

Kaunihera | Council

Māneti Wātea | Open Minutes



Minutes of a meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 12 May 2021 at 9.00am.

Ngā Mema | Membership

Koromatua | Mayor

Ash Tanner, JP (Chair)

Koromatua Tautoko | Deputy Mayor

Neil Goodger

Kaunihera ā-Rohe | District Councillors

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin

James Thomas

Sue Whiting

Adrienne Wilcock



Ngā whakapāha | Apologies

Kaimahi i reira | Staff Present

Name	Title	Item No.
<u>Wednesday, 12 May 2021</u>		
Don McLeod	Chief Executive Officer	
Stephanie Hutchins	Committee Secretary and Corporate Administration Officer	
Niall Baker	Corporate Strategy Team Leader	7.1
Andrea Durie	Senior Communications Advisor	7.1
Louisa Palmer	Solid Waste Officer	7.1
<u>Thursday, 13 May 2021</u>		
Don McLeod	Chief Executive Officer	
Stephanie Hutchins	Committee Secretary and Corporate Administration Officer	
Niall Baker	Corporate Strategy Team Leader	7.1
Sandra Harris	Corporate Strategy Team Leader	7.1
Ann-Jorun Hunter	Policy Planner	7.1
Andrea Durie	Senior Communications Advisor	7.1
Mark Naudé	Parks and Facilities Planner	7.1
Todd Makeham	Parks and Reserves Operations Manager	7.1
Louisa Palmer	Solid Waste Officer	7.1
Larnia Rushbrooke	Finance and Business Services Manager	7.1
Shawn Sun	Financial Accountant	7.1
Aaron Toone	Utilities Asset Engineer	7.1
Karl Pavlovich	Water and Wastewater Manager	7.1

I reira | In Attendance

	Time In	Time Out
<u>Wednesday, 12 May 2021</u>		
Chloe Blommerde – <i>Stuff Reporter, Waikato Times</i>	8.25am	4.30pm
Greg Hampton – <i>The Coromandel Heritage Trust</i>	8.47am	9.15am
Danielle Campbell – <i>The Coromandel Heritage Trust</i>	8.47am	9.15am
Stewart Wadey	8.53am	9.21am
Jude Tisdale	8.58am	9.22am
Te Aroha Drummond	8.58am	9.22am
Rien van de Weteringh – <i>Keep Te Aroha Beautiful</i>	8.58am	9.55am
David Sing – <i>Morrinsville Historical Society Inc</i>	8.58am	9.55am
Lata Veaila	9.02am	10.18am
Carl Wolfe	9.03am	1.50pm
Paula Wolfe	9.03am	1.50pm
Ernie Bygrave	9.10am	9.25am
Jackie Mulqueen – <i>Matamata Historical Society Inc</i>	9.12am	9.55am
Belinda Rowson – <i>Matamata Historical Society Inc</i>	9.12am	9.55am
Bette Blance – <i>Morrinsville Historical Society Inc</i>	9.12am	9.55am
Antonia van Bysterveldt	9.33am	10.25am
Chris Chambers – <i>Citizens Advice Bureau Matamata</i>	9.34am	9.52am
Jill Brookes – <i>Citizens Advice Bureau Matamata</i>	9.34am	9.52am
Linda Hodges – <i>Citizens Advice Bureau Matamata and Matamata Community Resource Trust (Railside by the Green)</i>	9.34am	10.05am

Keith Trembath – <i>Life Education Trust Waikato East</i>	9.37am	10.23am
Graham Vincent – <i>Life Education Trust Waikato East</i>	9.37am	10.23am
Miriam Sainsbury	9.43am	10.02am
Robyn Baucke	9.44am	10.49am
Johann Roozenburg – <i>Vice Chair, Te Miro Mountain Bike Club - Zoom</i>	9.46am	10.35am
Christine Miles – <i>Matamata Community Resource Trust (Railside by the Green)</i>	9.50am	10.05am
Clive Williams – <i>Matamata Community Patrol</i>	9.57am	10.40am
Denise Williams – <i>Matamata Community Patrol</i>	9.57am	10.40am
Brian Hunter – <i>Matamata Community Patrol</i>	9.57am	10.40am
Max Barclay	10.38am	11.22am
Marilyn Barclay	10.38am	11.22am
Peter Vossen – <i>Peter Vossen Builders Ltd</i>	10.45am	11.10am
Bronwyn Chick – <i>Te Aroha & District Riding for the Disabled</i>	11.02am	11.35am
Georgia Lloyd – <i>Te Aroha & District Riding for the Disabled</i>	11.02am	11.35am
Rien van de Weteringh – <i>Keep Te Aroha Beautiful</i>	11.10am	11.50am
Lynn Renwick – <i>Future Te Aroha</i>	11.10am	11.20am
Jill Thomas – <i>Future Te Aroha</i>	11.10am	11.20am
Andrea Best	11.10am	11.50am
Lindsay Best	11.10am	11.50am
Bryan Turner – <i>Keep Te Aroha Beautiful</i>	11.10am	11.50am
Peter Maxwell	11.10am	12.03pm
Ross Briggs	11.35am	12.05pm
Ron Galloway	11.37am	12.12pm
Gwynne Galloway	11.37am	12.12pm
Kevin Gray – <i>Morrinsville Polo Club</i>	11.50am	12.16pm
Cathy Balvert – <i>Morrinsville Polo Club</i>	11.50am	12.16pm
Dianne Drummond – <i>Hauraki Rail Trail Trust</i>	11.53am	12.24pm
Ezra Campbell – <i>Swap Park Community Group</i>	11.57am	12.40pm
Jade Lynn	12.20pm	12.55pm
Grace McQuoid	12.20pm	12.55pm
Brett Smyth	12.44pm	1.50pm
Ruairi Kelly – <i>Enviroschools, Waikato Regional Council</i>	1.20pm	2.09pm
Adrienne Grant – <i>Enviroschools, Waikato Regional Council</i>	1.20pm	2.09pm
James Brodie – Zoom	1.30pm	1.39pm
Paul Cronin – <i>on behalf of Dennis Mears</i>	1.33pm	2.25pm
Hillary Walker – <i>Federated Farmers New Zealand</i>	1.33pm	2.33pm
Brian Steele – <i>Federated Farmers New Zealand</i>	1.33pm	2.33pm
Mike Gerrard – <i>Federated Farmers New Zealand</i>	1.33pm	2.33pm
Jason Dawson – <i>Hamilton & Waikato Tourism</i>	1.42pm	2.38pm
Nicola Greenwell – <i>Hamilton & Waikato Tourism</i>	1.42pm	2.38pm
Aimee Tyson – <i>Hamilton & Waikato Tourism</i>	1.42pm	2.38pm
Gary Voogt	1.48pm	3.24pm
John Gibson	1.45pm	4.28pm
Mary Gibson	1.45pm	4.28pm
Carolyn McKelly – <i>Heritage New Zealand - Zoom</i>	1.50pm	2.00pm
Robyn Byron – <i>Heritage New Zealand - Zoom</i>	1.50pm	2.00pm
Neil McInnes – <i>Water Safety New Zealand - Zoom</i>	2.09pm	2.12pm
Ron Tuck	2.12pm	3.40pm
Peter Jager	2.16pm	3.15pm
John Harris	2.25pm	3.15pm
Peter Volker	2.46pm	3.17pm
Janice Parsell – <i>Te Aroha & District Museum Society Inc</i>	2.52pm	3.41pm

Evie Kinane – <i>Te Aroha & District Museum Society Inc</i>	2.52pm	3.41pm
Craig Campbell – <i>Swap Park Community Group</i>	3.03pm	3.20pm
Rachael Churton – <i>Morrinsville Tennis Club Inc</i>	3.30pm	4.12pm
Sharron Revell	3.37pm	4.01pm
Scott Lewis	3.37pm	4.01pm
Monique Woodroofe	3.39pm	4.15pm

Thursday, 13 May 2021

Chloe Blommerde – <i>Stuff Reporter, Waikato Times</i>	9.00am	5.19pm
Jeremy Mayall – <i>Creative Waikato</i>	8.55am	9.15am
Des Ratima – <i>Creative Waikato</i>	8.55am	9.15am
Richard Print	8.58am	10.06am
Nacre Maiden	9.18am	9.25am

1 Whakatūwheratanga o te hui | Meeting Opening

Chair Mayor Ash Tanner welcomed elected members, staff and the public and declared the meeting open at 9.00am.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

There were no apologies.

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Cr J Sainsbury declared a conflict of interest in regards to Submitter 312 and left the room when Submitter spoke in support of their submission.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Matamata-Piako District Council held on Wednesday, 5 May 2021, be confirmed as a true and correct record of the meeting.

Moved by: Cr C Casey

Seconded by: Cr K Tappin

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There was no public forum scheduled for this meeting.

7 Pūrongo me whakatau | Decision Reports

7.1 Long Term Plan 2021-31 and Other Proposals Hearing

7

7 Pūrongo me whakatau | Decision Reports

Long Term Plan 2021-31 and Other Proposals Hearing

CM No.: 2418849

Rāpopotonga Matua | Executive Summary

The consultation process whereby the public is invited to make submissions has been undertaken on the Consultation Document for Long Term Plan 2021-31 (LTP), Waste Management and Minimisation Plan, Parks and Open Spaces Strategy and several other documents.

Consultation ran from 16 March until 19 April 2021. There were 505 submissions and 7 late submissions received at the time of writing this report, (further late submissions will be distributed when available) on the Consultation Document for the LTP, 41 submissions and 2 late submissions received at the time of writing this report on the Waste Management and Minimisation Plan and 20 submissions on the Parks and Open Spaces Strategy. Council also invited applications to the Multi Year Grants, and received 33 applications for funding.

Council now needs to hear those who identified they wished to present their submissions, and consider all the submissions received. A number of comments were also received via Facebook. Council has previously decided that these would not be considered formal submissions but that the information would be available to Council when making decisions.

This report sets out the process with which each of the documents must be considered as set out in the relevant legislation.

The following documents have been circulated separately to this report. Copies of the CD and all consultative documents have been circulated previously.

- Attachment A – Submissions
- Attachment B – Attachments document
- Attachment C – Major grants
- Attachment D – Multi year grants
- Attachment E – Facebook comments

The hearing of submissions and deliberations are scheduled for 12 and 13 May.

Once Council has made decisions on the submissions, the Long Term Plan and other documents will be amended based on the decisions ready for adoption on 30 June. The Long Term Plan will also be subject to a final audit before Council's adoption.

WHAKATUANGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The late submissions as detailed in the attachments A and F be accepted.
2. Council hears all submitters who wish to be heard.
3. That pursuant to Standing Order 4.2, Council agrees to extend the meeting time before a break, to align with the hearing schedule and submitter presentations.

Moved by: Cr D Arnold

Seconded by: Cr C Casey

KUA MANA | CARRIED

4. That pursuant to Standing Order 4.2, Council agrees to continue the meeting past the six-hour time limit from 2.50pm.

Moved by: Cr D Arnold

Seconded by: Cr R Smith

KUA MANA | CARRIED

5. Council agrees to adjourn the meeting at 4.30pm and resume at 9.00am, 13 May, at the Council Chambers Te Aroha.
6. Remaining business on the agenda will be considered once the meeting has reconvened.

Moved by: Cr J Thomas

Seconded by: Cr K Tappin

KUA MANA | CARRIED

Thursday 13 May, 9.00am

7. That pursuant to Standing Order 4.2, Council agrees to continue the meeting past the six-hour time limit from 2.50pm.

Moved by: Cr J Sainsbury

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

Waste Minimisation Management Plan

8. Council records the following decisions on the draft Waste Minimisation and Management Plan:

- 8.1 Overall support for the Plan including Part A (the strategy) including the zero waste/zero carbon goal by 2038 and Part B (the Action Plan), including actions and targets to achieve the goals. It is recommended the Plan be adopted, subject to minor amendments being made.
- 8.2 The focus of future kerbside service be on residential/domestic service in the urban towns (Matamata, Morrinsville, Te Aroha) and some agreed rural areas (e.g. where collection trucks are passing through).

8.3 Kerbside collections in the Central Business District (CBDs), along Private roads and Multi-unit developments is to be reviewed and confirmed as part of the new service in 2023. Staff are to investigate options.

8.4 Council acknowledges the issues created with kerbside collection in these areas because :

- Of health and safety risks, with traffic management issues caused by a rubbish/recycling collection truck moving slowly and constantly stopping in the CBD;
- Private roads can be damaged by collection trucks with liability on Council and the contractor for the cost of repairs;
- The current kerbside collection service not being considered suitable for most businesses as it is designed for residential collections.

8.5 The Solid Waste Bylaw be reviewed/enforced to address these issues.

Moved by: Cr J Sainsbury
Seconded by: Cr C Casey

KUA MANA | CARRIED

Parks and Open Spaces Strategy

9. Council records the following decisions on the draft Parks and Open Spaces Strategy:

9.1 Overall supports for the strategy and recommends it be adopted, subject to minor amendments being made;

9.2 Issues relating to Waterworks Road Reserve/Te Miro forest:

- *Council notes the conflict between the mountain bike activities and the natural heritage. Council to continue discussions with the relevant groups and consider the specific issues around this as part of the development of a Reserve Management Plan for Waterworks Road Reserve/Te Miro forest.*
- *The wording of 'Nature Park' to be amended to clarify its meaning.*

9.3 Council retains the 'Community Park' category for the Te Aroha Domain as it is used differently to other Heritage Parks such as Firth Tower, Matamata. Additional commentary to be added to the Strategy to clarify that there can be more than one use/purpose of parks and reserves.

Moved by: Cr A Wilcock
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

10. Council has made the following decisions on the specific proposals set out in the Consultation Document for the LTP;

10.1 **Te Aroha Spa**

a) Work towards developing a new destination spa, properly (\$18.9 million).

Moved by: Deputy Mayor N Goodger
Seconded by: Cr R Smith

KUA MANA | CARRIED

Against: Cr K Tappin and Cr J Sainsbury

10.2 Facing the rubbish problem head on – Kerbside collections

- a) Changing kerbside collections from 2023; in principle it is to be based on those who receive the kerbside service paying for it through a targeted rate.
- b) The exact details of what will be provided, including the:
- *Provision of rubbish bags and/or wheelie bins, recycling crates, and food waste bin;*
 - *Number and size of any bins, types of bins, and the collection cycle;*
 - *Funding approach for the service.*

Will be determined as part of the tender process to select a new contractor, and to align with national standards.

Moved by: Cr A Wilcock
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

10.3 Facing the rubbish problem head on – Resource Recovery Centres

- a) Establish two resource recovery centres (\$6.9 million)

Moved by: Cr J Sainsbury
Seconded by: Cr A Wilcock

KUA MANA | CARRIED

Against: Cr J Thomas and Deputy Mayor N Goodger

10.4 Additional water sources for Morrinsville

- a) Provide two additional water sources for Morrinsville (\$6.3 million)

Moved by: Cr K Tappin
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

10.5 Revitalising our town centres

- a) Improve our town centres (\$3.5 million)

Moved by: Cr D Arnold
Seconded by: Cr S Whiting

KUA MANA | CARRIED

10.6 Mountain bike skills and dog park for Te Aroha

- a) Allow for the development of a mountain bike skills park at Tui Park in Te Aroha, in principle.
- b) Staff are to investigate options for a dog park in Te Aroha in a different location. The funding allocated (up to \$211,000) is to be available for the development of dog parks across the district.

Moved by: Cr C Casey
Seconded by: Cr R Smith

KUA MANA | CARRIED

10.7 Improving walking and cycling connections
c) Slow but steady (\$2.4 million)

Moved by: Cr K Tappin
Seconded by: Cr S Whiting

KUA MANA | CARRIED

10.8 Dog park in Matamata

- a) Create a dog park in Matamata, but this will be not be located at Swap Park. Council staff are to investigate options for a dog park in Matamata in a different location.
- b) Having regard to the submissions received, Council has decided Swap Park is not a suitable location for a dog park due to competing uses, including sports, the helipad, BMX track and the current amenity of the Park.

Moved by: Cr J Sainsbury
Seconded by: Cr K Tappin

KUA MANA | CARRIED

11. Council confirms the following projects as proposed in the Consultation Document:

11.1 The things we want to investigate

- Morrinsville recreation master plan
- Te Aroha civic facilities
- Morrinsville to Te Aroha Cycleway
- Expanding housing for the elderly
- A stage for the civic centre

11.2 Looking further ahead projects (years 4-10)

- Waiorongomai carpark
- Upgrade Te Aroha sewer falling main
- Treated water storage for Matamata
- Upgrade Wastewater Treatment Plants
- Tower Road pump station and rising main
- Matamata to Piarere cycleway

11.3 Council confirms the following projects are not included in the Long Term Plan as proposed in the Consultation Document.

Things we've compromised on

- Matamata Bypass
- Morrinsville Events Centre
- Morrinsville Civic Facilities

Moved by: Cr K Tappin
Seconded by: Cr D Arnold

KUA MANA | CARRIED

12. Council has heard those submitters that wished to be heard and has considered all submissions received.

Moved by: Cr K Tappin
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

13. Council confirms the decisions made and recorded on the multi-year grants and funding requests as per the schedule of grant decisions.
14. Decisions have been made and recorded in relation to each submission and the schedule of decisions is confirmed. (Attachment A).
15. Council staff inform each submitter of the decision as per the schedule of decisions (Attachment A) and other resolutions made.

Moved by: Cr J Sainsbury
Seconded by: Cr A Wilcock

KUA MANA | CARRIED

16. The amendments (refer amendment numbers 1, 2, 3 and 4) as noted in this report be incorporated into the Long Term Plan 2021-31 and other documents prior to the final audit.
17. Council agrees with the additional amendment proposed by staff at the meeting to include a baseline figure for Goal 2 in the Waste Management and Minimisation Plan to read: *“A 30% decrease (or 1106 tonnes) of organic waste going to landfill by 2025 based on the August 2020 SWAP audit”*.

Moved by: Cr J Thomas
Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

18. Council decisions be incorporated into following documents:
- Long Term Plan 2021-31
 - Revenue and Financing Policy
 - Policy on Development Contributions
 - Policies on Remission and Postponement of Rates including the Draft Policy on Remission of Rates on Abandoned Land and Draft Policy on the Remission and Postponement of Rates for Natural Disasters and Emergencies
 - Fees and Charges 2021/2022
 - Waste Management and Minimisation Plan 2021
 - Parks and Open Spaces Strategy 2021
19. The above documents be amended, finalised, submitted to audit if required and circulated to Council for adoption on 30 June or before. Council staff be authorised to make any minor amendments needed prior to Council adoption.

Moved by: Mayor A Tanner
Seconded by: Cr J Thomas

KUA MANA | CARRIED

20. Te reo Māori translations be incorporated into the final documents at a later date.

**Moved by: Cr B Dewhurst
Seconded by: Cr C Casey**

KUA MANA | CARRIED

Horopaki | Background

Hearing Procedures

1. Every person who has made a submission and stated that they wish to be heard, may speak either personally or be represented by legal counsel or any other authorised representative.
2. Submitters have the opportunity to present their submission in person, which includes the use of New Zealand sign language and te reo Māori. There is also an opportunity for people to present by phone or video conference if they cannot physically attend the hearing venue.
3. If any person wishing to give their spoken submission requires an interpreter, Council needs to be informed of this at least one week before the hearing so that an interpreter can be provided. Alternatively, an interpretation may be provided by the person giving the submission at the hearing.
4. Only the Mayor or Councillors may ask questions of any person appearing/presenting a submission during the course of the hearing.
5. The Mayor may recall any person who has made a statement where considered appropriate to further clarify or elaborate on any matter raised in submission.
6. The Mayor may, if it is considered that there is likely to be excessive repetition, limit the circumstances in which parties that have the same interest or stance on an issue may speak or limit the time taken by each person.
7. The hearings will be held in public except where Council determines that the public should be excluded pursuant to one or more of the grounds specified in the Local Government Official Information and Meetings Act 1987.

Other Principles

1. Full Council, as the entity required by legislation to adopt the Long Term Plan 2021-31 and other documents is bound by all statutory meeting rules and procedures, including Matamata-Piako District Council Standing Orders adopted 13 November 2019, Section 82 Principles of Consultation and Section 83 Special Consultative Procedure of the Local Government Act 2002. The Standing Order provides for the Mayor to have a casting vote if required.
2. All Councillors will be required to attend the hearing and hear all submitters prior to participation in the deliberations.
3. The normal statutory provisions regarding any conflict of interest situations apply.
4. Council will only hear submissions from those people who have requested to be heard and not subsequently withdrawn that request.
5. It is scheduled to undertake the Hearing on Wednesday 12 and Thursday 13 May. Deliberations on the submissions are scheduled to commence immediately following the conclusion of the Hearing.

Duration of meeting

Under clause 4.2 of Standing Orders no meeting may continue for more than six hours or beyond 10.30pm, and any business on the agenda not dealt with must be adjourned to the next meeting or extraordinary meeting unless Council passes a resolution to continue.

The hearing will begin at 9am with submitter presentations scheduled until approximately 5pm. Council will need to make a resolution to continue the meeting beyond six hours (Refer Recommendation 3).

It is suggested Council adjourns the meeting (following the hearing presentations) until Thursday 13 May for its deliberations. No resolution is required as the adjourned meeting from the 12 May will resume on 13 May. Passing of a resolution to continue the meeting beyond the six hour time limit will cover this.

Documents consulted on

Long Term Plan

The Consultation Document on the Long Term Plan sought feedback on some major proposals including:

- **Te Aroha Spa** - The development of the spa is estimated to be up to \$18.9 million. The Draft Budget proposed in the Consultation Document is \$5.3 million.
- **Rubbish and Recycling – Kerbside collection** The Consultation Document proposed to change the service in 2023 to wheelie bins for rubbish, wheelie bin or crates for recycling, and a food waste bin.
- **Rubbish and Recycling – Resource Recovery Centres** The Consultation Document proposed to establish two resource recovery centres, one in Matamata and one in Morrinsville and to upgrade the existing Te Aroha Transfer Station to improve functionality and meet health and safety requirements at a cost of \$6.9 million.
- **Additional water sources for Morrinsville** The Consultation Document proposed to provide two new water sources for Morrinsville at a total cost of \$6.3 million.
- **Revitalising our town centres** The Consultation Document proposed \$3.5 million on town centre upgrades throughout the district between 2022/23 and 2028/29.
- **Mountain bike skills park and dog park** The Consultation Document proposed \$211,000 in 2023/24 in the draft budget for developing Tui Park.
- **Improving walking and cycling connections** The Consultation Document proposed additional linkage parks and walkways to total cost of around \$4.4 million (\$1.15 million of this would be funded by Waka Kotahi).
- **Dog park in Matamata (Swap Park)** This project is community-driven, and it is expected to have no impact on rates.

Council consulted on the following matters separately to the CD:

- Fees and Charges
- Policy on Development Contributions
- Revenue and Financing Policy
- Rates Remission and Postponement Policies
- Waste Management and Minimisation Plan (prepared under the Waste Minimisation Act 2008)
- Parks and Open Spaces Strategy

Issues

Submissions

Consultation ran from 16 March until 19 April 2021. There were 505 submissions and 7 late submissions received at the time of writing this report, (further late submissions will be distributed when available) on the Consultation Document for the LTP, 41 submissions and 2 late submissions received at the time of writing this report on the Waste Management and Minimisation Plan and 20 submissions on the Parks and Open Spaces Strategy. Council also invited applications to the Multi Year Grants, and received 33 applications for funding.

At the time of writing the report, 58 people/organisations had requested to present their submissions at the hearing. The submissions cover a range of Council activities and themes. A breakdown of the submissions has been circulated separately.

Amendments required to documents consulted on

During the consultation period some items requiring correction were identified and Council is asked to confirm these amendments so they can be included within the final documents for adoption in June.

Amendment No	Amendments required	Reason	Impact
1.	WMMP page 20 – additional Action Plan item under Leadership and Management Goods and products made from recycled content will be considered in council's procurement process to stimulate the use of recycled products by leading by example.	Staff recommend the addition of new Action Plan item around Procurement to give better effect to the Zero Waste vision.	Council's Procurement Policy to be updated
2.	WMMP page 21 – item 6 Action updated New text: Ensure all ratepayers and residents are fully informed of new services and know how to participate.	Correction	No impact
3.	Fees & Charges Libraries Updated wording Membership charge for non-residents from non-reciprocal districts (exemptions can be applied on a case by case basis)	To allow for anomalies at the discretion of the District Librarian	
4.	Fees & Charges Libraries New fee – Meeting rooms \$10.00 per hour	Consistent with other similar sized rooms available for hire	

Through our Quality Assurance procedures, there may be a small number of changes that are required to be made for the final Long Term Plan budget. Some of the changes are housekeeping in nature.

Staff are currently reviewing the level of capital and renewal work carried forward with a view to rationalise projects where appropriate. When this is complete, there will be three options with any savings identified:

- To reduce rates, or
- To utilise the savings to progress the current capital work programme
- Reschedule the timing of the projects

Analysis

Options considered

Council should give consideration to all practicable options. Council staff have commented on submissions and options where possible.

Analysis of preferred option

There is no preferred option. Council should be aware that a significant departure from its existing proposals may trigger further consultation or an amendment to the LTP at a later date, depending on the scale of the changes.

Legal and statutory requirements

The LGA 2002 requires that the development of the LTP must follow the special consultative procedure before it is adopted by Council. The Waste Minimisation Act 2008 requires that the special consultative procedure as set out in the LGA 2002 is used when consulting on the Waste Management and Minimisation Plan. Consultation on other documents was run in conjunction with the LTP process.

Impact on policy and bylaws

The outcome of this process will result in new plans and policies for Council.

There were several other policy documents that Council consulted on alongside the LTP and the status of these is below:

Policy / document	Status	Consultation requirements
Revenue and Financing Policy and statement of proposal	Included within the LTP	Consult alongside the CD. Give effect to Section 82 Local Government Act 2002
Development Contributions Policy and statement of proposal	Separate document to the LTP. Adopted by Council for consultation on 9 December 2020	Consult alongside the CD. Must give effect to s82 Local Government Act 2002
Rates Remission policies and statement of proposal - <ul style="list-style-type: none"> • Policy on the remission of rates on land protected for conservation purposes • Policy on the remission of penalties on unpaid rates • Policy on the remission of rates: other categories • Policy on the remission of small rates balances • Policy on the remission of rates on Maori freehold land • Policy on the postponement of rates on Maori freehold land • Policy on remissions for metered water leaks • Policy on remissions of pan charge targeted rates based on 	Separate document to the LTP. Adopted by Council for consultation on 25 November 2020.	Consult alongside the CD. Must give effect to s82 Local Government Act 2002

Policy / document	Status	Consultation requirements
<p>water use</p> <ul style="list-style-type: none"> • Policy on remissions of pan charge targeted rates for Educational Establishments • Draft Policy on the remission of rates on abandoned land • Draft Policy on the remission and postponement of rates for natural disasters and emergencies (<i>new policy</i>) 		
Significance and Engagement Policy	<p>Separate document to the LTP.</p> <p>Adopted by Council on 9 August 2020</p>	<p>Consultation not required as per Council resolution. A summary of the policy is included within the full LTP.</p>
Fees and Charges 2021/22 and statement of proposal	<p>Separate document to the LTP.</p> <p>Adopted by Council for consultation on 25 November 2020</p>	<p>Consult alongside the CD.</p> <p>Must give effect to section 82 Local Government Act 2002 with some fees subject to the special consultative procedure, section 83 (e.g. RMA fees).</p>
Waste Management and Minimisation Plan	<p>Separate document prepared under the Waste Minimisation Act 2008</p>	<p>Consulted alongside the CD.</p> <p>Must give effect to s82 of the LGA 2002.</p>
Parks and Open Spaces Strategy	<p>Separate document to the LTP.</p>	<p>Consulted alongside the CD.</p> <p>While no legal requirement to consult, s78 of the LGA requires Council to give consideration to Community views in relation to decisions. Seeking feedback through the formal consultation process is one way of gathering the community views.</p>

Communication, consultation and decision making processes

The CD was the primary vehicle for community consultation.

A communications plan was agreed to by Council at its meeting on 10 March 2021. The community consultation proceeded in accordance with the communications plan.

Council staff informed key stakeholders and interest groups of the CD and other proposals. The CD and supporting information was made available at Council offices and libraries and could be viewed on the Council website and submissions could be made on-line through the website.

Council used several communication tools to encourage the community to take part in the consultative process including:

- Circulation of the CD to all households within the District (approximately 18,000 printed) *It is noted that there were some issues with non-delivery to some parts of the community. Staff are currently investigating this with the distributors.*
- Full page newspaper advertisements on each of the key Consultation Document topics each week during the consultation period (i.e. financials, rubbish and recycling, water and Te Aroha Spa etc.). The advertisement in the first week of the consultation period explained the other documents Council was consulting on such as the Development Contributions Policy.
- Council Office and library displays showing Councillors and the key Consultation Document issues
- Use of Facebook
- Press coverage on various issues
- Promotion on the Council website
- Attending town Market Days
- Meetings with town business associations and community groups such as Greypower associations.
- E-Newsletters / Letters sent to Te Manawhenua Forum, iwi organisations, community groups, previous grant recipients, stakeholders and interest groups

This consultative process now requires Council to hear and consider submissions. Once Council has made decisions on the submissions staff will write to each submitter and inform them of the decision.

Council's deliberations are as a result of a consultation process and communication of its decisions will be made individually as well as be available to the public. Any changes will be written into the final documents for Council adoption.

Timeframes

The timetable for the development of the CD is set out below:

- 10 March – Council adopted the CD and supporting information. Audit Director, Lauren Clarke, attended to present an unqualified audit opinion the CD to Council.
- 16 March – 19 April – Submission period.
- 12/13 May – Council to hear submissions and make decisions.
- 30 June – Council adopt the LTP and other documents.
- 1 July – all plans and policies come into effect.

Contribution to Community Outcomes

The LTP contributes to all the community outcomes.

Financial Impact

Council will need to consider financial impacts and funding sources in the context of all the proposals and its financial strategy.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Ann-Jorun Hunter Policy Planner	
Approved by	Sandra Harris Corporate Strategy Team Leader	
	Niall Baker Corporate Strategy Team Leader	
	Don McLeod Chief Executive Officer	

Submission ID: P12 – Jude Tisdall in attendance to speak in support of their submission.

Submission ID: Grant 425 – Greg Hampton and Danielle Campbell in attendance to speak in support of their submission and application.

Submission ID: 254 – Stewart Wadey of Rotary Club Matamata in attendance to speak in support of their submission.

Submission ID: Grant 415 – Chris Chambers, Jill Brooks and Linda Hodges of Citizens Advice Bureau Matamata in attendance to speak in support of their submission and application.

Submission ID: 445 – Ernie Bygrave in attendance to speak in support of their submission.

Submission ID: Grant 421 – Bette Blance and David Sing of Morrinsville Historical Society to speak in support of their submission and application.

Submission ID: Grant 419 – Jackie Mulqueen and Belinda Rowson of Matamata Historical Society in attendance to speak in support of their submission and application.

**See page 2 of "Additional Attachments Tabled on the Day" for further documentation.*

Cr J Sainsbury declared a conflict of interest and exited the meeting at 09:55.

Submission ID: 312 – Miriam Sainsbury in attendance to speak in support of their submission.

Cr J Sainsbury returned to the meeting at 10:02 after submitter Miriam Sainsbury left the meeting.

Submission ID: 418 – Christine Miles and Linda Hodges of Matamata Resource Trust (Railside by the Green) in attendance to speak in support of their submission and application.

Submission ID: Grant 424 – Keith Trembath and Graham Vincent of Life Education Trust Waikato East in attendance to speak in support of their submission and application.

Submission ID: 496 – Lata Veaila in attendance to speak in support of their submission.

Submission ID: 453 – Antonia van Bysterveldt in attendance to speak in support of their submission.

Submission ID: Grant 428 – Johann Roozenburg, Vice Chair of Te Miro Mountain Bike Club in attendance by zoom to speak in support of their submission.

Cr T Cornes exited the meeting at 10.25.

Cr T Cornes returned to the meeting at 10.27.

Submission ID: Grant 410 – Clive Williams, Denise Williams and Brian Hunter of Matamata Community Patrol in attendance to speak in support of their submission and application.

Submission ID: 478 – Robyn Baucke in attendance to speak in support of their submission.

**See page 4 of "Additional Attachments Tabled on the Day" for further documentation.*

The meeting adjourned for morning tea at 10.49am and reconvened at 11.03am.

Submission ID: 451 – Peter Vossen of Peter Vossen Builders Ltd in attendance to speak in support of their submission.

**See page 7 of "Additional Attachments Tabled on the Day" for further documentation.*

Submission ID: 464 – Max Barclay and Marilyn Barclay in attendance to speak in support of their submission.

Submission ID: Grant 435 – Lynn Renwick and Jill Thomas in attendance to speak in support of their submission and application.

Submission ID: Grant 430 – Bronwyn Chick and Georgia Lloyd of Te Aroha and District Riding for the Disabled in attendance to speak in support of their submission and application.

**See page 13 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 289 and P6 – Bronwyn Chick in attendance to speak in support of their submission.

**See page 22 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: Grant 423 and 277 – Bryan Turner of Keep Te Aroha Beautiful in attendance to speak in support of their submission and application.

Submission ID: 306 and P2 – Rien van de Weteringh of Keep Te Aroha Beautiful in attendance to speak in support of their submission.

**See page 33 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 257 – Peter Maxwell in attendance to speak in support of their submission.

**See page 42 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 340 – Ross Briggs in attendance to speak in support of their submission.

Submission ID: 217 – Ron Galloway and Gwynne Galloway in attendance to speak in support of their submission.

**See page 47 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 302 – Kevin Gray and Cathy Balvert of Morrinsville Polo Club in attendance to speak in support of their submission.

Submission ID: 258 – Dianne Drummond of Hauraki Rail Trail Trust in attendance to speak in support of their submission.

**See page 49 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 321 and 461 – Ezra Campbell of Swap Park Community Group in attendance to speak in support of their submission.

**See page 50 of “Additional Attachments Tabled on the Day” for further documentation.*

Cr C Casey exited the meeting at 12:23 .

Cr C Casey returned to the meeting at 12:27 .

Submission ID: 167 and 168 – Jade Lynn and Grace McQuoid in attendance to speak in support of their submission.

**See page 53 of “Additional Attachments Tabled on the Day” for further documentation.*

The meeting adjourned for lunch at 12.40pm and reconvened at 1.14pm.

Submission ID: 376 – Brett Smyth in attendance to speak in support of their submission.

Submission ID: 18 – James Brodie in attendance via Zoom to speak in support of their submission.

Submission ID: 111 – Carl and Paula Wolfe in attendance to speak in support of their submission.

Submission ID: 484 and P19 – Carolyn McKelly and Robyn Byron of Heritage New Zealand in attendance via Zoom to speak in support of their submission.

Submission ID: 202 – Ruairi Kelly and Adrienne Grant in attendance to speak in support of their submission.

Submission ID: 307 – Neil McInnes of Water Safety New Zealand in attendance via Zoom to speak in support of their submission.

Submission ID: 468 – Paul Cronin on behalf of Dennis Mears in attendance to speak in support of their submission.

Submission ID: 483 – Hillary Walker, Brian Steele and Mike Gerrard of Federated Farmers New Zealand in attendance to speak in support of their submission.

Submission ID: 313 and Grant 440 – Jason Dawson, Nicola Greenwell and Aimee Tyson of Hamilton and Waikato Tourism in attendance to speak in support of their submission.

Submission ID: 219 – Peter Jager in attendance to speak in support of their submission.

**See page 55 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 252 – John Harris in attendance to speak in support of their submission.

**See page 56 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 458 – Peter Volker in attendance to speak in support of their submission.

Submission ID: 324 – Craig Campbell in attendance to speak in support of their submission.

Submission ID: 290 – Gary Voogt in attendance to speak in support of their submission.

Submission ID: 367 – Ron Tuck in attendance to speak in support of their submission.

Submission ID: Grant 412 – Janice Parsell and Evie Kinane of Te Aroha and District Museum Society Inc in attendance to speak in support of their submission and application.

**See page 73 of “Additional Attachments Tabled on the Day” for further documentation.*

The meeting adjourned for afternoon tea at 3.41pm and reconvened at 3.52pm

Submission ID: 270 – Sharron Revell and Scott Lewis in attendance to speak in support of their submission.

Submission ID: Grant 427 – Rachael Churton of Morrinsville Tennis Club in attendance to speak in support of their submission and application.

**See page 77 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 453 – John Gibson and Mary Gibson in attendance to speak in support of their submission.

**See page 81 of “Additional Attachments Tabled on the Day” for further documentation.*

Submission ID: 385 – Monique Woodroffe in attendance to speak in support of their submission.

**See www.abbeyfield.co.nz for further information to support this submission.*

The meeting adjourned for the day at 4.30pm and reconvened at 9.00am on Thursday 13 May.

Submission ID: 296 – Jeremy Mayall and Des Ratima of Creative Waikato in attendance to speak in support of their submission.

Submission ID: 278 – Richard Print in attendance to speak in support of their submission.

Submission ID: 222 – Nacre Maiden in attendance to speak in support of their submission.

After all submitters were heard, council went through all LTP,POSS and WMMP submissions (see Attachment A).

The meeting adjourned for morning tea at 10.30am and reconvened at 10.50am.

Council went through grant applications and made decisions on funding. Please refer to the schedule of grant decisions document.

Cr S Whiting exited the meeting at 12:09 .

Cr S Whiting returned to the meeting at 12:11 .

The meeting adjourned for lunch at 12.36pm and reconvened at 1.05pm.

Council continued to make decisions until the close of the meeting.

The meeting adjourned for afternoon tea at 3.05pm and reconvened at 3.20pm.

5.19pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 12 AND 13 MAY 2021.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON:

Items Tabled on the Day

Item	Page
Schedule of Multi Year Grant Decisions 13 May 2021.....	26

Schedule of Multi Year Grants Decisions 13 May 2021

Alongside the consultation on the CD, Council also invited applications to its Multi Year Grants for community organisations. A total of 33 Grant Applications were received, seeking more than \$782,000 in 2021/22, compared to the Draft budget of \$551,000. At the Hearing 12/13 May Council approved grant funding of \$630,000 to 28 community organisations. It should be noted that of the funding granted, \$110,000 will be funded from Council's COVID-19 reserve fund to compensate for the impact of COVID on the Morrinsville and Matamata Chambers of Commerce and the Wallace Gallery.

Grant Register #	Applicant	Funding 2020/21	Requested 2021/22	DECISION 2021/22	Requested 2022/23	DECISION 2022/23	Requested 2023/24	DECISION 2023/24
410	Matamata Community patrol - provides street patrols and support to police	\$ 2,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
411	Morrinsville community patrol – provides street patrols and support to police	\$ 2,000	\$ 5,000	\$ 3,000	\$ 5,000	\$ 3,000	\$ 5,000	\$ 3,000
412	Te Aroha & District Museum – operates the Te Aroha and Districts Museum and preserves the heritage of the Te Aroha ward	\$ 12,000	\$ 17,238	\$ 17,500	\$ 18,238	\$ 17,500	\$ 19,238	\$ 17,500
414	Citizens advice bureau Te Aroha – provides impartial advice to the community	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
415	Citizens advice bureau Matamata – provides impartial advice to the community	\$ 6,000	\$ 10,000	\$ 6,000	\$ 10,000	\$ 6,000	\$ 10,000	\$ 6,000
416	Campbell park charitable trust – owns and operates the Campbell Park sports fields in Morrinsville	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
417	Morrinsville Art Gallery Charitable trust – operates the Wallace Gallery, Morrinsville	\$ 20,000	\$ 55,000	\$ 30,000	\$ 55,000	\$ 30,000	\$ 55,000	\$ 30,000
418	Matamata Resource Trust (Railside) – provides advice and social support services in Matamata	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
419	Matamata Historical society – operates the Firth Tower site alongside Council, and preserves the heritage of the Matamata	\$ 12,000	\$ 17,250	\$ 12,000	\$ 17,250	\$ 12,000	\$ 17,250	\$ 12,000
420	Te Aroha community patrol – provides street patrols and support to police	\$ 2,000	\$ 5,000	\$ 3,000	\$ 5,000	\$ 3,000	\$ 5,000	\$ 3,000
421	Morrinsville Historical society – operates the Morrinsville Museum and preserves the heritage of the Morrinsville ward	\$ 12,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
422	Matamata Centennial Drive Development Society Inc. – takes care of the gardens in Centennial Drive, Matamata	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
423	Keep Te Aroha Beautiful – undertakes beautification activities in the town	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
424	Waikato Life Education Trust – provides education programmes to school children	\$ 5,000	\$ 20,000	\$ 15,000	\$ 20,000	\$ 15,000	\$ 20,000	\$ 15,000
425	Coromandel Heritage Trust		20,000	<i>Declined</i>	\$ 20,000	<i>Declined</i>	\$ 20,000	<i>Declined</i>
426	Te Aroha College – a contribution to the end of year prize giving	\$ 300	\$ 500	\$ 300	\$ 500	\$ 300	\$ 500	\$ 300
427	Morrinsville Tennis Club		20,000	<i>Declined</i>	\$ 20,000	<i>Declined</i>	\$ 20,000	<i>Declined</i>
428	Te Miro Mountain Bike club – looks after mountain bike tracks in the Te Miro Forest in the Morrinsville ward	\$ 7,000	\$ 10,000	\$ 7,000	\$ 10,000	\$ 7,000	\$ 10,000	\$ 7,000
429	Morrinsville Community House – provides advice and social support services in Morrinsville	\$ 5,000	\$ 6,000	\$ 5,000	\$ 6,000	\$ 5,000	\$ 6,000	\$ 5,000
430	Te Aroha Group NZ Riding for the Disabled Association Inc.		20,000	<i>Declined</i>	\$ 20,000	<i>Declined</i>	\$ 20,000	<i>Declined</i>
431	Keep Matamata Beautiful – undertakes beautification activities in the town	\$ 3,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
432	Waikato Regional Council - EnviroSchools	\$ 13,000	\$ 14,008	\$ 14,000	\$ 15,479	\$ 15,000	\$ 17,003	\$ 16,000
433	Creative Waikato - provides support, builds capability and advocates in respect of the arts for our community	\$ 4,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 5,000
434	Future Te Aroha – runs youth programmes and events	\$ 5,000	\$ 12,000	\$ 6,000	\$ 12,000	\$ 6,000	\$ 12,000	\$ 6,000
435	Tom Grant Drive - takes care of the gardens in Tom Grant Drive, Matamata	\$ 1,800	\$ 2,000	\$ 1,800	\$ 2,000	\$ 1,800	\$ 2,000	\$ 1,800
436	Morrinsville College – a contribution to the end of year prize giving	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
437	Matamata College – a contribution to the end of year prize giving	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
438	Sport Waikato – provides sport programmes and supports sports in the Waikato Region	\$ 84,000	\$ 59,020	\$ 59,020	\$ 59,020	\$ 59,020	\$ 59,020	\$ 59,020
439	Te Aroha Mountain Bike Club – looks after mountain bike tracks in the Kaimai Ranges in Te Aroha	\$ 4,000	\$ -	\$ -	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000
440	Hamilton & Waikato Tourism	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
441	Matamata Chamber of Commerce	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
442	Morrinsville Chamber of Commerce	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
443	New Zealand War Memorial Museum Trust - Le Quesnoy		36,000	<i>Declined</i>				
				\$ 629,720		\$ 634,720		\$ 635,720