

Komiti o te Kaporeihana me ngā Whakahaere | Corporate and Operations Committee



Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of the Corporate and Operations Committee held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 22 September 2021 at 9.00am.

Ngā Mema | Membership

Koromatua | Mayor

Ash Tanner

Koromatua Tautoko | Deputy Mayor

Neil Goodger

Kaunihera ā-Rohe | District Councillors

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin (Chair)

James Thomas

Adrienne Wilcock

Sue Whiting

Ngā whakapāha | Apologies

Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Stephanie Hutchins	Governance Support Officer	
Sandra Harris	Placemaking and Governance Team Leader	
Erin Bates	Strategic Partnerships & Governance Manager	7.1 7.2
Mark Naudé	Parks and Facilities Planner	7.1
Niall Baker	Policy and Legal Team Leader	7.2
Kate Stevens	Safety and Wellness Team Leader	8.4
Manaia Te Wiata	Group Manager Business Support	C1
Roger Lamberth	Property and Community Projects Manager	C1

I reira | In Attendance

	Time In	Time Out
Janice Parsell – <i>Director, Te Aroha & District Museum Society</i>	10.28am	10.41am
Evie Kinane – <i>Te Aroha & District Museum Society</i>	10.28am	10.41am
Matt Thomas – <i>PwC Advisory Services</i>	10.44am	12.00pm
Robert Cameron – <i>PwC Advisory Services</i>	10.47am	12.00pm

1 Whakatūwheratanga o te hui | Meeting Opening

Chair Kevin Tappin welcomed staff and elected members and declared the meeting open at 9.03am.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

There were no apologies and no leave of absence was requested.

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the ordinary meeting of the Corporate and Operations Committee held on Wednesday, 25 August 2021, be confirmed as a true and correct record of the meeting, subject to the amendment of Item 8.3 - Long Service Presentation for John Bouttell be considered at the next meeting 27 October 2021.

Moved by: Cr A Wilcock

Seconded by: Mayor A Tanner

KUA MANA | CARRIED

6	Take i puta mai Public Forum	
	There were no speakers for the public forum.	
7	<u>Pūrongo me whakatau Decision Reports</u>	
7.1	Te Miro Forest Carpark Proposal	5
7.2	Annual Report Draft Summary 2020/21	11
7.3	Submission on 3 Waters Reform	15
8	<u>Ngā Pūrongo Whakamārama Information Reports</u>	
8.1	Hauraki Gulf Forum Meeting Report for August 2021	16
8.2	Waikato Civil Defence and Emergency Management Group Joint Committee - Minutes 2 August 2021	17
8.3	Te Aroha & District Museum Society - 2020/21 Annual Report	18
8.4	Safety and Wellness Report	19
8.5	Chief Executive Officer's Report	20

7 Pūrongo me whakatau | Decision Reports

Te Miro Forest Carpark Proposal

CM No.: 2459942

Rāpopotonga Matua | Executive Summary

Te Miro Outdoor Adventure Park is a popular destination for mountain bikers and other outdoor pursuits. Te Miro Mountain Bike Club Incorporated (the Club) currently maintains the mountain bike tracks under a Memorandum of Understanding with Council. Council provides an annual operating grant towards this work through the Long Term Plan.

The Club would like to progress with developing an additional carpark to reduce pressure on existing carparks and avoid vehicles parking along Waterworks Road.

Landowner approval is sought from Council. If landowner approval is granted it would enable the Club to apply for resource consent.

COMMITTEE RESOLUTION

That:

1. The report be received;
2. The Committee provides landowner approval for an additional carpark to be developed at the site along Waterworks Road as indicated in Attachment A, subject to all relevant regulatory requirements being met;
3. A written management agreement between the Club and Council shall outline duties and responsibilities for the management, operation and maintenance of the carpark;
4. The Committee agrees to provide a grant to the Club towards resource consent costs in accordance with Council's Natural, Cultural and Built Heritage Grant Policy (Attachment B).

Moved by: Mayor A Tanner

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

Horopaki | Background

Te Miro Outdoor Adventure Park is an increasingly popular destination for mountain bikers and other outdoor pursuits.

Te Miro Mountain Bike Club Incorporated (the Club) currently maintains the mountain bike tracks at the park under a Memorandum of Understanding with Council. Council currently provides an annual operating grant towards this work through the Long Term Plan.

The Club would like additional parking to be provided at the park to reduce pressure on the existing carparks, which are often full, especially over the summer months. An additional parking area would also improve the safety of park and road users as visitors often park along Waterworks Road when the carparks are full.

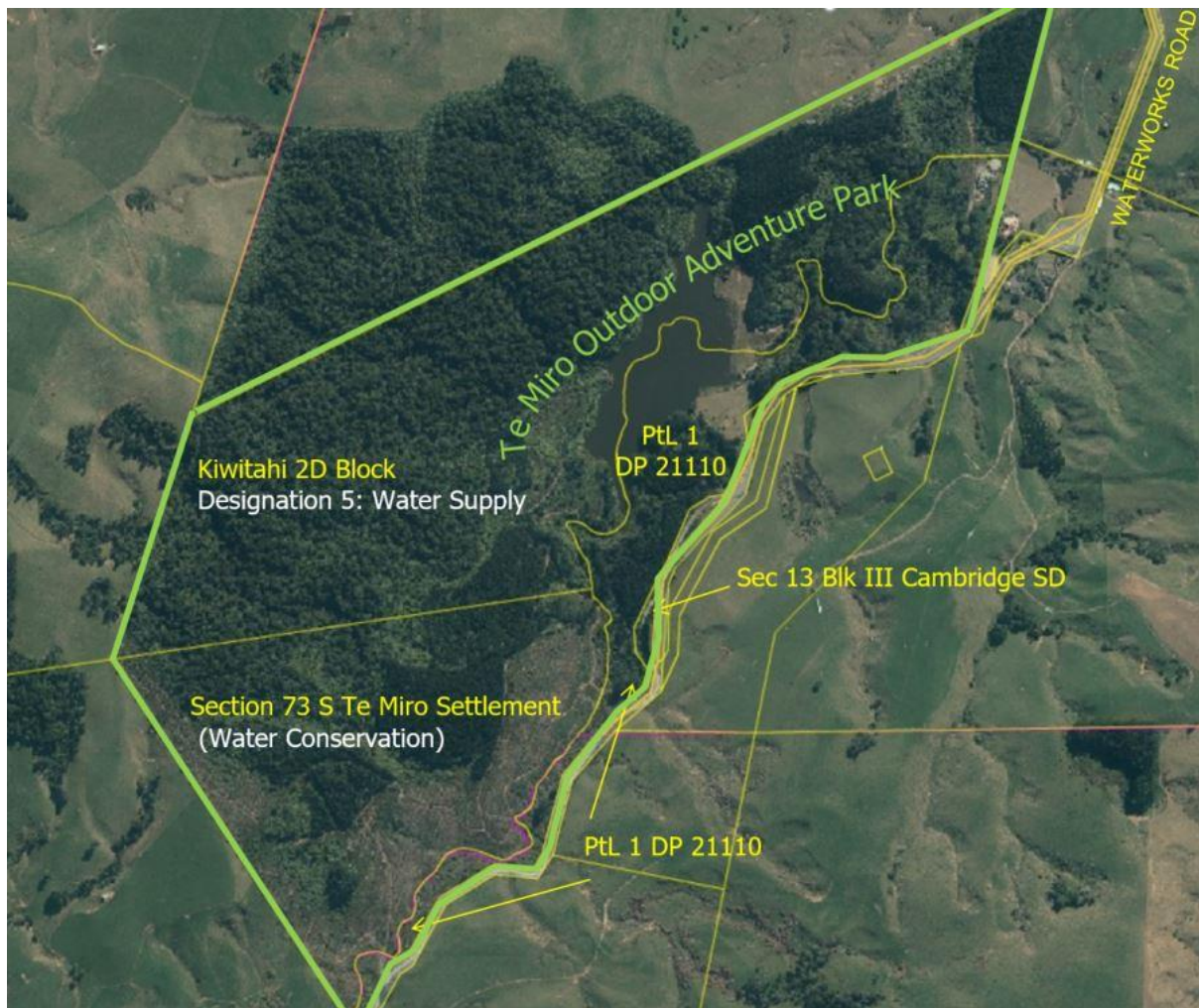
An initial investigation into the issue which identified potential locations for further investigation was completed in July 2019. The issue was also discussed at the COC meeting on 25 September 2019. At the time, Council declined to fund further investigation and design work. A grant of \$20,000 towards parking improvements was however made available to the Club.

The Club would now like to progress with developing an additional carpark and favours an old forestry skid site between the current main carpark and the entrance to the water treatment plant. The Club is seeking approval from Council as landowner to enable them to progress with applying for the necessary consents and funding required to progress the project.

Ngā Take/Kōrerorero | Issues/Discussion

Land Status

Waterworks Road Reserve/Te Miro Outdoor Adventure Park comprises several land parcels.



The underlying land status of these parcels vary however Council's General Policies Reserve Management Plan 2019 takes an approach to treat all parks and reserves in a consistent manner regardless of their underlying land status.

The General Policies RMP 2019 includes the following objectives for carparking:

- A To provide and maintain carparks, where appropriate, to a level which is adequate for servicing the usual activities carried out within the reserve.
- B To recover some of the costs of carpark provision from identifiable beneficiary groups.

Strategic context

The Parks and Open Spaces Strategy 2021-51 assigned the land to the Outdoor Adventure Park management category. The development standard for Outdoor Adventure Parks anticipates sealed carparks at high use sites and metalled low use carparks.

The main carpark alongside Waterworks Road is currently sealed. The proposed new carpark would not be sealed. This aligns with the development guidelines.

Outdoor Adventure Parks

Services and Facilities	Development Standard
Transport provision	Sealed entry road. Sealed carparks at high use sites. Metalled secondary roads and low use carparks.
Toilets	Standard toilets to be provided at entranceway/carpark area and at gathering points throughout the park as required
Tracks and paths	Metalled or natural walking paths dependent on category and level of use. MTB tracks to graded to a standard dependent on intended usage. Apply NZS HB 8630:2004 category system. Apply recognised MTB grading system e.g. Kennett Brothers.
Furniture & structures	Seats provided at key viewing or rest points on walking tracks. Vehicle barriers along roads to control vehicle access as required. Shelters, picnic facilities.
Visitor information	High quality signage at entrance to identify the park. Interpretation & map signs provided at major entry areas. Control and safety signage provided as required. Directional signage at path entries/junctions.
Tree planting	Opportunities to establish specimen trees will be maximised to provide shade, shelter and enhance amenity values
Recreation facilities	Dependant on intended purpose and use, development of recreation facilities such as adventure playgrounds, rope challenge courses, climbing walls, etc
Amenity grass and landscaping	Mown amenity grass and landscaping may be provided at picnic areas and site entrances.
Re-vegetation	If additional re-vegetation is required a native planting and weed/pest control programme will be undertaken to protect and add to existing values.
Buildings	Generally buildings will not be provided.

Proposed location

The proposed location is relatively close to the main carpark, toilet and picnic area and is connected to these areas by an existing bike track.

The site is relatively free of vegetation due to its former use as a forestry skid site as well as the subsequent removal of wilding conifers. From a parks and recreation point of view, the proposed location appears appropriate for a carpark provided regulatory requirements can be met. It is not near any significant indigenous vegetation. The Club is also willing to establish suitable native plant species around the carpark area, which could improve the aesthetics and biodiversity of the

area. The carpark would have minimal effect on the existing track network. A small section of an existing track may need to be re-routed slightly to go around the carpark. Provision of an additional parking area is likely to improve recreational experiences at the park.

At a site meeting in June 2021, representatives from Council's Parks, Waters, and Roding Team agreed in principle that the location does not raise any significant concerns provided that regulatory requirements can be met by the design.

Resource consent

A public carpark that is not part of a subdivision is a Discretionary Activity under the District Plan. Resource consent is therefore required to undertake such an activity.

Council may consider a grant towards resource consent processing costs in accordance with Council's Natural, Cultural and Built Heritage Grant Policy (Attachment B).

Landowner approval

Landowner approval is required to enable the Club to lodge an application for resource consent. Landowner approval could also assist the Club with its fundraising efforts.

Management agreement

The club has indicated that it will maintain the carpark. It is recommended that a written agreement between Council and the Club is entered into to record the duties and responsibilities of the parties.

Mōrearea | Risk

Unforeseen site issues

There is a risk that unforeseen site issues (e.g. geotechnical issues, incidental archaeological discovery etc.) might impact on site suitability or the cost of development.

Water reform

Central government has signalled its intent to progress with water reform. There is uncertainty around how this might affect future ownership, recreational access and use of lands surrounding reservoirs and water treatment plants.

Sustainability

There is always a degree of risk associated with volunteer community groups maintaining assets on public parks. If a community group is no longer in a position to maintain an asset or abandons an asset then ownership of the asset reverts to Council and there may be public expectation for Council to continue to maintain that asset. This can result in unplanned liability and expenditure. The risk can be minimised through having a formal agreement with the Club and periodic monitoring of the condition of the asset. The risks associated with the carpark are considered to be relatively low.

Ngā Whiringa | Options

1. Council grants landowner approval.
2. Council declines to grant landowner approval.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

These aspects have been covered in the Issues/Discussion section above.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

There will be consultation requirements associated with the resource consent. It is recommended that the Club engage early with Ngāti Hauā Iwi Trust as well as affected neighbours.

Ngā take ā-lhinga | Consent issues

Resource consent will be required.

The landowner approval would enable the Club to apply for resource consent.

Council may consider a grant towards resource consent processing costs in accordance with Council's Natural, Cultural and Built Heritage Grant Policy (Attachment B).

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Connected Infrastructure

Community Outcome: Infrastructure and services are fit for purpose and affordable, now and in the future

Theme: Connected Infrastructure

Community Outcome: Quality infrastructure is provided to support community wellbeing.

Theme: Connected Infrastructure

Community Outcome: We have positive partnerships with external providers of infrastructure to our communities.

Theme: Healthy Communities

Community Outcome: We encourage the use and development of our facilities.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The only costs to date have been staff time. Council has previously agreed to a \$20,000 grant towards improving parking at Te Miro. Council has the option of providing grant funding towards the cost of resource consent.

There is no budget to operate/maintain an additional carpark. The Club has offered to maintain it.

Ngā Tāpiritanga | Attachments

- A. Te Miro MTB Car Park Proposal from Club
- B. Natural Cultural Heritage Grants Policy

Ngā waitohu | Signatories

Author(s)	Mark Naudé Parks and Facilities Planner	
Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

7 Pūrongo me whakatau | Decision Reports

Annual Report Draft Summary 2020/21

CM No.: 2494046

Rāpopotonga Matua | Executive Summary

The Local Government Act 2002 (LGA) requires Council to adopt its Annual Report and Summary by 31 October each year. This year due to COVID-19 there has been an extension for councils provided under legislation until 31 December 2021, with Council Controlled Organisations (CCOs) extended until 30 November 2021.

Audit New Zealand advised they did not have any new findings in the interim audit this year. Due to lack of Audit staff and resources to perform the final audit, they commenced their work for our Council on 22 September 2021.

A Draft Annual Report Summary 2020/21 is provided for Council's perusal.

COMMITTEE RESOLUTION

That:

1. The Annual Report Draft Summary 2020/21 be received.

Moved by: Cr A Wilcock

Seconded by: Cr T Cornes

KUA MANA | CARRIED

Horopaki | Background

The LGA requires Council to adopt the Annual Report and Summary by 31 October each year. This year, due to COVID-19, there has been an extension provided under legislation until 31 December 2021, with Council Controlled Organisations extended until 30 November. The Summary must be published within one month of its adoption. The Annual Report and Summary must be audited, and an opinion on the Annual Report and Summary provided to Council and the report's readers.

Council are due to receive a summary of financial and performance measures in the draft Annual Report and Summary 2020/21. The audit process commenced on 20 September. We anticipate that some changes will be made to the Annual Report.

