

Komiti o te Kaporeihana me ngā Whakahaere | Corporate and Operations Committee



Mēneti Wātea | Open Minutes



Minutes of a meeting of the Corporate and Operations Committee held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 27 October 2021 at 9.00am.

Ngā Mema | Membership

Koromatua | Mayor

Ash Tanner

Koromatua Tautoko | Deputy Mayor

Neil Goodger

Kaunihera ā-Rohe | District Councillors

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin (Chair)

James Thomas

Adrienne Wilcock

Sue Whiting

Ngā whakapāha | Apologies

Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Manaia Te Wiata	Group Manager Business Support	
Stephanie Hutchins	Governance Support Officer	
Ashton Lye	Digital Services Developer	
Erin Bates	Strategic Partnerships and Governance Manager	6
Bryan Turner	Coordinator Operations and Projects	6
Sandra Harris	Placemaking and Governance Team Leader	6
Susanne Kampshof	Asset Manager Strategy and Policy	6
Graham Shortland	Project Manager - Te Aroha Spa Development	7.1
Mark Naude	Parks and Facilities Planner	6, 7.2
Niall Baker	Policy and Legal Team Leader	7.3
Kate Stevens	Safety and Wellness Team Leader	8.2
Laura Hopkins	Policy Advisor	C1
Ann-Jorun Hunter	Senior Policy Advisor	C1

I reira | In Attendance

	Time In	Time Out
Jan Shoemark – <i>Public Forum Speaker</i>	9.00am	9.14am
Robin Burr – <i>Public Forum Speaker</i>	9.00am	9.28am
Bevan Goldsmith	9.00am	10.47am
Microsoft Teams Attendees		
Norm Hill – <i>Co-chair, Te Aroha Spas Governance Group</i>	9.18am	10.00am
Barry Harris - <i>Co-chair, Te Aroha Spas Governance Group</i>	9.20am	10.00am

1 Whakatūwheratanga o te hui | Meeting Opening

Chair Kevin Tappin welcomed elected members, staff and public and declared the meeting open at 9.00am.

**2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence
COMMITTEE RESOLUTION**

That the apology from Cr J Sainsbury and Cr T Cornes be accepted and leave of absence from the meeting be granted.

Moved by: Cr A Wilcock

Seconded by: Mayor A Tanner

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the ordinary meeting of the Corporate and Operations

Committee held on Wednesday, 22 September 2021, be confirmed as a true and correct record of the meeting.

Moved by: Cr C Casey

Seconded by: Cr D Arnold

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

Jan Shoemark in attendance to present a petition requesting a Playground Park for Waitoa.

She commented on the state of disrepair of the Waitoa Hall and suggested that the funding allocated for that project be moved towards funding a new Playground Park for locals. With the possible sale of Waitoa Hall, profits could go towards a playground.

Mayor Ash Tanner advised that he printed an aerial of a council reserve which could possibly go towards establishing a playground.

Jan Shoemark raised the issue with the towns water problems and the costs of installing water tanks (\$5,500 an example quote from one of the residents), requested Council to look into bulk buying tanks or sending staff out to test and advise what tank is required if their property needs it.

Jan Shoemark also mentioned that the locals would like Council to action something against the 3 Waters Proposals as the current model would leave Waitoa residents with no water, suggested contact with Fonterra may need to be made for another solution.

The locals want Council's support as ratepayers as they don't have the time or knowledge to sort these issues individually.

Robin Burr and Dave Irwin in attendance to request funding for landscaping around Matamata's horse sculpture.

Keep Matamata Beautiful has exhausted their funding for the landscaping around the horse sculpture in Matamata and hoped that current funds in the 'Town Revitalisation' project could be put towards it.

Dave Taylor (bricklayer who previously did the Arawa Street North extension) has provided a quote of \$16,000 plus GST to do the landscaping. Approx figure of \$22,000 altogether, it was raised by elected members that figure made need more of an estimate.

Elected members confirmed that Keep Matamata Beautiful need all the costs and project management costs and requested to report back with all the facts and figures.

Robin Burr advised some of the funding money Keep Matamata Beautiful has could be used but at a stretch.

7 Pūrongo me whakatau | Decision Reports

7.1	Te Aroha Spa Development Project - Update October 2021	6
7.2	Request from Te Aroha A&P Society to occupy a portion of Boyd Park and erect a storage facility	10
7.3	Solid Waste Working Party - 20 September meeting minutes	15

8 Ngā Pūrongo Whakamārama | Information Reports

8.1	Single-Year Community Grants - First Funding Round 2021/22	17
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8.2 Safety and Wellness Report	21
8.3 Chief Executive Officer's Report	22

7 Pūrongo me whakatau | Decision Reports

Te Aroha Spa Development Project - Update October 2021

CM No.: 2512231

Rāpopotonga Matua | Executive Summary

This report's purpose is to provide an update to Councillors at a moderately high level, of the project's progress with key tasks and what key project tasks lie ahead. This report also provides a brief on project resourcing in terms of additional skill sets and experience required to support the project in the months ahead. The key tasks set out in this report relate directly to the project plan.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr A Wilcock

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Horopaki | Background

Following the work completed under the PGF process in 2019, including the Feasibility Study, Business Case and Post Covid-19 Addendum, MPDC is pursuing a project that contemplates bringing to life a leading day spa, hot pool and beauty therapy business situated within the Te Aroha Domain, to replace the existing business's facility. The existing spa and hot pool business is successful when measured by client demand and financial metrics but the spa/beauty therapy facility has insufficient capacity to meet annual client demand with only 1 treatment room. The existing facility is also relatively old with outdated furnishings, decoration and environment.

A new facility as contemplated in the concept set out in the Business Case has the potential to be an anchor project for Te Aroha and the wider district with the potential to stimulate further economic development, largely through tourism, which could improve social cohesion, economic, cultural and environmental outcomes.

Ngā Take/Kōrerorero | Issues/Discussion

This report provides an update and overview on:

- Key tasks completed
- Key tasks in progress
- Key tasks coming up
- Resourcing at governance and project management levels

Key Tasks Completed

- Study tour of spa/hot pool businesses.

Key take outs were documented and a report on the study tours has been submitted to Council. The learnings from the study tours have helped to inform/develop a design principles and insights document which will be used to frame up how a new facility would look and feel, the scale, location and what might be offered in the way of experiences. This in turn will be used to develop a concept design(s)

- Draft communication plan

Awaiting feedback from Iwi to finalise

- Geothermal water resource consent engagement with Regional Council

WRC has signalled that any new or modified resource consent would be effects based so no particular red flags at this stage. The Project Manager is looking at how new mineral water requirements can dovetail with the current resource consent's renewal application and what might be appropriate at this stage in terms of pre-scoping and investigating potential effects.

Key Tasks In Progress

- Iwi related tasks

Defining their expectations and aspirations: on track for October

Interconnections with other Iwi: delayed due to Covid restrictions, likely November

Combined MPDC/Iwi Domain ownership and rights understanding: delayed 1 month, now estimated end November (partly due to Covid restrictions impacting)

- Geothermal water availability to meet forecasted increased requirement

GWS were engaged to investigate what the geothermal field might be capable of providing and set out any options and opportunities for development of the resource, including efficiency improvements (GWS have long history of involvement with MPDC on the geothermal field). Appears that the forecasted volume of mineral water would be available. Follow up actions required to: crack test detail against the Feasibility Study, confirm town water volume flows, and determine thermal losses. Investigation and report on time, follow up actions by end November but Covid restrictions holding back some actions

- Geotechnical investigations

WSP engaged, draft proposal for initial investigations being progressed. A week behind planned. Any ongoing L3 or above Covid restrictions will see this task slip further behind as it requires location investigations. Target completion by end December

