

# Kaunihera | Council

## Ngā Mēneti | Open Minutes



Minutes of a meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 14 April 2021 at 9.00am.

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### Ngā Mema | Membership

#### **Koromatua | Mayor**

Ash Tanner, JP (Chair)

#### **Koromatua Tautoko | Deputy Mayor**

Neil Goodger

#### **Kaunihera ā-Rohe | District Councillors**

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin

James Thomas

Sue Whiting

Adrienne Wilcock



## Ngā whakapāha | Apologies

### Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Tamara Kingi	Committee Secretary and Corporate Administration Officer	
Sandra Harris	Corporate Strategy Team Leader	Public Forum, 7.1, 7.3, 8.1
Niall Baker	Corporate Strategy Team Leader	7.1, 7.2, C1
Louisa Palmer	Solid Waste Officer	7.1
João Paulo Silva	RMA Policy Planner	7.2, 7.4, 7.5, 8.1, 8.2
Rexine Hawes	Communications Officer	7.1, 7.2
Roger Lamberth	Property and Community Projects Manager	7.2, 7.4, 7.5, C2
Manaia Te Wiata	Group Manager Business Support	7.2, 7.4, 7.5, C2, C3
Chris Lee	Project Manager	C2
Gemma Hickey	Property Services Officer	7.2, 7.4, 7.5,
Karl Pavlovich	Water and Wastewater Manager	8.2, C2, C3
Graham Robertson	Senior Utilities Asset Officer	C2, C3
Susanne Kampshof	Asset Manager Strategy and Policy	C2, C3

### I reira | In Attendance

	Time In	Time Out
Ezra Campbell – Member of the public	9.00am	9.10am
Chloe Blommerde – Stuff Reporter	9.00am	11.28am
Russ Remington – Waikato Regional Council	9.07am	9.29am
Hugh Vercoe – Waikato Regional Council	9.10am	10.05am
Brent Sinclair – Waikato Regional Council	9.10am	10.05am
Mark Morgan – Waikato Regional Airport Limited	9.43am	10.40am
Scott Kendall – Waikato Regional Airport Limited	9.43am	10.40am

## 1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash Tanner declared the meeting open at 9.00am and welcomed Ezra Campbell, Chloe Blommerde of Waikato Times and staff.

## 2 Ngā whakapāha | Apologies / Tono whakawātea | Leave of Absence

There were no apologies.

No leave of absence was requested.

## 3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
  - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## 4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

## 5 Whakaaetanga mēneti | Confirmation of minutes

### COUNCIL RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Matamata-Piako District Council held on Wednesday, 10 March 2021, be confirmed as a true and correct record of the meeting.

Moved by: Cr C Casey  
Seconded by: Cr S Whiting

**KUA MANA | CARRIED**

**6 Take i puta mai | Public Forum**

**Ezra Campbell** in attendance to discuss the Tainui Reserve.

Many years ago, Alan Crow beautified the reserve. Ezra would like to conserve the heritage path ways and create something that is maintenance free. Iwi interest has also been taken into consideration for 3 corners of the reserve.

**7 Pūrongo me whakatau | Decision Reports**

<b>7.1</b>	<b>Waikato Regional Council Presentation - Long Term Plan</b>	<b>5</b>
<b>7.2</b>	<b>Solid Waste Working Party - Minutes of meeting held on 2 March 2021</b>	<b>6</b>
<b>7.3</b>	<b>CCO Monitoring Waikato Regional Airport Limited (WRAL) - Six Month Report and Statement of Intent 2021/22 and Covid-19 Update</b>	<b>9</b>
<b>7.4</b>	<b>Local Government New Zealand annual conference attendance</b>	<b>12</b>
<b>7.5</b>	<b>Elderly Persons Housing</b>	<b>13</b>

**8 Information Reports**

<b>8.1</b>	<b>Sport Waikato Quarterly Report 1 January 2021 - 31 March 2021</b>	<b>17</b>
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<b>8.3</b>	<b>Mayoral Diary for March 2021</b>	<b>19</b>

**9 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public** **20**

**C1 Te Aroha Spa Project Governance** **20**

**C2 Swim Zone Matamata – Indoor Swimming Pool Roof** **21**

**C3 Morrinsville Stream – Stormwater Management Plan** **21**



7 Pūrongo me whakataua | Decision Reports

# Waikato Regional Council Presentation - Long Term Plan

CM No.: 2394600

## Rāpopotonga Matua | Executive Summary

Representatives of Waikato Regional Council in attendance at 9.15am to present to Council on their Long Term Plan.

### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. That the information be received.

Moved by: Cr D Arnold

Seconded by: Deputy Mayor N Goodger

**KUA MANA | CARRIED**

Last day to submit on their Long Term Plan is 30 April 2021.

## Ngā Tāpiritanga | Attachments

There are no attachments for this report.

## Ngā waitohu | Signatories

Author(s)	Tamara Kingi <b>Committee Secretary and Corporate Administration Officer</b>	
Approved by	Sandra Harris <b>Corporate Strategy Team Leader</b>	
	Don McLeod <b>Chief Executive Officer</b>	

## Solid Waste Working Party - Minutes of meeting held on 2 March 2021

CM No.: 2417756

### Rāpopotonga Matua | Executive Summary

Council has setup a Solid Waste Working Party made-up of Councillors Adrienne Wilcock, Caitlin Casey, Bruce Dewhurst, James Sainsbury and Te Manawhenua Forum representatives, Rangitonga Kaukau and Jill Taylor. Councillor Wilcock is the Chairperson.

The Working Party operates under a Terms of Reference approved by Council.

The purpose of this report is to report on the minutes of the Solid Waste Working Party meetings held on 2 March 2021, and seek approval for an update to the Terms of Reference.

### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

**That:**

- 1. The information be received.**
- 2. The Amended Solid Waste Working Party Terms of Reference be approved.**

**Moved by: Cr J Sainsbury**

**Seconded by: Cr C Casey**

**KUA MANA | CARRIED**

### Horopaki | Background

To ensure that the Matamata-Piako District Community has the best opportunity to set a new direction for solid waste, Council and the Chief Executive have agreed to establish a Solid Waste Working Party comprising of the Mayor and three Elected members, supported by staff, to work to assess and respond to a range of initiatives and opportunities to improve our solid waste services and reduce waste to landfill. The purpose of the working party is to:

- Identify, promote and assess opportunities to support the National, Regional and local Waste strategies to improve the Social, Cultural, Economic and Environmental wellbeing of the Matamata-Piako District community, through local solid waste activities
- Work with Council staff on issues concerning solid waste including development of new plans, policies etc.
- Make recommendations to Council and/or its committees
- Work collaboratively with external partners and stakeholders

The Working Party membership is Councillors Adrienne Wilcock, Caitlin Casey, Bruce Dewhurst, James Sainsbury and Te Manawhenua Forum representatives Rangitonga Kaukau and Jill Taylor. Councillor Wilcock is the Chairperson. The Working Party operates under a Terms of Reference approved by Council.

The intention is that the minutes of the working party meetings will be reported to the Council or Corporate & Operations Committee with the Chairperson or their delegate providing a verbal update. Council can then make decisions on issues considered and recommended by the working party.

## Ngā Take | Issues / Kōrerorero | Discussion

The current focus of the working party is on:

- Reviewing / updating the Waste Assessment and Waste Management and Minimisation Plan (WMMP) which is currently out for consultation;
- Considering the future of kerbside collections and transfer stations;
- Arrangements that will lead to new arrangements at the conclusion of the current collection/transfer station contract in 2023.

### Terms of Reference

At its meeting on 2 December 2020 Council resolved that “Jill Taylor and Rangitonga Kaukau, members of Te Manawhenua Forum, be appointed as members of the Solid Waste Working Party and terms of reference be updated accordingly”. This followed a nomination from the Forum.

The Terms of Reference have been updated and are attached.

The Working Party has indicated a desire to continue as they are until the end of June 2021 when the WMMMP and Long Term Plan will be adopted. At that point, the continuation of the Working Party will be reviewed, and any future structure and direction determined.

## Mōrearea | Risk

There are no risks at this stage.

## Ngā Whiringa | Options

There are no relevant options.

## Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

This not a significant issue in terms of the Significance and Engagement Policy.

There are no legal or policy considerations.

## Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Consultation is underway on the Long-Term Plan and WMMP.

## Ngā take ā-lhinga | Consent issues

There are no consent issues.

## Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

There are governance costs for the external members.

Funding of specific initiatives will be from existing budgets.

## Ngā Tāpiritanga | Attachments

- A. Minutes
- B. Solid Waste Working Party Terms of Reference - amendments for Council approval

## Ngā waitohu | Signatories

Author(s)	Niall Baker	
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	<b>Corporate Strategy Team Leader</b>	
Approved by	Don McLeod <b>Chief Executive Officer</b>	

# CCO Monitoring Waikato Regional Airport Limited (WRAL) - Six Month Report and Statement of Intent 2021/22 and Covid-19 Update

RM No.: 2415348

## Rāpopotonga Matua | Executive Summary

Representatives of Waikato Regional Airport Limited (WRAL) in attendance at 10.00am to present their six month report to December 2020 and draft Statement of Intent 2021/22.

Waikato Regional Airport Limited (WRAL) is a CCO owned by five Waikato councils, with Matamata-Piako's shareholding at 15.6%.

Council controlled organisations are required (subject to certain exemptions) by the Local Government Act 2002 to prepare and publish an annual statement of intent, and produce a biannual report for shareholders on the entity's operations during the half year.

WRAL's Chief Executive Officer, Mark Morgan, Finance Manager, Scott Kendall, are in attendance to present to Council WRAL's Covid-19 update, WRAL's six-monthly report to December 2020, and to seek Council feedback on the draft WRAL Statement of Intent for 2021/22.

### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. Council receives the Waikato Regional Airport Limited six-monthly report to December 2020.
3. Council receives the WRAL draft Statement of Intent 2021/22 and provides feedback.

Moved by: Cr J Thomas  
Seconded by: Cr A Wilcock

**KUA MANA | CARRIED**

## Horopaki | Background

The core purpose of WRAL is to enable air services to the region, operating a first class, safe and compliant regional airport, and strategic positioning of the business to enhance capital value.

### Six-monthly report

WRAL considers that the first six months of the financial year (July-December 2020) has seen a continuing positive recovery from the lows of the COVID-19 lockdown earlier in 2020, an overview is provided by the WRAL Chief Executive in the report.

The six month report provides an overview of financial performance against KPIs in the current Statement of Intent. However it does not disclose how the company is tracking against the non-financial performances measures.

### 2021/22 Draft Statement of Intent (dated February 2021)

The Draft Statement of Intent outlines the proposed work plan for 2021/22 and the Board's accountabilities to the shareholder for corporate performance.

The objectives as outlined in the Draft Statement of Intent are to:

- Operate an efficient, sustainable and resilient airport
- Enhance the traveller experience
- Maintain a viable and sustainable aeronautical business
- Maximise revenue diversification through non-aeronautical business opportunities.

### **Ngā Take | Issues**

The Draft Statement of Intent outlines the key strategic activities for the company and KPIs for the period. Council may wish to seek further clarification and explanation with aspects of the forecasts and discuss further with the Board prior to accepting the Statement of Intent in light of the significant impact of Covid-19 on the travel and tourism industry.

## **Analysis**

### **Ngā Kōwhiringa kua whakaarotia | Options considered**

Accept the Six Month Report and Statement of Intent as prepared by WRAL

OR

Provide feedback on the Draft Statement of Intent relating to matters of concern to the Council.

### **Wewewete i te kōwhiringa pai ake | Analysis of preferred option**

There is no preferred option.

### **Whakaritenga ā-ture | Legal and statutory requirements**

The LGA 2002 requires a CCO to prepare and publish an annual statement of intent. The Statement of Intent must be agreed upon with the parent local authority. The local authority has two months from receiving the proposed SOI, to respond to the CCO with feedback. Feedback is due back by 1 May 2020.

### **Herenga ki te Rautakinga Tūroa / Rautakinga ā-Tau | Consistency with the Long Term Plan / Annual Plan**

Waikato Regional Airport Limited has performance measures outlined in the 2018-28 Long Term Plan. This report is consistent with the Long Term Plan.

## Ngā hātepe o te whakawhitiwhiti whakaaro, te rapu whakaaro, me ngā whakataunga | Communication, consultation and decision making processes

A CCO is required to consult with its shareholders on its Draft Statement of Intent. This report seeks feedback from Matamata-Piako District Council, as one of the WRAL shareholders, on the WRAL Draft Statement of Intent.

### Timeframes

Council is required to provide feedback on the Statement of Intent within two months of receiving it. This means that feedback on the WRAL Statement of Intent is due 1 May.

### Contribution to Community Outcomes

#### Growth and development

Council will provide essential infrastructure to meet the needs of our community now and in the future.

## Pānga ki Te Tahua | Financial Impact

### ii. Utu | Funding Source

The current and proposed activities of WRAL are fully funded by the participating local authorities, within existing budgets.

### Ngā Tāpiritanga | Attachments

- A. Hamilton Airport Annual Report 2020
- B. Statement of Intent\_WRAL\_2021.indd
- C. WRAL Interim Report for April 2021 Council meeting

### Ngā waitohu | Signatories

Author(s)	Sandra Harris <b>Corporate Strategy Team Leader</b>	
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Approved by	Don McLeod <b>Chief Executive Officer</b>	
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## Local Government New Zealand annual conference attendance

CM No.: 2417530

### Rāpopotonga Matua | Executive Summary

The Local Government New Zealand Conference was scheduled to be held in Blenheim, 16-18 July 2020. Due to Covid-19 this conference was cancelled.

The 2021 conference is being held at Blenheim on 15-17 July 2021.

Council had previously agreed that all newly elected Councillors in this triennium (2019-2022) will have the opportunity to attend a conference within this three year period.

### COUNCIL RESOLUTION

That:

1. **The Mayor, Deputy Mayor, CEO and two Councillors represent Matamata-Piako District Council at the 2021 Local Government Conference in Blenheim. For 2021 the Councillors attending will be Cr Russell Smith and Cr Sue Whiting.**

Moved by: Cr J Thomas

Seconded by: Cr D Arnold

**CARRIED**

### Horopaki | Background

Traditionally the Mayor, Deputy Mayor, CEO and one or two other Councillors have attended the conference.

### Ngā Tāpiritanga | Attachments

There are no attachments for this report.

### Ngā waitohu | Signatories

Author(s)	Debbie Burge Executive Assistant to the Mayor & CEO	
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Approved by	Don McLeod Chief Executive Officer	
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## Elderly Persons Housing

CM No.: 2409340

### Rāpopotonga Matua | Executive Summary

The current level of rent for Elderly Persons Units was set mid-2019. In line with Council policy it is \$180 per week (10% below market). In previous years, February/March data from Tenancy Services, has been used to set the level. In early 2020, there had been very little market movement, subsequent to this during Covid-19 lockdown the market was flat. At the end of 2020, significant movement occurred which suggests a change is warranted, particularly with respect to Matamata.

Under the current policy of 10% below market rate an increase of \$100 per week for Matamata would be applicable. Work and Income subsidy would cover \$28/w of this. Historically, the same level of rent has been charged across the whole district. Council is asked to consider modifying the percentage discount below market for the EPH units.

### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council note the contents of this report.
2. Council determines the level of rent for EPH units from 1 July 2021 to 30 June 2022 to reflect option 3 and 4 as detailed in the report.
3. Council staff will clearly communicate the increase to tenants and what they may be entitled to claim as a rebate.

Moved by: Cr J Sainsbury

Seconded by: Cr A Wilcock

**KUA MANA | CARRIED**

### Horopaki | Background

Council's current policy with respect to setting the rental for EPH units is 10% below market rent. Traditionally council has reviewed rent levels in the first quarter of the calendar year.

The source for market rent is as published on Tenancy Services website which is generally taken from bond deposit data.

Under recent changes to the Tenancy Act a Landlord can only increase rent once in a 12 month period.

Last year rentals were not changed due to very little movement in the market.

The current rental for all three towns is \$180/week for a one bedroom unit and \$235/week for a two bedroom unit. Council has previously resolved to charge the same amount across the whole district.

## Ngā Take | Issues / Kōrerorero | Discussion

Recent data from Tenancy Services indicate the following levels of rent. These have been discounted by 10% (in line with current Council policy).

Matamata	\$280/w
Te Aroha	\$225/w
Morrinsville	\$225/w (one bedroom)
Morrinsville	\$275/w (two bedroom)

Work and Income subsidise eligible tenants up to a maximum.

Most tenants currently receive a subsidy \$52 p/w and the maximum would be \$80/w (i.e. an increase of \$28/w)

For Matamata units, if rentals were to be increased in line with current policy the net increase for the tenants would be in the order of \$72 p/w.

In the 2019/20 year the EPH ring-fenced budget made a surplus of \$99,464.14. This was after undertaking renewal & refurbishment totalling \$351,479.00.

This surplus was added to the retained earnings for the activity.

Generally speaking units are refurbished as they become vacated. This can often be after a 10 – 15 year period. As a result expenditure will vary from year to year.

This financial year the renewals expenditure is \$404,900.00 and a further \$200,000 is anticipated.

The EPH activity is still projected to have a retained earnings balance in excess of \$600,000 as at 30 June 2021.

The proposed rent levels would increase income by approximately \$225,000. Operational costs are known to be increasing particularly with respect to rates and insurance.

The activity has had a reasonable retained earnings balance in recent years. This has meant that there has been no need to dramatically increase rentals to cover the renewal/refurbishment programme.

From 2007-2018 the average annual investment in renewals/refurbishment was \$159,000. The three year average since 2019 will be over \$400,000 by June 2021.

Staff are undertaking a high level assessment of the level of refurbishment for the next 3-5 years.

It is expected that the Activity could accommodate an annual refurbishment programme of \$500,000 over that time and still have a positive retained earnings balance.

The increase in rentals as proposed are considered to be financially prudent.

## Mōrearea | Risk

Financial sustainability – operating costs are increasing each year (e.g. insurance). If rentals do not increase there is the risk that activity will become financially unsustainable.

## Ngā Whiringa | Options

1. No increase in rents.
2. Increase rentals to 10% below market – this would result in a differential between Matamata and Morrinsville/Te Aroha.

3. Increase the rentals across all three towns to \$220/week for the one bedroom units. This is an increase of \$40/week. Work and Income will subsidise \$28 of this amount for eligible tenants. This would result in a net increase of \$12/week or 9.4%

Following the same basis the two bedroom units in Morrinsville would move from \$235 to \$275 less subsidy results in a net increase of \$12/week or 6.6%

### Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The current Council policy sets the rental at 10% below market.

Options 3 above would result in the following:

Location	Market (\$ per week)	Proposed	Difference	% below market
Matamata	310	220	90	29%
Te Aroha	250	220	30	12%
Morrinsville (One bed)	250	220	30	12%
Morrinsville (two bed)	305	275	30	9.8%

The amendments to the Residential Tenancy Act include a provision that Landlords can only increase rents once within a 12 month period.

### Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Following the decision of Council, tenants will be advised and the intent is to request a WINZ representative to meet with each complex to explain the subsidy scheme.

Council is required to give a minimum of 60 days' notice of an increase in rent.

### Ngā take ā-lhinga | Consent issues

Not Applicable

### Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Healthy Communities

**Community Outcome:** Although not specific under this category. Council has previously indicated a desire to provide affordable housing for eligible superannuates.

### Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

Traditionally, EPH has a ring-fenced budget and is not subsidised by rates income.

Option 3 noted above would increase current income by approximately \$225,000.

The accumulated balance in the EPH activity account is \$923,088 as at 16<sup>th</sup> February 2021.

### Ngā Tāpiritanga | Attachments

There are no attachments for this report.

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**Ngā waitohu | Signatories**

Author(s)	Roger Lamberth <b>Property and Community Projects Manager</b>	
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Approved by	Manaia Te Wiata <b>Group Manager Business Support</b>	
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8 Information Reports

## Sport Waikato Quarterly Report 1 January 2021 - 31 March 2021

Trim No.: 2416135

### Rāpopotonga Matua | Executive Summary

Pursuant to a Memorandum of Understanding between Sport Waikato and the Matamata-Piako District Council, Sport Waikato is to provide a quarterly report to Council. Accordingly, the report for the period 1 January 2021 – 31 March 2021, is attached to the agenda.

#### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Cr J Thomas

Seconded by: Cr R Smith

**KUA MANA | CARRIED**

### Horopaki | Background

#### Consistency with the Long Term Plan / Annual Plan

Sport Waikato have been awarded a funding grant from the Long Term Plan 2018-28. There is a reporting requirement as part of the Memorandum of Understanding between Sport Waikato and Matamata-Piako District Council. Sport Waikato must provide a quarterly report to meet the terms of the agreement.

### Ngā Tāpiritanga | Attachments

A. Matamata-Piako Sport Waikato Report 1 January to 31 March 2021

### Ngā waitohu | Signatories

Author(s)	Tamara Kingi <b>Committee Secretary and Corporate Administration Officer</b>	
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Approved by	Sandra Harris <b>Corporate Strategy Team Leader</b>	
	Don McLeod <b>Chief Executive Officer</b>	

## Hauraki Gulf Forum Meeting Report for March 2021

RM No.: 2416901

### Rāpopotonga Matua | Executive Summary

The Hauraki Gulf Forum meeting occurred on 22 March 2021. The minutes to that meeting are attached to this report on the agenda.

The Hauraki Gulf Forum agenda can be downloaded on the following link:

[https://infocouncil.aucklandcouncil.govt.nz/Open/2021/03/HGF\\_20210322\\_AGN\\_10497\\_AT.PDF](https://infocouncil.aucklandcouncil.govt.nz/Open/2021/03/HGF_20210322_AGN_10497_AT.PDF)

### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Cr D Arnold

Seconded by: Cr C Casey

**KUA MANA | CARRIED**

### Ngā Tāpiritanga | Attachments

- A. Hauraki Gulf Forum Minutes 22 March 2021
- B. Hauraki Gulf Forum Attachments to Minutes of 22 March 2021

### Ngā waitohu | Signatories

Author(s)	Tamara Kingi <b>Committee Secretary and Corporate Administration Officer</b>	
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Approved by	Sandra Harris <b>Corporate Strategy Team Leader</b>	
	Don McLeod <b>Chief Executive Officer</b>	



## Mayoral Diary for March 2021

CM No.: 2419756

### Rāpopotonga Matua | Executive Summary

The Mayoral Diary for the period 1 - 31 March 2021, will be circulated separately to the agenda.

#### WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Mayor A Tanner

Seconded by: Cr K Tappin

**KUA MANA | CARRIED**

#### Ngā Tāpiritanga | Attachments

There are no attachments for this report.

#### Ngā waitohu | Signatories

Author(s)	Tamara Kingi <b>Committee Secretary and Corporate Administration Officer</b>	
Approved by	Sandra Harris <b>Corporate Strategy Team Leader</b>	
	Don McLeod <b>Chief Executive Officer</b>	

**9 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public**

11.28am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

**Moved by: Cr D Arnold**

**Seconded by: Cr T Cornes**

**KUA MANA | CARRIED**

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 Te Aroha Spa Project Governance**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>.</p> <p>s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.</p> <p>.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

	(including commercial and industrial negotiations). .	
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### C2 Swim Zone Matamata - Indoor Swimming Pool Roof

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest. . s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). .	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### C3 Morrinsville Stream - Stormwater Management Plan

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). .	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

12.40pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
OF THE MEETING OF KAUNIHERA | COUNCIL  
HELD ON 14 APRIL 2021.

**KO TE RĀ | DATE:** .....

**TIAMANA | CHAIRPERSON:** .....  
Mayor Ash Tanner, JP

# DOCUMENTS TABLED ON THE DAY





What we invested in 2018-2028

Our proposed investment 2021-2031

# Make your Waikato even better | Tō Waikato, kia wana

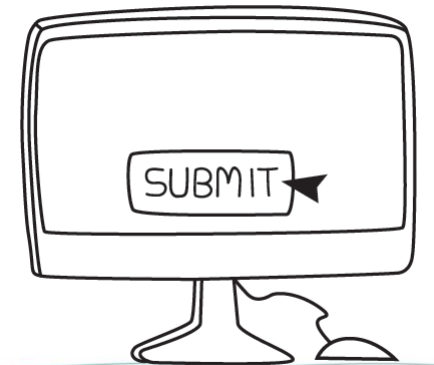
2021-2031 Long Term Plan | Mahere Whānui

# Let's make a plan



This plan needs to:

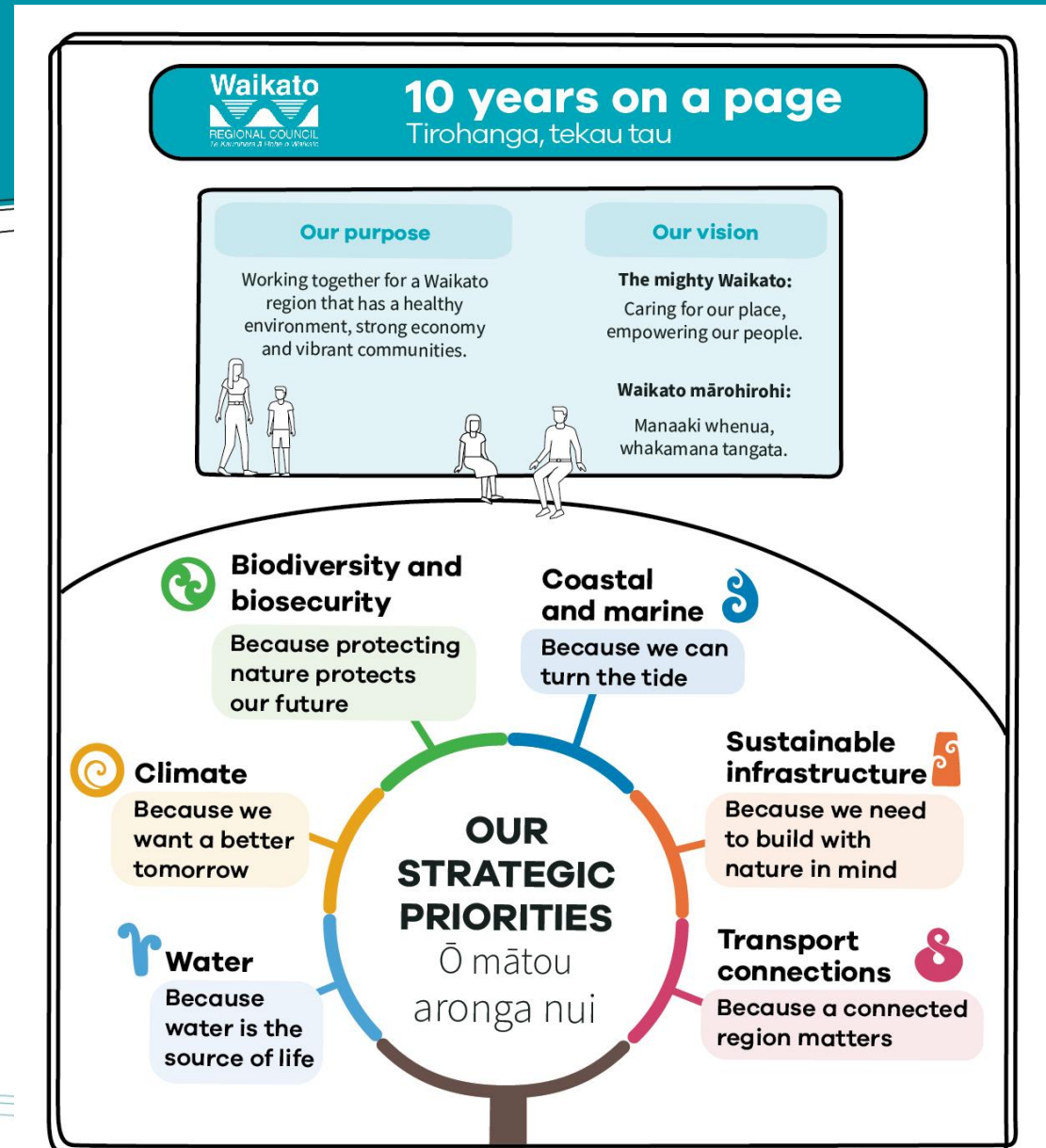
- tackle the big issues
- be realistic about cost
- balance legislative requirements and what is important to communities
- support a sustainable future
- build on the work we've been doing with our partners and communities.





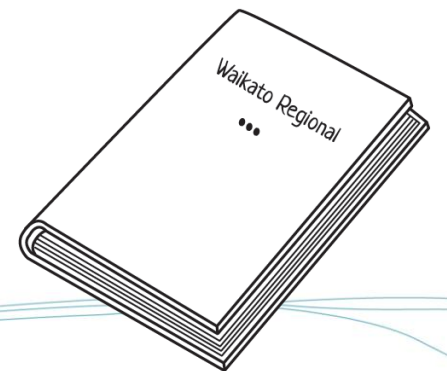
# Our 10-year strategy

- This strategy identifies six strategic priorities that collectively help build a resilient Waikato.
- It will help us support a region that is prepared and well positioned to respond to new challenges and tough times.



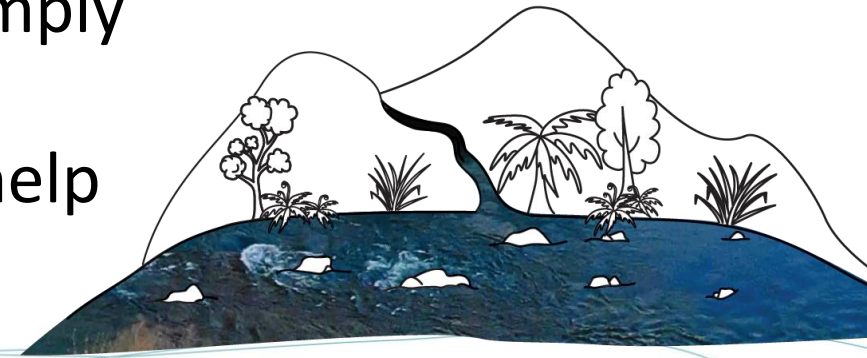
# Striking the right balance

- This long term plan is one of strategic adjustments rather than big-ticket changes so we can keep costs down for our ratepayers.
- Last year saw unexpected challenges for Waikato communities as we pulled together to tackle COVID-19.
- We responded decisively with a net zero rates revenue increase in our 2020/21 Annual Plan.
- We also need to respond to legislation from central government, community needs and expectations, and technological change.

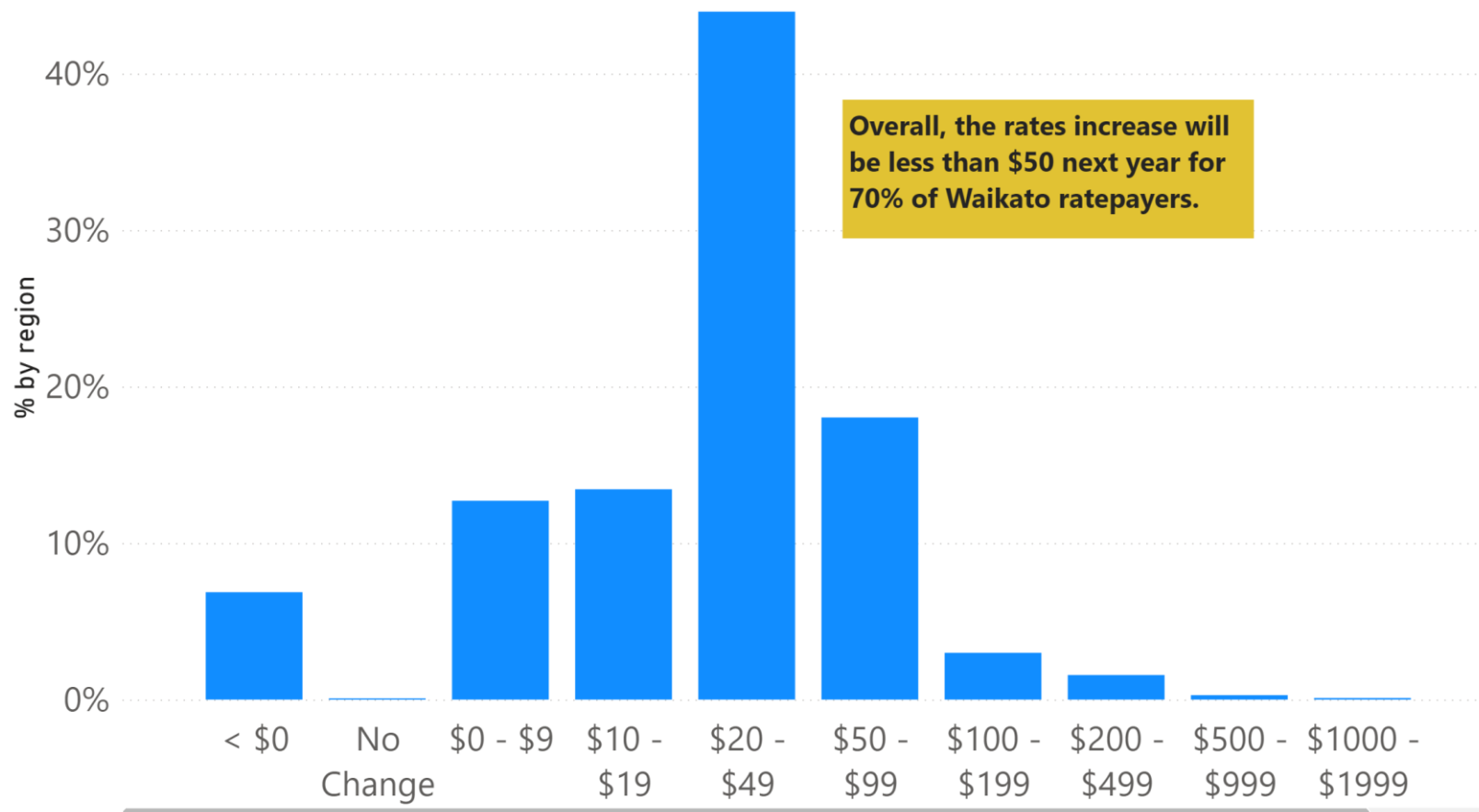


# Healthy waterways

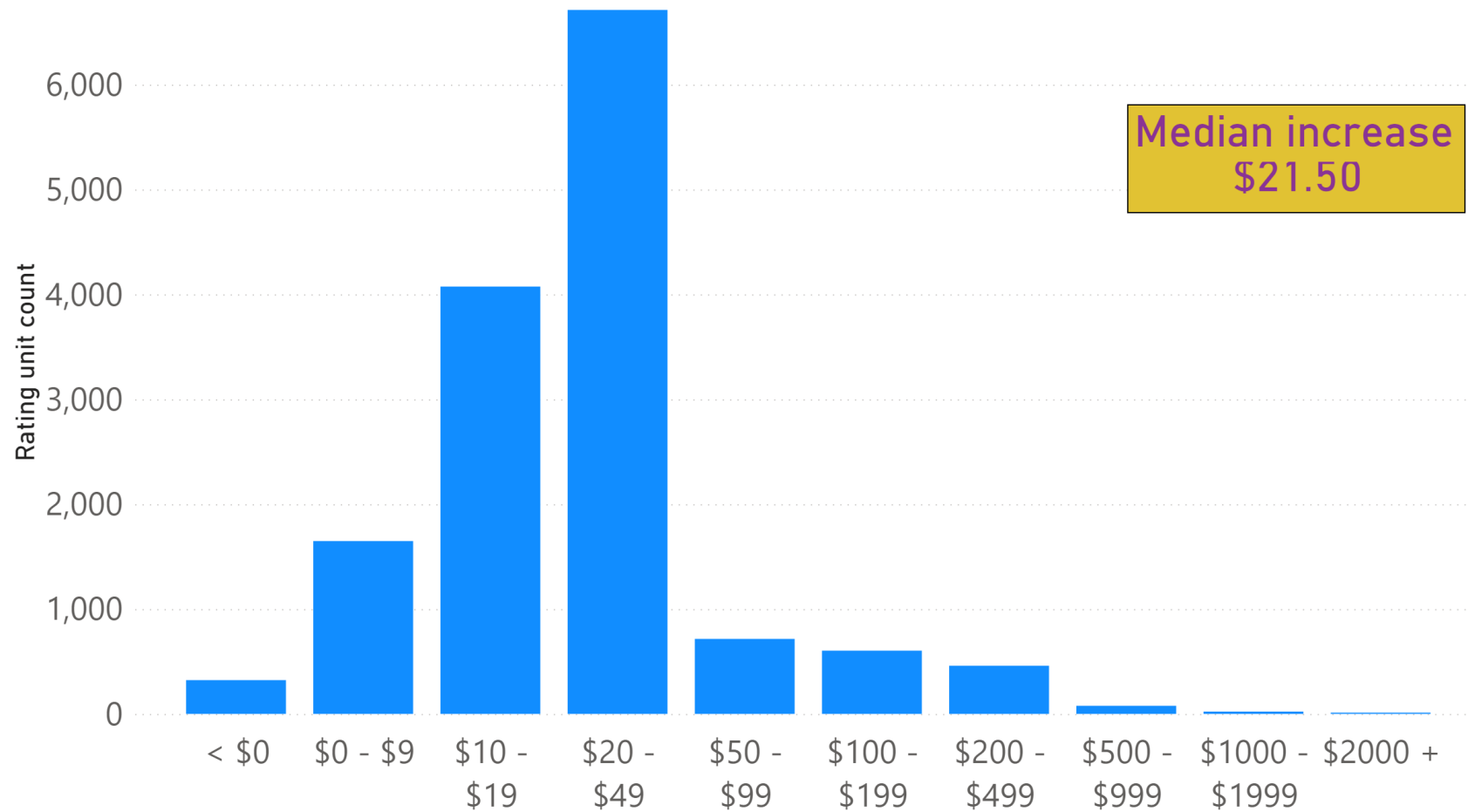
- We support the Government's vision on fresh water.
- New regulations require increases in our work programmes.
- No direct funding from central government.
- We are not consulting as the work needs to be done.
- We are structuring our work programmes to comply by 2024.
- We will support and inform our landowners to help them comply with the new rules.



# Proposed rates increases



# Matamata-Piako



# What we're asking for feedback on

OUR PROPOSALS		AFFECTED RATEPAYERS
1	<b>Protecting our biodiversity   Kia parea te rerenga rauropi</b> New services to help halt the decline of our region's unique plants, animals and marine life.	All
2	<b>Sustainable homes scheme   He kaupapa oranga whare</b> Only borrow money to lend to ratepayers to help them make sustainable improvements to their homes.	Those who opt into the scheme
3	<b>Lake Taupō Protection Project   Te whakaruruhau a Taupō-nui-a-Tia</b> Decide future governance and management arrangements for the Lake Taupō Protection Project.	All
4	<b>Passenger rail service   He tereina pāhihi</b> Increase services to offer more commuter flexibility and improve connectivity.	Hamilton city
5	<b>Regional economic development funding   Whakapakari pūtea ā-rohe</b> Increase funding to Te Waka.	All
6	<b>Te Aroha suburban outlet drain   Te waikeri puaha o te tapa tāone o Te Aroha</b> Transfer responsibility for a suburban drain to Matamata-Piako District Council.	86 properties in Te Aroha
7	<b>Rates remission and postponement   Te whakahekenga, whakatārewatanga anō o ngā tāke kaunihera</b> Update our remission policy to better reflect current issues.	All
8	<b>Cost recovery changes for consent holders   Te piki, heke utu rānei mō ngā kaupupuru raihana</b> Change the amount consent holders pay for the cost of monitoring and science investigations.	Consent holders



# Proposal 1: Protecting our biodiversity

## Kia parea te rerenga rauropi



Option 1 (preferred option)	Option 2
Commence new services in year two (2022/23).	Commence new services in year one (2021/22).
<b>Impact on level of service</b> Increase in level of service in year 2.	<b>Impact on level of service</b> Increase in level of service in year 1.
<b>Total cost</b> 2021/22 – Nil 2022/23 – \$551,000 2023/24 – \$1.033 million	<b>Total cost</b> 2021/22 – \$528,000 2022/23 – \$1.001 million 2023/24 – \$1.314 million
<b>Impact on rates</b> 2021/22 – Nil 2022/23 – 36 cents per \$100,000 of capital value 2023/24 – 67 cents per \$100,000 of capital value	<b>Impact on rates</b> 2021/22 – 35 cents per \$100,000 of capital value 2022/23 – 66 cents per \$100,000 of capital value 2023/24 – 85 cents per \$100,000 of capital value
<b>Impact on debt</b> Nil	<b>Impact on debt</b> Nil



# Proposal 2: Sustainable homes scheme

## He kaupapa oranga whare

<p><b>Option 1 (preferred option)</b> Council borrows money to help households install sustainable improvements (e.g. water tanks, insulation, double-glazing, heating, ventilation, solar power and septic tank upgrades).</p>	<p><b>Option 2 (status quo)</b> Council does not provide a sustainable homes programme.</p>
<p><b>Impact on level of service</b> Increase in level of service from the implementation of the scheme (expected to be in 2021/22).</p>	<p><b>Impact on level of service</b> Nil</p>
<p><b>Total cost</b> The total cost of the scheme is not yet known. The scheme is designed to be cost neutral to the general ratepayer over the longer term.</p>	<p><b>Total cost</b> Nil</p>
<p><b>Impact on rates</b> Rating impacts will be specific to those properties participating in the scheme. For other ratepayers, there will not be any rating impact.</p>	<p><b>Impact on rates</b> Nil</p>
<p><b>Impact on debt</b> The council expects to take on additional borrowing to facilitate the scheme. It is estimated that debt may be up to \$35 million.</p>	<p><b>Impact on debt</b> Nil</p>



# Proposal 3: Lake Taupō Protection Trust

## Te whakaruruhau a Taupō-nui-a-Tia

### Option 1 (preferred option)

Governance undertaken by the Lake Taupō Protection Project Joint Committee with the management of the contracts undertaken by the Lake Taupō Protection Trust, with their workspace provided in either Taupō District Council or Waikato Regional Council offices.

If this option is agreed to, a review of the arrangement will take place in 12 months' time to consider whether the new governance and management structures are the most efficient and cost effective ways to manage the agreements.

#### Impact on level of service

Nil – the level of service is the same with both options.

#### Total cost of this option

2021/22 – \$339,598

2022/23 – \$359,598

2023/24 – \$332,998

#### Total contribution from Waikato Regional Council (50% of the lowest cost option)

2021/22 – \$144,000

2022/23 – \$131,000

2023/24 – \$120,000

#### Impact on rates

2021/22 – 79 cents per rateable property

2022/23 – 71 cents per rateable property

2023/24 – 64 cents per rateable property

#### Impact on debt

Nil

### Option 2

Governance undertaken by the Lake Taupō Protection Project Joint Committee with the management of the contracts undertaken by staff at either Waikato Regional Council or Taupō District Council.

#### Impact on level of service

Nil – the level of service is the same with both options.

#### Total cost of this option

2021/22 – \$288,361

2022/23 – \$254,002

2023/24 – \$227,402

#### Total contribution from Waikato Regional Council (50% of the lowest cost option)

2021/22 – \$144,000

2022/23 – \$131,000

2023/24 – \$120,000

#### Impact on rates

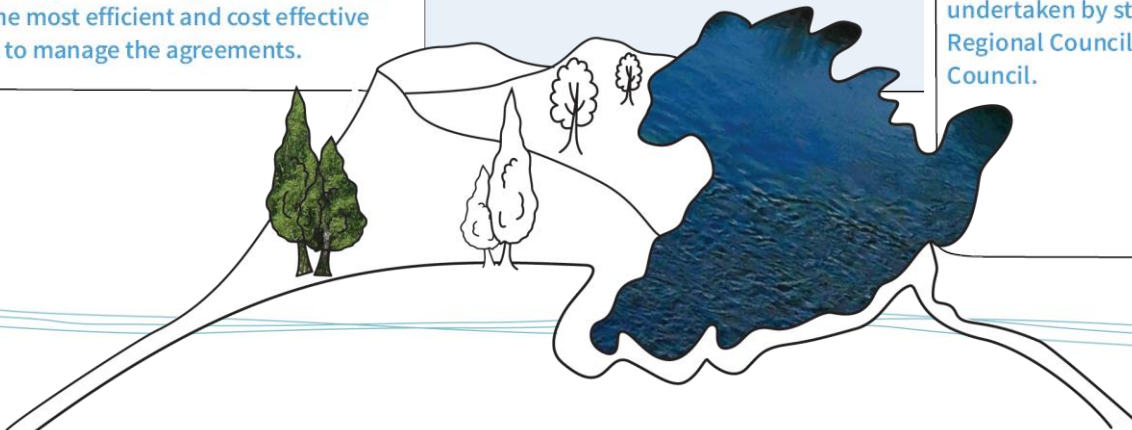
2021/22 – 79 cents per rateable property

2022/23 – 71 cents per rateable property

2023/24 – 64 cents per rateable property

#### Impact on debt

Nil



# Proposal 4: Passenger rail service

## He tereina pāhihi



### Option 1 (preferred option)

Add an additional interpeak service, extend the service further into Auckland and purchase and refurbish more carriages as well as a locomotive.

#### Impact on level of service

Increase from year 3

#### Total cost

2021/22 – \$400,000

2022/23 – \$100,000

2023/24 – \$3.005 million

#### Impact on rates

2021/22 – 53 cents per \$100,000 capital value for Hamilton city ratepayers

2022/23 – 13 cents per \$100,000 capital value for Hamilton city ratepayers

2023/24 – \$1.61 per \$100,000 capital value for Hamilton city ratepayers

#### Impact on debt

Nil, based on the assumption that 100 per cent of the purchase of additional rolling stock will be funded by Waka Kotahi NZ Transport Agency.

### Option 2 (status quo)

Maintain the current arrangements.

#### Impact on level of service

Nil

#### Total cost

2021/22 – Nil

2022/23 – Nil

2023/24 – Nil

#### Impact on rates

2021/22 – Nil

2022/23 – Nil

2023/24 – Nil

#### Impact on debt

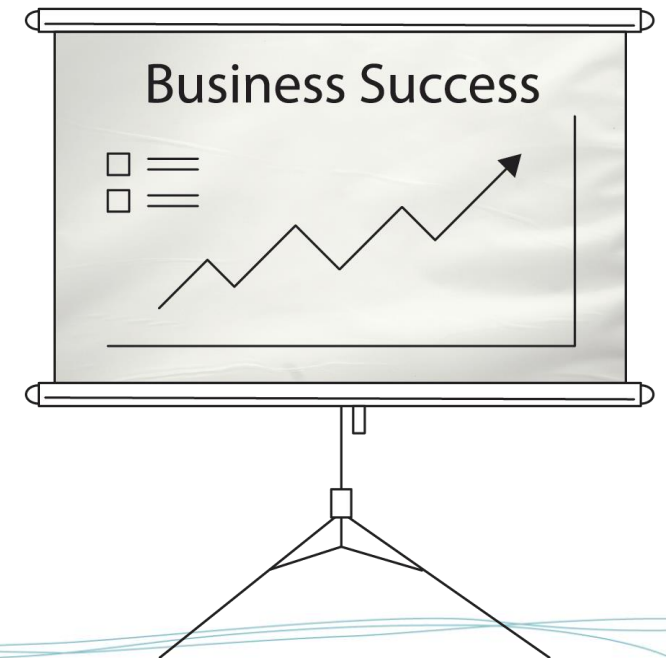
Nil



# Proposal 5: Regional economic development funding

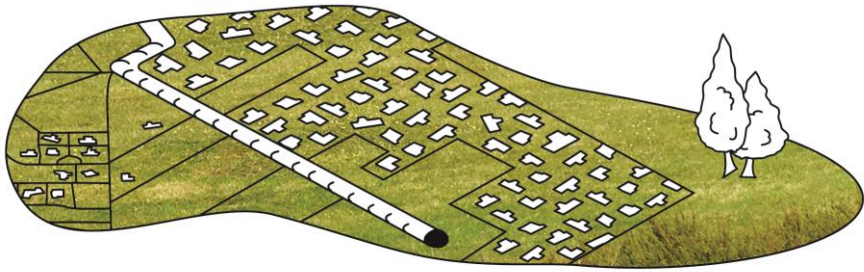
## Whakapakari pūtea ā-rohe

Option 1 (preferred option)	Option 2 (status quo)
Te Waka receives funding of up to \$750,000 per annum for three years, funded from investment fund returns.	Maintain the current level of support for Te Waka, but fund via investment fund returns.
<b>Impact on level of service</b> Nil	<b>Impact on level of service</b> Nil
<b>Total cost</b> 2021/22 – \$750,000 2022/23 – \$750,000 2023/24 – \$750,000	<b>Total cost</b> 2021/22 – \$300,000 2022/23 – \$300,000 2023/24 – \$300,000
<b>Impact on rates</b> Nil	<b>Impact on rates</b> Nil
<b>Impact on debt</b> Nil	<b>Impact on debt</b> Nil



# Proposal 6: Te Aroha suburban outlet drain

## Te waikeri puaha o te tapa tāone o Te Aroha



### Option 1 (preferred option)

That responsibility for the suburban outlet drain upstream of Pooles Road transfers from Waikato Regional Council to Matamata-Piako District Council (MPDC).

#### Impact on level of service

Decrease in service from Waikato Regional Council – service delivered by MPDC instead.

#### Impact on rates

Total contribution for drainage rates reduces by \$543 in year 1.

Average impact on drainage rates in year 1:

- 52 properties will receive a small decrease
- 34 properties will receive an average rate increase of \$0.13.

#### Impact on debt

Nil

### Option 2 (status quo)

That responsibility for the suburban outlet drain upstream of Pooles Road in Te Aroha remains with Waikato Regional Council.

#### Impact on level of service

No change in level of service.

#### Impacts on rates

Nil

#### Impact on debt

Nil

# Proposal 7: Rates remission and postponement

## Te whakahekenga, whakatārewatanga anō o ngā tāke kaunihera



### Option 1 (preferred option)

Update the rates remission policy to reflect the changes identified.

#### Impact on level of service

Nil

#### Total cost

2021/22 – \$100,000

2022/23 – \$103,000

2023/24 – \$105,000

#### Impact on rates

2021/22 – 7 cents per \$100,000 capital value

2022/23 – 7 cents per \$100,000 capital value

2023/24 – 7 cents per \$100,000 capital value

#### Impact on debt

Nil

### Option 2 (status quo)

Leave the rates remission policy as it currently is.

#### Impact on level of service

Nil

#### Total cost

2021/22 – Nil

2022/23 – Nil

2023/24 – Nil

#### Impact on rates

2021/22 – Nil

2022/23 – Nil

2023/24 – Nil

#### Impact on debt

Nil



# Proposal 8: Cost recovery changes for consent holders

Te piki, heke utu rānei mō ngā kaipupuru raihana

## Option 1 (preferred option)

Update the charges to reflect the proposed changes.

### Impact on level of service

Nil

### Impact on rates

Nil

We will write to consent holders, outlining the proposed changes in charges for their consent(s).

### Impact on debt

Nil

## Option 2 (status quo)

Leave the charges as they currently are.

### Impact on level of service

Nil

### Impact on rates

Nil

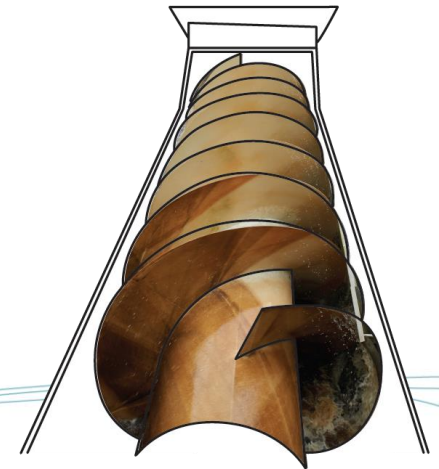
### Impact on debt

Nil



# Other work we're prioritising

- Maintaining, replacing and renewing our infrastructure
  - Funding to fast-track flood asset and environmental restoration works
- Improving public transport
- Zero emission public transport and fleet strategy
- Regional resilience
- Peat soils and carbon accounting
- Consent processing and compliance monitoring
- Enabling technology





# Have your say

- Online

[waikatoregion.govt.nz/yourvoicematters](https://waikatoregion.govt.nz/yourvoicematters)

- Post

LTP project team

Waikato Regional Council

Private Bag 3038

Waikato Mail Centre

Hamilton 3240

- Email

[haveyoursay@waikatoregion.govt.nz](mailto:haveyoursay@waikatoregion.govt.nz)



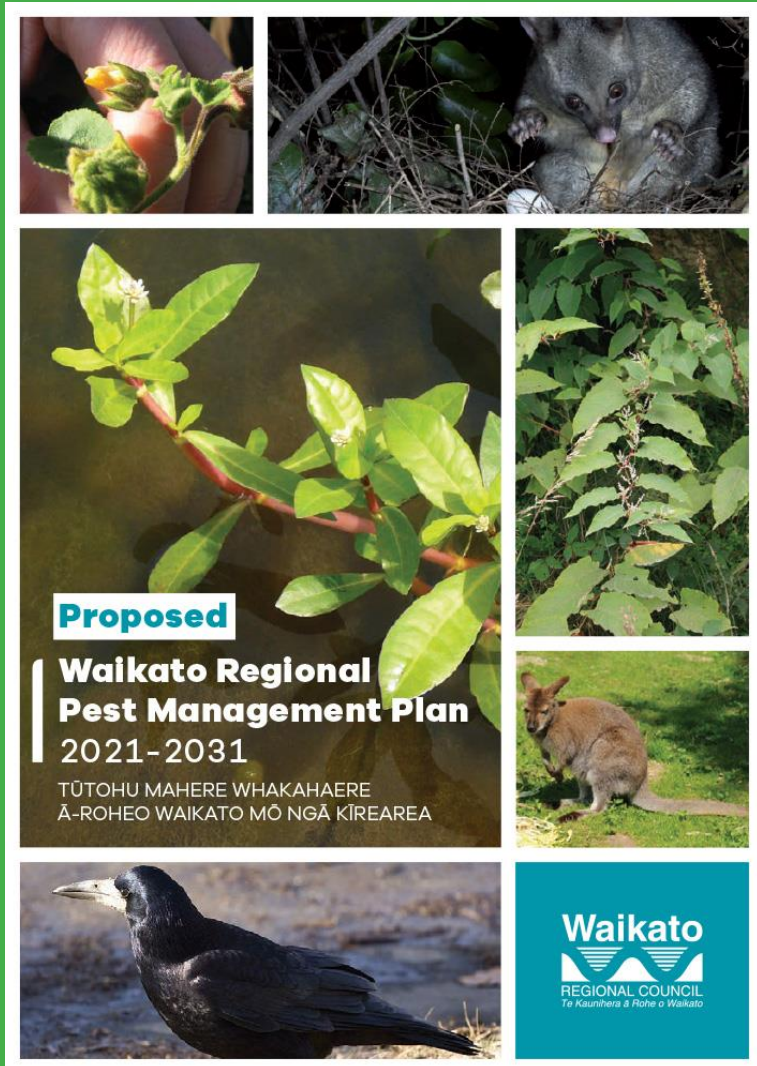
**Submissions close at 4pm on Friday, 30 April.**

# Next time we meet





# BIOSECURITY

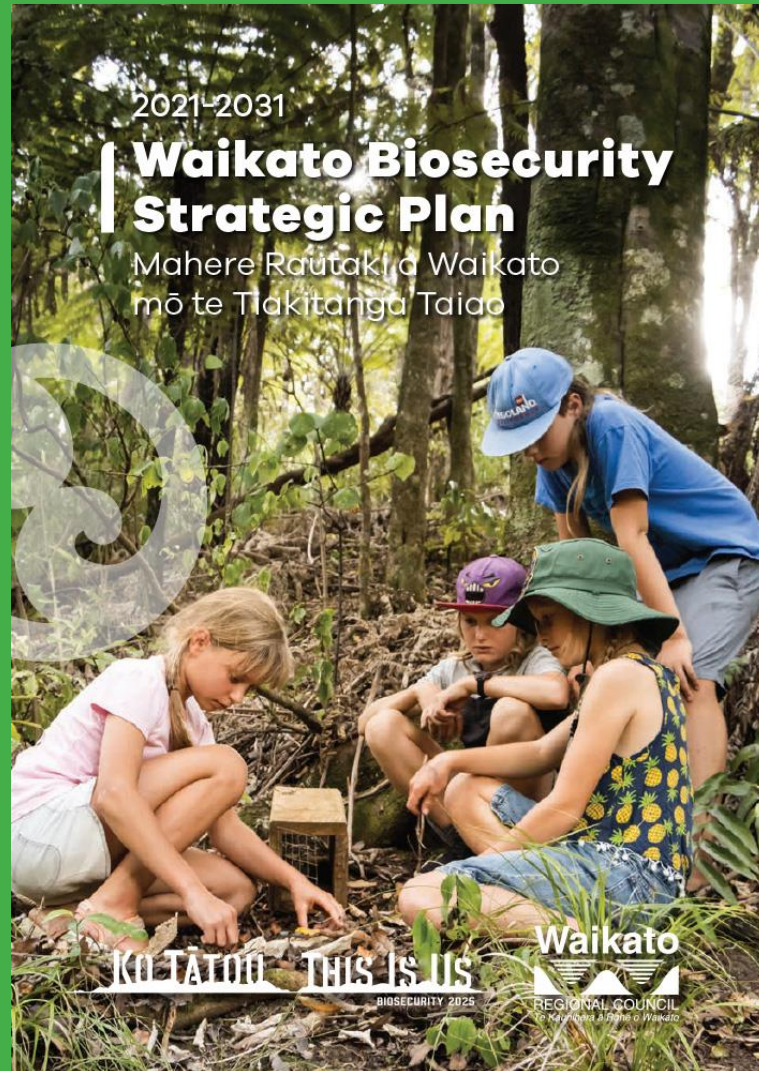


**Proposed**

**Waikato Regional  
Pest Management Plan  
2021-2031**

TŪTOHU MAHERE WHAKAHAERE  
Ā-ROHEO WAIKATO MŌ NGĀ KĪREAREA

**Waikato**  
REGIONAL COUNCIL  
Te Kaunhera ā Rohe o Waikato



2021-2031

**Waikato Biosecurity  
Strategic Plan**

Mahere Rauākī ā Waikato  
mō te Tikitanga Taiao

**Waikato**  
REGIONAL COUNCIL  
Te Kaunhera ā Rohe o Waikato

**KŪTAO THIS IS US**  
BIOSECURITY 2025

# Proposed Regional Pest Management Plan 2021-2031



## What has been done?

- An early review of the Regional Pest Management Plan 2014-2024 was undertaken to ensure alignment with amendments made to the Biosecurity Act 1993 which came into effect in 2012, as well as the new National Policy Direction for Pest Management 2015.
- This review found that the current Waikato RPMP is not consistent with national direction.
- Over the last 12 months, feedback has been sought from a wide range of stakeholders, including the councils, iwi, agencies and industries, on the proposed RPMP.



# Key changes

- Fewer specified pests and rules – largely because many harmful species do not need regional rules to manage them.
- The development of the Waikato Biosecurity Strategic Plan to support implementation of the RPMP and allow us to address complex pest management issues that don't require a regulatory approach.





Group  
performance  
exceeds  
expectations



10 Year  
diversification  
strategy

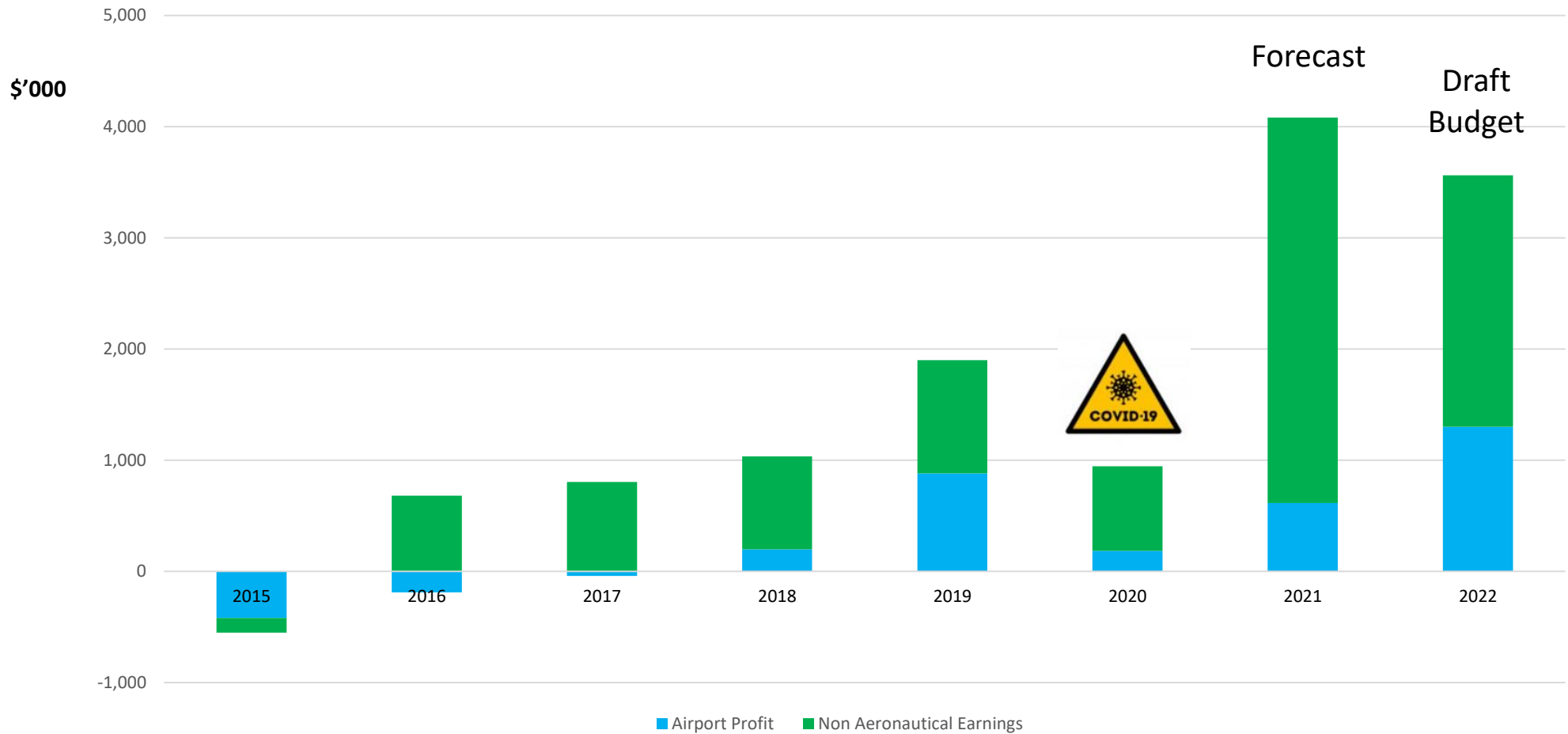


FY22  
emerging risks

# MATAMATA PIAKO COUNCIL

6 MONTH INTERIM UPDATE – 14 April 2021

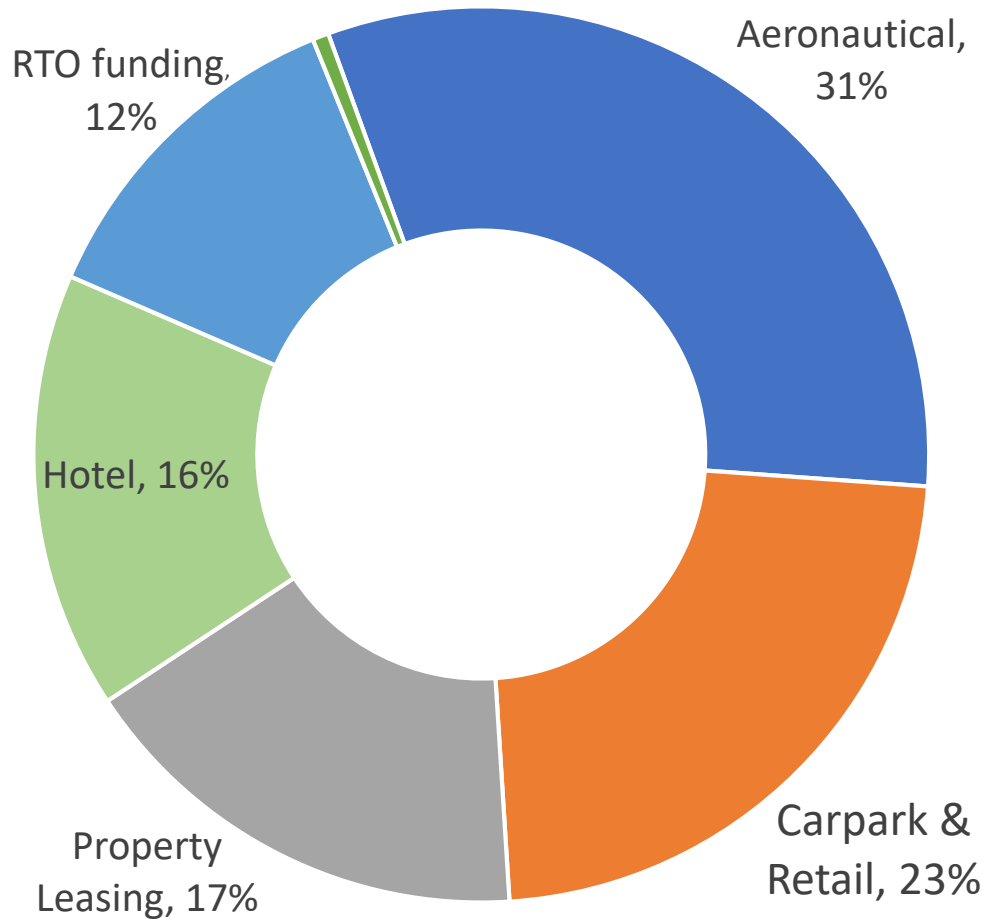
# FINANCIAL PERFORMANCE



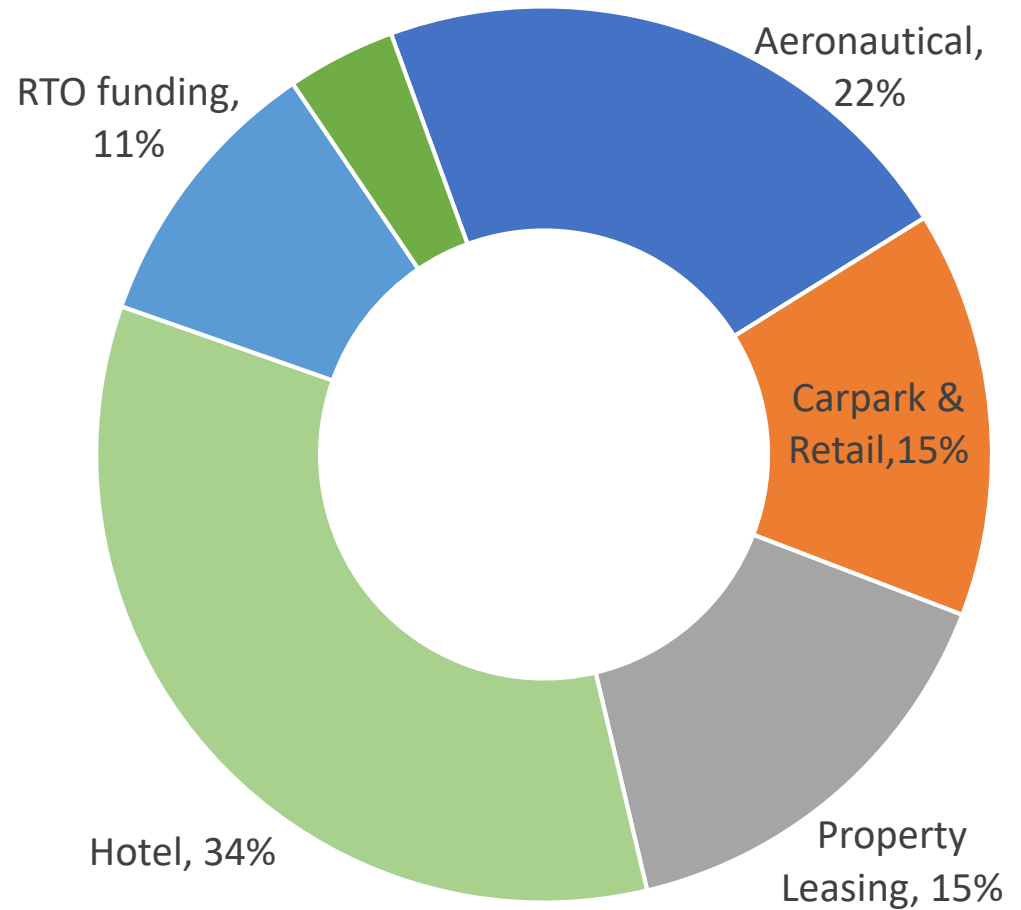


# FINANCIAL PERFORMANCE

## 2020 Diversity



## 2021 Diversity





# AERONAUTICAL UPDATE

174

Flights every week

AIR NEW ZEALAND / ORIGINAIR

26

Flights every weekday

4

Direct routes

CHC / WLG / PMR / NSN

340K

PASSENGERS  
FORECAST FY21



↑ 12% on 2020

75K

MOVEMENTS  
FORECAST FY21



↓ 50% GA

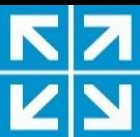
↑ 22% RPT

on 2020



↑ 26% CHC

↑ 14% WLG



# GROUP KEY INITIATIVES



Titanium Park



Northern Precinct



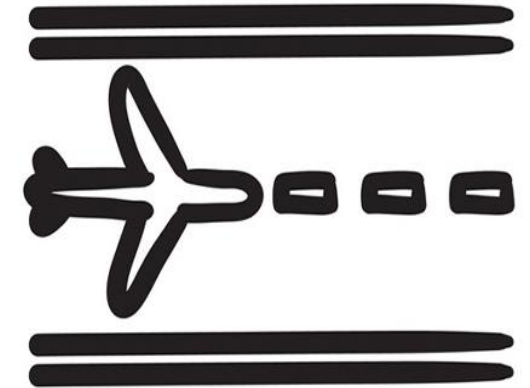
Jet Park Hotel



Terminal Resilience Project



General Aviation



Runway Designation



# SUSTAINABILITY



Member of Airports Council International



Level 1 Airport Carbon Accreditation



Identify airport carbon emission sources



## SOCIAL CONSCIENCE

SPONSORSHIP  
Ride/Run the Runway  
Aero Club/Air Ambulance



Recycling bins



Ticketless entry



*Partnered by New Zealand National Fieldays Society*

Conservation and community





# SUMMARY/CONCLUSIONS



Diversification



Strong Passenger Numbers



Runway Designation



CAPEX



Property Initiatives



Prudent Stewardship