The following items, will be provided to Council once the Annual Report is to be adopted later this year:

- a. the final Annual Report and Summary 2020/21
- b. the draft Audit Opinions for the Annual Report and Summary 2020/21
- c. the warrant of fitness for the Annual Report and Summary 2020/21
- d. the letter of representation for the Annual Report and Summary 2020/21 and staff review of representations made
- e. the misstatement schedule from the Annual Report final audit
- f. the draft management report on the Annual Report 2020/21
- g. the Chief Executive's Reporting Certificate for the Debenture Trust Deed
- h. the Auditor's Independent Assurance Report for the Debenture Trust Deed

- i. the letter of representation for the Debenture Trust Deed and staff review of representations made.

Ngā Take | Issues

a. COVID-19 Impact on Timelines

Under the Local Government Act 2002 Council is required to obtain an audit of its Annual Report and Summary. Auditing on the Annual Report and Summary 2020/21 will commence on 20 September 2021.

COVID-19 had an impact on the timelines for the annual report and under legislation the final allowable adoption date was moved out to the 31 December 2021.

Council has a 15% interest in Waikato Regional Airport Limited (WRAL). Their audit has not been complete. Audit have indicated they will be focusing on the airport's investment property. Our subsequent sign off will be dependent on whether there are any significant changes to the WRAL accounts.

Another one of our requirements with Audit is that any material events after balance date will be reported to Audit and they will assess whether it needs to be reflected in our accounts. This will continue until the Annual Report adoption. Any material events could require additional auditing and financial updates (depending on the situation) and could further affect the adoption date.

Financial Summary

A summary of the first draft of the financial statements for the year ended 30 June 2021 is presented in the attached report. The Finance team will continue to review and analyse this draft information in putting together the full draft Annual Report ready for the audit review. As such, the final report may differ from that presented here.

In a continuing theme from the last two years, this year's financial results reflect the unprecedented level of development happening within our district. The draft financial statements show an initial surplus of \$8.975 million compared to a budgeted surplus of \$1.134 million. While there were ups and downs across other areas, \$8.993 million of the surplus directly related to development in the district. This was in the form of assets vested in Council through the subdivision process of \$6.28 million; and development contributions received being \$2.7 million higher than budgeted.

Council also received a number of unbudgeted Government grants this year including \$2.47 million from the 3 Waters Reform package, \$1.3 million received for the Hauraki Rail Trial contribution, and \$561,000 for the Innovating Streets and Toilet upgrades.

A turnaround in longer dated interest rates saw the book valuation of Council's interest rate swap portfolio increase by \$1.45 million over the year.

While revenue was significantly higher than budgeted, there were several areas where expenses were also higher than budgeted. In the Water activity, treatment plant costs were \$705,000 higher than budgeted due to increasing operating costs. Also in the utilities area, there was \$1.7 million in additional operational spending on water and wastewater projects funded from the unbudgeted three water reform funding.

\$1.14 million contribution was paid over to the Hauraki Rail Trail Trust (also funded by way of Government funding). And a non-cash loss on the disposal of assets of \$2.1 million was recognised for the year in respect of network asset replacements. Also the final cost recognised for annual depreciation was \$824,000 higher than budgeted, due to higher than anticipated

increases in the valuation of infrastructural assets, and the depreciation impact of unbudgeted assets vested in Council through the subdivision process from previous years.

Payroll costs this year were \$740,000 below the budgeted level, largely due to unfilled vacancies over the year.

Further explanation of significant variances to budget are provided in the attached summary.

The draft balance sheet shows that Council continues to maintain a healthy financial position. Significant variances to the budgeted position are largely as a result of the delay (this year and in prior years) of getting the budgeted capital projects done, and higher than anticipated asset valuations and vested assets. Also notable this year is a \$6.3 million increase in the value of Council's investment in the Waikato Regional Airport, largely as a result of property development activity of the company and an increase in the valuation of the company's property development assets.

Non-financial information

In 2020/21, we have focused on maintaining our services to support our community. We delivered our extensive range of activities and services to similar levels as detailed in the Long Term Plan 2018-28 and at a similar standard as previous years. Comparisons to both targets and previous year's results are available in the full Annual Report.

There are a total of 61 performance measure targets which Council reports on in the Annual Report. Council achieved its target performance for 41 of these. This is an increase of over 11% from last year. Two performance measures were not measured; being the quality of ride on our sealed roads which is measured biennially and the footpath level of service which is measured by an assessment due in 2021/22. One performance measure, being the percentage of customer service requests relating to roads and footpaths that the territorial authority responds within the time frame specified in the Long Term Plan, was half achieved, half not achieved. We achieved our urgent requests but did not meet non-urgent request targets.

Mandatory non-financial performance measures

In 2015 Department of Internal Affairs introduced 21 mandatory non-financial performance measures for the core infrastructure activities (roading, water, wastewater and stormwater). The Annual Report 2020/21 is the sixth report on performance against these measures. We achieved our target for 14 mandatory performance measures. Two mandatory performance measures were not measured being the quality of ride on our sealed roads as stated above, and the other is the percentage of footpaths within our district that fall within the level of service or service standard for the condition of footpaths. The aforementioned roading measured as half achieved and half not achieved.

At the time writing this report, the analysis of the percentage of water loss and compliance with our resource consents for discharge from our wastewater were not available.

The measures that we did not achieve and page reference of the Annual Report are:

Roading, page 105

- *The percentage of customer service requests relating to roads and footpaths that the territorial authority responds within the time frame specified in the Long Term Plan (this was half achieved, half not achieved, we failed non-urgent requests).*

Stormwater, page 115

- *The number of complaints we receive about the performance of our stormwater system.*

Wastewater, page 120

- *The number of dry weather sewage overflows from our wastewater system.*

Water, page 126-128

- *Compliance with Part 4 and Part 5 of the New Zealand Drinking Water Standards.*

- *The total number of complaints received by Council regarding the drinking water clarity, taste, odour, pressure/flow, supply and the response to any of these issues*

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Community Outcome: The Annual Report measures achievements and progress against the community outcomes.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

The 2020/21 Annual Report Summary will be available to the public on Council's website following adoption. An E-newsletter will be sent to those who have indicated an interest in the Annual Report and Summary.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

i. Utu | Cost

The production of the Annual Report and Summary has a budget of \$7,000. Annual Report audit fees have a budget of \$155,000.

ii. Puna pūtea | Funding Source

The Annual Report cost is provided for within the Strategies and Plans activity budgets. The Annual Report and audit are funded from general rates.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Tamara Kingi Community Partnerships Advisor	
	Niall Baker Policy and Legal Team Leader	

Approved by	Erin Bates Strategic Partnerships and Governance Manager	
	Don McLeod Chief Executive Officer	

7 Pūrongo me whakatau | Decision Reports

Submission on 3 Waters Reform

CM No.: 2498762

Rāpopotonga Matua | Executive Summary

Matamata-Piako District Council has prepared a submission on the 3 Waters Reform. The submission will be circulated separately to the agenda.

COMMITTEE RESOLUTION

That:

1. The Committee accepts the draft submission subject to minor amendments.

Moved by: Cr S Whiting

Seconded by: Cr C Casey

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Stephanie Hutchins Governance Support Officer	
Approved by	Erin Bates Strategic Partnerships and Governance Manager	
	Don McLeod Chief Executive Officer	

Item taken out of order and considered after item C1 - Matamata Industrial Land 26 Rockford Street – Divestment Strategy

8 Ngā Pūrongo Whakamārama | Information Reports

Hauraki Gulf Forum Meeting Report for August 2021

CM No.: 2494165

Rāpopotonga Matua | Executive Summary

The Hauraki Gulf Forum meeting occurred on 23 August 2021. The minutes to that meeting are attached to this report.

The agenda can be downloaded on the following link:

https://infocouncil.aucklandcouncil.govt.nz/RedirectToDoc.aspx?URL=Open/2021/08/HGF_20210823_AGN_10499_AT.PDF

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr D Arnold

Seconded by: Mayor A Tanner

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A. Hauraki Gulf Forum - Minutes 23 August 2021
- B. Hauraki Gulf Forum - Minutes Attachments 23 August 2021

Ngā waitohu | Signatories

Author(s)	Stephanie Hutchins Governance Support Officer	
Approved by	Sandra Harris Placemaking and Governance Team Leader	
	Don McLeod Chief Executive Officer	

8 Ngā Pūrongo Whakamārama | Information Reports

Waikato Civil Defence and Emergency Management Group Joint Committee - Minutes 2 August 2021

CM No.: 2495485

Rāpopotonga Matua | Executive Summary

Waikato Civil Defence Emergency Management Group Joint Committee minutes from 2 August 2021 meeting are attached to the agenda.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr R Smith

Seconded by: Mayor A Tanner

KUA MANA | CARRIED

Horopaki | Background

Under the Local Government Act 2002 s12(1)(a) *every regional council and every territorial authority within that region must unite to establish a Civil Defence Emergency Management Group for the purposes of this Act as a joint standing committee under clause 30(1)(b) of Schedule 7.*

Councillor Russell Smith is Council's appointee to the Joint Committee.

Ngā Tāpiritanga | Attachments

- A. Waikato CDEM Joint Committee Minutes - 2 August 2021

Ngā waitohu | Signatories

Author(s)	Vicky Cowley Emergency Management Officer	
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Approved by	Dennis Bellamy Group Manager Community Development	
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8 Ngā Pūrongo Whakamārama | Information Reports

Te Aroha & District Museum Society - 2020/21 Annual Report

CM No.: 2483938

Rāpopotonga Matua | Executive Summary

Janice Parsell and Evie Kinane in attendance to present Te Aroha & District Museum's Annual Report for 2020/21. A copy of the report is attached to the agenda.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr J Sainsbury

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A. Te Aroha & District Museum 2020/2021 Annual Report

Ngā waitohu | Signatories

Author(s)	Stephanie Hutchins Governance Support Officer	
Approved by	Sandra Harris Placemaking and Governance Team Leader	
	Don McLeod Chief Executive Officer	

8 Ngā Pūrongo Whakamārama | Information Reports

Safety and Wellness Report

CM No.: 2495964

Rāpopotonga Matua | Executive Summary

The monthly Safety & Wellness Update for August 2021 is attached to the agenda. Kate Stevens, Safety & Wellness Team Leader in attendance to discuss the report with the committee.

COMMITTEE RESOLUTION

That:

1. That the information be received.

Moved by: Cr A Wilcock

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A. August 2021 Monthly Safety & Wellness Report

Ngā waitohu | Signatories

Author(s)	Kate Stevens Safety and Wellness Team Leader	
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Approved by	Kelly Reith People, Safety and Wellness Manager	
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Item taken out of order and considered after 8.2 – Waikato Civil Defence and Emergency Management Group Joint Committee - Minutes 2 August 2021.

8 Ngā Pūrongo Whakamārama | Information Reports

Chief Executive Officer's Report

CM No.: 2495966

Rāpopotonga Matua | Executive Summary

The Chief Executive Officer's report for the period ending August 2021 is circulated separately to the agenda.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Mayor A Tanner

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Debbie Burge Executive Assistant to the Mayor & CEO	
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Approved by	Don McLeod Chief Executive Officer	
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The meeting adjourned for morning tea at 10:07am and reconvened at 10:28am.

9 Take Matatapu | Public Excluded

C1 Matamata Industrial Land 26 Rockford Street - Divestment Strategy

10.42am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

10 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public

COMMITTEE RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Matamata Industrial Land 26 Rockford Street - Divestment Strategy

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Moved by: Cr A Wilcock

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

12.07pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KOMITI O TE KAPOREIHANA
ME NGĀ WHAKAHAERE | CORPORATE AND
OPERATIONS COMMITTEE HELD ON 22
SEPTEMBER 2021

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON:
Cr Kevin Tappin



te kaunihera ā-rohe o
matamata-piako
district council

Items tabled on the day

Item	pg
7.3 - Submission Letter on 3 Waters Reform to DIA	24
8.3 - Te Aroha & District Museum's September Newsletter	26



te kaunihera ā-rohe o
matamata-piako
district council

Office of the Mayor

Enquiries to: Mayor Ash Tanner

22 September 2021

Department of Internal Affairs
PO Box 805
Wellington 6140

Email: threewaters@dia.govt.nz

Matamata-Piako District Council has serious concerns with several aspects of the proposed Three Waters Reform model and consequently **Does Not Support It**.

The success of any changes associated with Three Waters is of the utmost importance to this Council. We acknowledge that failure to provide for future challenges would be to no one's advantage. However, there is no trust and confidence in the form proposed.

In our opinion, establishing trust and confidence with Local Government is critical to achieving the successful outcomes desired by both Central and Local Government.

Matamata-Piako District Council has supported the creation of a Three Waters Regulator and in anticipation of that we have, over the last ten years, put considerable investment into:

- developing Wastewater systems that achieve high levels of compliance, and
- have provided the Water Treatment Plants to address the challenging technical requirements of the New Zealand Drinking Water Standards.

We continue to do so. The creation of a Regulator will further incentivise this commitment and this is provided for in our forward funded works programs.

Aggregation

Matamata-Piako District Council does not agree with the particular aggregation model in Three Waters at this stage. Council accepts there is a different future that must be dealt with. This future includes a new regulatory framework managed and driven by Taumata Arowai, the National Policy Statement for Fresh Water Quality and other external factors such as Climate Change.

We believe the changes will be more challenging in large geographic areas with no historic relationships and competing interests. The proposed Governance arrangements indicate a highly centralised model and relationship development and competing demands between different parts of the areas covered will be challenging.

Ownership

Our Ownership is not demonstrated in any substantive way in the proposed Governance framework. Councils do not appear to have influence or be able to hold to account the entity Directors as would be the case in a traditional relationship of an owner or part owner of a company.

Council believes ownership justifies a level of influence beyond these recommendations. It seems reasonable that an owner of an asset should have the ability to have:

- Input and influence into the long term capital renewal and development programs for the area the Council represents.
- Input into levels of service for their communities.
- Access to the Board Chair and Chief Executive on a formal regular basis to provide feedback and seek reassurance on performance and undertakings.
- An ability to express its concerns and hold to account Board and Senior Management performance against agreed targets.
- Access to operational staff within an area to be appraised of progress and provide feedback on need and performance.
- The ability to advocate for commercial development opportunities and make a case for capital spend for these opportunities.

Governance

There is concern within our community with the proposed level of involvement in the Governance/Ownership of the Entities. This concern needs to be addressed.

Level of Service

The model shows proposed structures that will be established to hold the entities to account. It is Council's view that as the owner it should be able to be part of this. The current model does not appear to provide for this.

Review Period

Before Government settles on a particular approach we would ask that local government be given a substantive role in designing, as opposed to just commenting on things that appear to be already settled.

Matamata-Piako District Council look forward to hearing how you will address our concerns.

Regards,

Ash Tanner
Mayor



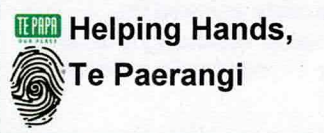
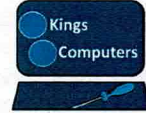
We gratefully acknowledge the following organisations for their help and funding:



Te Aroha Mountain Lions Club



The ROY & ENID NICOL TRUST.



NMBL Internet Services



TE AROHA & DISTRICT MUSEUM Committee Members
 President: Janice Parsell - Treasurer: Sue Spooner - Vice President: Andrea Oosterwijk - Secretary: Evie Kinane
 Committee - Geoff Clark - Mel Woodley - Andrew Honeyfield.
 Administrator - Ruth Elgoran (kindly funded by MPDC & Pub Charity) & Ministry of Social Development (COVID19 Wage Subsidy 2020)

From the archives

PUBLIC NOTICES
THE NEW JEWELLER
 (Next to Jackson's Buildings.)
 I beg to notify the public of Te Aroha and surrounding districts that I am opening up a new business in your town.
 I am putting in a wide range of new goods for Xmas of Watches, Clocks and Jewellery.
 I am an expert watch repairer and a trained refractionist (slight testing) of many years experience.
 Hoping to merit by skillful service and straightforward business methods a fair share of your patronage.
 Wishing you all the Compliments of the Season.
 W. H. PRESSWOOD.

BUCKINGHAM PALACE
 use ANCHOR
 Is it on YOUR table
 1/9 per lb.
 for Lashy

R. ROSS LTD. VALUE IN UNDERWEAR
Lovely Undies
 Ladies Underwear is always a specialty of ours. This season we have a better variety than ever before. In every style.
 SETS SLIPS
 BLOOMERS PANTIES
 NIGHTS PYJAMAS
 SEE THE NEWEST STYLES - COMPARE OUR PRICES
 SHOP AND SAVE AT...
 BARGAIN STORE DRAPERY PHONE 232 R. ROSS LTD. BARGAIN STORE TE AROHA

RENTAL CARS
 BOOK ONE FOR YOUR HONEYMOON OR HOLIDAY CARS FROM £7/15/- FOR SEVEN DAYS
A. R. JOHNS
 LIMITED
 TE AROHA
 PHONES: DAY 164, NIGHT 473

DANCE
 MANAWARU HALL
 FRIDAY, MARCH 26th
 In aid of New Tennis Club.
 Good Floor and Supper.
 Tibbott's Orchestra.
 Prices: Gents. 3/-. Ladies 2/-.
 Godkin's Bus will leave Firkin's corner at 7.30. Fare 1/6 return. 79

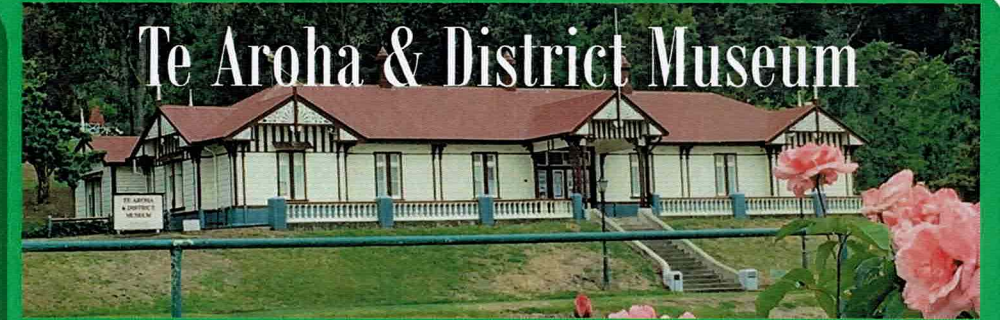
SITUATIONS VACANT
APPRENTICE to the Plumbing Trade, excellent opportunity for keen boy; also junior or intermediate for sales and store work. Apply J. B. Johnson & Sons. 203

£5 - R E W A R D
 A Reward of £5 will be given to anyone who will give information to me as to the source of a rumour in circulation to the effect that I am a German.
 For the information of anyone requiring it, I may state that I was born in Dunedin, of Scotch parents, while Mrs Carruthers' parents are both English.
 R. CARRUTHERS,
 Te Aroha,
 24/5/15

FISH makes brains, brains make money:
 So too much fish you really cannot eat.
The Freshest Fish Obtainable are those from **MURGREW'S SHOP.**
 You cannot miss it! It's right in **Whittaker Street.**

FREE FREE FREE
 If Your Car Is Not Up To Standard Bring It To
TE AROHA MOTORS
 For a FREE Diagnosis
THIS MAY SAVE YOU POUNDS
 All Repairs Carry a Genuine Guarantee
E. L. WILSON
 TE AROHA MOTORS
 WHITTAKER ST. PHONE 177

Te Aroha & District Museum



SPRING

SEPTEMBER 2021

Museum Contact Details:

Cadman Bath House
 Te Aroha Domain,
 102 Whitaker Street
 Te Aroha 3320

Ph: 07 884 4427

Email: tearohamuseum@xtra.co.nz



OPEN 7 DAYS

Summer

Labour Day— Easter W/E

11 am — 4 pm

Winter

Easter— Labour W/E
 12 noon -3 pm

Other times by appointment



INSIDE THIS ISSUE:

- President's Report 2
- New Display & 2
- Book facts
- The Band of Hope & 3
- New Display
- Sponsors 4
- From the archives 4
- Committee 4

June is quite often a quiet time in the Museum where we spend time catching up on unfinished jobs, paperwork and chores that need doing. June this year was a very busy time for everyone as we celebrated the Museum's 50th birthday and held our Matariki Celebration. In the week leading up to the 30th June, we had free entry and invited various groups from around the town, to join us for a look around followed by cake and a cuppa. We welcomed 101 visitors that week. On the evening of 30th June, we hosted approximately 165 people at Future Te Aroha. This evening was hugely successful. Te Aroha Primary School's Kapa Haka group did a number of items, followed by our Guest Speaker, Zak Scott, concluding with renowned Producer & Composer Rob Thorne. Our birthday dinner was held at the RSA on 26th June and we saw a great turn out. Below are a selection of photos from the 23-30 June.



Patron Roger McGirr at the RSA



Te Aroha Primary Kapa Haka

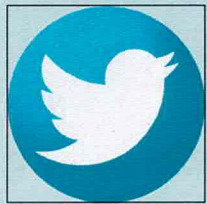


Above: Zak Scott Below Left: Crowds at the Museum Below Right: Rob Thorne





Janice Parsell
President



From the President's pen

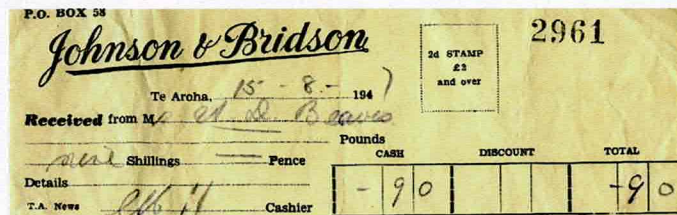
This has been a busy three months with our 50th Birthday celebration and the Matariki celebration. Well done Ruth for organising the Matariki event, this was part of the course she completed last year. I would like to thank our volunteers who helped during the week leading up to the 30th and on the evening. It is this comradeship that we all enjoy at the museum. We thank Council for supporting the museum by providing in the LTP, monies so we can employ an administrator. Our organisation now needs a part time administrator to operate successfully as we have so many areas that require managing such as funding applications, recording and caring for the collection, administration, Health & Safety and other documents to be kept current and updated, overseeing tasks for volunteers and more. The Back-Room Project is now complete and looking really good. It is wonderful to be able to display our unique "Art" collection. The "Elsa McGirr" room where we have our spa story is nearly completed and looking really refreshed. Thank you to those members who have paid your subscription and continue to support our society. I hope you all find time to bring your visitors to look around and your grandchildren to do the quizzes. Our museum is one of our town's best tourist attractions for those who do not wish to climb mountains and ride bikes.

New Display (by Andrew Honeyfield) - Te Aroha's Gordon Bridson.

For his bravery in destroying a Japanese submarine, Captain Bridson was awarded the DSO (Distinguished Service Order) and the USA's Navy Cross by US Commander Admiral Halsey.

After the war Gordon Bridson settled with his family in Te Aroha where he became a partner in the local hardware store Johnson and Bridson Ltd.

He later retired to Cambridge where he died in 1972, survived by his wife Ada (nee Gilchrist), two sons and a daughter.



'Book Lovers - Fun Facts'

The smallest reproduction of a printed book is "Teeny Ted from Turnip Town," a children's story etched using an ion beam. It measures 70 by 100 micrometers.

One of the world's largest books is a 2012 text on the Prophet Muhammad created in Dubai and measuring 16.40 ft x 26.44 ft.

One of the longest books in the world is Marienbad my Love by Mark Leach. It has 17.8 million words and is 10,710 pages long.

The most expensive book ever purchased was sold for \$30.8 million and the longest sentence ever printed is 823 words.

The word for loving the smell of a book is bibliosmia, while the word for those afraid of running out of things to read is abibliophobia.

One of the largest books in our collection (2581 pages) alongside one of the smallest books in our collection. The smaller book is a prayer book dated 1890.



The Band of Hope by Andrea Oosterwijk

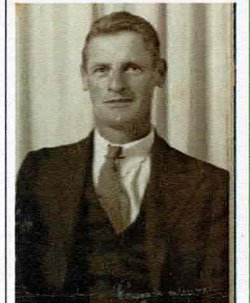
The Band of Hope was an organisation promoting temperance, encouraging its members to sign a pledge of abstinence. The Band of Hope started fortnightly meetings in Te Aroha on 30 May 1883, at the Wesleyan Church initially and later moving to the Public Hall. Waiorongomai was not to be outdone with its own meetings starting on 27 November 1883 at the school house. In May 1889 a Band of Hope was formed at Te Aroha West.

Meetings were held in the evenings with a programme of readings, recitations, songs and hymns to appeal to both adults and children, who would learn about the negative effects of alcohol on families and the community. All ages were encouraged to sign the pledge which states that 'I hereby agree that I will abstain from all intoxicating liquors as beverages that I will not offer them to others, and that I will in all suitable ways discountenance their use in the community.' They were given a badge with a blue ribbon to show they had taken the pledge.

One of the highlights was a meeting where about 40 Waiorongomai Band of Hope members walked up to Quartzville one evening in early May 1884, and after tea, cake and biscuits provided by the miners, an evening's entertainment, all with a temperance message, was undertaken in a building on Mr H. SOUTHEY's land. About 130 miners were inside with the folk from Waiorongomai and more miners standing outside enjoyed the programme, with 15 taking the pledge. The happy group then walked back down the hill to Waiorongomai at about 10pm. I am keen to see any temperance pledge cards or badges that you have in your family collections, please contact me at the Museum.



Another new display (by Lyn Woodley) features the tools belonging to Basil Johansen who was born in Palmerston North in 1898. Basil grew up in Springdale on the family farm. His Norwegian grandfather was a builder and from a very early age, Basil loved working with wood. He became a builder - whenever he built a new house, the family moved with him and lived in the garage. Basil went back to farming the family farm for some years, but the love of building saw him return to the trade in later years. The tools on display have been donated by Nellie Old, his only child.



For those of you who are unable to visit the Museum, a Virtual Tour is now available.
www.virtualtourismnewzealand.co.nz/te-aroha-museum---3d-tour.html



"Preservation of one's own culture does not require contempt or disrespect for other cultures."
- Cesar Chavez

"Give me a museum, and I'll fill it."
- Pablo Picasso

MEMBERSHIP SUBS

Subscriptions for the financial year (01.04.2021 - 31.03.2022) are now due.
Individual \$10.00 / Family \$15.00

Online payments to 03-1573-0067098-01
Reference: 235S (for single) or 235F (for family)
Code: Your name

"Please note that the Museum no longer accepts cheques".

ARE YOU AVAILABLE TO VOLUNTEER?

Do you enjoy history and meeting people?

We have a vacancy for door host duties one Sunday / month.

In this role, you are responsible for meeting and greeting visitors and promoting our town.