Key Tasks Coming Up

- Shaping the entity's design

Using the design principles and insights developed earlier, document an outline of the facility's design, location, features, scale and experiences to be offered. This task will land circa 2 months behind planned; awaiting geotech information

- Risk Register

Under construction, running circa 2 weeks behind planned but current risk profile is low

- Consultation Plan

Under development; will run 1 month behind planned but will mesh with task of shaping the design

Project Resourcing

- Project Governance Group

The initiating project plan contemplated having a person on the PGG who brought commercial spa industry development skills and experience. This position has been vacant but as the project is entering a stage where design will be worked up it was seen as important that this resource be recruited. Two potential candidates were selected for interview by PGG members at the September meeting. Francis Pauwels was selected to fill the vacancy. Francis is considered to have extensive spa industry and development experience as well as world class spa and tourism connections. Francis is a highly accomplished tourism, economic development and investment professional.

- Project Management Group

With conceptual design and feasibility work coming through in 2022, appropriate skill sets and experience should be brought into the PMG. These are currently being scoped for consideration by MPDC and the PGG. These will be part time roles where it's possible that some of the resource could come from MPDC staff e.g. planning but this would be subject to assessment of peoples existing workloads.

Budget and Expenditure

In the FY to date, expenditure has predominantly been general project running costs and overhead. Very little has been expended on major items to date and it's envisaged that by the conclusion of the first half of the FY there is likely to be considerable budget unspent but a bit will turn on any invasive geotechnical and/or geothermal investigations that are undertaken before the end of December.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Graham Shortland	
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	Project Manager - Te Aroha Spa Development	
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Approved by	Don McLeod Chief Executive Officer	
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7 Pūrongo me whakatau | Decision Reports

Request from Te Aroha A&P Society to occupy a portion of Boyd Park and erect a storage facility

CM No.: 2508663

Rāpopotonga Matua | Executive Summary

Te Aroha Agricultural and Pastoral Society (A&P) are seeking permission to place a shipping container on a portion of Boyd Park adjacent to the tennis courts, to use as a storage shed.

Boyd Park is a Recreation Reserve under the Reserves Act 1977 and the proposal needs to be considered in terms of the Act and the reserve management plan.

Resource and building consents are required and landowner approval is required to enable A&P to apply for any consents.

COMMITTEE RESOLUTION

That:

1. The report be received;
2. The Committee grants to grant landowner approval in principle, to Te Aroha Agricultural & Pastoral Society to place a container at Boyd Park as proposed (Attachment A), subject to regulatory requirements being met.
3. The Committee grants to grant a lease under Section 54(b) of the Reserves Act 1977 to Te Aroha Agricultural & Pastoral Society, to occupy a portion of Section 113 Block IX, Aroha Survey District, forming part of Boyd Park, as delineated in Attachment A.

Moved by: Mayor A Tanner

Seconded by: Cr C Casey

KUA MANA | CARRIED

Horopaki | Background

Te Aroha Agricultural and Pastoral Society (A&P) are seeking permission to place a 40 foot (12.19m long x 2.44m wide) shipping container on a portion of Boyd Park adjacent to the tennis courts. A&P intend to use it as a storage shed.

Boyd Park is a Recreation Reserve under the Reserves Act 1977 and the proposal needs to be considered in terms of the Act and the relevant reserve management plan(s).

Ngā Take/Kōrerorero | Issues/Discussion

Parks and Open Spaces Strategy 2021-51

Boyd Park falls under the Sports and Recreation Park management category. These are areas set aside and developed for organised sport and recreation activities, recreation facilities and buildings, often multiple use. These parks may also provide for a range of community activities and facilities.

Land Status

Section 113 Block IX, Aroha Survey District is gazetted Recreation Reserve under the Reserves Act 1977.

Reserve Management Plan

The General Policies Reserve Management Plan 2019 and the Active Reserves Management Plan 2009 apply to Boyd Park. The General Policies RMP 2019 contains common management objectives and policies. The Boyd Park section of the Active Reserves RMP 2009 deals with site-specific issues concerning Boyd Park.

Section 7.2 of the General Policies RMP deals with Buildings and Structures on Reserves. The objectives are: to ensure the design and scale of any new buildings are appropriate to the character and purpose of the reserve; to facilitate public recreation and enjoyment in keeping with the purpose of the reserve; and to optimise the use of existing buildings where practicable. Specific policies relevant to the proposal:

- “1. Buildings may be provided for the specific proven needs of the users where this does not detrimentally affect the appearance or utilisation of the park.
2. Where practicable existing buildings should be utilised.
3. New buildings will only be allowed if it is not practicable or suitable to use an existing building; modify an existing building; or share existing facilities with other users.
4. New buildings should only be located where:
 - a. The new building (and any associated car parking) does not unduly restrict use of the remaining area for outdoor recreation.
 - b. The new building does not obstruct entrances or exits to the reserve.
 - c. The new building does not detract from the open nature of the park, especially as seen from surrounding properties and roads.
5. The design of all buildings and structures proposed to be erected shall be referred to Council or its delegated representative for approval prior to construction.
6. All new buildings and structures shall be of a size and design that:
 - a. Is appropriate to the purpose of the reserve;

- b. Is appropriate to the character of the reserve; and
 - c. Is of an appropriate architectural standard for a public building or structure.
7. Structures which do not require resource or building consent shall only be installed if they have been approved in writing by the Asset Manager (or their delegated representative).
 8. Buildings shall be designed or modified to facilitate multi-purpose use and adaptation wherever practicable.
 9. Existing buildings that have become surplus to requirements shall, where practicable, be removed from the reserve prior to the construction of new buildings.
 10. Buildings that are occupied or intended to be occupied by third parties shall be subject to an appropriate occupation agreement (see Occupation section)."

The Boyd Park section of the Active Reserves RMP 2009 anticipates that A&P use Boyd Park, that they store their equipment at the Show Shed, and that applicable leases be entered into with users. The Show Shed was demolished to facilitate construction of the event centre at Boyd Park.

Assessment against the reserve management plans

The proposed location is on the surrounds to the fields, along a fence line. The location does not comprise use of the playing or practice fields.

The event centre building would block the view of the shed from Stanley Avenue. If painted a suitable shade of green (e.g. karaka green) the container shed should blend into the surrounding hedges when viewed from the playing fields. A&P are also considering adding a roof structure over the container in future. Design details can be addressed as part of the resource consent process.

As the building is only a storage shed, no additional parking is required. The building would not obstruct entrances or exits to the reserve.

A&P shows are not the primary purpose of the park however the site specific management plan anticipates it being used for such events. Being able to store equipment associated with A&P events inside a dedicate storage facility may be beneficial to other park users.

District Plan

Resource and building consents are required and landowner approval is required to enable A&P to apply for any consents. As a not for profit, community group, A&P could apply for a grant from Council towards resource consent processing costs.

Mōrearea | Risk *Setting a precedent*

Allowing a storage facility for one user group may create expectations from other user groups for a dedicated facility at the park.

Abandonment of facilities

There is always a risk that a community group may cease to exist and that Council may 'inherit' abandoned facilities and associated unforeseen costs. This risk can be minimised by entering into a lease agreement with A&P as well as inspections/monitoring. Risks is minimised by the container being fully relocatable. Should A&P cease to exist, and ownership of the container revert to Council, in accordance with the Reserves Act 1977, then Council could redeploy or dispose of the container as it sees fit.

Ngā Whiringa | Options

1. Council can provide approval in principle as landowner.
2. Council can decline to provide approval as landowner.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Section 54 of the Reserves Act 1977 regulates leases over Recreation Reserves. Reserve management plan requirements are outlined above.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

The annual A&P show occurs in November each year. A&P would like the container to be in place as soon as practicable.

Ngā take ā-lhinga | Consent issues

Resource consent is required for any building on a public reserve as well as for any second-hand building.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Connected Infrastructure

Community Outcome: Infrastructure and services are fit for purpose and affordable, now and in the future

Theme: Connected Infrastructure

Community Outcome: Quality infrastructure is provided to support community wellbeing.

Theme: Connected Infrastructure

Community Outcome: We have positive partnerships with external providers of infrastructure to our communities.


Theme: Healthy Communities

Community Outcome: We encourage the use and development of our facilities.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

A&P would be required to pay the lease preparation fee as outlined in the Fees & Charges Schedule.

Ngā Tāpiritanga | Attachments

A.  Attachment A - Location map

Ngā waitohu | Signatories

Author(s)	Mark Naudé Parks and Facilities Planner	
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Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

7 Pūrongo me whakatau | Decision Reports

Solid Waste Working Party - 20 September meeting minutes

CM No.: 2509501

Rāpopotonga Matua | Executive Summary

The establishment of a Solid Waste Working Party was approved by Council in 2020; with its inaugural meeting held on 7 May 2020. The Working Party operates under a Terms of Reference approved by Council.

The purpose of this report is to provide COC with minutes of the Solid Waste Working Party meeting held on 20 September 2021 and approval for the continuation of the working party's tenure.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Solid Waste Working Party continue until the next triennial elections in October 2022.

Moved by: Cr C Casey

Seconded by: Cr R Smith

KUA MANA | CARRIED

Horopaki | Background

To ensure that the Matamata-Piako District Community has the best opportunity to set a new direction for solid waste, Council established a Solid Waste Working Party to assess and respond to a range of initiatives and opportunities to improve our solid waste services and reduce waste to landfill. The purpose of the working party is to:

- Identify, promote and assess opportunities to support the National, Regional and local Waste strategies to improve the Social, Cultural, Economic and Environmental wellbeing of the Matamata-Piako District community, through local solid waste activities
- Work with Council staff on issues concerning solid waste including development of new plans, policies etc.
- Make recommendations to Council and/or its committees
- Work collaboratively with external partners and stakeholders

The Working Party membership is comprised of Councillors Adrienne Wilcock, Caitlin Casey, Bruce Dewhurst, James Sainsbury and Te Manawhenua Forum representatives Rangitonga Kaukau and Jill Taylor. Councillor Wilcock is the Chairperson. The Working Party operates under a Terms of Reference approved by Council.

The intention is that the minutes of the working party meetings will be reported to the Council or Corporate & Operations Committee with the Chairperson or their delegate providing a verbal update. Council can then make decisions on issues considered and recommended by the working party.

The intent was for Working Party to cease once the Waste Management and Minimization Plan (WMMP) was developed. This was adopted by Council in June 2021. The Working Party has expressed a desire to continue until the October 2022 elections in order to work with staff on the new contestable waste innovation grant and other matters.

Mōrearea | Risk

There are no risks at this stage.

Ngā Whiringa | Options

There are no relevant options.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

This not a significant issue in terms of the Significance and Engagement Policy.
There are no legal or policy considerations.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Consultation on waste issues was undertaken as part of the Long-Term Plan and WMMP development.

Ngā take ā-lhinga | Consent issues

There are no consent issues.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

There are governance costs for the external members. Funding of specific initiatives will be from existing budgets.

The Ministry for the Environment is also providing funding for initiatives such as Transfer Station weighbridges. Waste Levy funding is available to implement projects identified in the in the WMMP, such as a contestable grant.

Ngā Tāpiritanga | Attachments

A.  Solid Waste Working Party Minutes - 20 September 2021

Ngā waitohu | Signatories

Author(s)	Niall Baker Policy and Legal Team Leader	
Approved by	Erin Bates Strategic Partnerships and Governance Manager	
	Don McLeod Chief Executive Officer	

8 Ngā Pūrongo Whakamārama | Information Reports

Single-Year Community Grants - First Funding Round 2021/22

CM No.: 2511268

Rāpopotonga Matua | Executive Summary

Council adopted the Single-Year Community Grants Policy on 20 August 2020 to guide the administration of the \$30,000 contestable grant. This contains two funding rounds per financial year.

The first of two funding rounds for 2021/22 was open from 4 August to 8 September 2021 where Council invited applications to the fund. In total 20 applications were received. Councillors determined the outcome of the applications at their respective ward meetings.

The purpose of this report is to provide information on the allocations for the first funding round of 2021/22.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr R Smith

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Horopaki | Background

The Single-Year Community Grants Policy sets out Council's criteria and allocation process for grants to community organisations through Council's contestable community grants fund.

This grant provides support not-for-profit community organisations that deliver services, programmes and activities that benefit the social, cultural and environmental wellbeing of communities in Matamata-Piako.

The \$30,000 contestable fund is shared evenly among the wards and is distributed in two funding rounds held in approximately August and February each financial year. Council resolved to carry forward leftover funding from last year's funding round. This gave relevant wards the ability to use any extra funding across the next two funding rounds, bringing Matamata's total to allocate to \$10,005.00, Te Aroha's total to \$13,135.53 and Morrinsville's total to \$12,027.85.

The Policy gives delegated authority to the ward Councillors to determine the outcome of applications received that are relevant to their ward. The results of each application are to be reported back to Council. A copy of the Grants Policy can be found at

<https://www.mpdcc.govt.nz/pdf/CouncilDocuments/Policies/Grants/GrantsPolicy2021.pdf>

Ngā Take/Kōrerorero | Issues/Discussion

In total 20 applications were received throughout the district – twelve from Matamata, three from Morrinsville, four from Te Aroha and one that was district wide. Of the 20, eight were declined due to oversubscription.

Below is a summary of the applications received, and the funding decisions by the respective ward Councillors.

Matamata Ward	Funding towards	Amount requested	Amount granted	Comments
Matamata Geriatric Day Care Centre	Christmas event/meeting	\$400.00	\$300.00	
Heartfit Heart Health Group Matamata	Administration costs to promote and facilitate classes	\$1,000.00	\$500.00	
Matamata Golf Club	Purchase sand for course maintenance	\$1,000.00	Declined	Oversubscribed
Hinuera Playcentre	Funding towards Centre Supervisor wages	\$3,000.00	Declined	Oversubscribed
Matamata Bridge Club Incorporated	Funding towards repairing and resealing the entrance to the clubrooms	\$5,000.00	\$2,500.00	
Matamata Amateur Swimming Club Inc	Funding towards the rental of the temporary covered scaffold structure over dive pool at Swim Zone Matamata	\$5,000.00	Declined	Oversubscribed
Piako Gliding Club Incorporated	Funding towards glider trailer and ground handling equipment for new glider	\$5,000.00	Declined	Oversubscribed
Starfish Social Services Trust	Funding towards resurfacing of carpark to increase accessibility	\$5,000.00	Declined	Oversubscribed
Transition Matamata	Funding towards possum traps for use on private property	\$1,000.00	Declined	Oversubscribed
Matamata Christmas Community Choir	Funding towards Christmas event	\$2,160.00	\$1,200.00	
Matamata Dramatic Society	Purchase of stage lights and lighting flaps	\$4,000.00	Declined	Oversubscribed
Christmas at the Park Matamata	Funding towards 'Christmas at the Park 2021' event	\$3,000.00	\$1,000.00	
Total funding requested/allocated		\$35,560.00	\$5,500.00	
Starting budget for 1st funding round: \$10,005.00 Granted: \$5,500.00 Remaining for 2nd funding round 2021/2022: \$4,505.00				

Morrinsville Ward	Funding towards	Amount requested	Amount granted	Comments
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Morrinsville Cricket Association	Redevelopment of the Morrinsville Recreation Cricket Nets – earthworks and concrete laying	\$5,000.00	\$2,500.00	
Morrinsville Croquet Club	10 chairs for club opening day	\$890.00	\$500.00	
St Matthews Anglican Church	Installation of an upgraded audio visual system	\$5,000.00	\$2,500.00	
Total funding requested/allocated		\$10,890.00	\$5,500.00	
Starting budget for 1st funding round: \$12,027.85 Granted: \$5,500.00 Remaining for 2nd funding round 2021/2022: \$6,527.85				

Te Aroha Ward	Funding towards	Amount requested	Amount granted	Reason declined
Te Aroha Croquet Club Inc	Specialised grass seed for lawn renovation project	\$1,017.75	\$1017.75	
Te Aroha Business Association	Installing/replacing fluorescent tube lighting under eaves of shop frontages	\$5,000.00	\$5,000.00	
Te Aroha Community Nursery	Potting mix for community restoration/revegetation	\$1,000.00	\$1,000.00	
Te Aroha and District Riding for the Disabled	Attendance at NZRDA four day workshop for two coaches including programme fees, flights, accommodation etc	\$2,000.00	\$2,000.00	
Total funding requested/allocated		\$9,017.75	\$9,017.75	
Starting budget for 1st funding round 2021/22: \$13,135.53 Granted: \$9,017.75 Remaining for 2nd funding round 2021/22: \$4,117.78				

District Wide	Funding towards	Amount requested	Amount granted	Reason declined
Waikato/Bay of Plenty Cancer Society	Support towards local nurse salary	\$5,000.00	Declined	Oversubscribed, able to apply to other funding sources.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

The funding round was advertised in the local papers, on our website, various Facebook pages and an e-newsletter was sent to the Grants and Funding mailing list. The funding round was open between 4 August and 8 September 2021. Councillors assessed the applications at ward meetings on 20 September 2021. All applicants have been advised of the decisions.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Stephanie Hutchins Governance Support Officer	
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Approved by	Sandra Harris Placemaking and Governance Team Leader	
	Don McLeod Chief Executive Officer	

The meeting adjourned for morning tea at 10.13am and reconvened at 10.47am.

8 Ngā Pūrongo Whakamārama | Information Reports

Safety and Wellness Report

CM No.: 2511326

Rāpopotonga Matua | Executive Summary

The quarterly Safety & Wellness Report for July to September 2021 is attached to the agenda. Kate Stevens, Safety & Wellness Team Leader in attendance to discuss the report with the committee.

COMMITTEE RESOLUTION

That:

1. That the information be received.

Moved by: Cr A Wilcock

Seconded by: Cr C Casey

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A.  Quarterly Safety and Wellness Report July to September 2021

Ngā waitohu | Signatories

Author(s)	Kate Stevens Safety and Wellness Team Leader	
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Approved by	Kelly Reith People, Safety and Wellness Manager	
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8 Ngā Pūrongo Whakamārama | Information Reports

Chief Executive Officer's Report

CM No.: 2512164

Rāpopotonga Matua | Executive Summary

The Chief Executive Officer's report for the period ending September 2021 is attached to the agenda.

COMMITTEE RESOLUTION



That:

1. The information be received.

Moved by: Cr R Smith
Seconded by: Cr C Casey

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A.  Chief Executive Officers Report for September 2021
- B.  Resource Consents Received for September 2021

Ngā waitohu | Signatories

Author(s)	Debbie Burge Executive Assistant to the Mayor & CEO	
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Approved by	Don McLeod Chief Executive Officer	
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8 Take Matatapu | Public Excluded

C1 Appointment of Directors - Waikato Regional Airport Limited

11.13am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

10 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public

COMMITTEE RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Appointment of Directors - Waikato Regional Airport Limited

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. . s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. . s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the

meeting and form part of the minutes of the meeting.

Moved by: Cr A Wilcock

Seconded by: Cr D Arnold

KUA MANA | CARRIED

11.22am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KOMITI O TE KAPOREIHANA
ME NGĀ WHAKAHAERE | CORPORATE AND
OPERATIONS COMMITTEE HELD ON 27 OCTOBER
2021.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: