

Komiti o te Kaporeihana me ngā Whakahaere | Corporate and Operations Committee



Mēneti Wātea | Open Minutes



Minutes of a meeting of the Corporate and Operations Committee held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 26 May 2021 at 9.00am.

Ngā Mema | Membership

Koromatua | Mayor

Ash Tanner

Koromatua Tautoko | Deputy Mayor

Neil Goodger

Kaunihera ā-Rohe | District Councillors

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin (Chair)

James Thomas

Adrienne Wilcock

Sue Whiting

Ngā whakapāha | Apologies

Cr Russell Smith
Cr Donna Arnold
Deputy Mayor Neil Goodger

Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Stephanie Hutchins	Committee Secretary and Corporate Administration Officer	
Tuatahi Nightingale-Pene	Kaitakawaenga Māori - Iwi Liaison Officer	
Ellie Mackintosh	Legal Advisor	7.1, 7.2
Barry Reid	Roading Asset Engineer	7.3, 7.4, 7.5, 7.6
Joan Jennings	Financial Assistant	8.1
Danny Anglesey	Finance Project Manager	8.1
Tamsin Turner	Financial Officer - Accounts Payable	8.1
Kylie Parker	Revenue and Collections Officer	8.1
Shawn Sun	Financial Accountant	8.1
Tony Lawes	Rating and Valuation Officer	8.1
Piyush Joshi	Management Accountant	8.1
Gail Bailey	Rating and Valuation Officer	8.1
Larnia Rushbrooke	Finance and Business Services Manager	8.1
Katelyn Hedley	Finance and Business Services Intern	8.1
Kathy Duncan	Rating and Valuation Officer	8.1
Kate Stevens	Safety and Wellness Team Leader	8.2

I reira | In Attendance

	Time In	Time Out
Chloe Blommerede – <i>Stuff Reporter, Waikato Times</i>	9.00am	9.26am
Chris Wheeler	9.00am	9.26am
Kerry Averill	9.00am	9.26am
Maree Fouhy – <i>Matamata-Piako Strategic Traffic Unit, Morrinsville Police</i>	9.00am	9.26am
Rachel Gordon	9.06am	9.44am
Gary Jennings	10.00am	10.11am

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash welcomed everyone and declared the meeting open at 9.00am. Kevin 9.25am

2 Ngā whakapāha | Apologies

COMMITTEE RESOLUTION

That the apology for lateness from Cr K Tappin be accepted. Cr K Tappin entered the meeting at 9.07am.

That the apology from Cr R Smith, Cr D Arnold and Deputy Mayor N Goodger be accepted and leave of absence from the meeting be granted.

Moved by: Cr J Sainsbury

Seconded by: Cr A Wilcock

KUA MANA | CARRIED

3 Pānui tāpiritanga take | Notification of Urgent Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declarations of Interest

There were no declarations of interest.

5 Whakaaetanga mēneti | Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the ordinary meeting of the Corporate and Operations Committee held on Wednesday, 28 April 2021, be confirmed as a true and correct record of the meeting.

Moved by: Cr C Casey
Seconded by: Cr S Whiting

KUA MANA | CARRIED

6 Papa ā-iwi whānui | Public Forum

Chris Wheeler, Kerry Averill and Maree Fouhy in attendance to discuss issues with boyracers in Tauhei and surrounding community.

NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS

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7 Pūrongo me whakataurua | Decision Reports

Buckland Road Petition

CM No.: 2438155

Rāpopotonga Matua | Executive Summary

On 17 February 2021 Council adopted new speed limits for areas throughout the district. Since we have received a petition from residents of Buckland Road who believe that it should not have been reduced to being partially 60km/hr and partially 80km/hr.

Rachael Gordon is present to talk to Council about her petition.

COMMITTEE RESOLUTION

That:

1. The information and petition is received.
2. The Committee decides to revisit the Buckland Road speed limit and re-consult with the community.

Moved by: Cr J Thomas
Seconded by: Mayor A Tanner

KUA MANA | CARRIED

Horopaki | Background

There has been a long period of Council consulting with the community about the Buckland Road speed limit. The following timeline outlines what has occurred.

- Early 2020 council completed a pre-consultation with the residents of Buckland Road on the proposed 100km/hr to 80km/hr for part of the road, 13 submissions were received nine for, three against and one other.
- From 18 March 2020 – 19 April Council completed a formal consultation (alongside the Annual Plan and other speed limit proposals) on Buckland Road to change the speed limit for part of the road from 100km/hr to 80km/hr.
- Waka Kotahi submitted at the time and provided some additional information. They request that Council reconsider their proposal and look at introducing a 60km/h speed limit at the Waipa end of the road. They advised that Waipa was looking at reducing the speed limit of Bucklands road to 60km/h within their District. As a result Council decided to undertake some further research into the speed limit.
- On the 9 September 2020 Council was presented with an Updated Transportation Review done as part of the Development Concept Plan for Hobbiton Movie Set as part of a Private Plan Change which stated that:

In September 2018, the NZ Transport Agency updated the Safer Journeys Risk Assessment Tool to Edition II. This update includes more recent crash data and additional travel speed information. This has resulted in some changes to the information presented in our earlier Transportation Review. The most significant change is a reduction in the Safe and Appropriate Speed from 80km/h to 60km/h which is related to the higher Personal Risk.

The mean operating speed on the whole length of Buckland Road within MPDC is shown as 60-64km/h. It is likely that the mean operating speed will be higher on the section of

Buckland Road east of Hobbiton due to the straighter alignment and flatter topography.
Parameter

Parameter Feb 2018	Feb 2018 Assessment	Feb 2019 Assessment
<i>Collective Risk</i>	<i>Low to Low-Medium</i>	<i>Low-Medium</i>
<i>Personal Risk</i>	<i>Medium-High</i>	<i>High</i>
<i>Infrastructure Risk Rating</i>	<i>Medium-High</i>	<i>Medium-High</i>
<i>Safe and Appropriate Speed</i>	<i>80km/h</i>	<i>60km/h</i>

The report by GrayMatter suggested a reduction in the speed in the Safe and Appropriate Speed from 80km/h to 60km/h is in line with Councils recommended change.

- As a result of all this, Council adopted the other the speed limits on 9 September 2020 and postponed making a decision on Buckland Road until further consultation could be undertaken.
- The most recent consultation undertaken was from 2 December 2020 to 15 January 2021. Council consulted on their proposed bylaw amendments and received 34 submissions across all five proposed amendments, 14 agreed with the proposal, 13 disagreed and 2 other. Waka Kotahi's submission disapproved with the proposed speed limit and wanted to see the entire Road with a 60km/h speed limit. On 17 February 2021, Council adopted all the proposed new speed limits, including Buckland Road of 60km/h on the Waipa end of the Road and 80km/h on the eastern end.

Ngā Take/Kōrerorero | Issues/Discussion

Council is able to revisit the Buckland Road decision again; this would require a re-consultation on the bylaw. If decided staff can start the consultation process and bring another report back to Council.

Mōrearea | Risk

There is risk of over consulting with the public as Council has done numerous discussions about this particular piece of road already in the last year.

Ngā Whiringa | Options

Council can choose to receive the petition presented today and uphold its recent decision, or revisit the speed limit and re-consult with the community.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The petition contains 84 signatures and received by the Chief Executive on 5 of May 2021, this meets the following standing orders requirements, "*Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories). They must be received by the chief executive at least 5 working days before the date of the meeting at which they will be presented.*"

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

If Council were to reconsider the Buckland Road decision then the previous submitters would need to be notified that Council is looking into the matter.

There is no set timeframe of when this would need to be done by taking into consideration staff resources and availability it would need to be around the end of June/beginning of July. This will to allow staff time to make a communications plan, come back to Council with the proposal to be formally adopted for consultation, then there is the one month standard consultation time.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The only cost involved will be if Council decides to revisit this speed limit there will be the cost of funding the consultation and staff time.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Ellie Mackintosh Legal Advisor	
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Approved by	Niall Baker Corporate Strategy Team Leader	
	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

Documents Executed Under Council Seal

CM No.: 2430638

Rāpopotonga Matua | Executive Summary

The schedule of documents for January to March 2021 executed under Council Seal is attached to the agenda.

COMMITTEE RESOLUTION

That:

1. The report of the schedule of documents executed under Council Seal be received.

Moved by: Mayor A Tanner

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Horopaki | Background

This document contains a list of all the Council documents that have the official Council Seal applied to them from January to March 2021. There is one document from December 2020 that was initially missed in the adoption of the October to December council seal documents.

This is used mainly for legal or planning processes, it allows Council to keep track of what documents use the official Council seal for auditing purposes, Council is legally required to view and adopted documents executed under council seal.

Ngā Tāpiritanga | Attachments

- A. Schedule of Executed Documents - January - March 2021

Ngā waitohu | Signatories

Author(s)	Ellie Mackintosh Legal Advisor	
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Approved by	Don McLeod Chief Executive Officer	
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Road Naming - Lockerbie Subdivision, Morrinsville - Stage 1B

CM No.: 2438021

Rāpopotonga Matua | Executive Summary

During the process to draft a report on road naming for Lockerbie Stage 2, it was discovered that a private, jointly-owned access way existed as part of Lockerbie Stage 1B, which had previously been overlooked.

Land Information New Zealand (LINZ) requires that private access ways serving six or more lots are named. It is understood that this particular access way serves ten residential lots.

The purpose of this report is to bring to Council's attention the private access way and have Council select the name from a list of three as below.

A plan showing the private access way as part of Stage 1B of the subdivision is attached to this report.

Council is requested to approve the road name of Rowe Lane that have occurred as a result of the Lockerbie Stage 1B Development.

COMMITTEE RESOLUTION

That:

1. The report be received.
2. The Committee accept the proposed *preferred* road name Rowe Lane.

Moved by: Cr J Thomas
Seconded by: Mayor A Tanner

KUA MANA | CARRIED

Horopaki | Background

G D Jones of Kilroy Group Limited the developer of Lockerbie Estate Limited, recently made Council aware of a private, jointly-owned, access way that exists as part of Stage 1B, Lockerbie subdivision, Morrinsville.

Access ways to lots of 6 or more dwellings are required to be named according to LINZ. Naming roads over private land is an important part of the subdivision process. The following is directly from the Linz website www.linz.govt.nz.

"The Rural and Urban Addressing Standard (AS/NZS4819:2011), that came into effect in 2011, is used by Territorial Authorities (TAs) when allocating addresses and naming roads. LINZ is responsible for ensuring TAs follow this standard to ensure that the properties can be easily identified and located.

As well as the requirement for naming public roads, the standard requires that some private roads also need to be named. This affects the numbering of the properties that use these roads. A

private road, private way, right of way, or access lot needs to be named if six or more addressable sites are accessed off it - or are likely to be accessed off it in the future.

Surveyors can assist by identifying such roads and confirm any naming requirements with the TA during the resource consent process. By highlighting these early in the subdivision process surveyors and TAs will have plenty time to follow the council road naming process.”

Ngā Take/Kōrerorero | Issues/Discussion

Due to the sub division development progressing to Stage 2, it is important that this private access way is named and not left unnamed.

In accordance with Council’s policy, both the naming of access ways and roads ensures consistency. For that reason this naming decision is sought from Council.

Rowe Lane – preferred

In honour of Thomas Rowe who bought the first Morrinsville General Store.

Barberry Lane – alternative 1

A farmside name that honours the legacy of Lockerbie as a 150 year old working farm.

Shorthorn Lane – alternative 2

Another farmside name that honours the legacy of Lockerbie as a 150 year old working farm.

Ngā Whiringa | Options

There is just the one access way to be named.

1. Council accepts the proposed *preferred* road name Rowe Lane.
2. Council accepts one of the proposed *alternative* names Barberry Lane or Shorthorn Lane.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

As mentioned above, Council as a territorial authority (TA) is to use the joint AS/NZS 4819:2011 rural and urban addressing standard when allocating addresses and naming roads, and LINZ is responsible for ensuring TAs follow this standard to ensure that the properties can be easily identified and located.

This standard is backed-up by Council’s *Numbering of Properties, Naming of Roads, Access Ways and Open Spaces policy (2 October 2019)*; complying with *The Rural and Urban Addressing Standard (AS/NZS4819:2011)*. It also states under *10. Private Access Ways (d)*. The access way must service a minimum of six lots.

Private access ways unlike Public Roads are not subject to consultation requirements with Mana Whenua.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

A check of similar road names to Rowe Lane was made on Council’s and the LINZ databases, revealing these names are not currently in use in the MPDC district or within the Waikato region.

Road names must be approved by Council prior to the issue of the Section 224 Certificate for the subdivision.

Ngā take ā-lhinga | Consent issues

The naming of vested roads is part of a resource consent condition.

Ngā Tāpiritanga | Attachments

- A. Proposed Road Naming Plan - Stage 1B Lockerbie - highlighted is unnamed private access way
- B. Final Road Naming Policy Adopted 2 October 2019
- C. Presentation

Ngā waitohu | Signatories

Author(s)	Barry Reid Roading Asset Engineer	
Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

Road Naming for Lockerbie Stage 2, Morrinsville

CM No.: 2423398

Rāpopotonga Matua | Executive Summary

Council is requested to approve the private road name of Parkside Lane and the three proposed new Public Road names of Ticklepenny Place, Rawiri Street and Karira Street. that have occurred as a result of the Stage 2 subdivision for Lockerbie Estate in Morrinsville.

Refer to the attachment for the location of the roads.

COMMITTEE RESOLUTION

That:

1. The report be received.
2. The Committee accept the proposed new Private Access Way – Parkside Lane (alternative 2).
3. The Committee accept the three proposed new Public Road names – Ticklepenny Place (Preferred), Rawiri Street (Preferred) and Karira Street (Alternative 1).

Moved by: Cr B Dewhurst

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Horopaki | Background

Kilroy Group Limited as developer for Lockerbie Estate Limited submitted their preferred name (plus two alternatives for each road or access way), to Council to seek approval - as part of Stage 2 of the Morrinsville development.

The developer (as applicant) consulted the appropriate Mana Whenua of the area on the areas cultural significance.

Road and access ways are accessed by Council staff and are expected to meet criteria (a-m) of the policy (refer to attachment A – CM#2215303).

Subject to LINZ approval, the final decision on road, access way and open spaces names rests with Council. Council may, at its sole discretion, delegate this decision making function to another body or member of staff. Matamata-Piako District Council is responsible for the naming of roads under the Local Government Act 1974 Section 319.

One new private access way is proposed.

Council's road naming policy notes that:

- a) The name chosen for an access way must be a 'Lane' and,
- d) The access way must service a minimum of six lots

The proposed new private access way is shown in the middle of the attached plan, highlighted, but not named.

In terms of the names submitted by the developer for the private access way, the following are listed.

- Preferred* *London Place Lane*
Alternative 1 English Oak Lane
Alternative 2 Parkside Lane (*should be selected – see policy considerations, below*)

There are also three (3) new roads as part of this Stage of the Development.

The new roads are to be vested in Council.

Road 9

- Preferred* *Ticklepenny Place*
Alternative 1 Park Place
Alternative 2 Parkside Place

Road 10

- Preferred* *Rawiri Street*
Alternative 1 Karira Street
Alternative 2 Kiwitahi Street

Road 11

- Preferred* *Teni Tuhakaraina Street*
Alternative 1 Karira Street (is suggested be elevated to the *preferred name – see policy considerations, below*)
Alternative 2 Kiwitahi Street

Subject to Land Information New Zealand (LINZ) approval, the final decision on road, access way and open spaces names rests with Council.

Subject to Land Information New Zealand (LINZ) approval, the final decision on road, access way and open spaces names rests with Council.

Ngā Take/Kōrerorero | Issues/Discussion

Kilroy Group Limited as developer for Lockerbie Estate Limited submitted their preferred name (plus two alternatives for each road or access way), to Council to seek approval - as part of Stage 2 of their Morrinsville subdivision development.

Considerations for naming must include evidence that the names reflect one or more of 6. *Naming considerations (a. to f.)* from the policy. See attached Road Naming Policy.

For the new private access way, the new proposed names above of *London Plane Lane* (*preferred*), English Oak Lane (alternative 1) and Parkside Lane (alternative 2) all honour trees in the QE2 park – and relating to 6. *Naming considerations, (f) Flora significant or important to the history of an area*. The Lockerbie Naming Strategy attached helps with this understanding.

For the newly proposed public roads, in terms of policy, 6. *Naming considerations*, the following provides historical and cultural significance respectively. Consultation with Mana Whenua was undertaken by the applicant.

Road 9: Ticklepenny Place

- In honour of Samuel Ticklepenny who was the first farm manager of Lockerbie.

Road 10: Rawiri Street

- Rawiri is the Maori word for David in acknowledgement of the local school David St School who have a close association with Ngāti Hauā.

Road 11: Karira

(Alternative 1) – It is suggested this name be elevated to the *preferred name* – see *policy considerations, below*

- Karira is named after a Minister from Ngapuhi who came to Morrinsville to preach the gospel at the request of Ngāti Haua chief Tupu Taingakawa.

Road 11: Teni Tuhakaraina

- Teni Tuhakaraina was a highly regarded kaumatua of Ngāti Hauā who had a connection to the Lockerbie land.

Ngā Whiringa | Options

There are three roads to be named.

1. Council accepts (Alternative 2 – Parkside Lane) amongst the three proposed private access way names. AND Council accepts (preferred – Ticklepenny Place), (Preferred – Rawiri Street) and (Alternative 1 – Karira Street) as new public roads.
3. Council does not accept the proposed Road names.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The proposed new private access way is subject to 8. *Criteria for all road and access way names*. Reflecting on policy, both the *preferred* London Plane Lane and alternative 1 - English Oak Lane are not in alignment with policy, 8 c. *single words to avoid cartographic problems*.

Parkside Lane (as alternative 2) does however meet criteria, and is sharing a common theme of keeping with flora significant or important to the history of the area. On this basis, it is recommended that Parkside Lane be accepted by Council.

Of the three proposed new public roads, Road 11 (Teni Tuhakaraina) should preferably meet 8. *Criteria for all road and access way names.* However, it does not meet 8 b. *preferably be short (generally not longer than 12 characters) or 8 c. be single words to avoid cartographic problems.*

Council staff suggested the name could be changed to Tuhakaraina, however Mana Whenua commented this would alter cultural significance as it does not have any mana or meaning having the Christian or Surname only, and hence the full name has been included above for Council consideration.

To avoid setting a precedence and going against policy, it is suggested that Council select Karira Street on this occasion.

The developer has consulted with Mana Whenua on the proposed new public roads, noting that private access ways are not vested in Council therefore are not subject to consultation.

Appropriate database searches have been completed for both the private access way and public roads to avoid road name duplication in the district.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

The road names must be approved by Council prior to the issue of the Section 224 certificate for the subdivision.

Ngā take ā-lhinga | Consent issues

The Naming of vested roads is part of a resource consent condition.

Ngā Tāpiritanga | Attachments

- A. Lockerbie - Stage 2 Proposed Road Naming Plan
- B. Final Road Naming Policy - 2 October 2019

Ngā waitohu | Signatories

Author(s)	Barry Reid Roading Asset Engineer	
Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

Henderson Subdivision, Matamata - Road Naming

CM No.: 2437783

Rāpopotonga Matua | Executive Summary

Council is requested to approve the road name of Aranui Road that have occurred as a result of the R&S Henderson subdivision in Matamata.

Refer to the attachment for the location of the road.

COMMITTEE RESOLUTION

That:

1. This report be received.
2. The Committee accept the proposed *preferred* road name (Aranui Road).

Moved by: Cr A Wilcock

Seconded by: Cr S Whiting

KUA MANA | CARRIED

Horopaki | Background

Barr+Harris Surveyors Ltd on behalf of R&S Henderson, Matamata have proposed three (3) road names of which Council is asked to approve one.

1. Aranui Road - *preferred*
2. Audrey Road – alternative 1
3. Kereru Road – alternative 2

The subdivision is located adjacent to Station Road off Aporo Drive (see location plan attached). The chosen road is to be vested in Council.

R&S Henderson are local people with over forty years of farming and agricultural business in the Matamata district. Their Station Road property has been owned for more than twenty years.

Ngā Take/Kōrerorero | Issues/Discussion

Council is requested to approve the preferred road name.

Considerations for naming must include evidence that the names reflect one or more of 6. *Naming considerations (a. to f.)* from the policy. See attached Final Road Naming Policy – 2 October 2019. Alternatively refer directly to legal and policy considerations below.

The following have been provided as meanings for the three road names:

Aranui

Translates to “Great Pathway” which acknowledges the journey Ngati Hinerangi made over the Peria hills (and possibly over subdivision land), into what is now known as Matamata.
Aranui conveys the cultural significance of the area to Mana Whenua.

Audrey

Audrey is Sandy Henderson's mother's name (now passed).
The name has a strong personal connection to Sandy and Robert (Bob) as developers.
Audrey reflects a person important in the history of the area and/or a local identity.

Kereru

Kereru is a native pigeon found in the Waikato. It is the only New Zealand bird capable of swallowing large fruit and so is an important seed disperser of native trees. *Kereru represents fauna significant or important to the history of an area.*

Ngā Whiringa | Options

There is only one road to be named.

1. Council accepts the proposed *preferred* road name Aranui Road
2. Council accepts one of the proposed *alternative* road names Audrey Road or Kereru Road

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Barr+Harris Surveyors Ltd wrote to Mana Whenua (Ngati Hinerangi) seeking their opinion as to which road name would be most appropriate for the particular area, in the context of the areas cultural significance.

Following initial contact, Ngati Hinerangi consulted widely with both Barr+Harris Surveyors and the developer. This resulted in Ngati Hinerangi encouraging the use of Aranui after earlier alternate names put to the developer were rejected.

The Road Naming Policy states under 6. *Naming considerations* that,

"A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect **one or more** of the following:

1. The identity of the Matamata-Piako District and/or *local identity*
2. The historical significance of particular locations.
3. The cultural significance of the area to Mana Whenua.
4. People important in the history of an area.
5. Events, *people and places significant to a community or communities locally*, nationally, or internationally.
6. Flora and Fauna significant or important to the history of an area."

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

A check of similar road names to Aranui Road, Audrey Road and Kereru Road was made on Council's and the LINZ databases, revealing these names are not currently in use in the MPDC district or within the Waikato region.

Road names must be approved by Council prior to the issue of the Section 224 certificate for the subdivision.

Ngā take ā-lhinga | Consent issues

The Naming of vested roads is part of a resource consent condition.

Ngā Tāpiritanga | Attachments

- A. Henderson Subdivision - Matamata (Location Plan for Road Naming)
- B. Final Road Naming Policy Adopted 2 October 2019

Ngā waitohu | Signatories

Author(s)	Barry Reid Roading Asset Engineer	
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Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

Road Naming - Begovich Developments - 143 - 173 Station Road, Matamata

CM No.: 2437993

Rāpopotonga Matua | Executive Summary

Council is requested to approve the road names Highgrove Avenue, Olive Place and Orchard Place) that have occurred as a result of the Begovich Developments in Matamata.

Refer to the attachment for the location of the roads.

It is recommended that the Council accept the proposed road names.

COMMITTEE RESOLUTION

That:

1. This report be received.
2. The Committee accept the proposed road names (Highgrove Avenue, Olive Place and Orchard Place).

Moved by: Cr A Wilcock

Seconded by: Cr T Cornes

KUA MANA | CARRIED

Horopaki | Background

Geometrix (Land Development Specialists, Te Aroha) on behalf of Begovich/Coutts (Land Developers, Matamata), have made application to Council for three (3) new road names at their Highgrove development 143-173 Station Road, Matamata. They are seeking Council's approval for each road name.

Listed below are preferred names, alongside two alternatives.

1. *Highgrove Avenue* – alternatives (Highgrove Drive, Highfield Avenue)
2. *Olive Place* – alternatives (Acacia Place, Cherry Place)
3. *Orchard Place* – alternatives (Maple Place, Mahoe Place)

Geometrix supplied a plan identifying all roads and property numbers in accordance with the Roads Policy (2019), see attached.

Ngā Take/Kōrerorero | Issues/Discussion

Three (3) road names are to be approved by Council.

The original application by GeoMetrix listed Olive Lane and Orchard Lane. However, the policy clearly states that road type 'Lane' is reserved exclusively for non-public roads and therefore cannot be applied to public roads – as these are. For this reason, Geometrix were informed and instructed to supply new road types. They have done this – switching to Olive Place and Orchard Place.

Geometrix assessed each of the preferred roads against 6. *Naming Considerations* (a-f) of the policy. Their comments are below.

Highgrove Avenue

The name Highgrove has a direct association to English gardens (at the private residence of HRH the Prince of Wales & Duchess of Cornwall, Gloucestershire, England). The name links the development with the Matamata-Piako district that contains many English-style gardens and architecture; as found at the historical Te Aroha Springs Reserve, Firth Tower Matamata and, more recently established gardens at Hobbiton in Matamata. Highgrove reflects the connections that New Zealand/Aotearoa has with England.

Olive Place

The name Olive connects with a plant family introduced into the country. Olive trees were brought to New Zealand/Aotearoa by early European settlers from the 1830's. Some producers were from the Waikato, therefore the name connects to both the community and region. Begovich/Coutts intend planting olive trees adjacent Olive Place, so as to integrate the name into the receiving environment.

Orchard Place

An orchard is the intentional planting of trees or shrubs for food production. The intention as part of this development is to facilitate an orchard by providing a variety of fruit producing plants to Orchard Place. Orchards are synonymous with the history of New Zealand/Aotearoa and the district.

Ngā Whiringa | Options

There are three (3) roads to be named.

1. Council accepts the proposed *preferred* road names of Highgrove Avenue, Olive Place and Orchard Place.
2. Council accepts one of the proposed *alternative* road names for the three (3) Roads.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Geometrix took into consideration the policy in terms of:

6. *Naming considerations* – for the most part, evidence relates to historical significance and flora – with a cultural connection to biodiversity.

7. *Consultation with Mana Whenua* – a full 11 page report was provided by Ngati Haua (Iwi Trust); encouraging the protection/enhancement of whakapapa, promoting biodiversity, and maintaining partnership.

8. *Criteria for all road and access way names* – appropriate database searches have been completed to avoid name duplication in the district. GeoMetrix were asked to comply with k & m of the criteria respectively; the name “Lane’ as mentioned above could not be used for public roads/streets and road types must comply with Schedule 1 – as they now do (changed from Lane to Place). Geometrix also confirmed that all new roads subject to renaming are public roads.

Ngā Tāpiritanga | Attachments

- A. Michaela Lowry - Begovich & Coutts - Road Naming Application - subdivision plan
- B. Michaela Lowry - Begovich & Coutts - Road Naming application for 143-173 Station Road, Matamata (report to 26 May COC)

C. Final Road Naming Policy Adopted 2 October 2019

Ngā waitohu | Signatories

Author(s)	Barry Reid Roading Asset Engineer	
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Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
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	Manaia Te Wiata Group Manager Business Support	
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8 Information Reports

Staff Long Service Presentation

CM No.: 2437870

Rāpopotonga Matua | Executive Summary

Joan Jennings will be presented with a Long Service Award in recognition of 20 years' service to Matamata-Piako District Council.

COMMITTEE RESOLUTION

That:

1. The Information be received.

Moved by: Cr A Wilcock
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Stephanie Hutchins Committee Secretary and Corporate Administration Officer	
Approved by	Niall Baker Corporate Strategy Team Leader	
	Don McLeod Chief Executive Officer	

The meeting adjourned for morning tea at 10.11am and reconvened at 10.40am.

Safety and Wellness Report

CM No.: 2435753

Rāpopotonga Matua | Executive Summary

The monthly Safety & Wellness Update for April 2021 is attached to the agenda. Kate Stevens, Safety & Wellness Team Leader will be in attendance to discuss the reports with the committee.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr S Whiting

Seconded by: Mayor A Tanner

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A. April 2021 Monthly Safety & Wellness Update

Ngā waitohu | Signatories

Author(s)	Kate Stevens Safety and Wellness Team Leader	
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Approved by	Kelly Reith People, Safety and Wellness Manager	
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Chief Executive Officer's Report

CM No.: 2437205

Rāpopotonga Matua | Executive Summary

The Chief Executive Officer's report for the period ending April 2021 is attached to the agenda.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr S Whiting
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A. Final CEO report for period ending April 2021
- B. Council Consents Received April 2021

Ngā waitohu | Signatories

Author(s)	Debbie Burge Executive Assistant to the Mayor & CEO	
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Approved by	Don McLeod Chief Executive Officer	
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Item considered after 7.6 and parked to consider items 7.7 and 8.1. Item returned to discussion after 8.1

11.18am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KOMITI O TE KAPOREIHANA
ME NGĀ WHAKAHAERE | CORPORATE AND
OPERATIONS COMMITTEE HELD ON 26 MAY 2021.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: