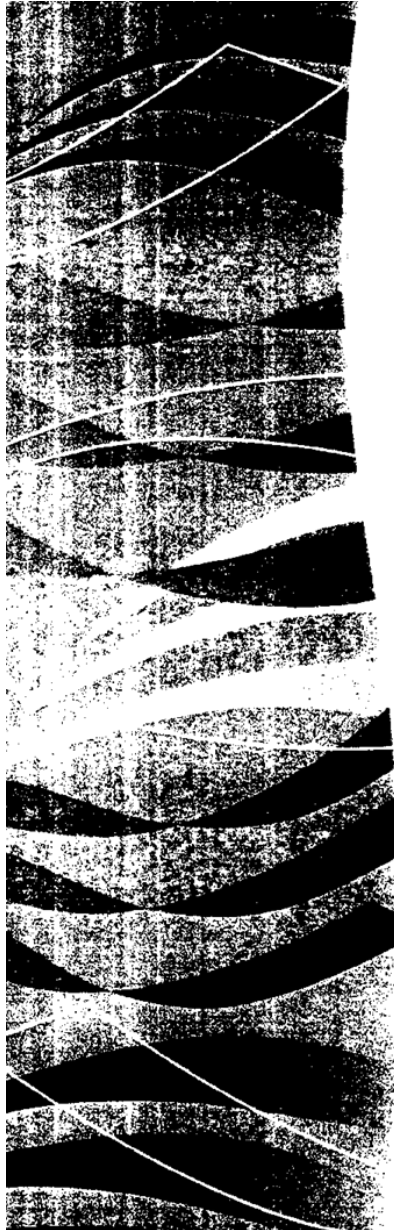
Corporate and Legal Services  
Matamata-Piako District Council  
PO Box 266  
Te Aroha 3342

#### Office Use Only

File reference 11/1522 Document Number: \_\_\_\_\_

35 Kenrick Street - PO Box 266 - Te Aroha 3342 - www.mpdc.govt.nz  
Morrinsville & Te Aroha 07 884 0060 - Matamata 07 881 9050 - Fax 07 884 8865





# *Certificate of Registration*

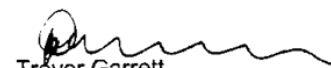
## **Morrinsville Volunteer Fire Brigade**

Registration number: CC28672

This is to certify that Morrinsville Volunteer Fire Brigade was registered as a charitable entity under the Charities Act 2005 on 30 June 2008.



Sid Ashton  
Chair



Trevor Garrett  
Chief Executive





**New Zealand Fire Service**

Region 2 Headquarters  
143 Durham Street  
PO Box 341  
Tauranga 3140

New Zealand

Phone+64 7 578 7098, Fax +64 7 578 7484

14 March 2016

To Whom It May Concern

**MORRINSVILLE VOLUNTEER FIRE BRIGADE**

**APPLICATION FOR FUNDING**

This letter is to advise that the MORRINSVILLE VOLUNTEER FIRE BRIGADE was founded on the 8<sup>th</sup> July 1921 and is now part of the New Zealand Fire Service and Region 2 (one of five in the country). This region encompasses over seventy-five (75) volunteer brigades.

Volunteer Brigades are managed on a day-to-day basis by their Chief Fire Officer and the Brigade management team. Morrinsville Brigade is a respected and well managed Volunteer Fire Brigade.

They have delegated financial responsibilities and are set a budget for each financial year which they must adhere to. As the brigade are primarily an urban fire brigade, their funding does not extend to housing of water tankers for rural fire fighting.

As the Fire Region Manager, I support their application for financial assistance to upgrade their water tanker shed.

Yours faithfully



Ron Devlin  
Fire Region Manager, Region

[www.fire.org.nz](http://www.fire.org.nz)

Leading integrated fire and emergency services for a safer New Zealand | Te Manatū o ngā ratonga ohctata kia haumaruru  
ake al a Aotearoa

1



14 March 2016

Brian Watters  
Chief Fire Officer  
Morrinsville Volunteer Fire Brigade  
P.O. Box 135  
MORRINSVILLE 3340

Dear Brian,

**WATER TANKER SHED UPGRADE**

This letter is to reconfirm earlier verbal agreements made during discussions concerning the water tanker shed upgrade, the site of the Morrinsville Fire Station and property owned by the New Zealand Fire Service.

As previously mentioned, this was agreed to in principle, subject to the following conditions:-

- That the shed was built to an acceptable standard, approved by the New Zealand Fire Service.
- That the shed was built in keeping with the existing standard of the current buildings on the site.
- That there would be zero funding available from the New Zealand Fire Service.

The Morrinsville Volunteer Fire Brigade carry out essential emergency work in their community and I respect the time they give so selflessly to the town of Morrinsville and surrounding district.

Having said that, I also fully support the Morrinsville Volunteer Fire Brigade in their efforts to secure any donations and grants for the water tanker shed upgrade.

Yours sincerely



(B. Mortensen)  
Area Manager  
Eastern Waikato Fire Area

[www.fire.org.nz](http://www.fire.org.nz)

Working with communities to protect what they value | Te mahi tahi ki ngā hapori, ki te tiaki : a rātou taonga

## Office of the Mayor



Our ref: 55832  
Enquiries to: Mayor Jan Barnes

31 July 2014

Morrinsville Volunteer Fire Brigade  
C/- CFO Brian Watters  
PO Box 135  
Morrinsville 3340

To whom it may concern

### Letter of support

I am writing this letter in support of the Morrinsville Volunteer Fire Brigade in their bid to secure funding for building a new garage to house their trucks in.

Matamata-Piako District Council has supported the brigade in different ways financially over the years, most recently with the purchase of a new water tanker.

Our volunteer fire brigades do immense work in our communities and I respect the time they give so selflessly and often in dangerous situations.

If you require any further information please contact me on 027 439 1545

Regards.



Jan Barnes  
Mayor



**oconnell**

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**From:** Nadine Uerata [NUerata@mpdc.govt.nz]  
**Sent:** Tuesday, 2 February 2016 9:15 a.m.  
**To:** oconnells@farmside.co.nz  
**Subject:** Land Use deposit required - NZ Fire Service Morrinsville

Good morning,

Your application for land use consent has been received for the above property/applicant.

A deposit of \$800 is required. Please be advised that your application will not be formally lodged until payment has been received.

Internet banking details are below:

Matamata-Piako District Council  
02-0436-0021611-00  
Ref: NZ Fire LUSE  
\$800

Thanks  
Nadine

Nadine Uerata | Planning Administration Officer  
Matamata-Piako District Council 35 Kenrick Street, PO Box 266, Te Aroha 3342  
p 07 884 0060 | f 07 884 8865 | w [www.mpdc.govt.nz](http://www.mpdc.govt.nz)

*Paid 11/02/16 \$800.00*

Please consider the environment before printing this email

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**Attention:**

This e-mail is privileged and confidential. If you are not the intended recipient please delete the message and notify the sender. Any views or opinions presented are solely those of the author.

This e-mail message has been scanned and cleared by MailMarshal  
at Matamata-Piako District Council

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# Building Consent Proforma Invoice

Dated: 19 February 2016



New Zealand Fire Service Morrinsville  
PO Box 135  
Morrinsville 3340

**Building Consent Application No.** 2016.4588  
**Valuation No.** 05301/084.00  
**Project Situated at:** 91 Anderson Street Morrinsville 3300

Description	Paid/Credited	Now Due
<b>Building Consent Fees</b>		
Building Accreditation Fee		\$30.00
Commercial/Industrial in Excess of 300 m2		\$1,561.00
Certificate of Title Fee		\$25.00
Building Research Levy		\$156.00
Ministry of Business, Innovation & Employment Levy		\$313.56
Planning Administration Fee		\$90.00
Engineering Administration Fee		\$67.50
Development Contribution Admin Fee		\$32.50
	<b>Total</b>	<b>\$2,275.56</b>

All fees are GST Inclusive except for the MBIE and BRANZ Government levies.

**Note:**

*paid \$2275.56. 12/3/16.*

The building consent will be issued upon receipt of the payment of the building consent fees.  
No building work is to be carried out until the building consent is issued.

**If paying by Internet Banking please use the following details:**

Account Name: Matamata-Piako District Council  
Bank: Bank of New Zealand  
Branch: Te Aroha

Bank Account No. 02 0436 0021611 00  
Particulars is the Owners Name  
Code is the Building Consent Number  
Reference is the Applicant's Name

**Pay at:**

35 Kenrick Street, Te Aroha  
56-62 Canada Street, Morrinsville  
Corner Tainui and Tui Streets, Matamata

**Post Cheques to:**

PO Box 266, Te Aroha 3342 (please do not post cash)

**Please Note:**  
If your consent fees are paid into an incorrect MPDC bank account, the issuing of your building consent will take longer.

## Staff Long Service Award

Trim No.: 1877642

### Executive Summary

10.15am Rochelle Forrest to be presented with a Long Service Award in recognition of 25 years service to Matamata Piako District Council.

### Recommendation

That:

1. The information be received.

### Attachments

There are no attachments for this report.

### Signatories

Author(s)	Caroline Hubbard <b>Committee Secretary</b>	
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Approved by	Don McLeod <b>Chief Executive Officer</b>	
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## Tui Mine Update

Trim No.: 1872229

### Executive Summary

Ghassan Basheer, Principal Technical Advisor – Waikato Regional Council will be in attendance for his report on the Tui Mine.

### Recommendation

That:

1. The information be received.

### Content

#### Background

The Tui Mine is located on the western outflanks of Mount Te Aroha. It was operated by Norpac Ltd., a Japanese mining company between 1966 and 1973 under the Mining Act 1926.

It was closed in 1973 due to high levels of Mercury found in its produced metals. By 1975, the company went into liquidation and the site was abandoned. The company disappeared and the mining licence in those days did not include requirements for rehabilitation or impose any environmental standards restrictions.

The legacy of the mine operation was a contaminated orphaned site including more than 100,000 cubic meters of contaminated tailings, ore chip and waste rock left on the side of the mountain held by an unstable tailings dam. This is in addition to more than 3 km of underground tunnel network in 4 vertically interconnected levels.

All of these were leaching heavy metal contaminants and acid mine drainage into the northern branch of the Tunakohoa Stream and a tributary of the Tui Stream, both of which run through Te Aroha Township.

The site of the tailings dam and process plant is owned by Matamata Piako District Council (MPDC), while the site of the underground works is in Department Of Conservation's (DOC) stewardship.

The remediation project establishment started in 2007, following Central government allocation of initial funding for addressing the contamination. The primary stakeholders governed and managed the project under an MOU developed for the purpose. These stakeholders were the Ministry for Environment, Department of Conservation, Matamata-Piako District Council, Waikato Regional Council (WRC) and Local Iwi.

The remediation project physical works started in October 2010 and were completed by May 2013 into two phases.

Phase 1 covered the remediation of the underground works, while the second phase covered the remediation of the tailings dam and tailings.

The maintenance period of the project was extended from one year to three years by agreement of the stakeholders, and the project was formally transferred to business as usual in December 2016, following major maintenance works were completed.

This report provides an update on the status of the latest maintenance works and the proposed management regime for the site.

## Project Objectives

The stakeholders agreed that the primary objectives of the project were:

- a. Contain the tailings within a stable and secure location
- b. Reduce the release of contaminants into the Tunakohoia and Tui streams thereby improving water quality in those streams.
- c. Improve the geotechnical stability of the tailings impoundment.
- d. Improve the safety and security of the site

The secondary objectives included the following

- a. Improve the visual appearance and aesthetics of the site.
- b. Address as far as practicable, within the limitations of the project, the impacts of the Tui Mine on the taonga of Te Aroha Maunga for Iwi.
- c. Establish a sustainable and sound base for future management of the site.

## Project Works

The project included several programmes of work to achieve the objectives including:

### Technical Programme

- Detailed investigations and design
- Design trials
- Engineering supervision and management
- Peer reviews and audits

### Regulatory compliance programme

- Resource management consents
- Building consents
- Consents management/ additional consents and transfer of consents
- Environmental monitoring
- Site validation report
- Compliance monitoring

### Construction works

- Underground remediation works
- Tailings impoundment remediation works

### Maintenance programme

- Asset management planning
- Maintenance works
- Asset transfer

### Project management programme

- Project quality management and audits
- Project communications

### Cultural Programme

- Iwi engagement
- Development of cultural monitoring plan
- Implementation of cultural monitoring plan

## Monitoring and Maintenance

The aim of remediation was reduce the contaminant concentrations discharging into the streams by 90% to meet international recreational water quality standards. To achieve this objective, the environmental monitoring programme included an initial pre-remediation water quality and ecological assessment to establish a base line against which improvements could be measured.

Monitoring was repeated annually during and following the completion of works. The monitoring results included significant improvements in water quality at the site discharge points into the Tui and Tunakohia streams.

The objectives are met for the Tui Stream. While the water quality at the underground discharges points has improved by approximately 75%, the water quality further downstream in the Tunakohia north branch did not show similar levels of improvements.

Analysis suggested that the tailings dump on the side of the stream (by the Tui access Road embankment) was a key contributor and hence the benefits of treatment at the source were not recognised downstream. This tailings dump was excluded from the project as it entailed treatment of dumps within heavily vegetated area on a very steep slope.

Consequently, the project undertook further detailed investigation of the area and explored what further remediation can be practically undertaken to reduce the effects on the water quality within the Tunakohia.

The governance group approved the most cost effective and practicable option, which addresses a key discharge point from a 300 m steep gully, where tailings were dumped and were held by logs and debris.

Other maintenance works included removal and treatment of scrap and debris located on the old offices of the mining operation, injection of 30 tonnes of lime slurry into the underground and clean up and strengthening of discharge treatment ponds at level 5 of the underground. These works were completed in July 2016.

While the consents required the next monitoring to be undertaken in 5 years time (eg. 2020), an additional monitoring round was approved by the steering group in 2017 to confirm the level of improvement achieved by the maintenance works.

All the monitoring reports and consent requirements are on the project website at [www.waikatoregion.govt.nz/tuimine](http://www.waikatoregion.govt.nz/tuimine)

## Current Management

The sites were officially handed over back to MPDC and DOC in July 2014, in accordance with the project MOU. However, the maintenance works were still managed by WRC under the same governance arrangements until December 2016.

At this stage MPDC is responsible for the remediated site under its parks and reserves programme and holds the suite of consents relating to the ongoing monitoring and implementation of the site planting plan. As well as the ongoing maintenance of the drains and vegetation in accordance with the asset transfer documentation provided by the project.

DOC are responsible for the underground works and maintenance of the remedial work in accordance with the asset transfer documentation.

The Iwi Advisory Group (IAG) of the project is implementing the cultural monitoring plan approved by the project governance. The IAG has established the Te Aroha Maunga Trust to work with other organisations and industries to promote, and manage implementation of the proposed works under the cultural monitoring plan. The plan aims at accelerating the natural restoration process.

WRC will continue to support the stakeholder as part of their catchment management role within the Waihou Valley scheme programmes.

In accordance with the MOU, the project governance group approved that the remaining funding be reallocated to the organisations in accordance with the originally established programme budgets. MPDC planting and additional monitoring programme had a budget of approximately \$154,000 which will be transferred against invoice to a cost centre for these purposes. The IAG will receive the remaining cultural programme funding of approximately \$250,000. WRC will retain the project management and communication remaining funding of approximately \$21,000.

Ghassan Basheer

**Principal Technical Advisor – Waikato Regional Council**

## Attachments

There are no attachments for this report.

## Signatories

Author(s)	Susanne Kampshof <b>Asset Manager Strategy and Policy</b>	
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Approved by	Don McLeod <b>Chief Executive Officer</b>	
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## Ngati Haua representation on Te Manawhenua Forum

Trim No.: 1877948

### Executive Summary

Council has received notification from the Ngati Haua Iwi Trust nominating their alternate representative to Te Manawhenua Forum; Mr Weka Pene.

The purpose of this report is to seek Council's approval of their appointments.

### Recommendation

That:

1. **Mr Weka Pene be appointed as the alternate representative of Ngati Haua on Te Manawhenua Forum Mo-Matamata-Piako.**

### Content

#### Background

The Te Manawhenua Forum Mo-Matamata-Piako (Forum) is a formalised standing committee of Council and was constituted on 8 July 2004. The Heads of Agreement outlines its purposes and principles. Within this agreement the membership of the collective forum is outlined. It outlines that each of the identified member groups shall appoint two representatives; a principal and alternate. Both will attend the meetings and the second representative will act at meetings in the absence of the principal representative. Ngati Haua currently only has one representative on the Forum. Council has received notification from the General Manager of Ngati Haua Iwi Trust of their nomination of Mr Weka Pene as their alternate representative.

#### Legal and statutory requirements

Under the Local Government Act 2002 Clause 31 Schedule 7 Council must appoint any non-elected members to any committee.

#### Impact on policy and bylaws

There are no policy or bylaw issues.

#### Impact on significance policy

This matter is not considered to be significant.

#### Communication, consultation and decision making processes

Council has received notification from the General Manager of Ngati Haua Iwi Trust and is now required to consider and confirm the appointment of Mr Weka Pene as the alternate representative for Ngati Haua to Te Manawhenua Forum.

### Timeframes

If the appointment is agreed to by Council, notice of Mr Pene's appointment will be given to the Te Manawhenua Forum at its next meeting in June 2017.

### Financial Impact

i. **Cost**

Ngati Haua currently only has one representative on the Forum. The Heads of Agreement and existing budget allow for two representatives from each iwi. With the appointment of Mr Pene Ngati Haua will have two representatives on the Forum. There are no additional costs associated with this decision.

ii. **Funding Source**

Funding for the Te Manawhenua Forum Mo Matamata-Piako is provided for in Council budgets.

### Attachments

- A. Ngati Haua nomination of alternate representative to TMF April 2017
- B. Heads of Agreement: Draft for Council 10 May 2017 - Updated Ngati Haua representation

### Signatories

Author(s)	Ann-Jorun Hunter <b>Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	

**Ann-Jorun Hunter**

---

**From:** Michelle Staines-Hawthorne  
**Sent:** Thursday, 27 April 2017 10:45  
**To:** Lisa Gardiner  
**Cc:** Caroline J. Hubbard; Ann-Jorun Hunter  
**Subject:** RE: Weka Pene - MPDC Manawhenua Forum

Hi Lisa,

Thanks very much for letting us know Weka will be joining the team. Your email is enough to get things started.

His appointment will go to the Council at the next meeting for confirmation and then to the next TMF meeting in June. We have a workshop happening on 9 May as well, which I think he would be welcome to attend, this starts at 10am at the Te Aroha Silver Fern Farm Events Centre.

Could you please forward Weka's contact details as we will need to get some paper work done.

Also is Weka attending as an individual or will this be part of his role with the Ngāti Haua Trust? We pay mileage and a meeting fee to those who attend – this is normally paid directly to members as income, however if Weka is being compensated by the Trust as an employee for his time we would pay this compensation to the Trust on receipt of invoice. Hopefully this makes sense – please feel free to call me if you'd like more clarification on this.

Regards,

**Michelle Staines-Hawthorne** | Corporate Strategy Manager  
**Matamata-Piako District Council** 35 Kenrick Street, PO Box 266, Te Aroha 3342  
p 07 884 0060 | f 07 884 8865 | w [www.mpdc.govt.nz](http://www.mpdc.govt.nz)

Please consider the environment before printing this email

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**From:** Lisa Gardiner [<mailto:Lisa@ngatihauaitrust.co.nz>]  
**Sent:** Thursday, 27 April 2017 9:20  
**To:** Michelle Staines-Hawthorne  
**Subject:** Weka Pene - MPDC Manawhenua Forum

Morena Michelle

Hope all is well with you.

Just to advise that Ngati Haua have appointed Weka Pene as the other Ngati Haua representative on the MPDC Mana Whenua Forum to sit alongside Te Ao Marama. Weka is also the Environmental Officer for Ngati Haua Iwi Trust (replacing Jess Samuels). Weka started with us at the end of March. He has nearly completed his law degree at Waikato but took some time out to work to support his young family and is in his mid 20's – so I think will bring some new and fresh thinking to the mix.

Can you please let me know what we need to provide you with to confirm this appointment and if there are any administrative matters that need to be taken care of.

Ngaa mihi, Lisa



Lisa Gardiner | GENERAL MANAGER

## Ngāti Hauā Iwi Trust

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Tel: 07 889 5049 | Mob: 021 764 133

[lisa@ngatihauaiwitrust.co.nz](mailto:lisa@ngatihauaiwitrust.co.nz) | [www.ngatihauaiwitrust.co.nz](http://www.ngatihauaiwitrust.co.nz)

PO Box 270, Morrinsville 3340 New Zealand | Open Mon to Fri 9am - 4pm



## **Heads Of Agreement With Te Mana Whenua Forum Mo Matamata-Piako**

Updated 10 May 2017

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## Background

Council is committed to establishing and maintaining appropriate links with mana whenua to foster effective relationships with them as representatives of mana whenua tribes. Discussions with Iwi led to Council establishing Te Mana Whenua Forum Mo Matamata-Piako ("Forum") in 2004 as a mechanism for Council to meet its obligations.

The Forum was originally formalised as a standing committee of Council at its meeting on 8 July 2004 where Forum members were invited to the official signing. At that meeting Council resolved that:

- *The following be the constitution of Te Manawhenua Forum Mo Matamata-Piako as a standing committee of Council.*
- *The Council hereby constitutes a standing committee of the Council to be known as Te Manawhenua Forum Mo Matamata-Piako.*
- *The initial composition of Te Manawhenua Forum Mo Matamata-Piako shall be as follows:*  
*Names of Members:*

○ Mayor G W H Vercoe	Council (Initial Chairman)
○ Cr R J McGrail	Council
○ Te Ao Marama Maaka	Ngati Haua
○ Butch Tuhakaraina	Ngati Haua
○ David Taipari	Ngati Maru
○ Waati Ngamane	Ngati Maru
○ Pahai Tupuhi	Ngati Paoa
○ Esdelle Kahu	Ngati Paoa
○ Henry Smith	Ngati Raukawa
○ Waaka Gage	Ngati Raukawa
○ Peter Te Wharau	Ngati Tumutumu
○ Suzy Te Wharau	Ngati Tumutumu
- *Te Manawhenua Forum Mo Matamata-Piako may at any time appoint a new Chairman by resolution.*
- *The quorum required for any meeting of Te Manawhenua Forum Mo Matamata-Piako shall be six members, and must include at least one member of the Council.*
- *Notwithstanding clause 30(7) of the 7<sup>th</sup> Schedule of the Local Government Act 2002, Te Manawhenua Forum Mo Matamata-Piako shall not be discharged before the 13<sup>th</sup> day of October 2007.*
- *All proceedings and actions of Te Manawhenua Forum Mo Matamata-Piako shall be in accordance with the Heads of Agreement between Te Manawhenua Forum Mo Matamata-Piako and the Council.*

The Forum held its first formal meeting on 24 September 2004.

The Heads of Agreement provides for a review of the protocols and performance of the parties based on the purpose and principles of the agreement. During 2011 and 2012 Forum members worked on a review of the original Heads of Agreement. Council approved a revised Heads of Agreement on 26 September 2012. This agreement was subsequently approved by the Forum at its meeting on 4 December 2012.

### Definitions and Interpretation

To aid in the interpretation of this Heads of Agreement the following terms apply unless the context requires otherwise:

- “Council” means the Matamata-Piako District Council;
- “Forum” means the Te Manawhenua Forum Mo Matamata-Piako which is a standing committee of Council.
- “Heads of Agreement” means this signed copy of the Heads of Agreement between Council and the Forum members
- “mana whenua” means the territorial rights, power and authority from the land – associated with the current and historical possession/occupation of tribal lands within the Matamata-Piako district.
- “Taurahere” means binding strands into one as threads - individuals or groups who join together to fulfil a common purpose or goal, that share kinship ties, similar aspirations and who either, live outside their tribal territories or are urban based. Taurahere is about acknowledging other Iwi.

### Introduction

This Heads of Agreement provides for a forum called the Te Manawhenua Forum Mo Matamata-Piako (“Forum”) where the Matamata-Piako District Council (“Council”) and Māori who have mana whenua in respect of the jurisdictional boundaries within Matamata-Piako district can forge an ongoing effective and meaningful relationship.

The Council and mana whenua representatives of the district wish to enter into this Heads of Agreement which is intended to reflect the basis upon which they will conduct their affairs of common interest.

The Forum is formalised as a standing committee of the Council.

### Membership

Membership of the collective Forum shall comprise of:

- Matamata-Piako District Council (the Mayor and Deputy Mayor are appointed members)
- Ngati Haua
- Ngati Rahiri-Tumutumu
- Raukawa
- Ngati Maru
- Ngati Tamatera – who have decided not to appoint but may so at any time
- Ngati Whanaunga
- Ngati Paoa;
- Ngati Hinerangi and
- Any other members that the Forum may agree to in the future, upon formal application.

Each of the identified member groups of the Forum shall appoint two representatives, one of which is the principal spokesperson. Both representatives may attend the meetings. The second representative will act at meetings in the absence of the principal representative.

Members were appointed for an initial term until October 2006 and thereafter triennial appointments have been made. Under Clause 31 Schedule 7 of the Local Government Act 2002 Council must appoint any non-elected members to any committee. Accordingly, changes in the Forum membership need to be confirmed by the Council.

Following each Council election, the Forum and its membership shall be re-constituted by Council.

It is considered that Forum members must be representative of mana whenua within the Matamata-Piako District and individual Iwi representation is a matter for respective Iwi to determine. Member groups shall advise the Council, in writing, of their recommended Iwi representative/s so they can be appointed by Council.

#### Iwi/hapu registration

There is a due process for any group to request registration on the Forum. Upon application the Forum shall consider the request, and may consider issues such as what membership the Forum should hold, what constitutes an iwi/hapu, and what membership size is suitable to ensure the Forum is effective and efficient. The Forum will provide a recommendation to Council who in turn will make a decision on Forum member Iwi/hapu representation.

#### **Principles of the Forum**

The Forum recognises the following principles for maintaining a strong and meaningful relationship between Council and mana whenua:

- Mutual respect and adherence to atuaanga (spirituality)
- Respect taha (wellbeing) Māori and tikanga Māori (customs, protocols)
- Respect for the rangatiratanga (self determination, autonomy) of Iwi – the right to organise as Iwi
- Protection of mana whenua
- Protection of wahi tapu (sacred places) and taonga (treasures) Māori
- Meaningful and mutually beneficial participation of Māori in the Council
- Regard for the principals of the Te Tiriti o Waitangi (Treaty of Waitangi) as contemplated by the empowering legislation

#### **Purpose of the Forum**

The purpose of the Forum is to facilitate mana whenua contribution to Council's decision making.

The purpose of the Forum does not substitute individual consultation and engagement of Iwi by the Council.

#### General functions of the Forum

The Forum will consider any matter to promote the social, economic, environmental and cultural well-being of the Māori communities for today and for the future taking a sustainable development approach. This may include but is not limited to contributing to policy development, input into special projects, reserve management processes and receiving presentations from external organisations or individuals (e.g. regional council, government departments, and community groups).

#### Specific functions of the Forum

In order to give effect to the principals and purpose set out above Council delegates the following to the Forum:

- Appoint up to two representatives to sit as members on any Council working party as requested by Council. Council establishes working parties on an issue-by-issue basis and will invite the nominated Forum representatives to join as a member of any relevant working parties. These working parties usually report back to Council or its committees with recommendations.
- Consider any request by the Council to accept a delegation of a function of Council. The Forum must act in accordance with a delegation it has accepted.
- Develop and adopt goals, strategies and policies and programmes for consideration by Council, if outlined in the Annual work programme (see below)

- Council will pay for a maximum of one representative nominated by the Forum in each 3 yearly election period to undertake training as a Resource Management Act hearing commissioner to establish a suitable pool of qualified commissioners. Council may ask the Forum to nominate further representatives if the need arises.
- Monitor the Long Term Plan/Annual Plan implementation for matters relating to mana whenua interests
- Recommend to Council actions to enhance mana whenua capacity to contribute to decision-making including providing advice and recommendations
- Assist in the collation and monitoring of performance data for the Māori specific community outcomes/ indicators
- Receive Iwi/hapu management plans – noting this does not mean the plan/s have been received on behalf of Council.
- In December each year, the Forum will recommend to Council a budget for the following financial year to be included within the Annual Plan or Long Term Plan to undertake a suggested work programme. If Council agrees to the proposed work programme, the Forum shall oversee the implementation of that work programme
- Support a joint Council and Forum meeting each year (refer to review section below).

#### Council's duties to Forum

The Council must provide the Forum with the information that it needs to identify business of the Council that relates to the Forums purpose. Council has an obligation to consult the Forum on matters affecting mana whenua and give consideration to the Forum's advice.

It is to be acknowledged the limitations on resources Council can and are willing to provide may result in the purpose of the Forum not being fully realised within the Forums timeframes.

#### **Meetings**

The Chairperson is to be appointed by the Forum. Following each Council election, the Forum shall appoint a Chairperson.

The Forum shall meet regularly (on a three monthly basis), or more frequently as required with the consent of Council. The Forum meeting schedule will be confirmed at the first meeting of the Forum each year.

#### Agendas and Minutes

Council is responsible for the production and distribution of agendas and minutes.

Council will advise respective members of the Forum of proposed agenda items by email or post, at least 10 working days prior to the meeting (five days prior to the meeting agenda closing). Forum members are invited to respond with any additional items to be included on the agenda within the set timeframe (one day prior to the meeting agenda closing) to allow Council staff time to add the item to the meeting agenda.

It is recognised that there may be times when a meeting of the Forum is not required at the three monthly intervals and that all participants must agree that a meeting is not required. All parties are to convey and be advised of this in writing.

The Forum meets on Council premises. Forum meetings will be held in the Council Chambers, Te Aroha unless otherwise agreed by all Forum members.

#### Legislation and Standing Orders

Formal meetings of the Forum will be called in accordance with the requirements of the Local Government Official Information and Meetings Act 1987.

Following each Council election, the Forum shall adopt standing orders for the duration of the triennium.

#### Quorum

The quorum required for any meeting of the Forum shall be four Iwi members who are entitled to vote plus a member of Council.

#### Voting Rights

Where the principal and alternate representatives attend meetings only the principal representative shall be entitled to vote. Where both the principal and alternate representative attend any meeting both will have full speaking rights but only one single iwi member vote.

#### **Expenses**

In fulfilling its statutory duties, Council may require assistance and advice from the Forum. In such cases, the Forum will be adequately resourced by Council both financially and non-financially. The Council will make provision for such resourcing through its budgetary processes. This would include meeting fees and expenses for the two representatives and resourcing to undertake the work programme (refer to specific functions of the Forum).

#### Remuneration

It is agreed that remuneration will be paid in the form of a meeting allowance and mileage reimbursement for attendance by appointed members at formal meetings of the Forum called in accordance with the Local Government Official Information and Meetings Act 1987. The meeting allowance and mileage shall be that set by Council from time to time.

There will be no remuneration for informal meetings (workshops) of the Forum unless agreed by Council. If Council invites Forum member/s on any working party then the meeting allowance and mileage will be payable.

#### **General**

The Forum is recognised as a standing committee of Council whose role is to contribute to Council decision making; however, this does not affect or undermine the Tino Rangatiratanga (self-determination) of the members of the Forum.

The Forum acknowledges that the interpretation, application and operation of these protocols are subject to the relevant empowering legislation, accountability frameworks and financial constraints.

The operation of the Forum does not restrict the ability of the Council to form specific relationships or agreements with individual iwi or iwi groups.

The operation of Forum will be supported by Council staff in the preparation of agendas, minutes as required by legislation and technical advice as resources allow.

#### **Review**

The protocols and performance of the parties shall be reviewed each year by way of a joint Forum and Council meeting to discuss issues relating to the Forum based on the purpose and principles of this Heads of agreement.

#### Minor Amendments

The Heads of Agreement can be amended at any time, without being re-signed by Forum members, to allow for changes in membership and re-appointments. Council staff are authorised to update this Heads of Agreement for minor and necessary amendments such as the ability to add alternates without further member agreement.

Item 10.6

Signed at Te Aroha this .....day of ..... 2017.

\_\_\_\_\_  
Mayor JE Barnes  
Matamata-Piako District Council

\_\_\_\_\_  
Deputy Mayor JAF Thomas  
Matamata-Piako District Council

Attachment B

\_\_\_\_\_  
Te Ao Marama Maaka (Principal)  
Ngati Haua

\_\_\_\_\_  
Weka Pene (Alternate)  
Ngati Haua

\_\_\_\_\_  
Jill Taylor (Principal)  
Ngati Rahiri-Tumutumu

\_\_\_\_\_  
Shelley Turner (Alternate)  
Ngati Rahiri-Tumutumu

\_\_\_\_\_  
Thomas Smith (Principal)  
Raukawa

\_\_\_\_\_  
Raukawa

\_\_\_\_\_  
Glenice Wigg (Principal)  
Ngati Paoa

\_\_\_\_\_  
Gary Thompson (Alternate)  
Ngati Paoa



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Kathy Ngamane (Principal)  
Ngati Maru

---

Waati Ngamane (Alternate)  
Ngati Maru

---

Michael Baker (Principal)  
Ngati Whanaunga

---

Ngati Whanaunga

---

Ngati Tamatera

---

Ngati Tamatera

---

Philip Samuels (Principal)  
Ngati Hinerangi

---

Dianna Vaimoso (Alternate)  
Ngati Hinerangi



# Proposed New Road Name for Development off Banks Road, Matamata

Trim No.: 1875226

Item 11.1

## Executive Summary

Council is requested to approve the road name of the following new road in the District that has occurred as a result of subdivision (RCS 1883). Refer to the attachment for the location of the road.

## Recommendation

That:

1. The report be received;
2. Council approve the Road Name of Richardson Road, Gibbs Place and Moroney Place for the Johnston Family & Friends Ltd subdivision off Banks Road in Matamata

## Content

### Background

A 45 lot subdivision is being developed by Johnston Family & Friends Trust Ltd off Banks Road in Matamata.

Three new Roads are going to be constructed as part of the subdivision. One Road that will link to the land further north and two cul-de-sacs.

It is proposed that the main road be called Richardson Road and the two cul-de-sacs, Gibbs Place and Moroney Place.

These names are keeping with the equine theme adopted in the neighbouring Evergreen subdivision (Kelso Place and O'Sullivan Drive). It is in relative close proximity to the Matamata Racecourse.

Graham Richardson is a noted Matamata trainer and has trained horses from the property with much success for the past 18 years. Note that he is not the developer.

Jim Gibbs operated Shannon Lodge thoroughbred training establishment on the property for three decade prior to Mr Richardson purchasing the block from him. He is a New Zealand Racing Hall of Fame member.

Michael Moroney is also a noted Matamata trainer and has been among the leading trainers for almost two decades in New Zealand.

All three have been consulted on by Mr Johnston and have given approval for their names to be utilised for these roads.

### Issues

There are no existing Streets or Roads with the Names of Richardson Road, Gibbs Place or Moroney Place in Matamata-Piako District.

The closest resemblance is a Gibbon Road in Morrinsville. There are no Names with the same roads in adjoining Councils.

The proposal is in-line with Councils Naming of Roads and Private Right of Ways.  
All of the roads are to be public and vested in Council.

### Impact on policy and bylaws

The proposed Road name aligns with Councils policy. It is a single word name and there are no other similar named roads in the district.

### Communication, consultation and decision making processes

There is no requirement for consultation. Te Manawhenua Forum will be advised of Councils resolution.

The Surveyor will be notified of Councils decision and relevant agencies will also be advised of the new road name and given a map.

### Consent issues

The Naming of vested roads is part of a resource consent condition.

### Timeframes

The road name needs to be approved by Council prior to 224 of the subdivision is awarded.

### Contribution to Community Outcomes

6(a) Council plans will be flexible, to accommodate well planned, sustainable growth

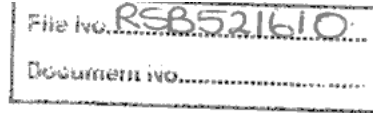
### Attachments

- A. Correspondence and detailed plan
- B. Location map

### Signatories

Author(s)	Susanne Kampshof <b>Asset Manager Strategy and Policy</b>	
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Approved by	Manaia Te Wiata <b>Group Manager Business Support</b>	
-------------	--	--



Te Awamutu Office  
A: 103 Market St  
PO Box 126  
Te Awamutu 3840  
P: 07 871 6144  
F: 07 871 6181  
E: teawamutu@ckl.co.nz

27 March 2017

Matamata-Piako District Council  
PO Box 266,  
TE AROHA 3342

Our Ref: U2053  
Your Ref: 101.2009.1883.5

Attention Susanne Kampshof

Dear Susanne,

**Re: Road Naming Application - Johnston Family & Friends Ltd  
Banks Rd, Matamata**

Our clients, Johnston Family & Friends Ltd, are undertaking a two stage, forty five lot subdivision in Banks Rd, Matamata. Our client would like to formally submit a road name application for Council's consideration in accordance with the advice note accompanying Condition 25 of the Consent.

The proposed subdivision consists of a main road running perpendicular off Banks Road with two smaller roads running southwards off this main road.

It is proposed that the main road be named "Richardson Road"; the cul-de-sac at the end of Richardson Road be named "Gibbs Place" and the other cul-de-sac be named "Moroney Place".

These names are in keeping with the equine theme adopted in the neighbouring Evergreen subdivision (which has O'Sullivan Drive and Kelso Place) which is in relatively close proximity to Matamata Racecourse and training/stabling area and included in MPDC's proposed equine area.

Graham Richardson is a noted Matamata trainer (currently in the top 10 trainers in New Zealand on the NZ Racing trainer's website) and has trained horses from the property with much success for the past 18 years. Please note that Graham Richardson is not the developer.

Jim Gibbs operated Shannon Lodge thoroughbred training establishment on the property for three decades prior to Mr Richardson purchasing the block from him. He is a New Zealand Racing Hall of Fame member.

Michael Moroney is also a noted Matamata trainer and has been among the leading trainers for almost two decades in New Zealand.

The Moroney's, Richardson's and Gibb's have all been consulted by Mr Johnston and have all given their permission for their names to be utilised for these roads.

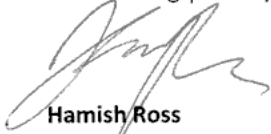


Directors: Garry Egan, Neil Stammers, Graeme G. Taylor

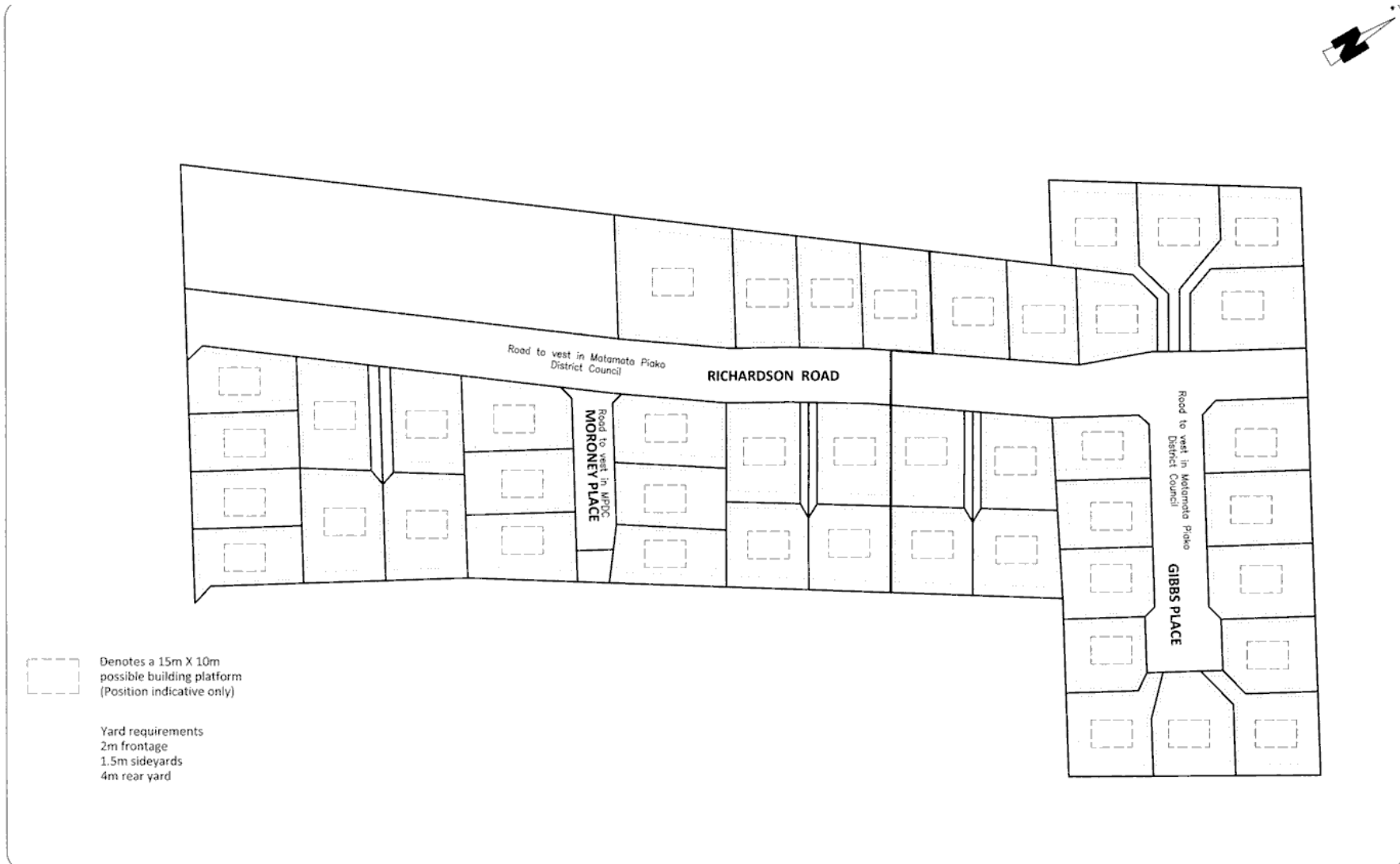


We trust that the information provided is sufficient for Council to make a decision. Should you require further information please do not hesitate to contact us.

Yours faithfully  
CKL Planning | Surveying | Engineering



**Hamish Ross**  
Branch Manager/Associate




Planning, Surveying, Engineering, Tree Management

Auckland Office:  
A: 25 Regentway, Newmarket  
P: 09 524 7020

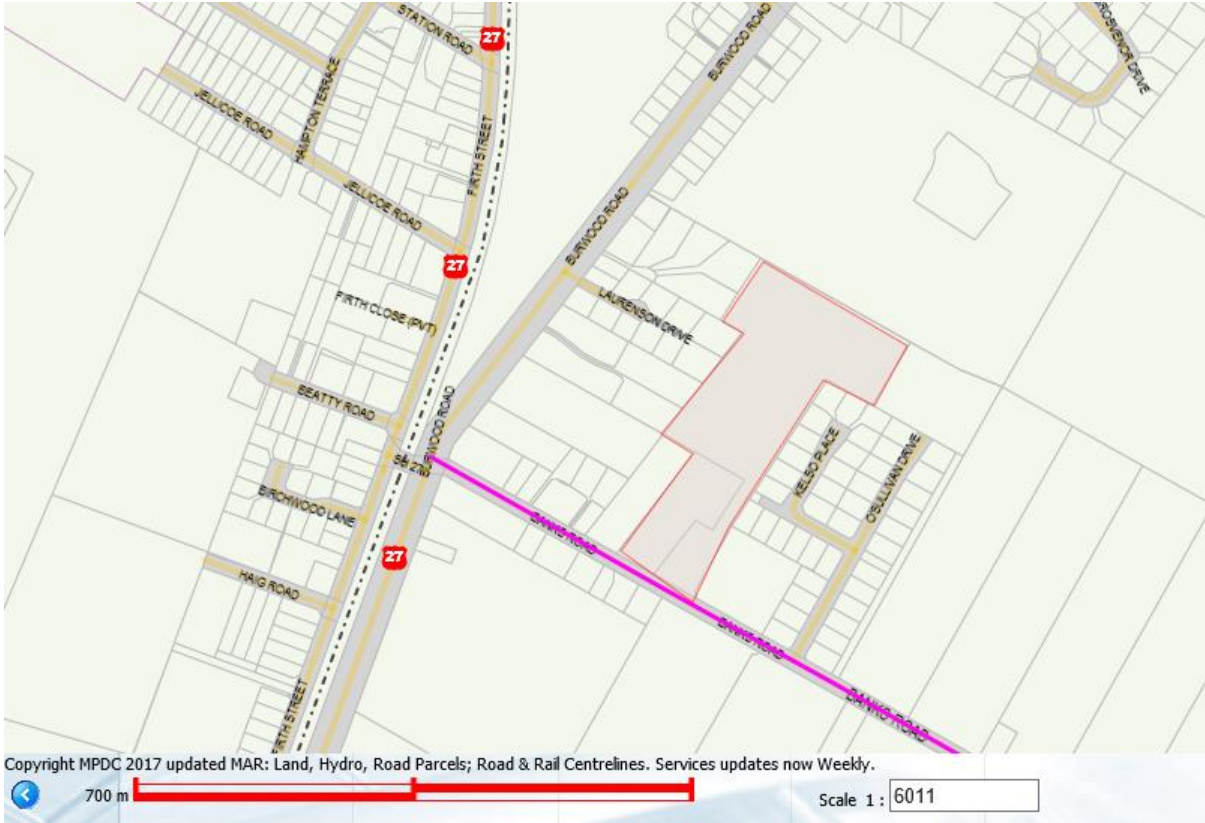
Hamilton Office:  
A: 58 Church Road, Hamilton  
P: 07 859 9933

Tairāwhiti Office:  
A: 103 Mainland Street, Te Awamutu  
P: 07 872 8144

**PROPOSED ROAD NAMES  
MATAMATA SUBDIVISION**  
(off Bank Road, Matamata)  
**for Grant Johnson Family & Friends**

Issue Description	Checked	Date	Designed:	Date	Scale:
			Drawn: KLC	11.7.16	<b>1:1250</b>
			Checked: DCL	12.7.16	(A3 Original)
			Job No:	Revision:	Page No:
			<b>U2053</b>	<b>S1</b>	<b>1 of 1</b>

Location map





## Plan Change 48 - Protected Trees

Trim No.: 1877306

### Executive Summary

Plan Change 48 - Protected Trees, initiated as part of the rolling review of the Matamata-Piako District Plan, reviews the parts of the District Plan relating to Protected Trees (Section 10 and Schedule 3).

An appeal on Council's decision on the provisions and matters raised in submissions to Plan Change 48 has been resolved, and Council must now give final approval to the proposed plan change and make it operative.

A copy of Plan Change 48 will be tabled at the Council meeting to be signed and sealed.

### Recommendation

That:

1. Pursuant to Clause 17 of Schedule 1 of the Resource Management Act 1991, Plan Change 48 is approved, sealed with the seal of Council, and signed by the Mayor and Chief Executive Officer; and
2. Pursuant to Clause 20 of Schedule 1 of the Resource Management Act 1991, Plan Change 48 become operative on 24 May 2017.

### Content

#### Background

Plan Change 48 - Protected Trees, initiated as part of the rolling review of the Matamata-Piako District Plan reviews the parts of the District Plan relating to Protected Trees (Section 10 and Schedule 3). Section 10 contains the rules that relate to the pruning, maintenance and removal of protected trees; Schedule 3 includes a register of all the protected trees in our district.

The Plan Change updates Schedule 3 to ensure that it continues to represent the most significant trees in the District. All of the currently protected trees in the district have been assessed by arborists Arbor Care using the Standard Tree Evaluation Method (STEM), which assesses and scores trees based on a number of factors (such as form, health, community benefit and rarity).

The plan seeks to protect trees of a high standard and remove from the schedule those trees that do not meet a STEM threshold of 140 points. In addition, the plan change will ensure that rules in Section 10 relating to protected trees offer landowners increased flexibility to carry out maintenance and pruning work while still protecting significant trees.

Plan Change 48 has worked through the consultation process set out in Schedule 1 of the Resource Management Act 1991. The proposed plan change was publicly advertised inviting submissions on 11 November 2015, and submitters were heard at a Council hearing on 4 May 2016.

An appeal was lodged on Council's decision by Powerco and submitter Mike Gribble gave notice of his intention to become a Section 274 Party to the appeal. This appeal has now been resolved,

and a consent order was issued on 30 March 2017 by the Environment Court. The Plan Change has been updated to give effect to the consent order.

### **Issues**

As all appeals on the plan change have been resolved, Council is now required to make the plan change operative.

## **Analysis**

### **Options considered**

Clause 17 of Schedule 1 of the Resource Management Act 1991 states that a local authority must approve a proposed plan change, once it has made amendments required by the Environment Court or to correct any errors.

There is no ability for Council to make further amendments to the plan change. A new plan change could be initiated by Council on the provisions introduced by Plan Change 48, once Plan Change 48 has been given final approval and is operative.

### **Analysis of preferred option**

Making the plan change operative means that the District Plan will be updated with the proposed provisions.

### **Legal and statutory requirements**

Under Clause 17 of Schedule 1 of the Resource Management Act 1991, Council is required to approve the plan change and this is given effect to by affixing the seal of the Council to the proposed plan change.

### **Impact on policy and bylaws**

Once the plan change is operative the amendments proposed by the plan change to the objectives and policies of the District Plan will become operative and the existing District Plan provisions will no longer have any legal effect. The rules of the plan change are already being treated as operative because all appeals in relation to them have been resolved.

### **Consistency with the Long Term Plan / Annual Plan**

There is no impact on the Long Term Plan or Annual Plan.

### **Impact on significance policy**

This is not a significant decision. The report considers matters already considered by Council, and matters that are in addition subject to the consultation process of the Resource Management Act 1991.

### Communication, consultation and decision making processes

Under clause 20 of Schedule 1 of the Resource Management Act 1991, Council is required to publicly notify the date on which plan changes become operative. This will be through "Council in Focus" in the *Piako Post* and the *Matamata Chronicle*.

### Consent issues

There are no consent issues

### Timeframes

The operative date must be at least 5 working days after the date on which the Council has publicly notified its intention to make the plan change operative. In this case, the public notice will be run on Wednesday 17 May 2017, and the operative date will be Wednesday 24 May 2017.

### Financial Impact

The costs of notifying and updating the District Plan will be from existing budgets.

### Attachments

There are no attachments for this report.

### Signatories

Author(s)	Mark Hamilton <b>Environmental Policy Planner</b>	
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Approved by	Dennis Bellamy <b>Group Manager Community Development</b>	
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# Application For Assistance From "Heritage Buildings And Protected Trees Fund

Trim No.: 1878330

## Executive Summary

An application has been received from Matamata College for a \$2,000 grant from Council's "Heritage Buildings and Protected Trees fund" to contribute to physical works to three trees located on the school grounds that are protected by the District Plan.

This report seeks Council to consider the funding application for these works and make a decision whether or not to grant funding assistance.

## Recommendation

That:

1. **Council consider the funding application received from Matamata College for protected tree physical maintenance.**

## Content

### Background

Plan Change 48 - Protected Trees, initiated as part of the rolling review of the Matamata-Piako District Plan, reviewed the parts of the District Plan relating to protected trees. Following arborist assessment of the existing protected trees, a reduced schedule of protected trees was created, and the rules relating to their care and maintenance were modified to allow landowners more flexibility when dealing with trees.

A "Heritage Buildings and Protected Trees fund" was also created to assist with the costs relating to the ongoing protection and enhancement of protected trees (or heritage items) recognised by the District Plan. The fund offers \$6,000 annually in relation to protected trees, from which any applicant can request a maximum of \$2,000 per application to assist with specific activities.

The primary purpose of the fund is to assist with the cost of arborist tree assessment reports, and Council staff have delegated authority to approve funding in such cases. However, applications may also be made to request funding for physical works and resource consent fee costs, and these applications are to be considered on a case-by-case basis by Council or Committee. As the Matamata College funding application is for assistance with physical works on three protected trees, it has consequently been brought before Council for consideration.

The College's application refers to Protected Trees 84, 85 and 87. Each of the trees is located on the boundary with Firth Primary School and tree #84, a large English Oak extends over both Firth Primary school carpark, the footpath and one lane of Station Road.

Firth Primary School reported in 2016 that tree #84 dropped a sizeable branch into their carpark, and that the tree has dropped numerous other branches.

Council arranged for Arbor Care to carry out a Risk Assessment and management recommendations report in September 2016 to ascertain the health of the tree, and to report if it had become unsafe since last being assessed in mid-2015 by Arbor Care as part of Plan Change 48. The report concluded that the tree did contain some decay but was considered healthy and posed a low risk, and that the risk could be reduced further by removal of deadwood and weight

reduction of some branches. Subsequent arborist assessments of the other protected trees on the College grounds has recommended maintenance work also be carried out on them.

Matamata College is concerned at the health and safety implications and possibility of harm caused by falling branches from tree #84, and the ongoing cost of maintaining trees on their grounds that are protected by Council.

Council has negotiated with Arbor Care a reduced fee of around \$4,000, excluding GST, for work on tree #84, including traffic management. This figure does not include the cost of work on the other protected trees #85 and #87 on College grounds. These trees pose less of a concern to the College and they intend to arrange maintenance for them at a later date.

### Issues

The following issues need to be considered when making a decision about the funding application:

- Council encourages and assists with the ongoing protection and enhancement of the natural environment through the “Heritage Buildings and Protected Trees fund” by considering applications to the fund.
- To date, Council has provided assistance in the form of funding the September 2016 Risk Assessment report mentioned above, and negotiating a reduced rate with Arborcare for works on protected tree #84.
- This is the first application for assistance from the fund, which is primarily intended to assist with tree assessment reports.
- The money remaining in the fund for the 2016/17 financial year.

## Analysis

### Options considered

Council consider whether or not to grant Matamata College the requested funding from the “Heritage Buildings and Protected Trees fund”.

### Analysis of preferred option

Considering the Matamata College application means that the “Heritage Buildings and Protected Trees fund” is being used for one of its intended purposes.

### Legal and statutory requirements

There are no legal or statutory requirements.

### Impact on policy and bylaws

There is no impact on policy or bylaws.

### Consistency with the Long Term Plan / Annual Plan

There is no impact on the Long Term Plan or Annual Plan.

### Impact on Significance and Engagement Policy

There is no impact on the significance policy.

### Communication, consultation and decision making processes

There is no impact on the communication, consultation or decision making processes.

### Consent issues

There are no consent issues.

### Timeframes

The College has applied for a resource consent for the physical works and hope to complete the work as soon as possible. Once an invoice has been received from the contractor, the College is required to submit it to Council before any funding assistance can be made.

### Contribution to Community Outcomes

### Financial Impact

#### i. Cost

The funding application is for up to \$2,000 assistance.

#### ii. Funding Source

The cost of addressing the funding application will come from the existing "Heritage Buildings and Protected Trees fund" 2016-17 \$6,000 budget.

### Attachments

There are no attachments for this report.

### Signatories

Author(s)	Mark Hamilton <b>Environmental Policy Planner</b>	
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Approved by	Dennis Bellamy <b>Group Manager Community Development</b>	
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## Mayoral Diary for April 2017

Trim No.: 1877477

The Mayoral Diary for the period 1 April to 30 April 2017 is attached.

### Recommendation

That the report be received.

### Attachments

A. Mayoral Diary for April 2017


### Signatories

Author(s)	Jan Barnes <b>Mayor</b>	
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Approved by	Don McLeod <b>Chief Executive Officer</b>	
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## Mayoral Diary April 2017

<p><b>Saturday 1 April</b></p>	<p><b>Wairere Wardville School &amp; Hinuera School celebrations</b> It was my great pleasure to be able to attend the 100<sup>th</sup> anniversary of the Wardville area and Wairere School in the morning, and then go on to the 125<sup>th</sup> anniversary of Hinuera School in the afternoon.</p> <p>Not only were we celebrating these school's anniversaries but we also honour the community spirit and the people who have contributed to the success of the schools throughout the years. What an achievement and a great celebration for the schools and Wardville, Wairere and Hinuera communities.</p> <p>Rural schools are important within our district. They provide a community focal point, and give a strong sense of community feeling. Rural schools bring out the teamwork that exists in our communities, and the surrounding community supports the school in many ways including fundraising, sports, and helping with school trips, to name a few.</p> <p>It was a wonderful opportunity for everyone to reconnect with past and present pupils, staff and community members over the weekend.</p>
<p><b>Monday 3 April</b></p>	<p><b>Regional Transport Committee meeting</b> Just announced by Government and NZTA that the express way extension from Cambridge to Piaere has been given the go ahead.</p> <p><b>Waikato Plan meeting</b> Mayors and CE's from Thames-Coromandel, Hauraki and Matamata-Piako District Councils met to have a collaborative meeting about the Waikato Plan</p>
<p><b>Tuesday 4 April</b></p>	<p><b>Racing Te Aroha Fiber Fresh NZ Thoroughbred Breeders Stakes Dinner</b> Rex and I were invited to the annual dinner which is held before the clubs biggest race day of the year. The guest speaker was Malcolm "Miracle" Johnston – a top Australian jockey. It was a great night networking with the racing community. Unfortunately the race meeting scheduled for the following Saturday had to be moved to the Te Rapa race track as the Te Aroha track was unable to be used.</p>

	 <p>Jockey Malcolm Johnston and Mayor Jan at the dinner</p>
<p><b>Wednesday 5 April</b></p>	<p><b>Meeting with council staff</b> To discuss upcoming agenda items.</p> <p><b>Council Workshop</b> Council staff continued the series of workshops covering the Long Term Plan (LTP)</p> <p><b>Central Government Local Government Forum pre-brief</b> Held in Wellington, members of the LGNZ National Council met in the evening before the meeting with Central Government to go over the agenda and speaking topics.</p>
<p><b>Thursday 6 April</b></p>	<p><b>Central Government Local Government Forum</b> The meeting took place at Premier House where members of the LGNZ National Council, Prime Minister Bill English and several MP's met to discuss key issues affecting local and central government.</p> <p>MP's attending were Deputy Prime Minister Paula Bennett, Anne Tolley, Simon Bridges, Nick Smith, Jackie Dean. Housing, Tourism, Healthy Rivers, Climate Change and Rural Policing were some of the topics of discussion.</p>
<p><b>Monday 10 April</b></p>	<p><b>Waikato Mayoral Forum</b> A summary of the key matters discussed at this meeting were regional facilities funding framework, Waikato Means Business, the proposed joint venture between Waikato University and Waikato District Health Board to establish a Waikato Medical School, and the Upper North Island Strategic Alliance.</p> <p><b>Health and Safety management system audit</b> I met with Auditor Mike Cosman from Cosman Parkes Ltd. They were engaged on behalf of Councils Audit and Risk Committee (ARC) at the instigation of Chair Sir Dryden Spring. Given recent changes in health</p>

	<p>and safety legislation and its current prominence as a key governance issue, ARC wished to engage an external reviewer to provide contestable advice on MPDC's current standards and practices.</p> <p>One of the ARC's roles is to review the risk management programme and its effectiveness to ensure management has a framework that includes policies and process to effectively identify, treat, monitor and report key business risks.</p>
<p><b>Tuesday 11 April</b></p>	<p><b>Business Breakfast</b> Council engages with our large industry operators throughout the year in the form of a business breakfast. The first one for 2017 was held at Café Frock in Morrinsville and was attended by industry representatives from Wallace Corporation, Greenlea Premier Meats, Tatura Dairy Co-operative, Inghams Enterprises, Fonterra Dairy Co-operative and Silver Fern Farms. Also in attendance was Chairman of the Waikato Regional Council Alan Livingston.</p> <p>After I welcomed everyone we had an update from our Youth Ambassadors represented by Kaleb Reid and Ben Brownlie. This was followed by a presentation from NZTA Regional Director Parekawhia McLean as our guest speaker.</p> <p>An update from Waikato Regional Council followed and general discussion completed the meeting.</p> <p>Thank you to my Councillors who supported the event; Neil Goodger, Donna Arnold, Paul Cronin, James Sainsbury and Adrienne Wilcock.</p> <p>We will be holding the next business breakfast later on in 2017.</p> <p><b>Meeting with NZTA</b> Following on from the business breakfast CEO Don McLeod and I met with Parekawhia and Iain Rossiter (NZTA Regional Advisor) where a number of local issues were raised for discussion.</p> <p><b>Meeting with Te Aroha property owners</b> CEO Don McLeod and I met with property owners to listen to a business proposition for a building in Te Aroha. It was a productive meeting and a further meeting is being arranged with the appropriate council staff to see what council requirements there may in relation to their proposal.</p> <p><b>Meeting with NZMEC representatives</b> As a follow up from our South Korea visit in January this year, and the students to our district in February, I met with Young Jeung to discuss further opportunities in our district for overseas school exchanges and visits within our district and region.</p>

<p><b>Wednesday 12 April</b></p>	<p><b>Youth Ambassador meeting</b> The members of this group met at 7am in the Council Chambers in Te Aroha to discuss this setup and projects the group are co-ordinating with our youth in MPDC.</p> <p><b>Council meeting and Workshop</b></p> <p><b>Meeting with Morrinsville property owners</b> A family in Morrinsville are currently investigating the possibility of expanding their business into the district. CEO Don McLeod, District Planner Ally Van Kuijk and I met with them to discuss their options.</p> <p><b>Matamata Business After 5 (BA5)</b> Council hosted the monthly BA5 meeting at the Matamata I-Site and had a good turnout of members. After discussion about the policies and bylaws up for consultation general discussion on parking and trees etc was had! Thank you to Sue Whiting for supporting Council in hosting this event.</p>
<p><b>Thursday 13 April and Friday 14 April</b></p>	<p><b>Cyclone Cook</b> An Emergency Operations Centre (EOC) was set up in the council chambers from 8am on Thursday and continued over most of the Easter period to coordinate and prepare for the effects of Cyclone Cook.</p> <p>Council staff members Sandy Barnes (Response Manager) and Mike Van Bysterveldt (Deputy Response Manager) coordinated the centre. A number of additional council staff members were also involved with working in the EOC over the three days from Thursday to Saturday.</p> <p>On Friday members of the Rural Support Trust accompanied MPDC Civil Defence staff to rural properties in Te Aroha who were the worst affected by the flooding to see what kind of assistance they required.</p> <p>Mike Van B also took me personally to some of the properties of these effected farmers to let them know Council is here to help.</p> <p>Reassurance was also given to callers by phone through our call centre operating late over several nights.</p> <p>I was very proud of all our council staff for their efforts during the flooding event. Our communities can be assured that in a Civil Defence emergency you are in capable hands.</p>
<p><b>Tuesday 18 April</b></p>	<p><b>Meetings with council staff</b> I had meetings with staff to discuss upcoming agendas.</p>

	<p><b>Morrinsville Business After 5 (BA5)</b> The last of our consultation meetings was a Council hosted BA5 meeting at the Morrinsville RSA. After discussion about the policies and bylaws up for consultation, the floor was opened for questions where the most predominant topic was related to parking in the CBD and how council can enforce time limits.</p>
<p><b>Wednesday 19 April</b></p>	<p><b>Council workshop</b></p>
<p><b>Thursday 20 April</b></p>	<p><b>The Women in Local Government Leadership Summit 2017</b> I was a guest speaker at this summit held in Wellington, where I spoke of the challenges women face in leadership roles, and how a work-life balance is crucial to success.</p> <p><b>Fieldays No.8 Wire National Art Award</b> Held annually around the Fieldays event, the Fieldays No.8 Wire National Art Award celebrates innovation by challenging artists to create artworks using No.8 wire, an iconic Kiwi agricultural product.</p> <p>The award, hosted by Waikato Museum, culminates in a public exhibition at Hamilton's ArtsPost. The award draws on an iconic farm product and translates this through talent and ingenuity into an art form.</p> <p>Entrants are invited to utilise agricultural-based materials and a minimum 50 per cent No.8 wire to create sculptural artworks. The online entry form enables streamlined entry, multiple images, optional video links, online payment and a blind selection of the finalists by the judge.</p> <p>I attended the opening and awards event night held in Hamilton.</p>
<p><b>Friday 21 April</b></p>	<p><b>Waikato Plan Joint Committee – hearings for Waikato Plan</b> We heard submissions from Councils and groups on their view of the Waikato Plan.</p>
<p><b>Tuesday 25 April</b></p>	<p><b>Anzac Day</b></p> <p><b>Matamata</b> The RSA's dawn service was held at the Matamata. Many of our returned servicemen and our uniformed personnel were present and there was good attendance from the community. After breakfast I attend the 8am RSA service at the Matamata Cemetery.</p> <p>This year I lead the 9.30am Civic Service at Matamata College and was accompanied by NZ Army Lt Tim van de Molen. Matamata Brass supported all services including Walton civic service on the day</p>



Musician Marian Burns sang her composed Anzac song 'Beautiful Soilder' at the conclusion of my speech.

I was supported at the Matamata service by councillors Adrienne Wilcock, Brian Hunter and Kevin Tappin.

At the conclusion of the servcie, I went to Walton to lead their Civic Service. Thank you to councillors Adrienne Wilcock and James Sainsbury for your support on the day.




NZ Army Lt Tim van de Molen and junior members of Matamata Brass with Mayor Jan at the Walton Flag Pole Anzac Ceremony (photo supplied by Matamata Chronicle)



**Morrinsville**

Deputy Mayor James Thomas lead the Civic Service in Morrisville held at the memorial in Howie Park. This service also had good attendance

	<p>by both servicemen and members of the public. Thank you to Councillors Paul Cronin and Donna Arnold for their support on the day. Our students from all three colleges made outstanding contributions in their speeches.</p> <p><b>Te Aroha</b> Councillor Teena Cornes lead the civic service in Te Aroha, supported by Councillor Peter Jager and Ash Tanner.</p> <p>Rex and I made our way over to call into the Te Aroha and Morrinsville RSAs on the afternoon of Anzac day to catch up with president Owen Passau and Trevor Close along with the returned servicemen still socialising at the RSA's.</p> <p>I would like to make special mention of our council staff Eion Scott, Grace Bonner and Garrick Laing who supported our elected members on the day, worked with our RSA's and put so much effort into preparing these important annual civic services. Thank you team.</p>
<p><b>Wednesday 26 April</b></p>	<p><b>Council meeting</b> We had presentations from Lou Beer from Sport Waikato, and a special farewell for District Librarian Sue Lean who leaves us after nearly 34 years with Council and its former authorities! We wish Sue well on her retirement.</p> 
<p><b>Thursday 27 April</b></p>	<p><b>Radio interview</b> Rino phoned me for our monthly catch up on Nga Iwi FM where I discussed the recent flood event in the district, ANZAC day and our new Youth Forum.</p>



## Exclusion of the Public: Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### C1 Leave of Absence

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.