

Kaunihera | Council

Mēneti Wātea | Open Minutes



Minutes of a meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 30 June 2021 at 9.00am.

Ngā Mema | Membership

Koromatua | Mayor

Ash Tanner, JP (Chair)

Koromatua Tautoko | Deputy Mayor

Neil Goodger

Kaunihera ā-Rohe | District Councillors

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin

James Thomas

Sue Whiting

Adrienne Wilcock



Ngā whakapāha | Apologies

Cr Caitlin Casey
Cr Kevin Tappin

Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Tamara Kingi	Committee Secretary and Corporate Administration Officer	
Sandra Harris	Corporate Strategy Team Leader	7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7
Larnia Rushbrooke	Finance and Business Services Manager	7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8
Danny Anglesey	Finance Project Manager	7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8
Manaia Te Wiata	Group Manager Business Support	7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8
Niall Baker	Corporate Strategy Team Leader	7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7
Ann-Jorun Hunter	Policy Planner	7.2, 7.3, 7.4
Louisa Palmer	Solid Waste Officer	7.5
Mark Naudé	Parks and Facilities Planner	7.6, 7.7
Susanne Kampshof	Asset Manage Strategy and Policy	7.6, 7.7.
Iliyas Galymzhan	Risk Manager	7.8, 7.9
Dennis Bellamy	Group Manager Community Development	7.9, 7.10
João Paulo Silva	RMA Policy Planner	7.9, 7.10
Ally van Kuijk	District Planner	7.9, 7.10
Kelly Moulder	Planning Officer	7.9, 7.10

I reira | In Attendance

	Time In	Time Out
Joanne Aoake – Independent Audit and Risk Committee Chairperson	9.00am	9.13am
Chloe Blommerde – Stuff Reporter, Waikato Times	9.00am	9.50am
Lauren Clark – Audit New Zealand (<i>via Zoom</i>)	9.00am	9.35am
Kataraina Macown – Audit New Zealand (<i>via Zoom</i>)	9.00am	9.35am

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash Tanner declared the meeting open at 9.00am and welcomed Joanne Aoake, Audit New Zealand and media.

2 Ngā whakapāha | Apologies / Tono whakawātea | Leave of Absence

That the apology from Cr Caitlin Casey and Cr Kevin Tappin be accepted and leave of absence from the meeting be accepted.

That the apology for lateness from Cr Sue Whiting be accepted.

Moved by: Cr J Sainsbury

Seconded by: Cr D Arnold

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Matamata-Piako District Council held on Wednesday, 9 June 2021, be confirmed as a true and correct record of the meeting.

Moved by: Deputy Mayor N Goodger

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There are no public speakers.

7 Pūrongo me whakatau | Decision Reports

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7.7	Annual Report 2019/20 Management Report and Independent Assurance Report for the Debenture Trust Deed	34
7.8	Delegation of powers to write off rates under the Local Government (Rating of Whenua Maori) Amendment Act 2021	36
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7.10	Plan Change 53 - Settlements: Decision.	43

7 Pūrongo me whakatau | Decision Reports

Audit and Risk Committee Report of 29 June 2021

RM No.: 2445895

Rāpopotonga Matua | Executive Summary

A representative of the Audit and Risk Committee to update the Council on the committee business and provide an overview of the minutes and any recommendations from the Audit and Risk Committee on 29 June 2021.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Cr D Arnold

Seconded by: Cr J Thomas

KUA MANA | CARRIED

Joanne Aoake thanked Council for the support provided and the opportunity of becoming Chairperson for the Audit and Risk Committee.

Mayor Ash acknowledged Joanne Aoake and Gary Thompson as independent members of the Audit and Risk Committee.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Tamara Kingi Committee Secretary and Corporate Administration Officer	
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Approved by	Sandra Harris Corporate Strategy Team Leader	
	Don McLeod Chief Executive Officer	

Adoption of the Long Term Plan 2021-2031 and Associated Policies

Trim No.: 2418854

Rāpopotonga Matua | Executive Summary

The purpose of this report is to present to Council the final Long Term Plan 2021-31 (LTP) and other associated documents for adoption as amended following the hearing of submissions process held on 12 and 13 May 2021, and seeks resolution on the following:

- Revenue and Financing Policy
- Policies on Remissions and Postponement of Rates
- Audit NZ Opinion
- Letter of Representation for Audit NZ
- Financial Strategy
- Infrastructure Strategy
- LTP

The final LTP will become operative 1 July 2021.

The Policies on Remissions and Postponement of Rates are attached to this report. Copies of the LTP (including Revenue and Financing Policy, Financial Strategy and Infrastructure Strategy) have been circulated separately. The Audit Opinion and Letter of Representation are attached to this report.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. The information be received**
- 2. Council adopt the Revenue and Financing Policy 2021-31 in accordance with section 102 and 103 of the Local Government Act 2002**
- 3. Council adopts the following Policies on the Remissions and Postponement of Rates 2021–2031 in accordance with sections 102, 108, 109 and 110 of the Local Government Act 2002:**
 - a) Policy on the remission of rates on land protected for conservation purposes**
 - b) Policy on the remission of penalties on unpaid rates**
 - c) Policy on the remission of rates: other categories**
 - d) Policy on the remission of small rates balances**
 - e) Policy on the remission of rates on Maori freehold land**
 - f) Policy on the postponement of rates on Maori freehold land**
 - g) Policy on remissions for metered water leaks**
 - h) Policy on remissions of pan charge targeted rates based on water use**
 - i) Policy on remissions of pan charge targeted rates for Educational Establishments**
 - j) Policy on the remission of rates on abandoned land**
 - k) Policy on the remission and postponement of rates for natural disasters and emergencies**
- 4. Council receives the audit opinion from Audit New Zealand**
- 5. Council approves the Letter of Representation to be provided to Audit New Zealand on the audit of the Long Term Plan 2021-31**
- 6. Council adopt the Financial Strategy as incorporated in the Long Term Plan 2021-31 in accordance with section 101(A) of the Local Government Act 2002**
- 7. Council adopt the Infrastructure Strategy as incorporated in the Long Term Plan 2021-31 in accordance with section 101(B) of the Local Government Act 2002**
- 8. Council adopt the Long Term Plan 2021-31 in accordance with section 93 of the Local Government Act 2002.**

Moved by: Cr A Wilcock
Seconded by: Deputy Mayor N Goodger

KUA MANA | CARRIED

Ngā Hua | Content

Horopaki | Background

Council adopted its Consultation Document for the 2021-31 LTP at its meeting of 10 March 2021, and had adopted its supporting information to this document throughout the 2020 and 2021 years.

The Consultation Document and supporting information provided the basis of the consultation undertaken with the community from 16 March to 19 April 2021. At the same time, the Council also consulted on the following separate documents and Statements of Proposal:

- Development Contributions Policy (refer separate report on this Agenda)
- Revenue and Financing Policy
- Fees and Charges 2021/22 (adopted 9 June 2021)
- Rates Remissions and Postponement Policies:
 - Policy on the remission of rates on land protected for conservation purposes
 - Policy on the remission of penalties on unpaid rates
 - Policy on the remission of rates: other categories
 - Policy on the remission of small rates balances
 - Policy on the remission of rates on Maori freehold land
 - Policy on the postponement of rates on Maori freehold land
 - Policy on remissions for metered water leaks
 - Policy on remissions of pan charge targeted rates based on water use
 - Policy on remissions of pan charge targeted rates for Educational Establishments
 - Policy on the remission of rates on abandoned land
 - Policy on the remission and postponement of rates for natural disasters and emergencies

The final LTP was submitted to Audit NZ for its review on 24 May 2021.

The LTP must be adopted by 30 June 2021. The project timeline for a LTP is typically 14-18 months and has involved staff across the whole organisation, Councillors and the community.

How the LTP has been presented

The LTP consists of information:

- about Council, its structure
- its financial strategy
- its infrastructure strategy
- information about the district, population growth and its economy
- community outcomes
- the activity plans and activity group funding impact statements
- significant assumptions that have been made in preparing the plan
- forecast financial statements
- mandatory policies.

Ngā Take | Issues

Submissions received

Council received 519 submissions, including 14 late submissions. The submissions covered a range of Council activities and themes. Council heard from over 60 submitters who wished to present their submission in person on Wednesday 12 and Thursday 13 May and deliberated on all submissions on Thursday 13 May 2021.

Council decisions

Council have considered all feedback given by the community and have made the following key decisions:

In addition to financials, the CD set out a number of specific proposals that Council had identified to achieve the vision of making Matamata-Piako the place of choice. The preferred options, alternative options, total cost and impact on rates were described. The decisions on the issues consulted on are described below. Please note the following statistics are based on submissions received in the prescribed format. Some submissions are on behalf of a number of submitters and these statistics do not represent the number of submitters. A full overview of decisions on all submissions is available on our website.

- Te Aroha Spa development

We received strong community support to work towards developing a destination spa in Te Aroha and we agreed that if we're going to do it, it needs to be done properly. 41% of the feedback supported this, with 34% preferring Council to work towards developing a new destination spa (\$5.3m) while 25% said don't do it.

The \$18.9 million option has been approved but it will only go ahead if the review of the business case stacks up and investigations into potential risks are favourable. There's still a lot of work to do before the project gets the green light, including further consultation with the community on the detail of a new day spa.

The LTP forecasts include capital spending of \$2m in 2021/22, \$7m in 2022/23 and \$8.4m in 2023/24 in respect of this project.

- Rubbish and recycling (kerbside collection)

This is about moving from the current user pays rubbish bags to a service funded through targeted rates, when the current service contract ends in 2023. Council received clear support for changing the kerbside collections from 2023, with 87% in favour.

Council agrees with this change subject to the options for rubbish bags and/or wheelie bins, recycling crates and food waste bins investigated further. Staff will now progress the procurement process for a new refuse contractor.

- Rubbish and recycling (resource recovery centres)

Council have decided to progress developing two resource recovery centres in the district (37% supported this, with 44% telling us to put resource recovery centres in all three towns). A resource recovery centre is where material that would usually go to landfill is diverted. This could include services such as an op-shop, a rural recycling collection point, or salvage of clothing, building materials and so on that would otherwise end up in landfill. Our plan is to develop a facility in Matamata and Morrinsville, and upgrade the Waihou (Te Aroha) transfer station to improve functionality and health and safety.

The LTP forecasts include \$4m capital spending on the Matamata resource recovery centre in 2023/24, \$0.5m for upgrade of the Waihou facility in 2023/24, and \$2m for the Morrinsville resource recovery centre in 2024/25.

- Additional water sources in Morrinsville

The majority of feedback (63%) indicated support for providing two additional water sources.

Council has decided that Morrinsville will receive two additional water sources to meet growing demand, and ensure there is enough water for essential use (like drinking and hygiene) all year round. Water restrictions will continue to be implemented during the summer periods. The new water sources and treatment will largely be funded by new developments (sub-divisions) but also partly funded by rates as the increased droughts require more water for the existing users.

The LTP forecasts include \$4.5m capital spending for one additional water source over 2021/22, 2023/24 and 2024/25, and \$1.5m for the second additional water source in 2023/24.

- Revitalising our town centres

Following community feedback (61% support, 14% telling Council to do it faster than planned, and 25% don't do it) Council has decided to progress with the town centre revitalisation project. This would include comprehensive co-design engagement with the community to ascertain their aspirations for the CBDs. This will ensure interventions are delivered with value for money i.e. money is being spent where the community sees the most benefit and prioritised accordingly.

The LTP forecasts include \$3.1m capital spending on the redevelopment of the Matamata, Morrinsville and Te Aroha CBDs, with the projects starting from 2022/23 and complete in 2028/29.

- Improving walking and cycling connections

Council included funding for widening of current footpaths to create shared pathways, creating new footpaths and also to improve connections within our town centres. 43% of submitters supported this proposal, with 41% telling us to take a 'slow but steady' approach. Council has decided to take this 'slow but steady' approach. The funding will be spread out over the life of the Long Term Plan. The aim is to make our towns more pedestrian and cycle friendly by focusing on current road and rail crossings to make things safer.

- Mountain bike skills park and dog park in Te Aroha

Following feedback, (61% in support, 39% not in support) we have agreed to in principle to developing a mountain bike skills park at Tui Park, Te Aroha. This was the communities top pick when we asked the community for ideas in 2020 under the 'your voice your vision' consultation. This will now require a detailed design to be developed and consulted on, and the necessary approvals obtained.

While there is support for a dog park in Te Aroha it won't be located alongside the Mountain Bike Skills Park, at Tui Park and alternative locations will be investigated.

The LTP forecasts include capital spending of \$200,000 in 2023/24 for dog exercise areas at appropriate locations within the district. No funding has been included in the LTP forecasts for a Mountain Bike Skills Park.

- Dog Park in Matamata

This proposal was put forward by members of the community as part of the 'Your Voice, Your Vision' campaign in July 2020. A dog park at Swap Park was one of the top three proposals. While 66% of submitters supported this proposal, and 34% said don't do it, individuals and groups in the community have different ideas about the use and development of Swap Park.

Based on the information presented in submissions Council felt there would be some issues with having an off-leash dog exercise area there. Overall a dog park in Matamata was supported so alternative locations for a dog exercise area will be investigated.

Refer above for funding allocation to dog exercise areas in general.

Further decisions

The CD also provided an overview of longer term priorities; (destination playgrounds, cycleway from Matamata to Piarere, Wairongomai Carpark, upgrade of the Te Aroha sewer falling main, additional water treatment plant in Morrinsville and upgrade of our Te Aroha and Matamata wastewater treatment plants), and identified things that we want to do the ground work on over the next few years, so that we can plan the timing and costs well; Morrinsville Recreation Master Plan, Te Aroha civic facilities, Elderly Persons Housing, Morrinsville to Te Aroha cycleway and a stage for the Matamata-Piako Civic and Memorial Centre.

At its Hearing 12/13 May Council resolved to keep all of these projects in its Long Term Plan.

The total rates increase for 2021/22 is 11.73%, which is slightly lower than what we proposed in the CD (11.85%). The average rates increase over the 10 year period (2021-31) is forecast to be 6.03%. This is slightly higher than the 5.93% we proposed in the CD.

Balanced Budget

Under section 100 of the LGA 2002 Council must ensure that projected operating revenues are sufficient to cover operating expenses. In other words, Council must balance the budget.

Council may make an exception (by resolution) if satisfied that it is financially prudent to do so, having regard to:

- the estimated expenses of achieving and maintaining desired level of service and the service capacity of assets
- the costs and revenues needed to maintain the capacity and integrity of assets throughout their useful lives
- how these costs will be equitably funded over the life of assets and facilities
- Council's funding and financial policies (e.g. Revenue and Financing Policy)

The LTP statement of comprehensive revenue and expense projects that there will be a surplus in each of the 10 years of the plan, and as such the budget is balanced.

The Balancing the Budget disclosure in section 7 of the LTP notes that these surpluses are partially offset by our decisions to not fully fund depreciation on some activities and/or assets and ring-fence the financial performance for some activities (i.e. activities that are expected to be self-funding).

Swim Zone Matamata

Swim Zone Matamata's indoor pool roof needed replacing, and we had previously obtained cost estimates for this work. Funding was allocated in 2020/21 to complete this work as part of our planned renewals programme.

However, before proceeding, we noted additional signs of deterioration of the roof structure and investigated further. These investigations concluded that the indoor pool and connected buildings are earthquake prone. We had an updated estimate for the roof replacement ranging between \$3 and \$6 million which represented an increase on previous estimates.

The existing indoor pool has been in operation for 40+ years and we need time to work through the costs and benefits of various investment options carefully to ensure Council is making the right decision for the community. As we have not made any decisions about proceeding with the roof replacement, we have not included the costs of roof replacement in our Long Term Plan financial forecasts.

On 28 April 2021 Council made the decision to close the indoor pool immediately, and we will proceed to remove the roof to address the immediate safety risk. The outdoor pool is heated and will be used right through winter. The dive pool, which is usually closed during winter, has been opened up to allow us to continue to provide services such as learn to swim and exercise classes all year round. This is being heated to a largely similar temperature as the indoor pool was. We are also undertaking some minor improvements (including additional covered areas) in the vicinity of the dive pool to provide for customer/swimmer comfort. These changes mean we can continue to provide pool facilities and maintain our levels of service and will allow Council time to work through with the Community to consider the best long term option for the Matamata community.

Audit Review

Audit NZ has completed its review of the LTP and believe that the Plan meets the requirements of section 93 of the Local Government Act 2002 (LGA 2002). Under the LGA 2002 Council is required to obtain an audit of its consultation document and final LTP. Auditing on the Consultation Document was completed in March 2021, with Council receiving an unmodified audit opinion.

Auditing on the final LTP was completed between 24 May and 21 June 2021. Council expects to receive an unmodified opinion on the final LTP. A draft of that opinion is attached. Council's Auditor, Lauren Clark will be in attendance to present the opinion to Council and to answer any questions Councillors may have on the process and audit outcome.

The Audit Opinion is attached to this report.

Letter of representation for the audit of the LTP

The representation letter sets out the Council's responsibilities under the LGA 2002 to report on the extent to which the LTP gives effect to the purpose set out in section 93(6) of the Act; and quality of information and assumptions underlying the forecast information provided in the LTP.

The letter provides assurances to Audit in relation to the following requirements, which to the best of their knowledge, staff are of the opinion, have been met:

- Underlying information and assumptions
- Performance framework
- Systems and processes
- Legislative compliance
- Generally accepted accounting practice
- Publication of the LTP and related audit report on the Council's web site

The Letter of Representation is attached to this report.

Rates resolution

Once the LTP and its associated financial policies and statements are adopted the Council is required to set its rates for the year 1 July 2021 to 30 June 2022. This is dealt with in a separate report.

Revenue and Financing Policy 2021-31

Under the LGA 2002 Council must adopt a Revenue and Financing Policy setting out Council's policies in respect of the funding of operating expenses and capital expenditure. The Revenue and Financing Policy is a tool for recording and explaining the policy decisions Council has made regarding the funding of its activities, that is - who pays, for what, and when. Although not a funding and financial policy, the funding impact statement (FIS) in the LTP is the mechanism for implementing the Revenue and Financing Policy. The FIS should contain all of the information relating to the factors and matters that will be used to set rates.

The analytical method for developing the Revenue and Financing Policy is a sequential two-step process. The first step includes consideration at an activity level the rationale for service delivery, the beneficiary pays principle, the exacerbator pays principle, inter-generational equity, and the costs and benefits of separate funding. The second step of the analysis involves consideration of the results of the first step and their impact on community interests. A clear rationale for service delivery is a vital piece of information to have when working through the section 101(3)(a) LGA analysis. Knowing why Council is delivering the service can help clarify who benefits, when they benefit, and who any of the exacerbators are, as well as obtaining some idea of what impacts on community interests might arise from the way Council funds a service.

One of Council's proposals included the proposal to change the way kerbside collections services are delivered. This proposal included a change in the way the service is funded and the Draft Revenue and Financing Policy that went out for consultation incorporated this change in funding. As previously noted, the majority of submitters agreed with the proposal to change the way kerbside collection services are delivered from 2023, and as such Council has decided not to make any changes to the Revenue and Financing Policy and the rates structure as part of the LTP deliberations.

Rates remission policies 2021-31

Under sections 102, 108, 109 and 110 of the LGA 2002 Council is required to adopt a policy on the remission and postponement of Maori freehold land and may adopt a policy on the remission of rates. In order to allow rates relief where it is considered fair and reasonable to do so, Council needs policies specifying the circumstances under which rates will be considered for remission. The conditions and criteria relating to each type of remission are set out in the following remissions policies:

- Policy on the remission of rates on land protected for conservation purposes
- Policy on the remission of penalties on unpaid rates
- Policy on the remission of rates: other categories
- Policy on the remission of small rates balances
- Policy on the remission of rates on Maori freehold land
- Policy on the postponement of rates on Maori freehold land
- Policy on remissions for metered water leaks
- Policy on remissions of pan charge targeted rates based on water use
- Policy on remissions of pan charge targeted rates for Educational Establishments
- Policy on the remission of rates on abandoned land
- Policy on the remission and postponement of rates for natural disasters and emergencies

Two specific submissions were received in support on the policies on remission and postponement of rates, two additional submissions were received that noted benefits of the policies. As a result no amendments have been made to them through the Council deliberation process.

Analysis

Ngā Kōwhiringa kua whakaarotia | Options considered

Council adopts the LTP and other documents.

Wetewete i te kōwhiringa pai ake | Analysis of preferred option

The preferred option is for Council to adopt the LTP and associated documents.

Should Council desire any further changes it is noted that these can be considered as part of ongoing work either for the next LTP in 2024, or an amendment to the LTP at an earlier date.

Whakaritenga ā-ture | Legal and statutory requirements

The development of the LTP is to meet Council's responsibilities under the Local Government Act 2002 (LGA 2002).

There are an array of legislative requirements for the LTP set out in the LGA 2002, the Local Government (Financial Reporting and Prudence) Regulations 2014 and Local Government Rating Act 2002.

Pānga ki ngā kauapapahere me ngā ture ā-rohe | Impact on policy and bylaws

This process will set new policies for Council.

The LTP is the 'cornerstone' of the LGA 2002 planning process. Once adopted, the LTP will set the direction for Annual Plans and Annual Reports over the next three year cycle. For that time, it becomes Council's primary strategic planning reference point.

Section 96 of the LGA 2002 states that when a Council adopts a LTP it is providing a formal and public statement of the Council's intentions; but a resolution to adopt a LTP does not constitute a decision to act on any specific matter included within the plan. There are statutory restrictions if Council wants to deviate from the direction established in the adopted LTP.

Herenga ki te Rautakinga Tūroa / Rautakinga ā-Tau | Consistency with the Long Term Plan / Annual Plan

The process has involved developing the LTP.

Pānga ki te kaupapahere whakapānga nui | Impact on Significance and Engagement Policy

The LTP is a significant issue in terms of Council's Significance and Engagement Policy, as they relate to issues around affordability, levels of service, community wellbeing, rating, and debt levels. Once the LTP is adopted Council may be restricted in its ability to change its direction at a later date.

For this reason the LTP was subject to public consultation in accordance with the Special Consultative Procedure (Section 83) of the LGA giving effect to the principles of consultation in section 82. Other documents such as the Development Contributions Policy, Fees and Charges, Rates Remissions and Postponement Policies and Revenue and Financing Policy were consulted on separately but alongside the LTP.

Ngā hātepe o te whakawhitiwhiti whakaaro, te rapu whakaaro, me ngā whakataunga | Communication, consultation and decision making processes

The community consultation process has been completed. Council informed key stakeholders and interest groups of the Consultation Document (CD) and other proposals.

The CD and supporting information was made available at all Council offices and libraries and could be viewed on the Council website and submissions could be made on-line through the website.

Council used several communication tools to encourage the community to take part in the consultative process including:

- Circulation of the CD approximately 16,000 properties (non-delivery issues have been noted).
- Advertisements in Council in Focus – our fortnightly newspaper page.
- E-newsletters (each targeting different topics/themes/towns).
- Council Office and library displays/posters.
- Use of Facebook.
- Local press coverage.
- Promotion on the Council website.
- Attending Market Days where people could come and ask questions of staff and Councillors about the plan and find out about the proposals.
- Meetings with town business associations, community groups such as Greypower associations.
- Consultation with Te Manawhenua Forum.

Subsequent actions

As required by section 93(10) of the LGA, once the Plan is adopted the Council has one month to:

- Make the LTP publicly available (including advertising its availability) – via the Council website, with copies also available in offices and libraries for reference via the electronic kiosks and computers.
- Send copies of the Plan to those who are required to have a copy (as outlined in the LGA).

All submitters have been notified of the outcome of their submission and Council staff have been notified of any follow up actions required as a result of the submissions and Council’s deliberations on these.

Ngā Wātaka | Timeframes

A summary of the process is outlined below:

Process	Start	Finish
LTP Consultation Document approved for consultation (and supporting information)	10 March 2021	10 March 2021
Submissions open	16 March 2021	19 April 2021
LTP hearing	12 May 2021	13 May 2021
Audit and Risk Committee review	29 June 2021	29 June 2021
Council adopt final LTP and other documents	30 June 2021	30 June 2021
Rates struck for 2021/22		
LTP and other documents in force	1 July 2021	30 June 2024 (Long Term Plan)

The other consultation documents were adopted for consultation separately in 2020 and early 2021.

Tākoha ki Ngā Hua ā-Hapori | Contribution to Community Outcomes

The LTP incorporates community outcomes with Levels of Service being linked to one or more of the community outcomes. There were no specific impacts on the community outcomes as a result of the decisions made following the LTP consultation process.

Pānga ki Te Tahua | Financial Impact

i. Utu | Cost

The total budget for the development of the LTP 2021-31 is \$135,000 (funded \$45,000 per year) and \$90,000 for external audit fees (funded \$30,000 per year). The total budget covers specific tasks undertaken externally such as population projections, legal advice/peer review, printing and distribution of the consultation document, newspaper advertisements and Audit NZ fees.

ii. Punga pūtea | Funding Source

The LTP is a General Rate funded project.

Ngā Tāpiritanga | Attachments

- A. Draft Audit Opinion
- B. Letter of Representation Long Term Plan 2021-31
- C. FINAL Policies on the Remission and Postponement of Rates 2021-31 for Adoption 30 June 2021

Ngā waitohu | Signatories

Author(s)	Ann-Jorun Hunter Policy Planner	
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Approved by	Sandra Harris Corporate Strategy Team Leader	
	Erin Bates Strategic Partnerships and Governance Manager	
	Larnia Rushbrooke Finance and Business Services Manager	
	Manaia Te Wiata Group Manager Business Support	
	Don McLeod Chief Executive Officer	

Setting of Rates 2021/22

RM No.: 2435786

Rāpopotonga Matua | Executive Summary

Council has adopted its Long Term Plan 2021-31, and can now, in accordance with Section 23 of the Local Government (Rating) Act 2002, set the rates for the 2021/22 financial year.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. The report be received;**
- 2. The Matamata-Piako District Council hereby resolves to set the following rates in this report, under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2021 and ending on 30 June 2022, and to state the due dates and authorise penalties on unpaid rates (under section 24 and 57 and 58 respectively of the Local Government (Rating) Act 2002); and**
- 3. The rates shown below are inclusive of fifteen percent (15%) Goods and Services Tax.**

Moved by: Deputy Mayor N Goodger

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Ngā Hua | Content

Horopaki | Background

Council has adopted the Long Term Plan 2021-31 and is required under the Local Government (Rating) Act 2002 to pass a separate resolution to set the rates for the 2021/22 financial year.

Ngā Take | Issues / Kōrerorero | Discussion

The rates to be set are as follows:

Rate	
(A)	General rate A general rate set under Section 13 of the Local Government (Rating) Act 2002 and made on all rateable land in the Matamata-Piako District, at \$0.00133313 per dollar of capital value, for the purposes of funding activities as identified in Council's Long Term Plan.
(B)	Uniform annual general charge A uniform annual general charge set under Section 15 of the Local Government (Rating) Act 2002 and made on all rateable land in the Matamata-Piako District, being \$735.16 per rating unit, for the purposes of funding activities as identified in Council's Long Term Plan.
(C)	Stormwater targeted rate A targeted rate for stormwater drainage disposal under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on stormwater disposal activities as identified in Council's Long Term Plan:
(i)	A uniform charge of \$119.83 per rating unit within the townships of

		Matamata, Morrinsville, Te Aroha and Waharoa.
(D)	Kerbside collection targeted rates A targeted rate for kerbside collection under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on kerbside collection services as identified in Council's Long Term Plan:	
	(i)	A uniform charge of \$129.79 per separately used or inhabited part of a rating unit to which the service is available.
(E)	Wastewater targeted rate Differential targeted rate for wastewater disposal under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on wastewater disposal activities as identified in Council's Long Term Plan:	
	(i)	A uniform charge of \$636.01 per rating unit in respect of each single residential house connected to the service.
	(ii)	The following scale of charges will apply for non-single residential and non-residential properties connected to the service:
		A uniform charge per rating unit for the first pan on all connected properties of \$636.01, and
		An additional uniform charge per pan (excluding the first pan) of \$636.01, for properties with up to 4 pans, or
		An additional uniform charge per pan (excluding the first pan) of \$540.61, for properties with up to 10 pans, or
		An additional uniform charge per pan (excluding the first pan) of \$508.81, for properties with up to 15 pans, or
		An additional uniform charge per pan (excluding the first pan) of \$477.01, for properties with up to 20 pans, or
	(iii)	An additional uniform charge per pan (excluding the first pan) of \$445.21, for properties with more than 20 pans.
A uniform charge for properties within 30 metres of Council's wastewater reticulation network of \$318.00 per rating unit to which the service is available (but not connected).		
(iv)	A uniform charge per specified rating unit, being 18 Allen Street Morrinsville, of \$565,905.07, in respect of the proprietor's contribution to the Morrinsville wastewater treatment plant upgrade.	
(v)	A uniform charge per specified rating unit, being 38 Pickett Place Morrinsville, of \$179,645.97, in respect of the proprietor's contribution to the Morrinsville wastewater treatment plant upgrade.	
(F)	Water supply targeted rate Differential targeted rate for water supply under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on water activities as identified in Council's Long Term Plan:	
	(i)	A uniform charge of \$366.17 per separately used or inhabited part of a rating unit to which the service is connected and provided.
	(ii)	A uniform charge for properties within 100 metres of Council's water reticulation network of \$183.09 per separately used or inhabited part of a rating unit to which the service is available (but not connected).
(G)	Water supply targeted rates (metered) In addition to a uniform charge per separately used or inhabited part of a rating unit to which the service is connected and provided, targeted rates for water supply under Section 19 of the Local Government (Rating) Act 2002 to fund expenditure on water activities as identified in Council's Long Term Plan, as follows:	

(i)	A targeted rate for metered water supply of \$1.47 per cubic metre of water consumed (as measured by meter) over and above the first 63 cubic metres of water consumed per quarter, or the first 21 cubic metres consumed per month (excluding the water supplied as outlined in (ii) – (iv) following).
(ii)	A targeted rate for metered water supply of \$1.06 per cubic metre of water consumed (as measured by meter) over and above the first 63 cubic metres of water consumed per quarter, or the first 21 cubic metres consumed per month from the Pohomihi water line.
(iii)	A targeted rate for metered water supply of \$0.76 per cubic metre of water consumed (as measured by meter) over and above the first 63 cubic metres of water consumed per quarter, or the first 21 cubic metres consumed per month, for Braeside Aquaria.
(iv)	A targeted rate for metered water supply of \$1.47 per cubic metre of water consumed (as measured by meter) over and above the first 63 cubic metres of water consumed per quarter, or the first 21 cubic metres consumed per month, for Matamata farm properties that contain the Matamata trunk main from Tills Road. A 50% discount will be applied to this rate if the invoice is paid by the due date.
(H)	Rural hall targeted rates Targeted rates for rural halls under Section 16 of the Local Government (Rating) Act 2002 to fund expenditure on rural halls as identified in Council's Long Term Plan, as follows:
(i)	Tauhei Hall: a targeted rate of \$0.00011732 per dollar of land value of all rating units within the Tauhei Hall rating area.
(ii)	Hoe-O-Tainui Hall: a targeted rate of \$0.00002682 per dollar of land value of all rating units within the Hoe-O-Tainui Hall rating area.
(iii)	Springdale Hall: a targeted rate of \$0.00001481 per dollar of land value of all rating units within the Springdale Hall rating area.
(iv)	Kiwitahi Hall: a targeted rate of \$0.00001951 per dollar of land value of all rating units within the Kiwitahi Hall rating area.
(v)	Patetonga Hall: a targeted rate of \$0.00003045 per dollar of land value of all rating units within the Patetonga Hall rating area.
(vi)	Wardville Hall: a targeted rate of \$0.00001934 per dollar of land value of all rating units within the Wardville Hall rating area.
(vii)	Tahuna Hall: a targeted rate of \$38.20 per rating unit on all land within the Tahuna Hall rating area
(viii)	Mangateparu Hall: a targeted rate of \$34.80 per rating unit on all land within the Mangateparu Hall rating area.
(ix)	Kereone Hall: a targeted rate of \$41.50 per rating unit on all land within the Kereone Hall rating area.
(x)	Tatuanui Hall: a targeted rate of \$61.80 per rating unit on all land within the Tatuanui Hall rating area.
(xi)	Walton Hall: a targeted rate of \$30.00 per rating unit on all land within the Walton Hall rating area.
(xii)	Okauia Hall: a targeted rate of \$0.00001549 per dollar of the capital value of all land within the Okauia Hall rating area.
(xiii)	Hinuera Hall: a targeted rate of \$0.00001401 per dollar of the capital value of all land within the Hinuera Hall rating area.
(xiv)	Piarere Hall: a targeted rate of \$0.00001781 per dollar of the capital value of all land within the Piarere Hall rating area.
(xv)	Mangaiti Hall: a targeted rate of \$12.65 per separately used or inhabited part of a rating unit within the Mangaiti Hall rating area.
(xvi)	Waihou Hall: a targeted rate of \$28.00 per separately used or inhabited part

		of a rating unit within the Waihou Hall rating area.	
	(xvii)	Elstow Hall: a targeted rate of \$21.60 per separately used or inhabited part of a rating unit within the Elstow Hall rating area.	
	(xviii)	Manawaru Hall: a targeted rate of \$30.80 per separately used or inhabited part of a rating unit within the Manawaru Hall rating area.	
(I)	Due dates for payment of rates		
	That all rates, except metered water supply targeted rates, will be payable in four instalments on the following dates:		
	(i)	First instalment	16 August 2021
	(ii)	Second instalment	15 November 2021
	(iii)	Third instalment	15 February 2022
	(iv)	Fourth instalment	16 May 2022
	That metered water supply targeted rates will be payable on the following dates:		
	(i)	Ratepayers on quarterly invoicing cycle:	
		Quarter ending 30 September 2021	26 October 2021
		Quarter ending 31 December 2021	25 January 2022
		Quarter ending 31 March 2022	26 April 2022
	(ii)	Ratepayers on monthly invoicing cycle:	
		Month ending 31 July 2021	25 August 2021
		Month ending 31 August 2021	27 September 2021
		Month ending 30 September 2021	26 October 2021
		Month ending 31 October 2021	25 November 2021
		Month ending 30 November 2021	29 December 2021
		Month ending 31 December 2021	25 January 2022
Month ending 31 January 2022		25 February 2022	
Month ending 28 February 2022		25 March 2022	
Month ending 31 March 2022		26 April 2022	
Month ending 30 April 2022		25 May 2022	
Month ending 31 May 2022		27 June 2022	
Month ending 30 June 2022	25 July 2022		
(J)	Penalties (applicable to all rates, except metered water supply targeted rates)		
	That a ten percent (10%) penalty pursuant to Sections 57 and 58 of the Local Government (Rating) Act 2002 be added to any amount of rates instalment unpaid by the due date above at the close of business, at 5:00pm on the following dates		
	(i)	First instalment	25 August 2021
	(ii)	Second instalment	25 November 2021
	(iii)	Third instalment	25 February 2022
	(iv)	Fourth instalment	25 May 2022
and that the Group Manager Business Support and the Finance and Business Service Manager be delegated authority to apply the penalty.			

Analysis

Whakaritenga ā-ture | Legal and statutory requirements

Council is required to adopt a Long Term Plan and set its rates prior to 1 July 2021 under the Local Government Act 2002 and Local Government (Rating) Act 2002.

Pānga ki ngā kauapapahere me ngā ture ā-rohe | Impact on policy and bylaws

There are no impacts on policies and bylaws.

Herenga ki te Rautakinga Tūroa / Rautakinga ā-Tau | Consistency with the Long Term Plan / Annual Plan

The proposed setting of rates is consistent with the Long Term Plan 2021-31.

Pānga ki te kauapaphere whakapānga nui | Impact on significance policy

The setting of rates is not considered significant under our policy.

Ngā hātepe o te whakawhitiwhiti whakaaro, te rapu whakaaro, me ngā whakataunga | Communication, consultation and decision making processes

Council has undertaken public consultation on the Long Term Plan 2021-31.

Ngā take ā-Ihinga | Consent issues

There are no consent issues.

Ngā Wātaka | Timeframes

Council is required to adopt its Long Term Plan prior to 1 July 2021, and set its rates in accordance with the Long Term Plan and Funding Impact Statement for 2021/22.

Pānga ki Te Tahua | Financial Impact

The setting of the rates allows Council to collect revenue as specified for the 2021/22 financial year in the Long Term Plan.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Larnia Rushbrooke Deputy Finance Manager	
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Approved by	Manaia Te Wiata Group Manager Business Support	
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Adoption of Development Contributions Policy 2021-2031

CM No.: 2451235

Rāpopotonga Matua | Executive Summary

The purpose of this report is to seek Council's adoption of the Development Contributions Policy 2021-31.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received
2. Council adopts the Development Contributions Policy 2021–31 in accordance with sections 102 and 106 of the Local Government Act 2002

Moved by: Deputy Mayor N Goodger

Seconded by: Cr R Smith

KUA MANA | CARRIED

Horopaki | Background

Council consulted on the Draft Development Contributions Policy 2021 alongside the Long Term Plan 2021-31. Consultation was open from 16 March to 19 April, with a hearing and deliberations occurring 12 and 13 May 2021.

Ngā Take | Issues / Kōrerorero | Discussion

Development Contributions Policy 2021-31

Under section 102 and 106 of the LGA, Council is required to adopt a Development Contributions Policy. Development Contributions are charges paid towards Council-funded infrastructure required as a result of growth in development and new households. The charges are based on the cost of providing these services to new developments and ensure these costs are fairly attributed.

Every new development that connects into Council's infrastructure services places a demand on those services. Infrastructure services include roading, water, wastewater, and stormwater. Development contributions make sure that the cost of providing the infrastructure to support growth is paid by those who created the need for the additional infrastructure. Under the current and draft Development Contributions Policy, Council meets the cost of maintaining existing levels of service to ratepayers, while the cost of additional services (i.e. all costs of growth) is funded by those creating the demand.

Council received seven submissions on the Development Contributions Policy, with five submitters stating that they agreed with the Draft Policy. Council did not make any changes to the Development Contribution Policy as part of the LTP deliberations.

Mōrearea | Risk

If Council resolves not to adopt the Development Contributions Policy 2021-31, there is a risk that insufficient funding is recovered to fund infrastructure projects where growth is a driver.

Ngā Whiringa | Options

Council adopts the Development Contributions Policy 2021-31, as attached to this report.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The Development Contributions Policy 2021-31 has been prepared in accordance with sections 102 and 106 of the Local Government Act 2002, and the Special Consultative Procedure was used for the consultation on the Policy.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Consultation was open from 16 March to 19 April 2021.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Connected Infrastructure and Economic Opportunities

Community Outcome: Infrastructure and services are fit for purpose and affordable, now and in the future; and Our future planning enables sustainable growth in our District.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The preparation of the Development Contributions Policy 2021-31 was funded from the Strategies and Plans operational budget.

Ngā Tāpiritanga | Attachments

A. FINAL Development Contributions Policy 2021-31 -For adoption 30 June 2021

Ngā waitohu | Signatories

Author(s)	Ann-Jorun Hunter Policy Planner	
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Approved by	Sandra Harris Corporate Strategy Team Leader	
	Erin Bates Strategic Partnerships and Governance Manager	
	Don McLeod Chief Executive Officer	

Adoption of Waste Management and Minimisation Plan (WMMP)

Trim No.: 2432474

Rāpopotonga Matua | Executive Summary

The draft Waste Management and Minimisation Plan (WMMP) sets out what Council intends to do over the next six years to make sure we manage our waste as best we can for the benefit of our community, our local economy, and our environment.

The draft WMMP was consulted on from 16 March to 19 April 2021. Council considered submissions at a Hearing on 12 and 13 May 2021. The majority of submitters supported the vision, goals and actions of the plan.

Following the hearing some minor editorial changes have been made. None of the changes affect the meaning of the document, other than two amendments noted in this report. The final document is now brought to Council for adoption (refer attached). Once adopted, the strategy will take effect from 1 July 2021.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Council adopts the Waste Management and Minimisation Plan (Para Kore; Zero Waste 2038. A Low Waste - Low Carbon Future) to come into force on 1 July 2021.
3. Te Reo headings to be added into the Plan once available.
4. The existing Eastern Waikato Joint Waste Management and Minimisation Plan (June 2017) be revoked and replaced with the above Plan.
5. Council has had regard to the New Zealand Waste Strategy and the Waste Assessment when preparing the draft Waste Management and Minimisation Plan.
6. The Waste Assessment be adopted.

Moved by: Cr A Wilcock

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Ngā Hua | Content

Horopaki | Background

The Waste Minimisation Act 2008 (Act) requires all territorial authorities to adopt a Waste Management and Minimisation Plan (WMMP). The WMMP must set out:

- Objectives, policies and methods for achieving effective and efficient waste management and minimisation.

- How implementation of the plan will be funded.
- A framework for making any grants to organisations or individuals for waste management and minimisation purposes, should the Council wish to make grants available.

While the existing WMMP covers the period 2017 to 2023 significant changes in Central Government policies, and in the waste industry sector have resulted in reviewing our Plan in 2020 to ensure it is 'fit for purpose'. In addition, Tirohia Landfill, where we currently dispose of our waste, is due to close no later than 2038 and that means our waste will need to be transported a greater distance increasing our costs.

Discussions with staff from other two Councils indicated a desire to move away from the current Joint WMMP with each Council developing their own plans that reflects their local communities. This new plan will allow us to incorporate new waste minimisation services that are 'fit for the future'. It will also allow us to continue to collaborate with other Councils and organisations on waste minimisation initiatives.

Various pieces of work have been completed during 2020 which have informed the direction of the draft plan:

- Section 17A review (review of service delivery arrangements)
- Long-Term Plan Pre-consultation ('Talking Trash')
- Asset Management Plan review
- Solid Waste Survey (waste analysis)
- Waste Assessment (see below)
- Discussion with waste industry representatives through the working party

Ngā Take | Issues / Kōrerorero | Discussion

New Zealand Waste Strategy

The Act outlines that councils must have regard to the New Zealand Waste Strategy when preparing/amending a WMMP. The New Zealand Waste Strategy sets out the Government's long-term priorities for waste management and minimisation.

The Strategy was developed in 2002 and revised in 2010. It has two goals provide direction to local government, businesses (including the waste industry), and communities on where to focus their efforts in order to deliver environmental, social and economic benefits. The goals are:

- reducing the harmful effects of waste
- improving the efficiency of resource use.

The Ministry for the Environment has published guidance on reviewing WMMPs, which notes that a WMMP should demonstrate how Councils intend to meet the (2010) New Zealand Waste Strategy's goals of reducing environmental harm and improving efficiency.¹

Waste Assessment

¹ Ministry for the Environment, *Waste Management and Minimisation Planning: Guidance for Territorial Authorities*, 2015, www.mfe.govt.nz/publications/waste/waste-assessments-and-waste-management-and-minimisation-planning-guide

In preparing the WMMP regard must be had to the Waste Assessment. A waste assessment was prepared accordance with section 51 of the Act. This contains:

- A description of the services provided by the Council;
- A forecast of future demands for the services;
- Options available to meet those demands;
- The Council's intended role in meeting the demands;
- Proposals for meeting the demands;
- The extent to which the proposals will ensure public health is protected and promote efficient waste management and minimisation

In making the assessment Council consulted the Medical Officer of Health and their feedback is appended to the assessment.

The Waste Assessment is attached.

WMMP

The Act requires Council when preparing a WMMP to -

- a) consider the waste hierarchy (see below)
- b) ensure that the collection, transport, and disposal of waste does not, or is not likely to, cause a nuisance; and
- c) have regard to the New Zealand Waste Strategy, or any government policy on waste management and minimisation that replaces the strategy; and
- d) have regard to the most recent waste assessment undertaken

The Act does not prescribe specific waste management and minimisation targets, or the structure or content of WMMPs, allowing significant local flexibility in the approach taken.

The Act does however include a 'waste reduction hierarchy' that Councils must consider when preparing/reviewing a WMMP. The hierarchy is listed in descending order of importance:

- reduction
- reuse
- recycling
- recovery
- treatment
- disposal

The WMMP includes a vision of '*ZERO WASTE 2038; working towards a low-waste future and a circular economy*'. This date aligns with the planned closure of the Tirohia Landfill.

The Action Plan in the WMMP aims to set out clear, practical initiatives for Council to implement, either on our own or jointly. They are summarised into the key action areas below:

1. Leadership and Management – engagement and advocacy
2. Collections - Maintain kerbside rubbish and recycling, investigate a kerbside food waste collection, encourage garden waste diversion
3. Infrastructure - Retro-fit our Refuse Transfer Stations to become resource recovery parks

4. Education, Engagement and communication - Increase community engagement and involvement.
5. Data, regulation and reporting – Bylaws, operator licensing, waste surveys and improvements in internal data.

The WMMP must include information about how the implementation of this Plan will be funded, as well as information about any grants made and expenditure of waste levy funds. We intend to use our waste levy funds for the range of waste minimisation activities and services as set out in the Action Plan.

Council has adopted a grants policy for businesses, community groups, and other organisations to apply for funding from council for projects which align with, and further, the objectives of the WMMP on an annual basis. The funding for this would come from the Waste Levy.

The following amendments were made to the plan:

Amendment No	Amendments required	Reason	Impact
1.	WMMP page 20 – additional Action Plan item under Leadership and Management We will adopt a circular economy approach during procurement by specifying products with recycled content, where possible, to avoid emissions associated with raw material extraction and production and to support the circular economy.	Staff recommend the addition of new Action Plan item around Procurement to give better effect to the Zero Waste vision.	Council's Procurement Policy to be updated
2.	WMMP page 21 – item 6 Action updated New text: Ensure all ratepayers and residents are fully informed of new services and know how to participate.	Correction	No impact

The changes above were discussed at the hearing on 12/13 May 2021 and staff have incorporated this into the final plan.

Submissions on WMMP

Council received 41 submissions on the plan. In addition there were two late submissions received. Of the 41 submissions received the following table summarises the feedback on the key questions asked:

Question 1.	
Do you think our Waste Minimisation and Management Plan (WMMP) is on the right track?	
Yes - 29	No - 12
Question 2.	

Do you agree with our proposal to adopt a zero waste attitude across the district by 2038?

Yes – 31

No - 10

The majority of submitters supported the vision, goals and actions of the plan.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Subject to Councils agreement, the outcome of this process will result in a new WMMP.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Consultation was open from 16 March to 19 April 2021.

Ngā take ā-lhinga | Consent issues

There are no consent issues.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision:

Council vision: *Matamata-Piako – The Place of Choice - Lifestyle. Opportunities. Home.*

Community outcomes:

Environmental Sustainability

- We support environmentally friendly practices and technologies.
- We engage with our regional and national partners to ensure positive environmental outcomes for our community.

Connected Infrastructure

- Infrastructure and services are fit for purpose and affordable, now and in the future.
- Quality infrastructure is provided to support community wellbeing.
- We have positive partnerships with external providers of infrastructure to our communities.

Healthy Communities

- Our community is safe, healthy and connected.
- We encourage the use and development of our facilities.

The WMMP contributes to the above outcomes. The WMMP is about incorporating new waste minimisation services that are 'fit for the future'. It will also allow us to continue to collaborate other organisations on waste minimisation initiatives.

The intent is to develop infrastructure (Refuse Transfer Stations) into Community Resource Recovery Centres (CRRC) to provide for greater separation of wastes and provide for collaborative enterprises that allow for community and business input. The overall intent is to minimise waste to landfill and that valuable resources are reused or recycled.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

Council must adopt a WMMP before 1 July 2021 in order to continue receiving Government Waste Levy funding.

Funding is also proposed from the Waste Minimisation Fund for community grants to foster innovation in the community in waste reduction.

Ngā Tāpiritanga | Attachments

- A. WMMP for adoption 20-06-2021
- B. MPDC Waste Assessment final

Ngā waitohu | Signatories

Author(s)	Niall Baker Corporate Strategy Team Leader	
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Approved by	Don McLeod Chief Executive Officer	
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Adoption of Parks and Open Spaces Strategy

Trim No.: 2432477

Rāpopotonga Matua | Executive Summary

The Parks and Open Spaces Strategy sets a long-term vision for our parks and open spaces network. It guides decision-making about the provision, development and management of parks and open spaces, to ensure we have the right parks and open spaces, in the right locations, managed in the right way, to meet the needs of our communities. The Parks and Open Spaces Strategy guides and informs the way we do things.

Extensive pre-draft consultation occurred in 2020. The draft strategy was consulted on from 16 March to 19 April 2021. Council considered submissions at a Hearing on 12 and 13 May 2021. The majority of submitters supported the vision, principles and goals of the strategy.

Only minor editorial changes were to be made. None of the changes affect the meaning of the document. Editorial changes have been completed and the final document is now brought to Council for adoption. Once adopted, the strategy will take effect from 1 July 2021.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report is received;
2. Council adopts the Parks and Open Spaces Strategy 2021-51.

Moved by: Cr T Cornes
Seconded by: Cr S Whiting

KUA MANA | CARRIED

Ngā Hua | Content

Horopaki | Background

The Parks and Open Spaces Strategy sets a long-term vision for our parks and open spaces network. It guides decision-making about the provision, development and management of parks and open spaces, to ensure we have the right parks and open spaces, in the right locations, managed in the right way, to meet the needs of our communities. The Parks and Open Spaces Strategy guides and informs the way we do things.

Submissions on the draft strategy were received from 16 March to 19 April 2021. On 12 and 13 May 2021 submitters were able to speak to our councillors about their submissions. There was strong support among the submitters for the vision, principles and goals of the strategy.

Only minor editorial changes were deemed necessary. This included:

- Adding Te Reo Māori chapter heading translations
- Additional wording about historic heritage and park management categories to clarify matters raised in submissions
- Correcting typographical and formatting errors.

None of these changes affected the intent or meaning of the document.

Editorial changes have been completed and the final document is now brought to Council for adoption. Once adopted, the strategy will take effect from 1 July 2021. A copy of the strategy has been circulated separate to the report (due to the size of the document).

Once adopted, the executive summary chapter will also be fully translated into Te Reo Māori and made available on Council's website.

Wetewete i te kōwhiringa pai ake | Analysis on preferred option

There were twenty submissions on the draft. 75% of these submissions specifically indicated support of the vision, goals and principles of the strategy. The number of submissions were comparable to the previous open space strategy consultation in 2013. While this may appear to be a relatively small number, there was a much larger number of submissions during the pre-draft consultation period (more than 200 survey responses).

Whakaritenga ā-ture | Legal and statutory requirements

The Parks and Open Spaces Strategy is a non-statutory document, but is intended to inform statutory processes such as reviews of reserve management plans and the district plan as well as long term plans.

Pānga ki ngā kaupapahere me ngā ture ā-rohe | Impact on policy and bylaws

The strategy signals the need to develop or review some policies and procedures in future to ensure alignment with the strategy.

Ngā hātepe o te whakawhitiwhiti whakaaro, te raput whakaaro, me ngā whakataunga | Communication, consultation and decision making processes

Pre-draft consultation was undertaken in 2020. This included a dedicated webpage, two surveys (which generated more than 200 responses), face-to-face stakeholder workshops in each town, and a tangata whenua working party.

Consultation on the draft included online webinars.

Consultation was promoted through a combination of signage, print advertising, e-newsletters, facebook, websites, and online webinars.

This was the first time that a tangata whenua working party provided direct input into the development of an MPDC strategy. The positive contributions of the members of the working party is acknowledged.

Ngā Wātaka | Timeframes

Council is asked to approve the strategy to enable it to take effect from 1 July 2021 in line with the Long Term Plan and other council documents.

Tākoha ki Ngā Hua ā-Hapori | Contribution to Community Outcomes

Matamata-Piako – The Place of Choice				
Lifestyle. Opportunities. Home.				
Enabling...				
Connected Infrastructure	Economic Opportunities	Healthy Communities	Environmental Sustainability	Vibrant Cultural Values
Infrastructure and services are fit for purpose and affordable, now and in the future.	We are a business friendly Council.	Our community is safe, healthy and connected.	We support environmentally friendly practices and technologies.	We promote and protect our arts, culture, historic, and natural resources.
Quality infrastructure is provided to support community wellbeing.	Our future planning enables sustainable growth in our district	We encourage the use and development of our facilities.	Development occurs in a sustainable and respectful manner considering kawa/protocol and tikanga/customs.	We value and encourage strong relationships with iwi and other cultures, recognising waahi tapu and taonga/significant and treasured sites and whakapapa/ancestral heritage.
We have positive partnerships with external providers of infrastructure to our communities.	We provide leadership and advocacy is provided to enable our communities to grow.	We encourage community engagement and provide sound and visionary decision making.	We engage with our regional and national partners to ensure positive environmental outcomes for our community.	Tangata Whenua with Manawhenua status (those with authority over the land under Maaori lore) have meaningful involvement in decision making.

Pānga ki Te Tahua | Financial Impact

The strategy is a guidance document for decision-making. While it identifies potential priorities, projects, or programmes, it does not allocate funding to these. Funding priorities are set via the Long Term Plan/Annual Plan process.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Mark Naudé Parks and Facilities Planner	
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	Ann-Jorun Hunter Policy Planner	
Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Sandra Harris Corporate Strategy Team Leader	
	Erin Bates Strategic Partnerships and Governance Manager	
	Manaia Te Wiata Group Manager Business Support	
	Don McLeod Chief Executive Officer	

Annual Report 2019/20 Management Report and Independent Assurance Report for the Debenture Trust Deed

CM No.: 2453732

Rāpopotonga Matua | Executive Summary

The Annual Report 2019/20 was adopted by Council on 9 December 2020. The adoption was delayed as the audit of Waikato Regional Airport Ltd's (WRAL's) Annual Report was delayed due to Covid-19 however Council still met extended legislative timeframes.

At the time of adoption Council were still waiting on the Management Report and Independent Assurance Report for the Debenture Trust Deed from Audit NZ. These have now been received and are attached.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information is received.

Moved by: Cr A Wilcock

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Horopaki | Background

Section 98 of the Local Government Act 2002 requires Council to prepare and adopt in respect of each financial year an annual report. The annual report contains information regarding the Council's financial and non-financial performance for that year against budgets and specified performance targets. The annual report is required to be audited by independent auditors. The auditors appointed to audit Council by the Auditor-General are Audit New Zealand (Audit NZ).

Council adopted the Annual Report 2019/20 on 9 December 2020 and Audit issued an unmodified opinion. However at that time we were yet to receive the Management Report and Independent Assurance Report for the Debenture Trust Deed from Audit NZ. These have now been received and are attached.

Management Report

The final management report was received on 10 June 2021. This details key matters considered during the audit, recommendations and management comments to these recommendations. The final management report is attached.

Independent Assurance Report for the Debenture Trust Deed

The Independent Assurance Report for the Debenture Trust Deed was received on 10 December 2020. This details their findings and provides an unqualified conclusion.

The Independent Assurance Report for the Debenture Trust Deed is attached.

Ngā Whiringa | Options

Council can request further information of staff or Audit if desired.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Healthy Communities

Community Outcome: We encourage community engagement and provide sound and visionary decision making.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The Annual Report cost is provided for within the Strategies and Plans activity budgets. The Annual Report and audit are funded from general rates.

Ngā Tāpiritanga | Attachments

- A. FINAL management report received 10.6.21
- B. Limited independent assurance report - Debenture Trust Deed

Ngā waitohu | Signatories

Author(s)	Sandra Harris Corporate Strategy Team Leader	
	Larnia Rushbrooke Finance and Business Services Manager	

Approved by	Erin Bates Strategic Partnerships and Governance Manager	
	Manaia Te Wiata Group Manager Business Support	
	Don McLeod Chief Executive Officer	

Delegation of powers to write off rates under the Local Government (Rating of Whenua Maori) Amendment Act 2021

CM No.: 2450920

Rāpopotonga Matua | Executive Summary

The Local Government (Rating of Whenua Māori) Amendment Act 2021 (the Act) was recently enacted. A summary of the key provisions of the Act is provided for information purposes, as well as an outline of the steps Council staff will work through to ensure compliance with the Act when the substantive provisions become effective from 1 July 2021. There are a number of outstanding rates that, under the Act, must be written off as off 1 July 2021. The Chief Executive Officer is given this power under the Act, however for practical reasons this power may also be delegated to any specified officer.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. This information be received
2. In line with section 90C of the Local Government (Rating of Whenua Maori) Amendment Act 2021, the Chief Executive delegates the exercise of powers under 90A and 90B to the Finance and Business Services Manager.

Moved by: Deputy Mayor N Goodger

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Horopaki | Background

On 12 April 2021 the Local Government (Rating of Whenua Māori) Amendment Act was enacted. The Act makes changes to the rating of Māori land, looking to reduce the barriers for effective partnership between local government and Māori, encourage development and modernise the rating legislation.

Local Government Minister, the Honourable Nanaia Mahuta, recently wrote to our Mayor and Chief Executive, setting out the purpose and key provisions of the Act as follows:

“Prior to the passing of the Act, much of the rating legislation for Māori land was largely unchanged from the Māori Land Rating Act 1924. It was no longer consistent with present-day expectations about Māori–Crown relationships. As part of wider reforms for Māori land, the Act modernises aspects of this rating legislation to support owners of Māori freehold land to engage with, live on and develop their land.

The Act is important for local authorities. Enabling more housing and development provides benefits to both Māori and the wider district. One of the Act’s intended outcomes is to facilitate more engagement between Māori landowners and their councils to see what can be achieved in partnership with one another.

The Act has six key provisions which support the development of, and provision for housing on, Māori land. These are:

- allowing, and in certain instances requiring, a local authority chief executive to write off rates arrears;
- a statutory rates remission process for Māori land under development;
- making unused Māori land and land subject to Ngā Whenua Rāhui kawenata non-rateable;
- treating multiple blocks of Māori land that are used together ‘as one’ for rating purposes;
- allowing individual houses on Māori land to be rated separately from other houses and land uses on the same block, which provides low income occupants of those houses with access to the Rates Rebate Scheme; and
- requiring some of our revenue and financing policies to support the principles of the Preamble to Te Ture Whenua Māori Act 1993.

The Act also modernises the rating law that applies to Māori land by:

- removing arbitrary two-hectare land area limits from rates exemptions for marae and urupā;
- clarifying the current exemptions for marae, meeting places, and meeting houses;
- including purpose statements in the Local Government (Rating) Act 2002 and Local Government Act 2002 relating to Māori land;
- providing protection to Māori land made general land under the Māori Affairs Amendment Act 1967 from abandoned land and rating sale provisions; and
- requiring trustees to provide evidence to support any claim they make that the income from their land is insufficient to pay rates.”

The major changes of the Act from current legislation are very well summarised in the attached “Changes to the rating of Māori land” document produced by Te Tari Taiwhenua Department of Internal Affairs, and Te Puni Kokiri.

Ngā Take | Issues / Kōrerorero | Discussion

Some of the changes are already in force, but the most substantive provisions come into force on 1 July 2021 or later. At the time of writing this report, Council Rating staff are currently familiarising themselves with the Act, attending webinars being provided by relevant Government agencies, collecting information, reviewing our internal systems and looking to implement any new processes that may be needed within the required timeframe. Guidance provided by the DIA has suggested the following steps that our staff are currently working through.

Step	Description
<u>1.</u>	Identify the Māori land in your district
<u>2.</u>	Establish your communications plan
<u>3.</u>	Establish internal processes and protocols about use of the write off power
<u>4.</u>	Prepare for making unused land non-rateable
<u>5.</u>	Prepare for making land subject to Ngā Whenua Rāhui kawenata non-rateable
<u>6.</u>	Establish internal processes to provide for separate rate assessments
<u>7.</u>	Review other Māori land that is currently or partially non-rateable
<u>8.</u>	Review your abandoned land and rating sale procedures
<u>9.</u>	Familiarise yourself with new section 20A – be ready to respond
<u>10.</u>	Familiarise yourself with new section 114A – be ready to respond
<u>11.</u>	Establish your timeline for reviewing your funding and financing policies

In the Matamata-Piako District, we have identified 186 parcels of Whenua Maori land, just over 3,500ha with a capital value of \$120 million and improvement value of \$13 million. 92 of the properties have improvements of less than \$10,000 indicating that they would likely be classified as unused, however at the time of writing this report, we have further work to do to confirm the status of these properties and the likely quantum of arrears that will qualify to be written off at 1 July 2021.

Mōrearea | Risk

The main risks surrounding the implementation of the new legislation could include:

- Reputational risks to Council from failure to adequately communicate with our Whenua Maori owners and wider.
- Reputational and/or financial risks from not correctly identifying and/or classifying the Maori land in our district in line with the Act, leading to under or over-rating of these properties.

In response to these identified risks:

- Rating staff will work with our Communications team and our Iwi Liaison Officer to develop an effective Communications Plan.
- Rating staff will work through the legislation and guidance provided, and seek legal or other advice as required (eg to ensure future funding and financing policies comply with the requirements of the Act).
- While at the time of writing, staff are still determining the exact value of outstanding rates to be written off, and properties that will become non-rateable under the Act, the impact on Council's cashflow is unlikely to be significant, given that much of these rates were not being regularly paid before.

Ngā Whiringa | Options

The Act introduces the power for Chief Executives to write off rates arrears. In practice, the power to write off rate arrears functions as two different powers:

Power to write off rates that cannot reasonably be recovered

This is a more general power – the Chief Executive now must write off any outstanding rates that “in the Chief Executive’s opinion, the rates cannot reasonably be recovered”. If the Chief Executive is satisfied that the test is met, they must write off the outstanding rates.

The Chief Executive can write off rates either:

- on their own initiative; or
- on application by the ratepayer.

The power is available to all land, but in practice, the guidance we have been given states that it is expected that it would be used almost always in relation to Māori land.

Power to write off rates of deceased land owners

This second write off power is limited to Māori land. It applies to a situation where a property has accrued rates arrears and after the owner died, a member of the whānau inherits the land and is interested in developing the block and willing to take responsibility for the rates going forward. The build-up of rates arrears from the previous owner would act as a disincentive to develop the land, so the Act now gives the Chief Executive the ability to write off the rates arrears existing at the time the previous owner died.

Under section 90C, the Chief Executive can delegate these powers to another specified officer. We consider it most practical to delegate this power to the Finance and Business Services Manager, with agreed criteria and tests to apply that will help determine when rates “cannot reasonably be recovered”, so that we can take a consistent approach to use of this power. This criteria is currently being developed in line with the legislation, and will be in place by 1 July 2021. The amount of rates written off must also be disclosed in Council’s Annual Report.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The Act also amends the Local Government Act 2002 to require the following policies to support the principles set out in the Preamble to Te Ture Whenua Maori Act 1993:

- Policy on remission and postponement of rates on Māori freehold land
- Revenue and financing policy
- Development contributions policy
- Any general rates remission and postponement policy

The Act includes a transition provision to give local authorities time to consider what changes, if any, are needed to their current policies. The relevant dates are:

Policy	Date policy needs to comply
Policy on remission and postponement of rates on Māori freehold land	1 July 2022
Revenue and financing policy	1 July 2024
Development contributions policy	The next review after 1 July 2021
Any general rates remission and postponement policy	Whichever is earliest: <ul style="list-style-type: none"> - The next review conducted after 1 July 2021; or - 1 July 2024

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

While at the time of writing, staff are still determining the exact value of outstanding rates to be written off, and properties that will become non-rateable under the Act, the impact on Council's cashflow is unlikely to be significant, given that much of these rates were not being regularly paid before.

Ngā Tāpiritanga | Attachments

- A. Changes to the rating of Maori land

Ngā waitohu | Signatories

Author(s)	Larnia Rushbrooke Finance and Business Services Manager	
Approved by	Manaia Te Wiata Group Manager Business Support	
	Don McLeod Chief Executive Officer	

Adoption of Risk Management Framework

CM No.: 2454036

Rāpopotonga Matua | Executive Summary

The proposed Risk Management Framework is to be adopted by Council to supersede current Risk Management Plan (“Plan”) and Risk Management Policy (“Policy”). It elaborates more on risk appetite and tolerances and their interrelationship and key risk indicators, and it is aligned to the principles set out in the universally accepted standards: ISO 31000: 2018 Enterprise Risk Management and 2017 COSO ERM – Integrating with Strategy and Performance.

The Audit and Risk Committee has reviewed the proposed Risk Management Framework at its meeting on 29 June 2021 and its comments and recommendation will be tabled at the meeting for Council’s consideration.

The proposed Risk Management Framework is to be circulated to Council separately.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. **The Risk Management Framework be adopted.**

Moved by: Cr J Thomas

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Horopaki | Background

In 2019, KPMG was engaged to assess the maturity of risk management within Council. KPMG recommended that Council should eliminate the duplication of information contained with the Risk Management Policy and Risk Management Plan e.g. roles and responsibilities, risk culture, and risk appetite and tolerances. The proposed Risk Management Framework has consolidated provisions set in the Risk Management Policy and Risk Management Plan and has been developed to be used as a single point of reference.

The proposed Risk Management Framework explains in more detail the concept of risk appetite and how it should be developed. It should be noted that a Risk Appetite Statement should also be articulated and communicated to employees in a separate document.

Along with the Risk Management Framework, methodology of development and implementation of key risk indicators and regulation of record keeping and analysis of realised risks have been drafted and are subject to approval by CEO.

Ngā Whiringa | Options

1. Council adopts the Risk Management Framework, as previously circulated.
2. That further changes be made to the Risk Management Framework before adoption.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Iliyas Galymzhan Risk Manager	
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Approved by	Dennis Bellamy Group Manager Community Development	
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Plan Change 53 - Settlements: Decision.

CM No.: 2451384

Rāpopotonga Matua | Executive Summary

The Matamata-Piako District Council is preparing a plan change: Plan Change 53 – Settlements (PC53), to the District Plan.

A Council hearing was held on 17 May 2021 for PC53, where Council decided on the submissions and further submissions received. At the Council meeting staff will be presenting the final decision's report prepared in alignment with the decisions made by the councillors at the hearing.

Council, in accordance with clause 10 of Schedule 1 of the Resource Management Act 1991, needs to make a final decision on the provisions of the proposed plan change and on the matters raised in submissions. This decision once notified will then be subject to a 30 working day appeal period. Should no appeals be received, the plan change can then be made operative by Council.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Pursuant to Clause 10 of Schedule 1 of the Resource Management Act 1991, Council accepts Plan Change 53 for the reasons outlined in the Decisions Report; and
2. Accept or reject the submissions received as outlined in the Decision Report.

Moved by: Cr D Arnold
Seconded by: Cr S Whiting

KUA MANA | CARRIED

Horopaki | Background

As part of the rolling review of the District Plan, the Matamata-Piako District Council is preparing a plan change to the District Plan: Plan Change 53 – Settlements. The current underlying zoning status for the settlements listed below do not reflect the current land uses. The aim of this plan change is to develop a new zoning mechanism called Settlement Zone equipped with Precincts (Residential, Commercial and Industrial), and a new set of provisions in order to recognize the character of the settlements by providing for the historical business and community activities. This plan change will also review the District Plan rules for the rural house sites within the district.

Settlements list: Waihou, Waitoa, Tahuna, Mangateparu, Motumaoho, Walton, Hinuera, Te Poi, Manawaru and Te Aroha West.

Plan Change 53 has worked through the consultation process set out in Schedule 1 of the Resource Management Act 1991 (RMA). The proposed plan change was publicly advertised inviting submissions on 18 November 2020. Further submissions were invited on 3 February 2021.

A plan change hearing was held at the Council Chambers on 17 May 2021 where the submitters and further submitters had the opportunity to speak on their submissions. At the end of the hearing Council discussed and deliberated on the submission points.

With attention to the Council decisions at the hearing, staff have now prepared a decisions report and the update plan provisions that will form part of the District Plan. Both documents, have been previously circulated with the councillors for final comments on 11 June 2021.

Prior to the Council meeting, staff will circulate the final decisions report, plan provisions (new Section 16 to the District Plan), the RMA Section 32AA report and the updated planning maps.

Ngā Take | Issues / Kōrerorero | Discussion

Council, in accordance with clause 10 of Schedule 1 of the Resource Management Act 1991, needs to make a decision on the provisions of the proposed plan change and on the matters raised in submissions. This decision once notified will then be subject to a 30 working day appeal period. Should no appeals be received, the plan change can then be made operative by Council.

Mōrearea | Risk

If an appeal is lodge at the Environmental Court it may incur delays to making the plan change fully operative.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The plan change was prepared giving effect to the over-arching purpose and principles of the Resource Management Act 1991, Sections 31, 32, 74, 75 and 79. As well as the mandatory requirements under the Schedule 1 of the RMA.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

All costs for the notification of the decisions have been already budgeted for.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	João Paulo Silva RMA Policy Planner	
Approved by	Ally van Kuijk District Planner	
	Dennis Bellamy Group Manager Community Development	

9.50am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 30 JUNE 2021.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: