

Komiti o te Kaporeihana me ngā Whakahaere | Corporate and Operations Committee



Mēneti Wātea | Open Minutes



Minutes of a meeting of the Corporate and Operations Committee held in the Te Aroha Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 23 September 2020 at 9.00am.

Ngā Mema | Membership

Koromatua | Mayor

Ash Tanner

Koromatua Tautoko | Deputy Mayor

Neil Goodger

District Councillors

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin (Chair)

James Thomas

Adrienne Wilcock

Sue Whiting

Ngā whakapāha | Apologies

Mayor Ash Tanner

Kaimahi i reira | Staff Present

Staff Name	Staff Title	Item No.
Don McLeod	Chief Executive Officer	
Stephanie Glasgow	Committee Secretary & Corporate Administration Officer	
Fiona Vessey	Group Manager Service Delivery	7.2
Karl Pavlovich	Water & Wastewater Manager	7.2
Sandra Harris	Senior Policy Planner	7.3, 7.4, 8.2, 8.5
Ann-Jorun Hunter	Policy Planner	8.1
Kate Stevens	Safety & Wellness Team Leader	8.3
Mike van Grootel	Roading Manager	8.5
Leanne Keenan	Engineering Administrator	8.5
Ally van Kuijk	District Planner	C1
João Paulo Silva	RMA Policy Planner	C1

I reira | In Attendance

	Time In	Time Out
Alison Gillingham – <i>Submitter (Resident)</i>	10.35am	11.19am
Troy Allan – <i>Submitter (Resident)</i>	10.35am	11.19am
Cassie Warburton	10.35am	11.19am
Don Brunt – <i>Thames Valley Car Club President</i>	10.35am	11.19am
Gina Sweetman – <i>Sweetman Planning Services (zoom)</i>	11.20am	11.58am

1 Whakatūwheratanga o te hui | Meeting Opening

Chair Cr Kevin Tappin welcomed elected members and staff to the meeting and declared it open at 9.00am.

**2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence
Apology**

COMMITTEE RESOLUTION

That the apology from Mayor Ash Tanner be accepted and leave of absence from the meeting be granted.

Moved by: Cr T Cornes

Seconded by: Cr S Whiting

KUA MANA | CARRIED

3 Pānui tāpiritanga take | Notification of Urgent Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whāki pānga | Declarations of Interest

There were no declarations of interest.

5 Whakaaetanga mēneti | Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of the Corporate and Operations Committee held on Wednesday, 26 August 2020, be confirmed as a true and correct record of the meeting. An amendment has been made in the Council minutes from 9 September 2020.

- Item 7.3 – Number 11 – CO2 Emissions was not put forward for voting at the LGNZ remits.

Moved by: Cr D Arnold
Seconded by: Cr A Wilcock

KUA MANA | CARRIED

6 Public Forum

NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS

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7 Pūrongo me whakatau | Decision Reports

Solid Waste Working Party - minutes of meetings

CM No.: 2316417

Rāpopotonga Matua | Executive Summary

Council has setup a Solid Waste Working Party made-up of Councillors Adrienne Wilcock, Caitlin Casey, Bruce Dewhurst and James Sainsbury. Councillor Wilcock is the Chairperson. The Working Party operates under a Terms of Reference approved by Council.

The purpose of this report is to report on the minutes of the Solid Waste Working Party meetings held on 2 September 2020.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Committee provided comments on the work of the Solid Waste Working Party.

Moved by: Cr S Whiting

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Horopaki | Background

To ensure that the Matamata-Piako District Community has the best opportunity to set a new direction for solid waste, Council and the Chief Executive have agreed to establish a Solid Waste Working Party comprising of the Mayor and three Elected members, supported by staff, to work to assess and respond to a range of initiatives and opportunities to improve our solid waste services and reduce waste to landfill. The purpose of the working party is to:

- Identify, promote and assess opportunities to support the National, Regional and local Waste strategies to improve the Social , Cultural , Economic and Environmental wellbeing of the Matamata-Piako District community, through local solid waste activities
- Work with Council staff on issues concerning solid waste including development of new plans, policies etc.
- Make recommendations to Council and/or its committees
- Work collaboratively with external partners and stakeholders

The Working Party membership is Councillors Adrienne Wilcock, Caitlin Casey, Bruce Dewhurst and James Sainsbury with Councillor Wilcock acting as the Chairperson. The Working Party operates under a Terms of Reference approved by Council.

The intention is that the minutes of the working party meetings will be reported to the Council or Corporate & Operations Committee with the Chairperson or their delegate providing a verbal update. Council can then make decisions on issues considered and recommended by the working party.

Ngā Take/Kōrerorero | Issues/Discussion

The current focus of the working party is on:

- LTP Budgets
- Reviewing / updating the Waste Management and Minimisation Plan (WMMP);
- Planning and alignment of the various work streams between Thames-Coromandel, Hauraki and Matamata-Piako District Councils that will lead to new arrangements at the conclusion of the current collection/transfer station contract in 2023.

Mōrearea | Risk

There are no risks at this stage.

Ngā Whiringa | Options

There are no relevant options.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The receipt of the working party minutes is not a significant issue in terms of the Significance and Engagement Policy.

There are no legal or policy considerations.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

It is proposed to consult on a new WMMP and this will be reported back to Council at a later date.

Ngā take ā-lhinga | Consent issues

There are no consent issues.

Pānga kit e pūtea, me te puna pūtea | Financial Cost and Funding Source

There is no financial costs associated with the operations of the Working Party.

Funding of specific initiatives will be from existing budgets, and within Council's Policy on Delegated Authority.

Ngā Tāpiritanga | Attachments

A. Minutes - Solid Waste Working Party - 2 September 2020

Ngā waitohu | Signatories

Author(s)	Niall Baker Senior Policy Planner	
Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Don McLeod Chief Executive Officer	

Three Waters Services Reform - Delivery Plan

CM No.: 2348004

Rāpopotonga Matua | Executive Summary

In July 2020, the Government announced a \$761 million funding package to provide post COVID-19 stimulus to maintain, improve three waters infrastructure, support a three-year programme of reform of local government water service delivery arrangements (reform programme), and support the establishment of Taumata Arowai, the new Waters Services Regulator.

A Joint Central/Local Government Three Waters Steering Committee has been established to provide oversight and guidance to support progress towards reform, and to assist in engaging with local government, iwi/Māori, and other water sector stakeholders on options and proposals.

The reform programme is designed to support economic recovery, and address persistent systemic issues facing the three waters sector, through a combination of:

- Stimulating investment, to assist economic recovery through job creation, and maintain investment in water infrastructure renewals and maintenance; and
- Reforming current water service delivery, into larger scale providers, to realise significant economic, public health, environmental, and other benefits over the medium to long term.

Initial funding from the stimulus package will be made available to those councils that agree to participate in the first stage of the reform programme, through a Memorandum of Understanding (MoU), Funding Agreement, and approved Delivery Plan. The MoU has been signed and submitted in August 2020.

The Three Waters Reform Governance Group has been established and developing the Programme and Projects to meet the specific requirements for the Delivery Plan. Due to the timeframes it is recommended that Council nominates the Chief Executive as the approver to submit the Draft Delivery Plan for the Three Waters Reform Programme.

At the time of writing, this report there is a scheduled workshop for the Draft Delivery Plan with Council on the 16 September 2020. E-Team will further review the draft Delivery Plan on the 18 September 2020.

Submission of the Funding Agreement and Draft Delivery Plan is due by 30 September 2020.

The Three Waters Stimulus Funding needs projects must be completed before 31 March 2022.

COMMITTEE RESOLUTION

That:

1. The Committee delegates authority for final approval of the draft delivery plan to the Chief Executive.

Moved by: Cr J Sainsbury

Seconded by: Deputy Mayor N Goodger

KUA MANA | CARRIED

Horopaki | Background

The Delivery Plan is the key driver for the programmes and projects to be delivered by the funding package. The Delivery Plan shows the funding allocation is applied to operating and/or capital expenditure relating to three waters infrastructure and service delivery which:

- Supports economic recovery through job creation; and
- Maintains, increases, and/or accelerates investment in core water infrastructure renewal and maintenance.

The Delivery Plan has been developed using the Department Internal Affairs template, which sets out:

- A summary of the works to be funded, including location, estimated associated costs, and expected benefits/outcomes.
- The number of people to be employed in these works.
- An assessment of how the works support the reform objectives in the MoU.
- Reporting obligations.

The Delivery Plan is due for submission by 30 September 2020 to Crown Infrastructure Partners (and other organisations as agreed between the Council and Crown), for review and approval. Crown Infrastructure Partners will monitor progress against the Delivery Plan, to ensure spending has been undertaken with public sector financial management requirements.

A Three Waters Reform Governance Group has been established to develop the Programme of Projects to submit that meet the requirements for the Delivery Plan and Programmes.

The draft Delivery Plan was workshopped with Council on the 16 September 2020. E-Team will further review the draft Delivery Plan on the 18 September 2020.

Mōrearea | Risk

The delivery timeframe for this programme is extremely tight, all project works are to be fully completed by 31 March 2022. Risks to be considered if works are not completed within the set timeframe include:

- Strategic
- Operational
- Financial
- Reputational

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

The Funding Agreement and draft Delivery Plan need to be submitted by 30 September 2020, with the final delivery plan approved 30 October 2020, to access the stimulus funding.

Expenditure for the Three Waters Reform Stimulus Funding needs to commence delivery before 31 March 2021, and must be completed before 31 March 2022.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Connected Infrastructure

Community Outcome: Infrastructure and services are fit for purpose and affordable, now and into the future. Quality infrastructure is provided to support community wellbeing. We have positive partnerships with external providers of infrastructure to our community

Theme: Economic Opportunities

Community Outcome: We are a business friendly council. Our future planning enables sustainable growth in our District.

Theme: Environmental Sustainability

Community Outcome: We support environmentally sustainable practices and technologies. We engage with our regional and national partners to ensure positive outcomes for the community.

Theme: Vibrant Cultural Values

Community Outcome: We promote and protect our arts, culture, historic, and natural resources.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The funding will come from Central Government any cost overruns on a project will be Council's responsibility. Any flow on costs (depreciation, operating etc.) will be Council's responsibility.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Rachel Norman Executive Assistant to Service Delivery Manager	
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Approved by	Fiona Vessey Group Manager Service Delivery	
	Manaia Te Wiata Group Manager Business Support	

Tangata Whenua Engagement - Iwi Liaison Resource

CM No.: 2349024

Rāpopotonga Matua | Executive Summary

This report seeks approval from Council to allocate further resources to Iwi engagement.

COMMITTEE RESOLUTION

That:

1. The Committee allocate funding from the COVID – 19 fund of up to \$100,000 to improve resources for engaging with Iwi.

Moved by: Cr J Thomas

Seconded by: Deputy Mayor N Goodger

KUA MANA | CARRIED

Horopaki | Background

Under the Local Government Act 2002, we need to establish and maintain processes to provide opportunities for Māori to contribute to our decision making processes. The following is a background of current work with Iwi in the district.

Te Manawhenua forum mo matamata-piako

Te Manawhenua Forum mo Matamata-Piako (the Forum) is a committee of Council that has been developed under a Heads of Agreement with the Forum. The purpose of the Forum is to facilitate Mana Whenua contribution to our decision making. Several Iwi have rohe (ancestral lands) or interests in our district, including Ngāti Haua, Ngāti Rāhiri Tumutumu, Raukawa, Ngāti Maru, Ngāti Whanaunga, Ngāti Paoa, Ngāti Tamaterā and Ngāti Hinerangi. The purpose of the Forum is to facilitate Mana Whenua contribution to decision making and is guided by a Heads of Agreement between Council and Forum members.

The Heads of agreement is currently the subject of review as part of the Long Term Plan project.

Resource management act 1991 (RMA)

Council is currently undertaking a rolling review of the District Plan. As part of this process it will review how it engages with Iwi through the resource consent process.

Council is also currently reviewing the papakainga provisions of the District Plan with Iwi actively engaged in this process. A consultant is assisting council with Iwi engagement on this plan change.

Changes to the RMA also provide for the development of Mana Whakahono ā Rohe. The purpose of a Mana Whakahono ā Rohe is to provide a mechanism for councils and Iwi to come to agreement on ways Tangata Whenua may participate in RMA decision making, and to assist councils with their statutory obligations to Tangata Whenua under the RMA.

Central government has signalled that it will look to reform the RMA, this is likely to increase the engagement of Iwi in the planning process.

Hauraki Treaty of Waitangi settlements

In 2009, the 12 Iwi of Hauraki formed the Pare Hauraki Collective for the purpose of negotiating a Treaty settlement. The 12 iwi are Hako, Ngāi Tai ki Tāmaki, Ngāti Hei, Ngāti Maru, Ngāti Paoa, Ngāti Porou ki Hauraki, Ngāti Pūkenga, Ngāti Rāhiri Tumutumu, Ngāti Tamaterā, Ngāti Tara Tokanui, Ngāti Whanaunga and Te Patukirikiri. The areas of interest of the Iwi of Hauraki extend from the Mahurangi coast in the north to the western Bay of Plenty and include the islands of the Hauraki Gulf/Tīkapa Moana. As part of the settlement package for Pare Hauraki Iwi a co-governance model is being put in place for the Waihou-Piako and Thames Coromandel catchments, with arrangement will involve elected members

Ngāti Hinerangi Treaty of Waitangi Settlement (Te Puāwaitanga Ngāti Hinerangi)

Ngāti Hinerangi are an iwi based in Matamata with an area of interest extending from the eastern Waikato to Tauranga including part of the Kaimai Range. In 2014, the Crown recognised the mandate of the Ngāti Hinerangi Trust to represent Ngāti Hinerangi in negotiating a comprehensive historical Treaty settlement.

The Crown signed Terms of Negotiation with the Ngāti Hinerangi Trust in February 2014. In December 2015, the Crown and Ngāti Hinerangi signed an agreement in principle which formed the basis for this settlement. On 14 December 2018, Ngāti Hinerangi and the Crown initialled a Deed of Settlement. On 4 May 2019, Ngāti Hinerangi and the Crown signed a Deed of Settlement. The settlement will be implemented following the passage of settlement legislation.

Raukawa Treaty of Waitangi Settlement

The Crown has settled the claims of the Raukawa Iwi with legislation to give effect to the deed of settlement signed on 2 June 2012 in which the Crown and Raukawa agreed to the final settlement of the historical claims of Raukawa. The Raukawa Claims Settlement Act 2014 passed into law in March 2014. There were no specific arrangements between Council and Raukawa, such as those in the Ngāti Haua Claims Settlement Act 2014.

As with other settlement processes Raukawa may now be in a position to consider developing documents such as Iwi Management Plans for the areas of their rohe (ancestral lands) that fall within the Matamata-Piako District. Raukawa have also released Te Rautaki Taiao a Raukawa (Raukawa Environmental Management Plan) 2015. Council has been required to include statutory acknowledgements of the Crown in its District Plan.

The purpose of the statutory acknowledgement is to:

- Require relevant consent authorities including Council, the Environment Court, and Heritage New Zealand Pouhere Taonga to have regard to the statutory acknowledgement,
- Require relevant consent authorities to record the statutory acknowledgement on statutory plans that relate to the statutory areas. Also for a period of 20 years from the effective date,
- to provide the trustees with summaries of resource consent applications or copies of notices of applications for activities within, adjacent to or directly affecting the areas listed below,
- Enable the trustees and any member of Raukawa to cite the statutory acknowledgment as evidence of the association of Raukawa with a statutory area.
- The statutory acknowledgements for Raukawa in the
- Matamata-Piako District cover:

- part of the Kaimai-Mamaku Conservation Park,
- the Okauia and Taihoa geothermal fields,
- parts of the Waihou River and its tributaries,
- part of Lake Karapiro.

Ngati Haua Treaty of Waitangi Settlement

Council was engaged in the Ngāti Hāua Treaty of Waitangi settlement negotiations. The Ngāti Hāua Claims Settlement Act 2014 was passed into law in December 2014.

The settlement package includes recognition of breaches of the Treaty of Waitangi, cultural and spiritual redress in the return of significant sites and financial redress. One site of significance to Ngāti Hāua is the Waharoa (Matamata) Aerodrome. As part of settlement, the Council, the Crown and Ngāti Hāua agreed that a co-governance committee called the Waharoa (Matamata) Aerodrome Committee comprising of Ngāti Hāua and Council representatives (the Committee) would be established for the Waharoa Aerodrome.

The Committee was created in 2015 by legislation under the Ngāti Hāua Claims Settlement Act 2014. The Committee includes the Mayor, Deputy Mayor, one Council appointed member and three members appointed by the Ngāti Hāua Iwi Trust Board.

The functions of the Committee, as set out in the Ngāti Hāua Claims Settlement Act 2014 are to:

- Make recommendations to Council in relation to any aspect of the administration of Waharoa Aerodrome land,
- Make final decisions on access and parking arrangements for the Raungaiti Marae land that affects the Waharoa Aerodrome,
- Perform the functions of the administering body under section 41 of the Reserves Act 1977 in relation to any review of the reserve management plan that has been authorised by Council,
- Perform any other function delegated to the committee by Council.

Ngā Take/Kōrerorero | Issues/Discussion

Governance/staff support

The Corporate Strategy Manager and the Corporate Strategy team are responsible for supporting the TMF. This entails responding to information requests, assisting members to develop and implement an annual work programme, as well as supporting staff who have reports to present to the TMF. The TMF meets every three months.

The Corporate Strategy Manager holds responsibility for Treaty Settlement negotiations – the amount of time required for this has varied depending on the progress of various Iwi in settling their claims with the Crown. See above for the current status of treaty settlement processes.

Waharoa Aerodrome Committee - The Ngati Haua settlement also provided for the creation of the Waharoa (Matamata) Aerodrome Committee which meets usually three times a year.

The District Planner is responsible for engaging with Iwi on RMA related matters, such as plan changes and resource consents.

Perceived resource/knowledge Gaps

Tikanga Maori - this is a concept with a wide range of meanings — culture, custom, ethic, etiquette, formality, lore, manner, meaning, mechanism, method, protocol, style. Correct tikanga and/or kawa has been identified as an on-going training need for the organisation.

Te Reo Maori - correct pronunciation and use of Reo has been identified as another potential training need. Roll out of the Te Reo Policy adopted by Council is underway and will see more bilingual documents and signage in the district.

Staff resources - currently engaging with Iwi is managed as part of the Corporate Strategy Manager role. As Iwi move in to the post-settlement environment, they are seeking more engagement with Council on a range of matters. The TMF is also each year looking to undertake more work with Council.

Staff needs - Staff needs as expressed by staff generally revolve around correct pronunciation and use of Te Reo, and guidance on tikanga – for example appropriate greetings, Pepeha, protocols for meetings and when on marae. Key staff would also benefit from a better understanding of Maori cultural values in general and values and kawa specific to Iwi with Rohe within the Matamata-Piako District.

HR has also requested support – for example with assisting with position title translation if necessary, or if we decided to specifically try and incorporate Te Reo more (and possibly increase the recruitment pool) assisting with translating for specific ads and position descriptions and even possibly interviewing if necessary.

Elected member needs – elected members would benefit from a sound understanding of the Iwi with Rohe and interests within the District. Training around correct pronunciation and use of Te Reo, and guidance on tikanga – for example appropriate greetings, Pepeha, protocols for meetings and when on marae would also be beneficial.

Iwi needs - Ngati Haua is the best indication of how iwi needs/expectations of Council has changed. Prior to settlement, our relationship with Ngati Haua was inconsistent. Post settlement we have regular contact with the Ngati Haua Iwi Trust. The Trust has better (but not unlimited) capacity to engage on a range of issues with Council.

They have just completed an environmental plan and will most likely engage much more actively in resource consent applications for water take/discharge in the future. They are actively engaged in the Waharoa PGF project, and the Papakainga project. They also have their own business and training projects underway. It is anticipated that as other iwi (Ngati Hinerangi and Hauraki Iwi in particular) enter the post-settlement phase that Council relationships will follow a similar path.

Legislative requirements - Apart from the increased interaction anticipated as part of the post-settlement environment - The Hauraki Treaty Settlement process will result in a co-governance entity for the Waihou-Piako and Coromandel catchments. MPDC will have a representative on the committee and will need to participate in the work that the committee undertakes.

Mana Whakahono ā Rohe: Iwi Participation Arrangements are a tool designed to assist tangata whenua and local authorities to discuss, agree and record how they will work together under the Resource Management Act (RMA). This includes agreeing how tangata whenua will be involved in decision making processes. Agreements made using this tool are referred to as a Mana Whakahono. Mana Whakahono ā Rohe: Iwi Participation Arrangements is provided for by

Sections 58L to 58U of the RMA which came into force on 19 April 2017. It is intended that each Mana Whakahono will be tailored to suit local needs and objectives of the authorities involved.

Civil Defence – There is now a greater focus on working with Iwi as part of Civil Defence responses, COVID-19 highlighted the need to make sure Iwi were engaged and that Civil Defence worked with other agencies in supporting iwi/hapu/whanau and marae.

Surrounding Councils - while not a reason in itself, the majority of surrounding Councils have a person or team who work in the Iwi Liaison capacity.

COVID-19

Recently the TMF requested Council consider setting aside funding for the support of manawhenua as a result of the socio-economic impacts of the COVID-19 pandemic.

As in many areas, Maori are statistically more likely to be adversely affected by the COVID-19 pandemic, this is across a range of factors, including employment (loss of jobs during lockdown), access to affordable housing and health outcomes.

One option when considering the request from the TMF and the above would be to engage an additional resource to ensure that in respect of Council activities Council is engaging with Iwi in an appropriate and timely manner.

Mōrearea | Risk

There is a risk that Council will fall behind in engaging with Iwi on important projects and processes. As Iwi move through settlement of Treaty of Waitangi claims they are better positioned to engage with Council.

Ngā Whiringa | Options

Status Quo:

Benefits

- Iwi liaison services will continue to be provided by the Corporate Strategy Team as resources/priorities allow
- lowest financial cost option
- Iwi liaison and training needs funded from existing budgets on an as needed basis. There is no specific funding for staff training available (except within the training budget)

Disadvantages

- Level of engagement with Iwi constrained by existing resources
- Improvement of organisational understanding of tikanga will be at a slower pace
- Relationships with Iwi may develop more slowly

Costs

- Limitations on not being able to take on more complex projects involving Iwi.
- Quality of relationships with Iwi potentially impacted

Employ an Iwi Liaison Officer (1 FTE)

This option would involve employing a person to work full time as Kaitakawaenga Māori/Iwi Liaison Officer (or similar role)

Benefits

- Free up other staff time to work on other projects
- Potential to improve relationships with Iwi
- Potential to assist in improving/supporting staff and Councillor knowledge of tikanga and Te Reo.
- Potential to assist in moving projects such as the TMF work programme, implementation of policy and agreements with iwi forward.
- Potential for this resource to have a policy or other role as well – depending on fit and need.

Disadvantages

- Role may be seen as a default for staff, who may not engage as well themselves with iwi as a result of having an Iwi liaison resource.

Costs

- Increase cost to the budget (see below)

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Council has obligations under the Local Government Act 2002 and Resource Management Act 1991 to engage with Iwi.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

It is anticipated that recruitment would take around three months to complete.

Staff propose seeking feedback from mana whenua on the job description for an Iwi Liaison role. With two or three TMF members to assist in shortlisting for the role. While not settled at this stage an expert in tikanga/kawa may be engaged to assist with the interview process.

Ngā take ā-lhinga | Consent issues

There are no consent issues.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Vibrant Cultural Values

Community Outcome:

- We value and encourage strong relationships with Iwi and other cultures, recognising waahi tapu and taonga/significant and treasured sites and whakapapa/ ancestral heritage.
- Tangata Whenua with Manawhenua status (those with authority over the land under Maaori lore) have meaningful involvement in decision making.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

This role is unbudgeted, and would be an additional, ongoing operational cost.

On current data (from 2019) the grade range would be between 14-18 and the range is \$81,000 - \$96,700.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Michelle Staines-Hawthorne Corporate Strategy Manager	
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Approved by	Don McLeod Chief Executive Officer	
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Significant Natural Features Funding

CM No.: 2348050

Rāpopotonga Matua | Executive Summary

Council has a Significant Natural Features Fund where landowners who have a significant site such as a wetland and/or native bush area can apply for funding towards project costs such as fencing the site, pest control and new plantings. In 2020/21 Council have allocated \$15,000 for this fund, approximately \$5,000.00 is allocated for previous rates remissions awarded, leaving approximately \$10,000.00 to allocate to new funding applications. We have received two applications this year, one of which has been declined as detailed in this report, the other application was requesting \$10,000 and they have been granted the requested \$10,000. Council staff have delegation to approve applications under the Significant Natural Features Policy and this report is to inform Council of this decision.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr C Casey

Seconded by: Cr A Wilcock

KUA MANA | CARRIED

Horopaki | Background

Council has a Significant Natural Features Fund where landowners who have a significant site such as a wetland and/or native bush area can apply for funding towards project costs such as fencing the site, pest control and new plantings. In 2020/21 Council have allocated \$15,000 for this fund, approximately \$5,000.00 is allocated for previous rates remissions awarded, leaving approximately \$10,000.00 to allocate to new funding applications.

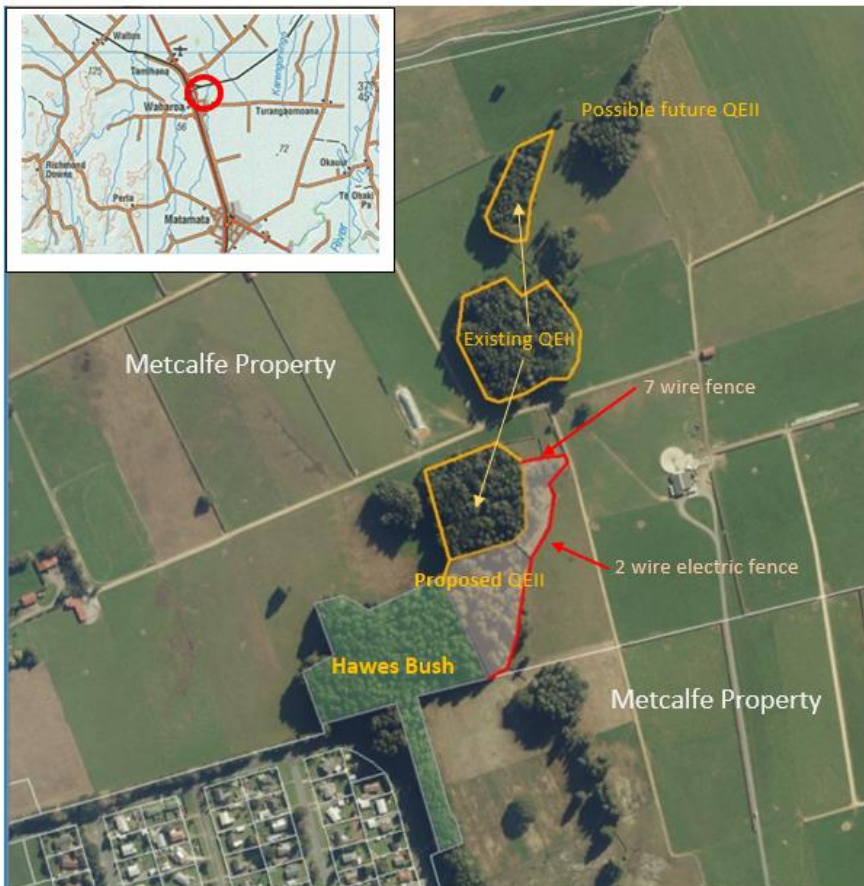
We received two applications this year:

Application 1 - Maitahi Holdings, 237 Taihoa South Road RD3 Matamata - Declined

Maitahi Holdings have been recently granted a subdivision to create two separate rural lots using the Bonus Protection Lot rule. As a condition of this subdivision the owners are required to complete fencing, pest control and other items to ensure the area to be protected in perpetuity has adequate physical protection. The application is requesting funding assistance with these items that are required as a condition of consent. The Significant Natural Features Policy states that funds cannot be used for work there is a legal obligation to do. This has been considered to be work that there is a legal obligation to do in order to complete the subdivision, under the criteria of the Significant Natural Features Fund funds cannot be used for this purpose therefore staff have declined this application.

Application 2 Piako Catchment Forum (Metcalf), State Highway 27, RD1 Waharoa - Approved

Piako Catchment Forum has made an application on behalf of the owner, Metcalfe. This property is situated adjacent to Hawes Bush, Waharoa (see image below labelled 'Proposed QEII' with indicative red lines for new fencing).



Kahikatea remnant connecting Hawes Bush with QEII covenant.

This application meets all the criteria of the Significant Natural Features Policy. This application has requested \$10,000, total estimated cost of fencing, weed control and planting = \$21,960 (labour will be provided in-kind). The requested amount is for just under 50% of landowner cost which is within policy limits. Staff have granted the requested \$10,000. Allocation of funding is dependant on protecting the land in perpetuity via a QEII covenant or similar, providing invoices of work completed and staff assessment conducted to ensure work is completed. Payment will be made up to 50% of the landowners cost, if a third party e.g. QEII also contribute funding Councils amount will be adjusted accordingly to ensure it does not exceed 50% of the landowners cost.

Council staff have delegation to approve applications under the Significant Natural Features Policy and this report is to inform Council of this decision.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Applicants have been advised of the decisions.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Healthy Communities

Community Outcome: Our community is safe, healthy and connected.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

Funding is available as part of the Significant Natural Features Fund.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Sandra Harris Senior Policy Planner	
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Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Don McLeod Chief Executive Officer	

8 Information Reports

Recovery Working Party Minutes

CM No.: 2344591

Rāpopotonga Matua | Executive Summary

The COVID 19 Pandemic and lock down will have a profound ongoing effect on the Community wellbeing in every sense. In the post COVID lock down situation the effectiveness and speed of recovery will be dependent on many factors – some within Council's control and others not.

To ensure that the Matamata-Piako District Community has the best opportunity of recovery, Council and the Chief Executive have agreed to establish a Recovery Working Party (RWP). The RWP made up of the Mayor and three elected members, supported by staff, will work alongside the official Civil Defence initiatives and assess and respond to a range of initiatives and opportunities to assist in the recovery of our Community Wellbeing.

At the Council meeting 8 July 2020, Council approved a policy framework and process for grant application from the COVID recovery fund. Council also resolved that the Recovery Working Party shall have the delegated authority to assess and make funding decisions on such applications up to \$20,000 per application.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Committee provided comments to the Recovery Working Party.

Moved by: Cr A Wilcock
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

Horopaki | Background

Council has established a Recovery Working Party to support the recovery of our Community from the Covid-19 pandemic and lockdown.

The purpose of the Working Party is;

- Identify, promote and assess opportunities to support the National, Regional and local Recovery strategies to improve the Social, Cultural, Economic and Environmental wellbeing of the Matamata-Piako District community, post COVID 19 lock down.
- Make recommendations to Council and/or its committees
- Work collaboratively with external partners and stakeholders

At its meeting 27 May 2020, Council resolved to establish a COVID Response Fund of up to \$2M from reserve funds to support our communities' recovery across the district. A part of this funding has been earmarked to Cultural and socio-economic relief for our community as a result of the COVID-19 pandemic.

At its meeting 8 July 2020 Council approved a policy framework and process for allocating funding through a contestable grant, with delegated authority to the Recovery Working Party to make funding decisions of a value up to \$20,000 per application.

The Working Party met in the Te Aroha Council office Wednesday 2 September 2020, to consider applications for COVID funding received since the previous meeting 8 July. The purpose of this report is to provide an update on the work of the working party, with the minutes attached for members information.

Ngā Take/Kōrerorero | Issues/Discussion

Three applications for funding was received between 8 July and 2 September;

- Morrinsville Croquet Club
- Matamata Community Dinners
- Matamata Musical Theatre

The working party considered all applications. The Croquet Club and the Community Dinners have been referred to the Community Ward Grants, and will be considered by the relevant ward committees Monday 21 September.

The Working Party approved a grant of \$2,500 to the Matamata Musical Theatre, and to underwrite up to \$7,500 on condition that the Theatre continues its fund raising efforts.

All applicants have been notified.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Funding applications were assessed against the COVID Response Community Funding Policy.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Economic Opportunities

Community Outcome: We provide leadership and advocacy is provided to enable our communities to grow.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

There is no financial costs associated with the operations of the Working Party.

Funding of specific initiatives will be from existing budgets, and within Council's Policy on Delegated Authority.

Funding approved for Aroha Cruise In, Morrinsville Fireworks and the rent relief approved will be funded from Council's COVID response fund.

Ngā Tāpiritanga | Attachments

- A. Minutes of Meeting - Recovery Working Party 2 September 2020

Ngā waitohu | Signatories

Author(s)	Ann-Jorun Hunter Policy Planner	
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Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Dennis Bellamy Group Manager Community Development	

Te Aroha Spa Provincial Growth Fund application

CM No.: 2346173

Rāpopotonga Matua | Executive Summary

This report provides an update on the Provincial Growth Fund (PGF) projects for Te Aroha spa tourism.

Letters from the Provincial Development Unit are attached. The letters advise that the PGF has been almost fully allocated, and that as a result, a pause on new applications is in place.

Due to COVID-19 the Government reset the PGF to enable it to play a vital role in helping the country recover from the economic impacts of COVID-19. As a result, the volume and value of applications the PGF has received far exceeds the funding available. At this stage Council's application is not being progressed.

Once the new government is formed after the upcoming elections there should be more clarity on what, if any, regional economic development funding is available. However, at this stage it should be assumed that it is unlikely that central government funding will be forthcoming.

Council now needs to confirm it wishes to progress with a spa development project and if so allocate a provisional sum to this, so that staff can report back with options.

COMMITTEE RESOLUTION

That:

1. **The information be received.**
2. **Direction was provided on any progression of the project, for consideration as part of the Long-Term Plan 2021-31.**
3. **Staff are to report back on options for the project, project management and governance arrangements with costs to be funded from the Covid-19 recovery budget.**

Moved by: Cr C Casey

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Horopaki | Background

Te Aroha

In 2018 Council was granted up to \$810,000 from the Provincial Growth Fund for the Te Aroha Tourism Precinct feasibility and development programme.

The project is to be delivered in three sequential phases:

- Phase 1 - Feasibility study
- Phase 2 – Business case
- Phase 3 -Investment case.

Phases 1 and 2 have been completed with Phase 3 not being required.

The Business Case proposed a new spa development in the Te Aroha Domain, as an anchor project for tourism in the area.

An application was made to the Provincial Growth Fund for \$16m in funding for the spa development. It was intended that if successful Council would fund the balance of the costs. Letters from the Provincial Development Unit are attached. The letters advise that the PGF has been almost fully allocated, and that as a result, a pause on new applications is in place.

Due to COVID-19 the Government reset the PGF to enable it to play a vital role in helping the country recover from the economic impacts of COVID-19. As a result, the volume and value of applications the PGF has received far exceeds the funding available. At this stage Council's application is not being progressed.

Regional economic development (RED) Ministers make decisions about PGF investments between \$1 million and \$20 million which is the category this application falls into. The wider group is made up of the ministers for: Finance (Grant Robertson), Regional Economic Development (Shane Jones), Economic Development (Phil Twyford) and Transport (Phil Twyford).

Staff understand from discussions with Ministry officials that Council's application was not put before Ministers, and therefore the application has not been declined (i.e. no decision was made).

The feasibility, business case, Covid-19 addendum and funding application can be viewed here: <https://www.mpdc.govt.nz/provincial-growth-fund/te-aroha-tourism-precinct>

Ngā Take/Kōrerorero | Issues/Discussion

Te Aroha Tourism Precinct Business Case – summary

In order to stimulate business growth and economic development that improves social cohesion, economic and cultural outcomes for the Te Aroha community, a business case has been commissioned to conceptualise and explore a range of visitor experiences associated with the development of the Te Aroha visitor precinct (Te Aroha Domain and its surrounds). It was considered that the existing natural, historical and cultural assets of the Te Aroha Domain, and its surrounds, could be enhanced and developed into a spa resort. Well situated in the Auckland-Hamilton-Tauranga triangle, Te Aroha may leverage and capture some of the emerging tourism business.

Strategic Case

1. Based on available data, the best catalyst tourism opportunity is the development of a new spa facility which operates using the available geothermal resource.
2. The Te Aroha spa concept has widespread support from sectors of the community, including Mana Whenua during community engagement.
3. The need for the development was clear given factors such as the existing spa being tired (and well below industry standards), having a lack of capacity (turning visitors away) and the growth of the spa and wellness sector (domestically and internationally).

Economic Case

4. A series of spa options were developed that take into consideration risk mitigation. Option B was identified as the preferred option and explored further in the Business Case. The options considered were:

- Option A: A new spa development utilising 63m² of geothermal pool surface water in total (Gross Floor Area, GFA of 1,161 m²) = \$13.4 million (without parking and escalation costs).
 - Option B: A new spa development utilising 125m² of geothermal pool surface water via doubling the current geothermal water consent (GFA of 1,378 m²) = \$15.7 million (without parking and escalation costs). The inclusion of parking and escalation costs increases the development cost to \$18.8 million.
 - Option C: A new spa development utilising 125m² of geothermal pool surface water in total via using the existing consented geothermal consent and using heat pumps for additional heating (GFA of 1,378 m²) = \$16.2 million (without parking and escalation costs).
5. Economic analysis determined the proposed development is likely to deliver positive benefits, even if the anticipated growth does not materialise or if the project costs are exceeded.
 6. The proposed development is likely to have a catalyst effect and trigger other developments in the local economy and generate additional benefits that are not accounted for in the economic analysis. There are several individuals and entities that have expressed a desire to develop a range of new businesses on the back of the proposed spa.

Commercial Case

5. The spa facility will be Council owned and operated. It is assumed Council would operate the Spa as a division of Council. It is recommended the spa operate at arm's length from Council and have an independent skill based advisory board.

Financial Case

6. Based on the estimated volumes, pricing, operational costs and capital costs the redevelopment of the spa and pools in Te Aroha is considered financially viable.
7. As a largely fixed cost operation, the financial viability is sensitive to changes in volume and price.
8. Assistance from the Provincial Growth Fund should be sought for 50% of the cost of development of the Spa circa \$10 million (including additional implementation costs). The remaining cost should be debt funded by Council.

Management Case

9. A professional Project Manager should be employed to manage the project. A Project Management Plan should be developed for the project which outlines the objectives, the way the project should be structured, who the key stakeholders are and their responsibilities, and the methodologies used to successfully implement the project management strategies. A representative project management group (PCG) should also be established to drive the project.

Summary Conclusion

Analysis of the existing spa facility, developed in the 1990s, indicates it is not viable to redevelop the existing spa on its current location and it would be better to construct a new facility. This is due to factors such as site limitations, existing asset quality and cost effectiveness.

A new site within the Domain would enable the existing spa to continue operation while the new spa is developed and most importantly afford a greater gross floor area (delivering greater visitor capacity).

Mōrearea | Risk

Some of the risks present are:

- Risk of stalling / loss of momentum – Council may decide to withdraw further work on this project, some may have an expectation of the project proceeding. There is always a risk that some people may interpret the Domain conceptual plan, which was intended for further consultation and refinement, as either a fait accompli or an attempt at detailed design. Not progressing would obviously not provide the benefits of the project as set out in the Business Case.
- Council funding – Council may need to cover the costs of the project without third party funding which has a financial impact, although other funding including from commercial operators may be available. The Covid-19 pandemic has created uncertainties and may impact on the community ability to pay.
- A smaller scale project, or one that is incrementally developed over time will not realise the full benefits as detailed in the Business Case, for example the flow on economic benefits, job creation. Such benefits would take longer to show up and it may limit the willingness of the private sector to invest in related activities such as accommodation and complimentary tourism services, as expected visitation would be less.

Ngā Whiringa | Options

Council has the following broad options:

- a) Do no further work on the spa development project at this stage.

Council could look to reapply to the PGF or any regional economic development funding sources after the central government elections on October 2020.

At this stage it is not known if this will be a possibility or what form/criteria any funding pool may have but for the time being it should be assumed that it is unlikely that central government funding will be forthcoming. Waiting for an opportunity to make a further application, if possible, may mean Council cannot consider this as part of the Long-Term Plan 2021-31 as it may take some time to re-apply and receive an outcome.

- b) Progress a form of development, which could be a staged build, expansion/ enhancement of the existing spa facility, or building in another location that can provide for private investment. This would allow Council to progress with its own plans without PGF funding, or if funding is made available sometime in the future this could add to Council's investment.

It is noted that the income generated from spa customers would be intended to offset some of the costs, with the intention that it pays for itself over time.

Elected members have informally indicated that they see the Spa/Domain development as part of our planning with a strong Business Case and having the potential to become a great opportunity for Te Aroha and beyond.

Council will need to give consideration to the project management and it would be useful to secure and independent project management/advisor. This is a complex project and there are various stakeholder and community interests at play. Council staff are currently exploring potential project management resources and will report back to Council.

A Programme Governance Group was in place to oversee if the development of the feasibility and business case development. Consideration will need to be given to a project governance/advisory group with people of appropriate skills/experience if the project is to proceed. Further work is needed to look at the role such a group would have and its membership etc.

It is suggested that a revised business case and indicative capex could be an appropriate way forward to allow Council to properly consider its options. To help frame this Council needs set a budget or a budget range for the spa project. This will provide an 'envelope' for looking at what options exist. Council has previously allocated funding to keep this project going from the Covid-19 response fund.

At this stage it should be assumed that it is unlikely that central government funding will be forthcoming. This may change in the future but it is suggested that Council approach the project on the basis of no government investment at this stage.

Council may wish to explore other funding/partnership opportunities such as with the private sector and/or consult the community on options in the Long-Term Plan 2021-31. If Council is of a view to significantly invest in the project this could be a topic to canvass in the Consultation Document of Long-Term Plan 2021-31.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

There are no legal or policy issues.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

During the feasibility and business case work there was consultation undertaken with the community, iwi and other stakeholders.

In July 2020 meeting was held with user groups of the Te Aroha Domain, to explain where the process was at, which was well attended. At the time of the meeting we were waiting the outcome of the funding application.

Following the update from the Provincial Development Unit a media release has been developed, quoting Mayor Ash and Councillor Teena Cornes and sent to media partners. This release was also placed in the PGF and news and events section of the Council website as well as shared on social media and in the fortnightly e-newsletter to subscribers.

A Short video with Mayor Ash informing the public of the decision has been placed on social media.

Ngā take ā-lhinga | Consent issues

There are no consent issues at this stage.

**Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera |
Contribution to Community Outcomes and consistency with Council Vision**

Theme: Economic Opportunities

Community Outcome:

We are a business friendly Council.

Our future planning enables sustainable growth in our district

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

Council should consider what, if any, further funding it wishes to provide for this project.

Ngā Tāpiritanga | Attachments

- A. PGF Application Update Letter (2020.09.04) PGF Projects - Council EDA Letter
- B. PGF Application Update Letter - (2020.09.04) - PGF Update Letter - Te Aroha

Ngā waitohu | Signatories

Author(s)	Niall Baker Senior Policy Planner	
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Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Don McLeod Chief Executive Officer	

Safety and Wellness Report

CM No.: 2348434

Rāpopotonga Matua | Executive Summary

The Safety & Wellness report for August 2020 is attached to the agenda. Kate Stevens, Safety & Wellness Team Leader will be in attendance to discuss the report with the committee.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr D Arnold
Seconded by: Cr A Wilcock

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

- A. Safety & Wellness Monthly Update August 2020

Ngā waitohu | Signatories

Author(s)	Kate Stevens Safety & Wellness Team Leader	
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Approved by	Kelly Reith Human Resources Manager	
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The meeting adjourned for morning tea at 10.10am and reconvened at 10.30am.

Chief Executive Officer's Report

CM No.: 2349631

Rāpopotonga Matua | Executive Summary

The Chief Executive Officer's report for the period ending August 2020, was circulated separately to the agenda.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr T Cornes

Seconded by: Cr D Arnold

KUA MANA | CARRIED

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Debbie Burge Executive Assistant to the Mayor	
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Approved by	Don McLeod Chief Executive Officer	
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Piakonui Road Closure Submissions for Thames Valley Car Club Rally

CM No.: 2347876

Rāpopotonga Matua | Executive Summary

Thames Valley Car Club (TVCC) has applied for a road closure from 10:00am to 5:00pm on Sunday 4 October 2020 for a rally event on Piakonui Road, Richmond Downs (Matamata).

The proposed road closure was advertised 19 August in the Matamata Scene and the Piako Post. Submissions close 12:00 noon on 16 September 2020.

In preparation for advertising the proposed road closure the TVCC was asked canvas the residents of Piakonui Road, affected by the proposed road closure. Twelve residents have confirmed they have no objection to the road closure.

At the time of writing this report two submissions have been received objecting to the proposed road closure. The TVCC visited the objecting submitters and discussed mitigation measures in relation to dust, property access and other matters. Unfortunately, this does not appear to have changed the position of the objecting submitters.

Council now needs to consider the submissions from Alison Gillingham, Troy Allan and Amanda Allan who will be in attendance. A representative from the Thames Valley Car Club will also be in attendance.

COMMITTEE RESOLUTION

That:

1. **The Committee received the Report.**
2. **The Committee considered the submissions and advised on how to proceed.**
3. **The Committee approves the Proposed Temporary Road Closure - Piakonui Road, Richmond Downs from 10:00 am to 5:00 pm on Sunday 4 October 2020 subject to the following conditions:**
The Thames Valley Car Club must:
 - a. **Monitor dust and ensure there is a water tanker available to minimise dust,**
 - b. **Ensure residents, AB technicians, contractors have a contact number so they can communicate and co-ordinate with the rally organisers when they need access to properties.**
 - c. **Work with Council to ensure that the post-race maintenance is done no less than 5 days after the event.**
4. **The Committee requests Thames Valley Car Club liaise with Alison Gillingham to allow her to travel against the flow of the rally when appropriate for access to farm run-off.**

Moved by: Cr B Dewhurst

Seconded by: Cr T Cornes

KUA MANA | CARRIED

Horopaki | Background

Thames Valley Car Club (TVCC) has made an application to close a section of Piakonui Rd, Richmond Downs (Matamata) for a rally event from 10:00 am to 5:00 pm on Sunday 4 October 2020.

Council uses the Transport (Vehicular Traffic Road Closure) Regulations 1965 to process Event Road Closures. These regulations provide the framework for temporary road closures for vehicle races, processions, carnivals, celebrations, sporting events or other special events.

Under these regulations Council has to advertise a Notice of Intention to temporarily close the road at least 42 days before the proposed event. The requirement is to advertise the proposed road closure in at least one newspaper circulating in the locality of the closure.

We also require the car club to do a letter drop to all properties affected by the closure and to visit the residents directly affected by the road closure to obtain signatures if they are happy for the road closure to proceed.

Any person affected by the temporary road closure may lodge an objection no later than 28 days before the closure date. The closing date for submissions is midday on 16 September 2020. To date the following two submissions objecting to the proposed road closure were received on the 19 August and 28 August 2020.

Summary of submissions

Troy and Amanda Allan

- Delays in post rally road repairs, resulting in the submitter getting punctures,
- Incurred costs having to be away from home for the day,
- Pets get distressed and are away for a number of days after the event,
- Dust causes issues with hay fever, covers home/property and effects water supply from the roof,
- Organisers park in the driveway, have been rude when asked to move so submitter can vacate property for the day,
- After phone discussions with a club member who races the road who has affiliations with the Council, stated “ideally we don’t want to see the road get sealed as we enjoy it too much”,
- One day a year event submitter believes holds the road back from any long term improvements such as sealing,
- Timing of event. Residents don’t have any say.

Alison Gillingham

- Two farms on Piakonui Rd and frequently travel between farms,
- Doing artificial insemination and AB technician will require access,
- Access required for milking at 3:00pm,
- Likely to have maize or grass silage contractors working at that time at 551 Piakonui Rd,
- Closure duration too long,
- Noise scares stock,
- Takes too long to repair road after event,
- Sharp stones causing punctures,
- Thames Valley Car Club has been using Piakonui Rd for years and should go somewhere else.

Summary Response to Submissions

The Thames Valley Car Club provided the following response to the objections in their letter dated 14 September from Don Brunt (Thames Valley Car Club president):

- A water truck will be available to apply water after each run on the day if dust is a problem,

- Access for objecting submitters and any other resident is not a problem as marshals will be on gates to stop the event and allow access. There will be a letter drop one week prior to the event confirming road closure time and contact numbers to use to plan access,
- Marshals act in a professional manner at all times,
- TVCC have no say in the sealing or maintenance of roads,
- The club supports fundraising opportunities for the local school and wants to do as much as they can to keep residents happy.

Ngā Take/Kōrerorero | Issues/Discussion

Thames Valley Car Club is based in Paeroa but with many active members from the Matamata-Piako District. They have been running rally events on various roads (sealed-Waiti Rd, Te Tuhi Rd and Quine Rd and unsealed Piakonui Rd) in our district for more than fifteen years. The club have a good track-record with Council in terms of the Temporary Road Closure application processes and providing the funding for post-race road maintenance and repairs. This is the first year there has been submissions received on the TVCC rally event Proposed Temporary Road Closure.

Prior to the rally event Council and the TVCC conduct a joint inspection of the road to check the condition of the road surface, fences and barriers and agree on current condition. Then early in the week after the event another joint inspection occurs and agreement is reached on what needs to be done to put the road back into the same or better condition it was prior to the rally. The reinstatement work is then completed as agreed and TVCC is invoiced.

We also advise our Maintenance Contractor of the date of the proposed event so they can still do light maintenance (potholes etc) but defer any heavy maintenance until after the event. This means that there should be no noticeable difference to the level of service provided to the road user as a result of the rally event.

Piakonui Road, Walton is a low volume (45 vehicles per day) unsealed road which is subject to dust particularly in dry weather. The vehicles that use this road are a mix of cars, farm vehicles, stock trucks and milk tankers. While the rally will see increased use of this road the organisers plan to mitigate dust with the use of a water cart when necessary.

For the safety of residents, competitors and spectators access to the properties on the closed section of the road is controlled by marshals. This could mean that there is a both a time and distance inconvenience for those wanting to access properties effected by the road closure because access will always be in the direction the rally stage is being run. The TVCC have advised access will be with as little delay as possible.

There also appears to be some misconception from objecting submitters that Piakonui Road is being held back from sealing due to the use of the road by the TVCC. This is not correct as seal extensions are evaluated on an individual basis in an equitable and fiscally responsible manner and subject to council approval.

Mōrearea | Risk

Council require the following to mitigate risks;

- Public liability insurance to a minimum value of two million dollars,
- Approved traffic management plan for the closed section. This includes signage advising of the road closure and advanced warning signs etc.
- Letter Drops to all residents provide details for the marshals operating the closed section of roads so they can be contacted in case of emergency.

Ngā Whiringa | Options

1. Approve the Proposed Temporary Road Closure - Piakonui Road, Richmond Downs from 10:00 am to 5:00 pm on Sunday 4 October 2020 subject to the following conditions:
 - a. Monitor dust and ensure there is a water tanker available to minimise dust,
 - b. Ensure residents, AB technicians, contractors have a contact number so they can communicate and co-ordinate with the rally organisers when they need access to properties.
 - c. Work with Council to ensure that the post-race maintenance is done no less than 5 days after the event.

2. Decline the Proposed Temporary Road Closure - Piakonui Road, Richmond Downs from 10:00 am to 5:00 pm on Sunday 4 October 2020.

Ngā Tāpiritanga | Attachments

- A. Gillingham Submission Piakonui Rd Closure 19 August 2020
- B. Allan Submission Piakonui Road Closure 28 August 2020
- C. Piakonui Rd - TVCC Piakonui Road Letter 14 September 2020

Ngā waitohu | Signatories

Author(s)	Mike van Grootel Roading Manager	
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Approved by	Fiona Vessey Group Manager Service Delivery	
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11.20am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

10 Procedural motion to exclude the public

COMMITTEE RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Recommendations on Joining Appeals to Healthy Rivers Plan Change 1

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege. . s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Moved by: Cr A Wilcock

Seconded by: Cr D Arnold

KUA MANA | CARRIED

11.58am The public were included

Procedural motion to include the public

That the public be included for the remainder of the meeting.

Moved by: Cr T Cornes

Seconded by: Cr D Arnold

KUA MANA | CARRIED

11.58 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF XXKOMITI O TE
KAPOREIHANA ME NGĀ WHAKAHAERE |
CORPORATE AND OPERATIONS COMMITTEE
HELD ON 23 SEPTEMBER 2020.

DATE:

CHAIRPERSON:.....

Items circulated during the Meeting

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Three Water Reform Programme

Stimulus funding for local authorities

September 2020



Introduction

This presentation updates Council on:

- Opt-in reform programme
- Phased delivery
- Indicative Timeline 3-years
- Economic Stimulus Package Tranche 1
- Criteria
- Objectives
- Contingencies
- Draft Delivery Plan

Opt-in reform

The Government has proposed:

- Economic stimulus package of Crown investment in water infrastructure
 - Tranche 1 - MPDC share \$2.47 m + \$2.47 m = \$4.94 m
 - Further tranches dependent on Government decisions and progress against reform objectives
- Service delivery reform Programme
 - Water service delivery entities
 - Significant scale
 - Asset-owning entities
 - Structured as statutory entities

Phased Delivery

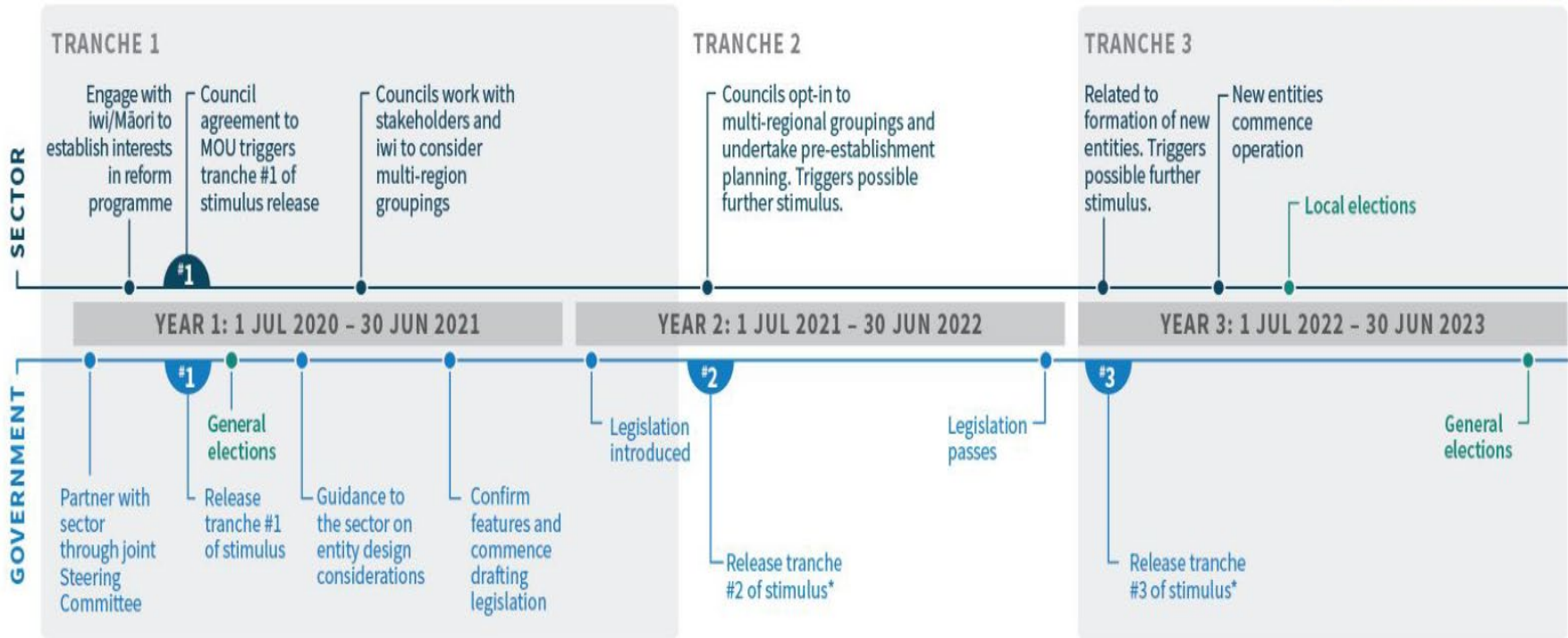
Lead by the Department of Internal Affairs:

- Phase 1 (June – December 2020) - Local government agreement to MOU linked to release of initial stimulus funding, policy development and initial entity structuring work.
- Phase 2 (2021) Legislative drafting process, Bill introduced and entity structuring work.
- Phase 3 (2022/23)
 - Legislation enacted.
 - New entities establishment and transfer of assets and liabilities completed
 - New entities in full operations by 1 July 2023

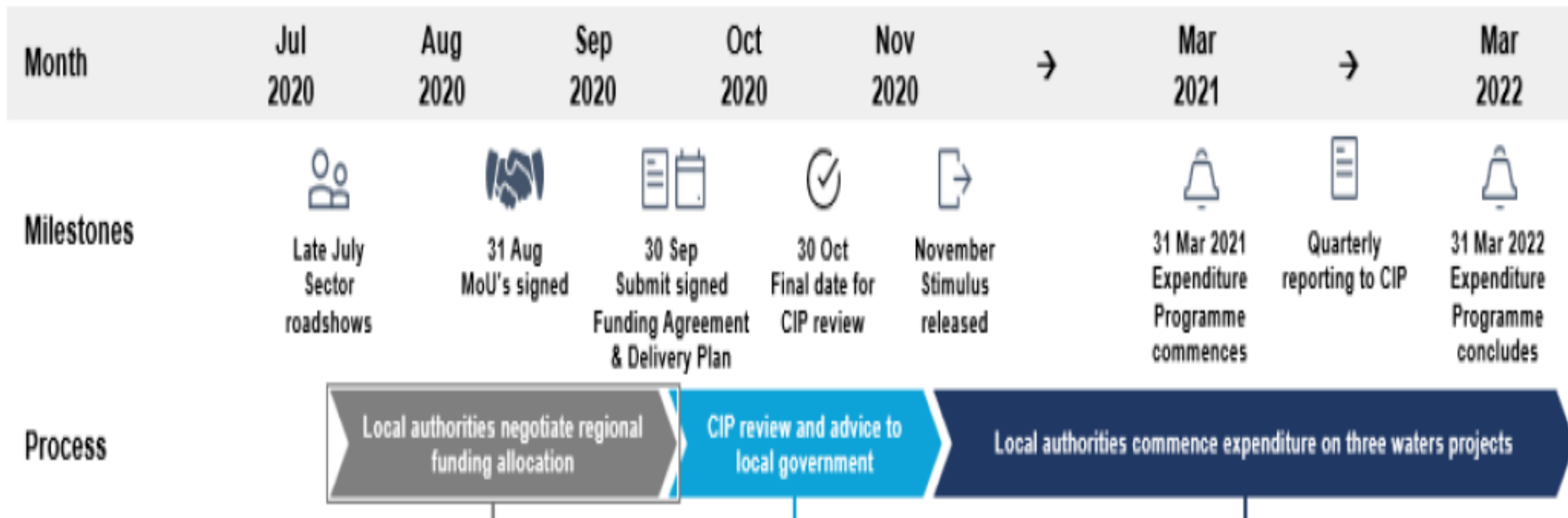
Reform Indicative Timeline

3-years

* Subject to Government decision-making



Economic Stimulus Package Tranche 1



Criteria

- Must be additional to projects in Annual Plan (Unless only included on assumption of grant funding now not forthcoming)
- Expenditure proposed needs to be economically stimulatory through job creation
- Will result in maintaining, increasing and/or accelerating investment in core water infrastructure delivery, renewals and maintenance
- Water supply and sewerage projects should be given priority over stormwater ones
- Programme should contribute to reform agenda (in programme or delivery)

Objectives



Reform objectives		Summary
1	Significantly improving the safety and quality of drinking water services, and the environmental performance of drinking water and wastewater systems (which are crucial to good public health and wellbeing, and achieving good environmental outcomes);	Make the plants run better
2	Ensuring all New Zealanders have equitable access to affordable three waters services;	Improve LoS
3	Improving the coordination of resources, planning, and unlocking strategic opportunities to consider New Zealand’s infrastructure and environmental needs at a larger scale;	Prepare for reform
4	Increasing the resilience of three waters service provision to both short- and long-term risks and events, particularly climate change and natural hazards;	Improve resilience
5	Moving the supply of three waters services to a more financially sustainable footing, and addressing the affordability and capability challenges faced by small suppliers and councils;	Improve financials
6	Improving transparency about, and accountability for, the delivery and costs of three waters services, including the ability to benchmark the performance of service providers; and	Improve data
7	Undertaking the reform in a manner that enables local government to further enhance the way in which it can deliver on its broader “wellbeing mandates” as set out in the Local Government Act 2002.	Improve social, economic, environmental, cultural outcomes



Contingencies

- In simple terms: There is no more money in tranche 1
- Include projects that can be bought forward if others delayed or come in under estimate
- These can be preapproved as part of a total programme
- If a TA experiences delays with one project within an approved programme of works, and chooses to bring forward another preapproved project, then in the event that once both are complete, the total exceeds the grant, the TA will have to fund any cost 'overrun'

Draft Delivery Plan



Outcome sought?	Funding		O/C/R	Delivery risks	Delivery mechanism? (Mitigation to delivery risk)	Ease of Delivery	Reform Objectives							
	Reform funding	2018-21 LTP Funding				Easy/Medium Hard	1	2	3	4	5	6	7	
Project: Asset Information & Technology														
Improve the core asset data information in our register. Improve the confidence in our data to assist with future works programme and the prioritisation of the works.	\$500,000	\$ -	O	Limited internal resourcing and available skillset	PSP engagement	Easy		✓	✓	✓	✓	✓	✓	✓
Develop programmes that improve LoS through increasing water efficiency and reduce I&I. Develop a targeted investment programme that builds service resilience.	\$225,000	\$ -	O	Limited internal resourcing and available skillset	PSP engagement	Easy		✓	✓	✓	✓	✓	✓	✓
Implement a maintenance and work scheduling system to support operations and track maintenance on assets	\$125,000	\$ -	O	Procurement of specialist suppliers (AssetFinda, Infrastructure Data)	Early engagement with AssetFinda, Existing proposal from ID, specialist procurement memo	Easy		✓	✓	✓	✓	✓	✓	✓
Improve data management and reporting by developing ID														
Project: Operations														
Reduce service interruptions and increase compliance by identifying and appropriately managing operational risks.	\$ 350,000	\$ -	O	Limited internal resourcing and available skillset	Consultant engaged	Easy		✓	✓		✓	✓		✓
Improve operation and resilience by address historical maintenance backlog.	\$1,300,000	\$ -	O/R	Requires multiple procurements	Leverage existing contracts, specialist procurement memo, emergency procurements, fixed term employment	Medium		✓		✓	✓	✓		✓



Draft Delivery Plan con't



Outcome sought?	Funding		O/C/R	Delivery risks	Delivery mechanism? (Mitigation to delivery risk)	Ease of Delivery	Reform Objectives						
	Reform funding	2018-21 LTP Funding				Easy/Medium/ Hard	1	2	3	4	5	6	7
Project: Cross Boundary													
Explore cross boundary operational initiatives to increasing operational readiness for Taumata Arowai	\$200,000	\$ -	O	Internal resourcing, possible collaboration with other Councils	Engage PSP for support, limit scope of works to agreed outcomes	Medium/Hard	✓	✓	✓	✓	✓	✓	✓
Project: Capex													
Improve supply resilience in MV	\$150,000	\$ -	C	Multi-step (design, construction), full procurement, consent risk, timing (with summer)	Design-construct contract, closed tender, phased approach, engagement of PSP	Hard	✓	✓	✓	✓	✓	✓	✓
Design and construct a new SCADA network and implement a new HMI platform to improve data capture and resilience, reduce technical non-compliances and allow the plants to be operated remotely	\$885,000	\$ -	C/R	Procurement (equipment and installation), multiple internal project dependencies, significant design	Closed tender, leverage of existing designs (WDC, HDC), phased approach	Medium/Hard	✓	✓	✓	✓	✓	✓	✓
Purchase new generators for critical sites to reduce risk to service from power outages.	\$30,000	\$ -	C	None	Previously procured, could to back to original supplier	Easy	✓	✓	✓	✓	✓	✓	✓
Replacement of key revenue water meters (eg Morrinsville Dairy Factory), installation of district wide meters, installation of zone meters, online monitoring to improve revenue capture and collect network performance data	\$500,000	\$ -	C/R	Could require procurement for equipment, procurement for installation needed	Needs procurement, possibly leverage CRP suppliers - would require extension of existing procurement memo	Easy/Medium	✓	✓	✓	✓	✓	✓	✓

Draft Delivery Plan con't



Outcome sought?	Funding		O/C/R	Delivery risks	Delivery mechanism? (Mitigation to delivery risk)	Ease of Delivery	Reform Objectives							
	Reform funding	2018-21 LTP Funding				Easy/Medium/ Hard	1	2	3	4	5	6	7	
Project: Minor Capex														
CCTV cameras for WTPs, plant access ways improvements, fencing of WTPs and WWTPs	\$100,000		C	multiple procurements	Procurement bundling, local procurement, specialist and emergency procurement	Medium		✓	✓		✓	✓	✓	✓
Contingency Projects														
Complete targeted drinking water improvements to improve compliance with DWS and RC's	\$250,000	\$811,089	C/R	None	Contractors engaged through CRP - Could require extension of existing procurement memo	Easy		✓	✓		✓	✓		✓
Reduce renewals backlog and improve I&I reduction by trialling lateral lining	\$325,000	\$1,427,940	R	None	Contractor engaged	Easy		✓	✓	✓	✓	✓	✓	✓



Next steps

- 23rd September COC meeting – Approval of the draft Delivery Plan
- 30th September – Submission of Delivery Plan to Crown Infrastructure Partners (CIP)
- 30st October – CIP complete review of Delivery Plan
- November – Stimulus funding released





Chief Executive Report

For the period ending August 2020

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1.1 Finance

The monthly financial report provides Council with a snapshot of the financial performance of the organisation.

Management identifies budget variances to provide advice to Council on any action that should be taken. For example, management may recommend that works be deferred if it considers that budgets may be exceeded.

Management will make these recommendations after considering the overall financial situation. Budget variances in one activity may be able to be offset against another activity. Management may therefore consider that it is not necessary to take any action.

Financial Performance Summary

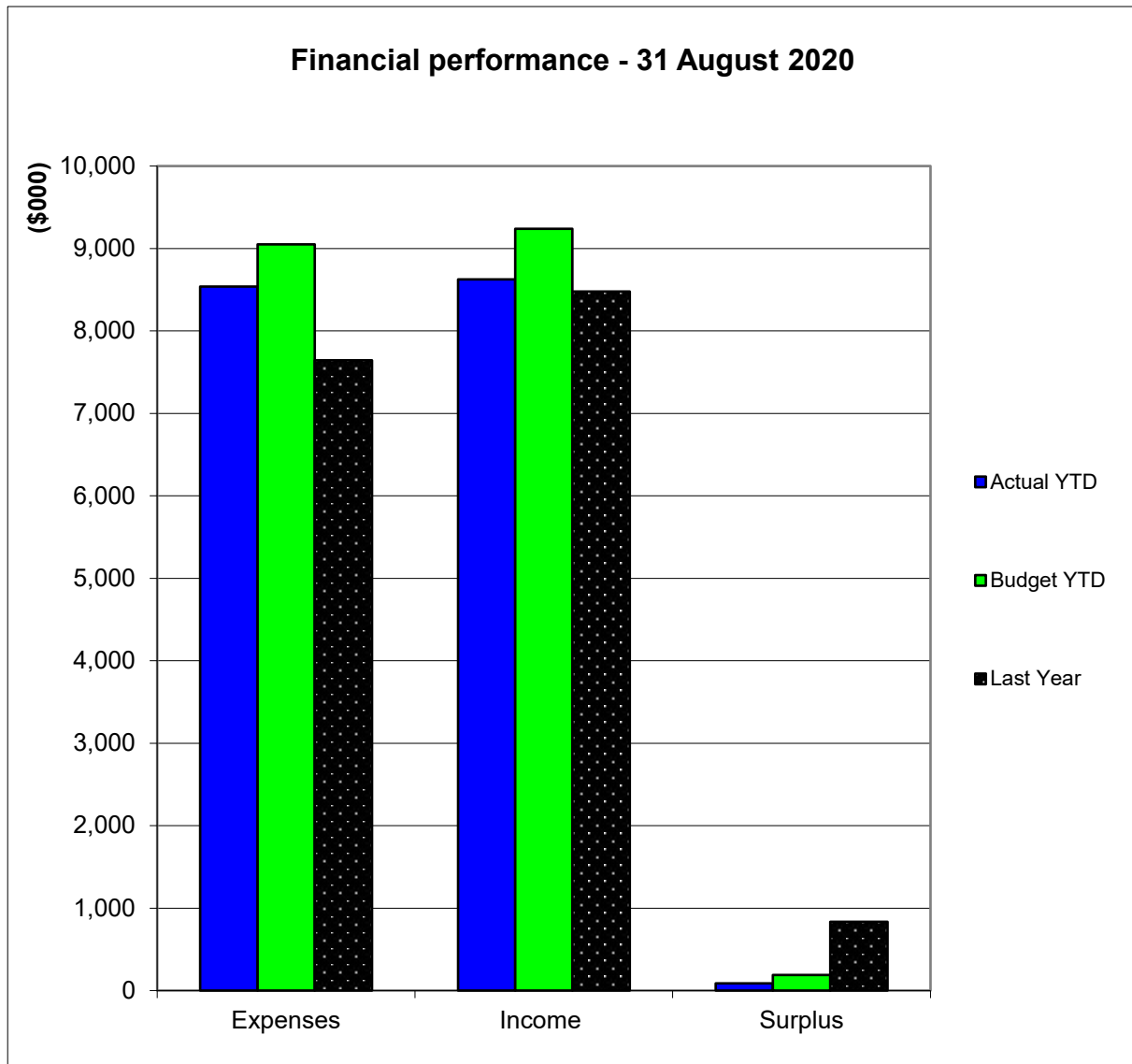
Council's financial result to 31 August 2020 is a surplus of \$88,000 compared to a budgeted surplus of \$189,000.

Total income is \$8.6million, which is \$615,000 lower than budget. Total expenses are \$8.5 million, which is \$514,000, lower than budget.

- Development contribution revenue is higher than budget by \$88,000.
- Roading Subsidy is lower by \$686,000 partially negated by lower expenditure.
- Financial contribution for Avenue Road North Storm water project contribution budgeted at \$143,000 not received
- Employee cost are lower mainly due to last payment for MPDC and KVS falls in to next month.
- Water meter revenue is lower due to lower consumption and quarterly invoices will be processed in September.

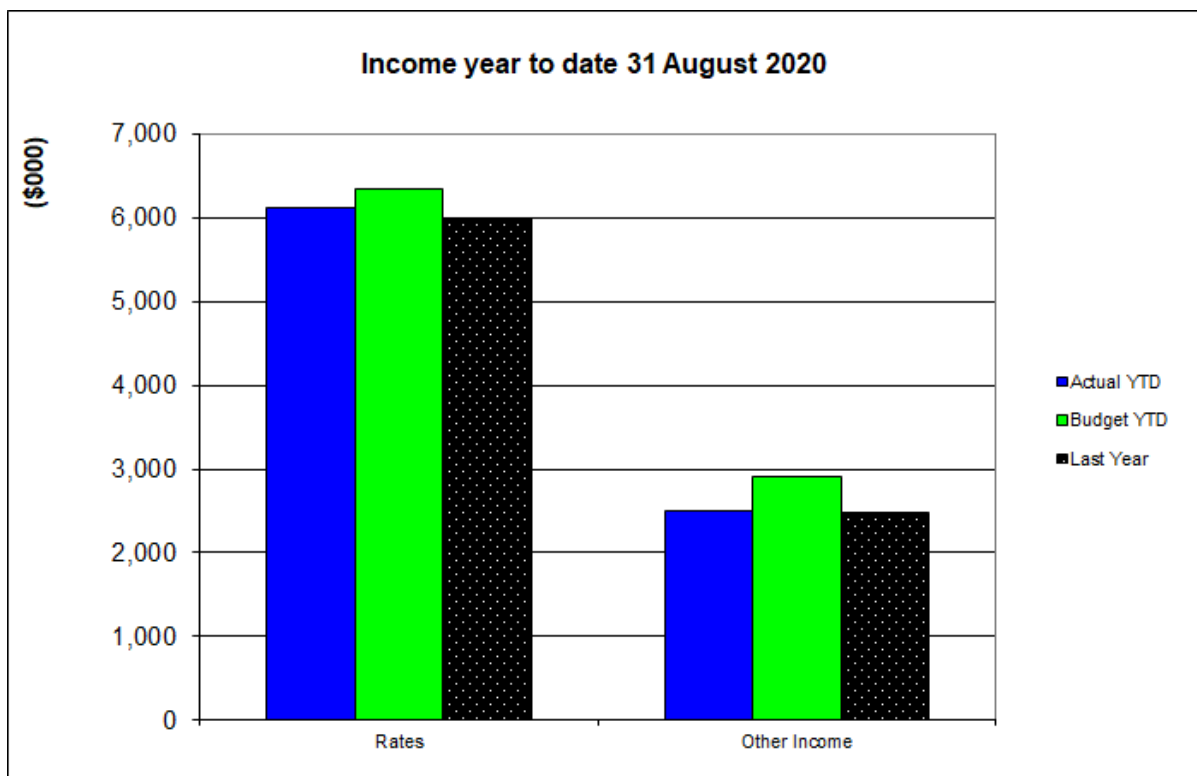
Other variances continue to trend as reported to Council previously and are detailed further in the report.

Overall Financial Performance



Expenses and income are lower than budget, resulting in the surplus of \$88,000 compare to budgeted surplus of \$189,000. The main variances are reported below.

Income



Rates revenue is lower by \$211,000 is made up of by lower metered water income by \$251,000 due to reduced consumption by industrial users and the quarterly invoicing will be processed at the end of September.

Other income is lower than budget by \$404,000. There are a number of ups and downs in other income as follows:

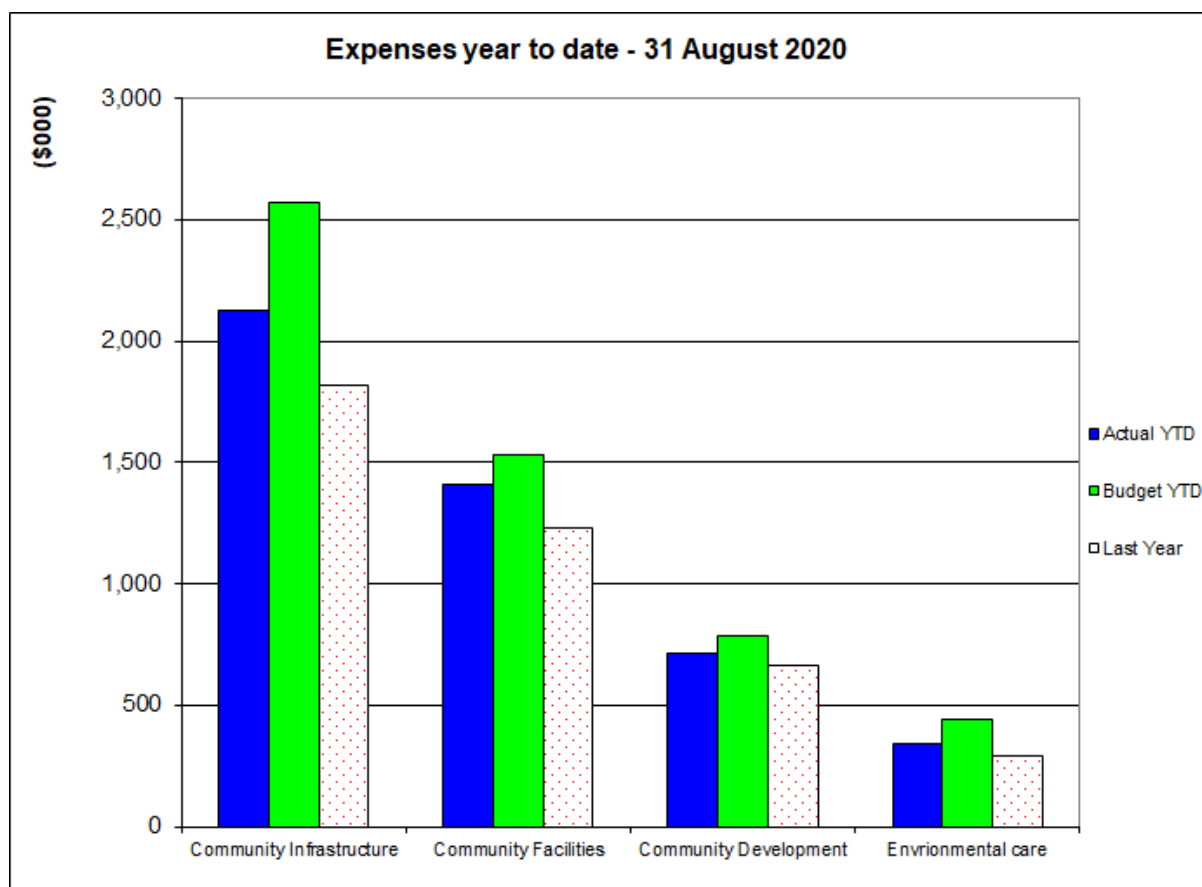
Income below the level of budgets include:

- Avenue Road North Storm water project contribution budgeted at \$143,000 up to August has not been received as the project is not going ahead.
- Vested assets income is currently nil compared to a budget of \$33,000. This income is recognised at the end of the year.
- Roading subsidy income is lower by 686,000 due to timing of projects.

Income higher than the level budgeted includes:

- Development contribution income is higher by \$98,000 than budget
- Dog registration received earlier in year higher by \$204,000
- Building and resource consent income is higher by 52,000 and \$39,000 respectively due to high development activity
- Housing income is higher by \$15,000 due to increase in Elderly Pensioner Housing (EPH) rent last year, T.A. Spa Pool is higher by \$43,000 due to more activity. Lease income from Waharoa aerodrome invoiced earlier for the six month.

Expenses



Overall, expenditure is \$514,000 lower than budget at this point. The significant reasons for this include:

- Salary cost is lower by 891,000 mainly due to vacant position and payroll timing

Community infrastructure – is covered in further detail later in the report. Other activities are noted below:

Community Facilities – \$126,000 lower than budget

- Property cost is higher due to demolition cost for Ngarua Hall around \$150,000 negated by lower spending on general maintenance.
- Recreation and culture cost is higher as Sports Waikato grant paid earlier in year and higher building maintenance during this period.
- Lower cost in Parks and public amenity expenditure is lower during this period.

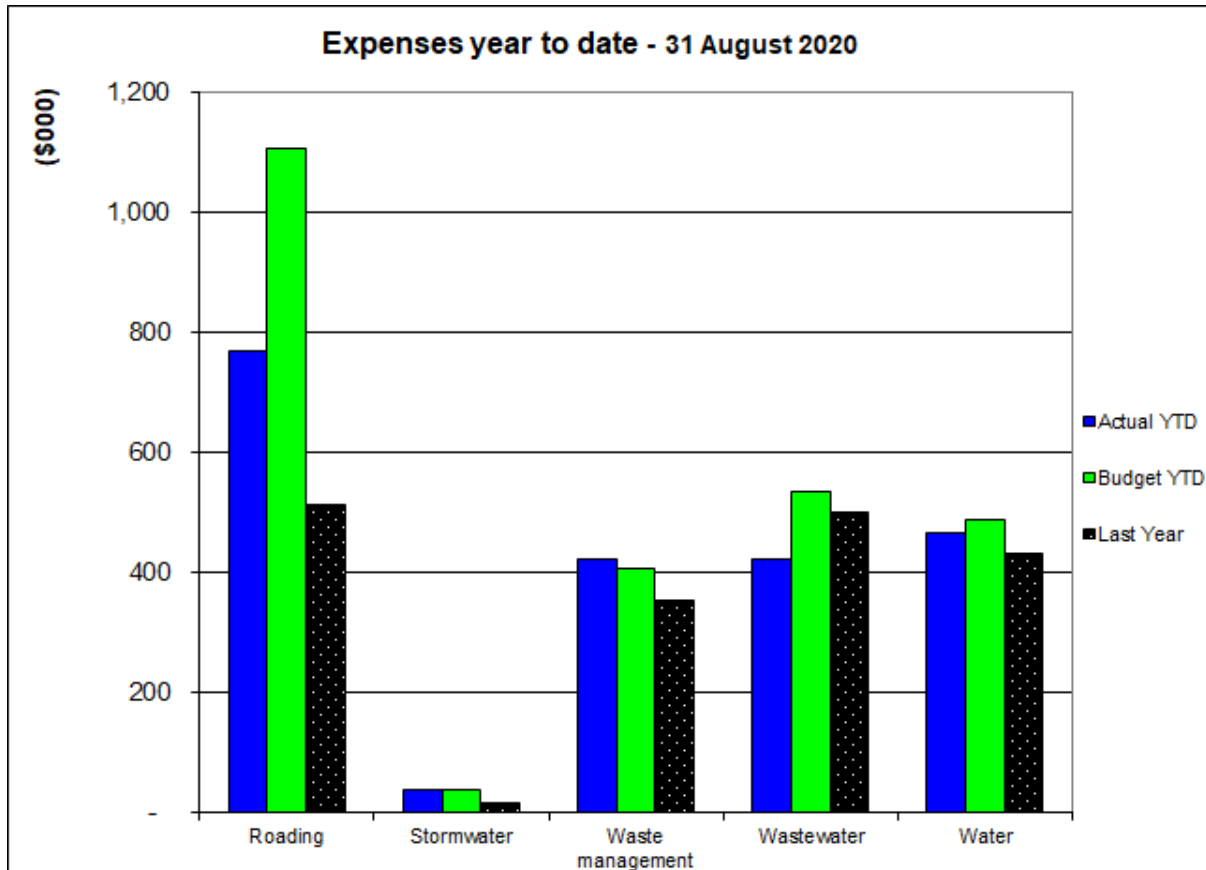
Strategy and Engagement – \$74,000 lower than budget

- Lower cost due to election cost budgeted but will not be spent during the year
- \$1.1m budgeted for Covid fund for various projects will be spent later in year.

Environment care – \$99,000 lower than budget

- Consent and licensing cost is lower due to payment timing for employee cost

Community Infrastructure



- Rooding is underspent by \$336,000 mainly on sealed pavement, Traffic services and Routine Drainage Maintenance which is expected to be spent later in the year
- Wastewater treatment plant, Reticulation and asset management cost is lower.
- Storm water cost is lower as maintenance not required

1. Rates

The total rates levied for the 2020/2021 year were \$41,620,646 (19/20 \$40,404,787). The balance of current rates owing at 31 August 2021 is \$29,214,560 representing a collection rate of 29.81% (19/20: 29.63%) The collection rate of arrears for the year is 29%. (19/20: 25.67%).

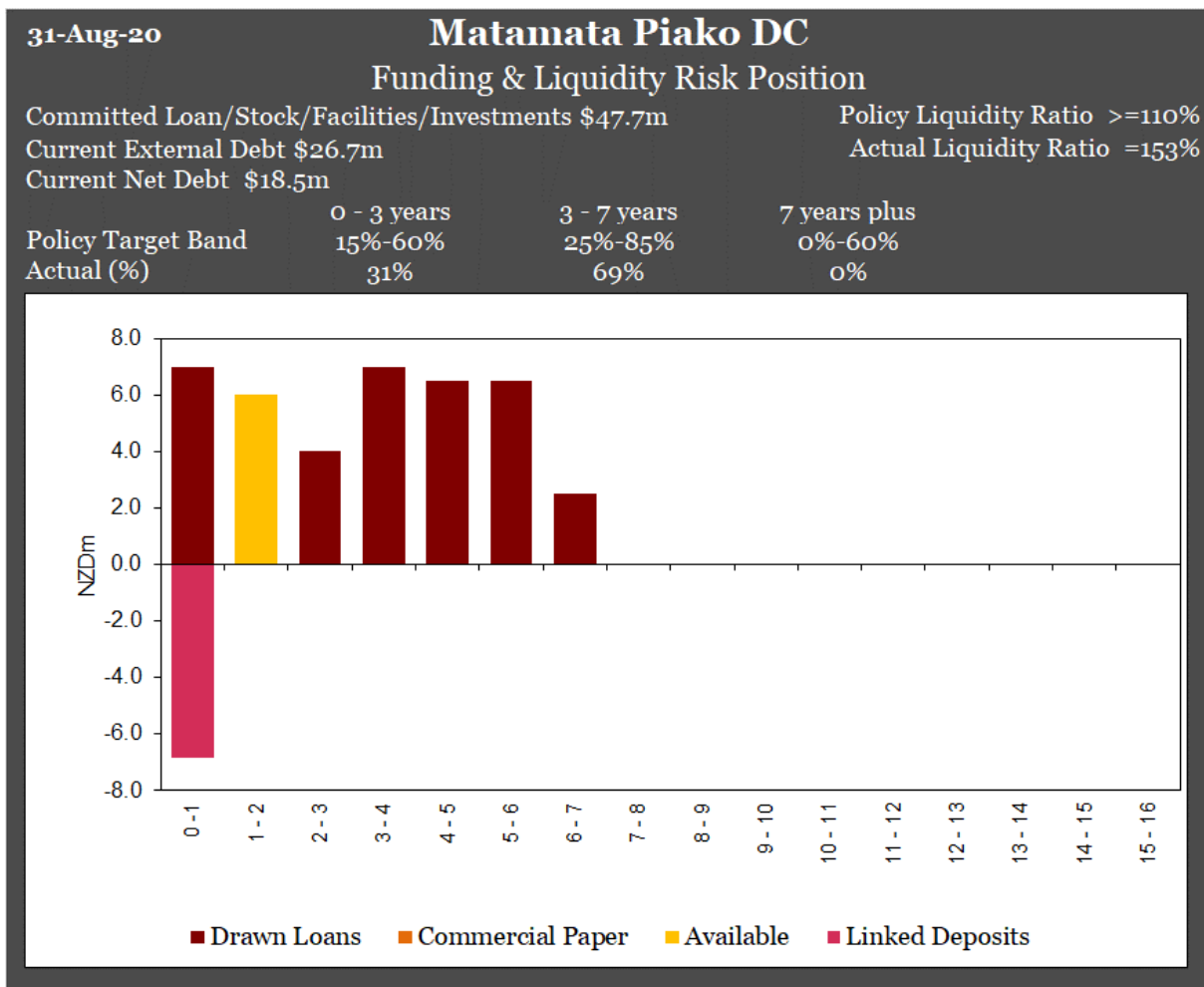
RATES STATUS REPORT		
As at 31 August 2020		
	August 2020	
Rates for 2019/20		
Total annual rates levied	41,620,646	
Balance of total current rates owing	29,214,560	
Current year rates collected YTD	12,406,086	
Percentage of current rates collected YTD	29.81%	
Arrears from prior years		
Opening balance	824	
Less statute barred arrears written-off	(21)	
Less arrears collected this year	(241)	
Total owing from prior years	582	
Percentage of arrears collected YTD	29%	
	2021	2020
Penalty applied for 1st instalment	49	48
Penalty applied for 2nd instalment		50
Penalty applied for 3rd instalment		44
Penalty applied for 4th instalment		44
Rates collection		
Number of rateable properties	14,887	14,584
Number of assessments paid by direct debit		
Weekly	572	543
Fortnightly	669	669
Monthly	1,019	1,004
Quarterly	2,924	2,757
Annually	25	20
TOTAL	5,239	4,993
Staff have processed 166 Change of Ownerships during August 2020 (189 AUGUST 2019).		

2. External Borrowing

Council interest rate position as at 31 August 2020

Matamata Piako DC Funding, Liquidity and Interest Rate Position					
12 Month Forecast Core Debt:	37.4	31-Aug-20			
Liquidity Ratio	110%				
Actual	153%				
Policy Compliance	Y				
Fixed Rate Maturity Profile:					
Debt Period Ending	Debt Amount	Minimum %	Maximum %	Actual	Compliance?
Current	26.50	40%	90%	81%	Yes
Year 1	36.93	40%	90%	53%	Yes
Year 2	43.41	35%	85%	45%	Yes
Year 3	46.51	30%	80%	33%	Yes
Year 4	49.79	25%	75%	27%	Yes
Year 5	46.01	20%	70%	25%	Yes
Year 6	43.27	0%	65%	17%	Yes
Year 7	41.42	0%	60%	7%	Yes
Year 8	46.06	0%	50%	2%	Yes
Year 9	46.06	0%	50%	0%	Yes
Year 10	46.06	0%	50%	0%	Yes
Year 11	46.06	0%	25%	0%	Yes
Year 12	46.06	0%	25%	0%	Yes
Year 13	46.06	0%	25%	0%	Yes
Year 14	46.06	0%	25%	0%	Yes
Year 15	46.06	0%	25%	0%	Yes
Funding Maturity Profile:					
Years	0 - 3 years	3 - 7 years	7 years plus		
Policy Limits	15%-60%	25%-85%	0%-60%		
Actual Hedging	31%	69%	0%		
Policy Compliance	Y	Y	Y		
Weighted Average Duration:					
Funding	3.95 Years				
Fixed Rate Portfolio (swaps and fixed rate loans)	4.77 Years				
Weighted average margin	0.71%				
Weighted average Commitment/Line Fee	0.05%				
Weighted average fixed rate (swaps & term loans/bonds)	3.75%				
All up cost of borrowing (on drawn debt)	3.80%				
Counterparty Credit Risk (Interest Rate Risk Mgmt Instruments and investments)					
Policy Credit Limit (NZ\$) per NZ Registered Bank (Interest rate risk management)	\$	10,000,000			
Policy Credit Limit (NZ\$) per NZ Registered Bank (Investments)	\$	20,000,000			
Policy Credit Limit (NZ\$) per NZ Registered Bank (Total maximum per counterparty)	\$	30,000,000			
	Credit Exposure (Swaps) (\$m)	Credit Exposure (Investments) (\$m)	Compliance		
WPC	2.93	2.80	Y		
ANZ	0.00	0.00	Y		
ASB	0.00	0.00	Y		
BNZ	0.88	5.40	Y		
Kiwibank	0.00	0.00	Y		
CBA	0.00	0.00	Y		

3. Funding Maturity as at 31 August 2020



4. Treasury Investments at 31 August 2020

TREASURY INVESTMENTS						
As at 31 August 2020						
Deal number	Investment type	Counter party	Maturity date	Term (days)	Interest rate	Amount invested
Long-term Investments						
951	Borrower Notes	LGFA	17-May-21	2639	2.41%	56,000
956	Borrower Notes	LGFA	15-Apr-23	3253	2.36%	64,000
958	Borrower Notes	LGFA	17-May-21	2520	2.40%	56,000
1024	Borrower Notes	LGFA	15-Apr-24	2527	2.26%	32,000
1025	Borrower Notes	LGFA	15-Apr-25	2892	2.29%	48,000
1048	Borrower Notes	LGFA	15-Apr-26	2893	2.40%	48,000
1067	Borrower Notes	LGFA	15-Apr-27	2897	2.28%	40,000
1081	Borrower Notes	LGFA	15-Apr-24	1459	0.97%	80,000
1082	Borrower Notes	LGFA	15-Apr-25	1737	0.78%	87,500
1083	Borrower Notes	LGFA	15-Apr-26	2102	0.83%	87,500
Total Long-term Investments as at					31-Aug-20	599,000
Short-term and call investments						
1079	Term Deposit	BNZ	12-May-21	302	1.65%	2,000,000
1080	Term Deposit	Westpac	11-Jan-21	181	1.88%	4,825,000
1084	Term Deposit	Westpac	08-Feb-21	181	1.71%	5,400,000
1085	Term Deposit	Westpac	20-Oct-20	54	0.77%	2,800,000
Call	23 account	BNZ			1.50%	5,400,804
Total short-term and call Investments as at					31-Aug-20	20,425,804
Weighted Average Interest Rate						
This month		1.83%				
YTD		1.79%				
Investment Policy Compliance						
Complied						

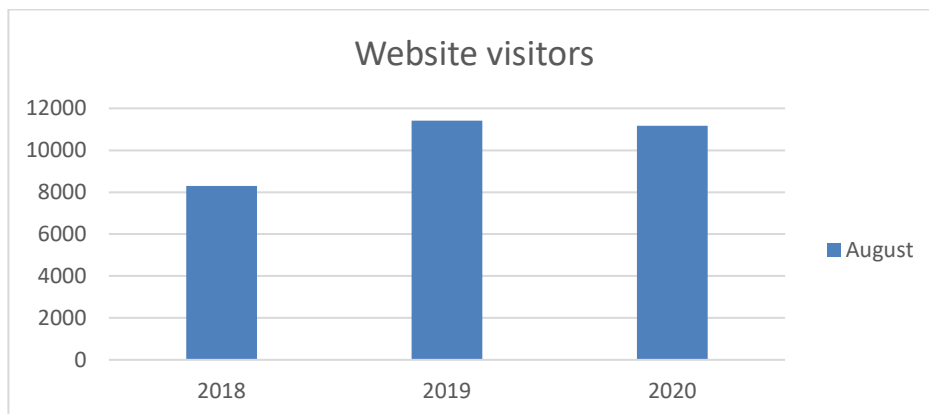
STATEMENT OF FINANCIAL PERFORMANCE TO 31 August 2020						
YTD 2020		Actual YTD	Budget YTD	Variance	Fav(unfav)	Note
\$ 000		\$ 000	\$ 000	\$ 000	%	
INCOME						
5,991	Rates	6,127	6,339	-211	-3%	1
810	Subsidies and grants	427	1,208	-781	-65%	2
1,383	Fees, charges	1,654	1,319	335	25%	3
94	Investments income	42	55	-14	-25%	4
189	Development and financial contribution	336	238	98	41%	5
11	Other	39	82	-43		6
8,478	TOTAL INCOME	8,625	9,240	-615	-7%	
EXPENSES						
2,118	Payments to staff	2,063	2,954	891	30%	7
200	Finance Costs	204	197	-7	-3%	8
2,455	Depreciation	2,445	2,445	0	0%	
2,871	Other Expenditure	3,824	3,455	-370	-11%	9
7,644	TOTAL EXPENSES	8,537	9,051	514		
834	PROFIT(LOSS) FROM OPERATIONS	88	189	-101		
1	Metered water income is lower by \$251,000 due to lower industry consumption and quarterly invoicing will be charged in September.					
2	Roading subsidy received to date is lower by \$687,000 than budgeted as activity is traditionally low at the start of the year. Avenue Road North Storm water disposal project contribution budgeted for the year \$860,000 for the year, not received budget. Waste Minimisation subsidy is higher than budget by \$7,000 .					
3	Fees and charges are higher due to Dog registration received earlier in year higher by \$204,000. Resource consent and Building income is higher by \$39,000 and \$52,000 respectively. Housing income is higher by \$15,000 due to increase in EPH rent last year T.A. Spa Pool is higher by \$43,000 due to more activity. Lease income from Waharoa aerodrome invoiced earlier for the six month. This higher income is negated by lower library Income, Swim zone Matamata, Swim zone MV , T.A. and Silver fern event centre and KVS private work					
4	Interest received on investment (Term Deposits) is much lower than budgeted due to lower interest rates.					
5	Development contribution is higher than budgeted					
6	Vested asset income will be accounted for at the end of the year which is budgeted \$200,000 and Petrol tax recovery still to be received for first quarter.					
7	Salary cost is lower as pay one pay for KVS and MPDC pay period falls after 31st August.					
8	Actual interest rate is higher than budgeted due to timing of Interest payments.					
9	Property cost is higher due to demolition cost for Ngarua Hall around \$150,000 negated by lower spending on general maintenance includes invoices still to be paid for August. Payment to suppliers is lower as Roading is \$336,000 underspent to date . Grant uplifted earlier in year. Business unit recovery is lower than budgeted					

YTD 2020		Actual YTD	Budget YTD	Variance	Variance	
\$ 000		\$ 000	\$ 000	\$ 000	Fav(unfav)	Note
					%	
	DIRECT REVENUE ANALYSIS					
18	Community Development	4	5	-1		
	Community Facilities and Property					
217	Housing and property management	224	207	17	8%	
34	Libraries	9	23	-15		10
8	Parks and tracks	6	8	-2		
39	Public Amenities	48	40	8	20%	11
293	Recreation & Culture	301	251	50	20%	12
592	Total Community Facilities and Property	588	530	58		
	Roading Water and Waste					
772	Roading	438	1,141	-702	-62%	13
0	Storm water	0	143	-143	-100%	14
168	Rubbish & recycling	307	296	11	4%	
58	Wastewater	104	114	-10	-9%	
218	Water	175	425	-250	-59%	15
1,217	Total Rooding Water and Waste	1,024	2,119	-1,095		
	Consents and Licensing					
250	Animal Control	254	49	204	414%	16
196	Building consents and monitoring	228	176	52	30%	17
0	Civil defence	0	0	0		
95	Resource consent processing	139	100	39	39%	18
541	Total Consents and Licensing	620	325	295		
2,367	Total Activity Operating Revenue	2,237	2,979	-742		
	Notes:					
10	Library income is lower mainly due to Library Manager Service income budgeted but will not be realised. Rental income is lower than budgeted.					
11	Income is higher mainly due to higher sales of plot and burials at Matamata					
12	T.A. Spa pool income is higher by \$43,000 which is negated by lower income in MM sports Centre and MV pool is still closed. Aerodrome lease income invoiced earlier in year for Six Month.					
13	Roading income is lower due to timing by \$687,000 as most work will be done later in year. Petrol tax recovery is lower.					
14	Budgeted Avenue Road North Storm water disposal project contribution delayed.					
15	Lower water income due to lower consumption by industries. Quarterly invoicing will be processed at end of September.					
16	Increase in income due to dog registration received in July for the year.					
17	Building Consent - Building consents income is higher due to high activity.					
18	Resource consents income is higher due to high activity partially negated by higher cost.					

YTD 2020					Variance		
\$ 000		Actual YTD	Budget YTD	Variance	Fav(unfav)		Note
		\$ 000	\$ 000	\$ 000	%		
DIRECT COST ANALYSIS							
Strategy and Engagement							
169	Community leadership	134	312	177	57%		19
497	Community Development	579	476	-104	-22%		20
666	Total Strategy and Engagement	713	787	74			
Community Facilities and Property							
192	Housing and property management	364	265	-99	-37%		21
174	Libraries	125	174	49	28%		22
282	Parks and tracks	264	346	83	24%		23
178	Public Amenities	150	206	55	27%		24
272	Pools and spas	327	419	92	22%		25
135	Recreation & Culture	176	123	-53	-43%		26
1,233	Total Community Facilities and Property	1,406	1,532	126			
Roading, Water and Waste							
514	Roading	771	1,107	336	30%		27
18	Storm Water	39	39	-1	-1%		
354	Rubbish & recycling	424	406	-18	-4%		
502	Wastewater	424	534	110	21%		28
432	Water	468	488	21	4%		29
1,820	Total Roothing Water and Waste	2,125	2,574	449			
Consents and Licensing							
28	Animal Control	27	41	14	34%		30
110	Building	122	177	55	31%		31
40	Community Protection	23	63	40	64%		32
116	Resource consent processing	172	162	-10	-6%		
295	Total Consents and Licensing	344	443	99			
4,014	Total Operating Expenditure	4,589	5,337	748			
	19 Election cost is budgeted for 3 years will not be spent during year. \$1.1M budgeted for covid response will be spent later in year.						
	20 Partnership grant (PRA, Regional tourism, Museum grant etc.) uplifted earlier in year partially negated by lower spending in other activities.						
	21 Property cost is higher due to demolition cost for Ngarua Hall around \$150,000 negated by lower spending on general maintenance includes invoices still to be paid for August.						
	22 Library cost is lower mainly due to salary cost is lower (\$39,000) due to timing of payroll and subscription cost not paid yet.						
	23 Parks and reserve cost is similar to last year. Increased in expenditure will be spent later in year.						
	24 Street furniture and cemeteries cost are lower than budgeted during this period as some expenditure still to come.						
	25 MV pools are not operating yet resulting in an underspend for the period. Pools and recreation costs are lower mainly due to lower employee costs due to timing of payroll to date and building cost is lower due to timing of payroll to date.						
	26 Recreation and culture cost is higher as Sports Waikato grant paid earlier in year and higher building maintenance during this period.						
	27 Roothing is underspent on sealed pavement, Traffic services and Routine Drainage maintenance which is expected to be spent later in the year negated by higher spending on Hauraki Rail trail maintenance and amenity lighting.						
	28 Waste water treatment plant, retic and Asset management cost is lower than budgeted.						
	29 Water reticulation expenditure is lower by 21,000.						
	30 Animal control cost is lower employee cost due to payment timing.						
	31 Building control cost is lower due to lower Employee cost and other cost.						
	32 Council contribution to region still to be paid.						

2. Corporate Overview

2.1 Communications



Quick stats

- Web traffic this month: 11,166 visitors (3% ↓ on previous month)
- Total enewsletter subscribers: 4,352 (0% on previous month)
- Total Antenno subscribers: 2,499 (2% ↑ on previous month)
- Total Facebook followers: 6,621 (0.4% ↑ on previous month)
- Events organised by Council: 1
- Events at Matamata Civic Centre: 23
- Events at Te Aroha Events Centre: 16
- Bookings cancelled due to change of COVID-19 levels: 10

Events and Economic Development

- Planning for Business Night Out is continuing as normal with the hope that we are at COVID-19 alert level 1 and the event will go ahead. Rescheduling of date due to venue clash with General Elections and to provide more certainty around COVID-19 restrictions.
- Larger events have been cancelled due to COVID-19 restrictions and meeting sizes, the events team have adapted well to the level change, with plans already in place have been able to respond well and been able to pick up new bookings from local businesses that required more room for physical distancing.
- Business Growth Advisory Services were due to be launched in Morrinsville mid-September, date has been changed to October to allow for Alert level changes.
- Business Sentiment survey has been sent out in partnership with Te Waka. Information will be collated at a district level and reported back in due course.
- Te Waka held a Council staff economic development meeting to present six-month report and strategic focus moving forward.
- Creative Waikato hosted Councillors and Rachael to show how different community spaces can be utilised.

Communications and Marketing

- The team communicated about changes in services as Level 2 COVID-19 restrictions came back into place – this was communicated across multiple platforms (websites, Antenno, newspapers, enewsletters Facebook, posters, signage etc)
- The Communications Plan for Buy Local was revised and revisited with the Economic Recovery Working Group. Phase Two of this campaign looks to build on the success of the first phase and to continue to support our business community as we continue

to feel the effects of COVID19 changing alert levels, the effect of Auckland's recent lockdown and no international tourists.

- A communications plan was put into place for the removal of the Phoenix Palms on Tawari St
- Staff met with the Libraries management team to develop an ongoing marketing plan for libraries
- A video template was developed to apply to Mayor Ash's Facebook videos to improve the professionalism of these

Online and Digital Services

- Interviews were held and a new developer was appointed to assist with the delivery of the digital strategy. Philip Despi starts in the Digital team on 14 September

2.2 Human Resources

Staff turnover figures for year to date from 1 July 2020 to 31 August 2020 are:

Year to date at	Office	KVS	Water & Waste Water	Libraries	Facilities	Total
	%	%	%	%	%	%
July 2020	0.84	2.3	0	7.41	5.0	2.15
August 2020	2.54	2.3	0	7.41	5.0	3.02

Total permanent staff resigned up to 31 August = 7

2.3 Corporate and Legal Services

Provincial Growth Fund

The Ministry for Business, Innovation and Employment (MBIE) has advised that it is not progressing any PGF applications, including the Te Aroha Spa application for further capital funding of \$16m to progress this project. A separate report on the future of this project is on the September Corporate and Operations agenda

Annual Plan / Annual Report

Annual Report – Audit New Zealand are nearing completion of the audit process. There are some issues which are being discussed with the auditors, and will be reported separately to Council

Long Term Plan (LTP)

Pre-consultation has been completed on four topics, with good responses to date. Activity budgets changes have been discussed with Council at workshops September. Final discussions with Council are programmed for end of September before staff prepare a draft of the LTP budgets.

3. Community Development Overview

3.1 Libraries

Alert Level 2

The move to Covid Alert Level 2 has meant the libraries have been busy with contact tracing, more regular cleaning, programmes are on hold, and staff have been wearing masks. Because of the variety of functions that a library fulfils we need to move around the libraries spaces to assist people rather than staying behind a counter, so masks are a better solution for us than perspex screens.

The major set-back from moving to Level 2 was that Stepping Up (digital learning) classes had just started and had received excellent feedback from customers with good coverage by the local press. Matamata classes even had a waitlist. We had a volunteer from the community lead our Matamata classes and she was helpful in reaching out to her networks as well. We will definitely resume this programme when Covid alert levels permit.

Our staff have helped a number of customers download and install the Government's Covid-19 Contact Tracing app. Many people have struggled with it and we have patiently talked them through the process on how to get it working on their phones.

Community connections

The Morrinsville News and Scene reporters have been really supportive of the libraries and coming in to take photos and write up articles about our events. This has helped us reach further out into the community, and bring more people into the library – particularly in regards to the metal farm toy display, which has been very popular.

The metal farm toy display has now finished it's rotation of all three libraries and will be heading back to its owner soon so it can be displayed elsewhere. (photos below)



Registering the libraries as a “business” on Google is proving a useful connection for us. Being on Google Business is helping customers find us, easily see our libraries hours and services, and gives us a platform for answering queries from customers. This month we were particularly pleased to see the following review regarding Te Aroha Library: “Staff were so helpful and friendly, a must go place for everything including if you’re not tech savvy staff go out of their way to help you n teach you”.

Earlier in the month, David Street School (Morrinsville) had a Year 3 / 4 class of 30 students come visit for an hour with a librarian learning about the library and our collections. They had a great time, and have made plans to come back regularly and encourage all students to get library cards so they can borrow regularly.

The new Positively Te Aroha and Positively Morrinsville community radio stations have been promoting our library services. We hope this new avenue of free and positive messaging will alert new corners of the community to what we provide.

Collections

We are in the process of withdrawing old New Zealand books that have been held in a stack room in the Te Aroha Library. Most are held in multiple other libraries in New Zealand and are seldom used by our customers. We will focus on retaining works that are relevant to this community, such as local history, or other unique material. It is not the role of a small public library system to retain all historical New Zealand material, as that is the role of the National Library or other large historical libraries with special facilities. Researchers can obtain this material by interlibrary loan.

Health and Safety

Te Aroha Library had an incident where a customer tripped on the front steps and an ambulance was called and she was taken to hospital for a check-up. This follows a similar incident last year. Arrangements are in place to have another set of hand-rails installed on the side and the middle hand-rail adjusted to a standard height.

Statistics

Most August statistics are down which is likely to be due to Level 2, but the stand-out statistic is that there was an overall increase in borrowing. It is a long time since we’ve seen an overall borrowing increase of this level; 10% overall, with a 15% increase at Te Aroha Library, so we shall be interested to see if this is a one-off or not. We do know that at times of economic difficulty people turn to their libraries more, but it could also be due to other factors such as the removal of overdue fees for children’s items and improved display of the collections.

Activity	Comparison month	Current month	Inc/dec compared to same month last year	% change	Comments from District Library Manager
VISITS					
Door counts	Aug-19	Aug-20		% change	
Matamata	4294	3395	-899	-21%	
Morrinsville	5126	4153	-973	-19%	
Te Aroha	3008	2431	-577	-19%	
DOOR COUNT TOTALS	12428	9979	-2449	-20%	The effect of programmes on hold and no overseas visitors.
Online visitors	Aug-19	Aug-20			
Library website/catalogue sessions	5080	6650	1570	31%	
Library app sessions*		544	n/a	n/a	*New app Oct 2019, can't compare to last

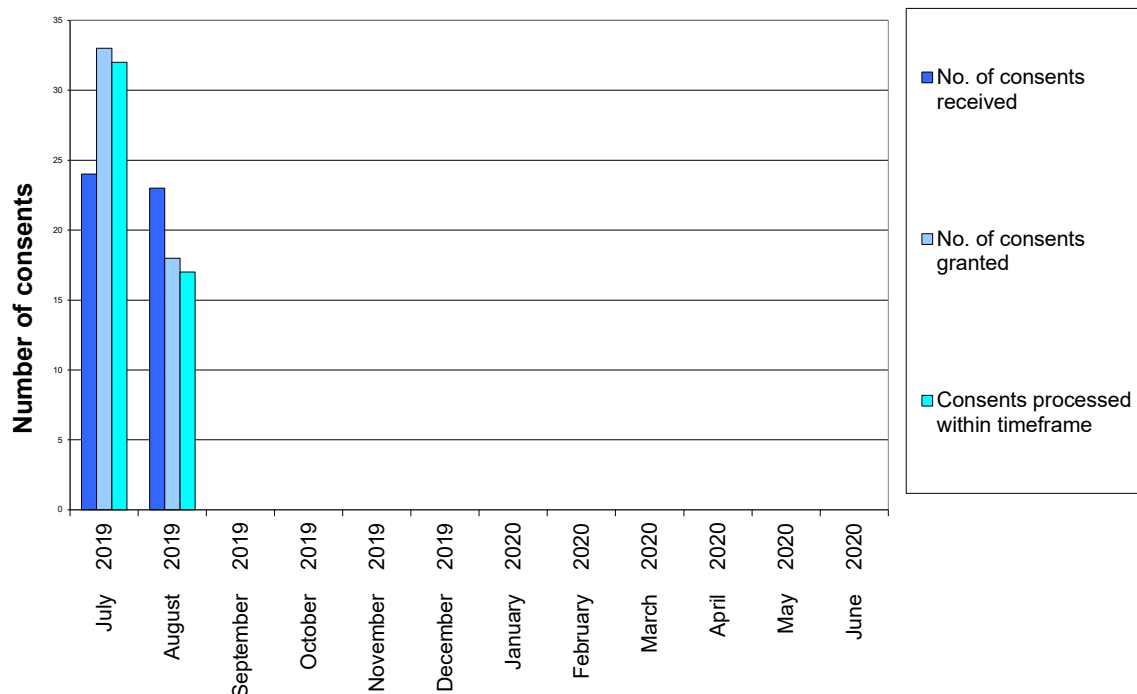
					year, but usage is up by 23% compared to last month
ONLINE VISITOR TOTALS	5080	7194	2114	42%	
APNK/WIFI/COMPUTER				% change	
Wifi using own devices					
Matamata	2757	1952	-805	-29%	
Morrinsville	3044	2029	-1015	-33%	
Te Aroha	1829	1127	-702	-38%	
WIFI TOTALS	7630	5108	-2522	-33%	Although a decrease from this time last year this figure is 10% up compared to last month.
APNK logins using library computers					
Matamata	555	387	-168	-30%	
Morrinsville	705	645	-60	-9%	
Te Aroha	586	347	-239	-41%	
APNK TOTALS	1846	1379	-467	-25%	
NEW MEMBERS	Aug-19	Aug-20		% change	*Digital membership new category 2020
Matamata	70	58	-12	-17%	
<i>Matamata Digital</i>		20			
Morrinsville	64	82	18	28%	
<i>Morrinsville Digital</i>		34			
Te Aroha	24	39	15	63%	
<i>Te Aroha Digital</i>		11			
NEW MEMBER TOTALS	158	179	21	13%	
SUBTOTAL DIGITAL MEMBERS		65 or 36%			
LIBRARY ITEMS ISSUED	Aug-19	Aug-20			
Matamata	4592	4415	-177	-4%	
Morrinsville	5482	5523	41	1%	
Te Aroha	2738	3145	407	15%	
Ebooks	759	1874	1061	140%	
BOOKS ISSUED TOTALS	13571	14903	1332	10%	
PROGRAMME ATTENDANCE sessions(attendance)	Aug-19	Aug-20			Unable to run programmes in Covid Alert Level 2
Online storytimes	0	0			
Matamata	14(265)	3(70)			
Morrinsville	14(264)	4(56)			
Te Aroha	9(93)	5(23)			
PROGRAMME TOTALS					
RATIO attendance per session	16.8	12.4			The drop is partially due to running Digital Learning classes which have smaller ratios compared to last year's Code Club

3.2 Planning

- Resource Consents

Resource Consents – July 2020

Resource consents processed



A report on resource consents received for August 2020 is included as Appendix B to this report.

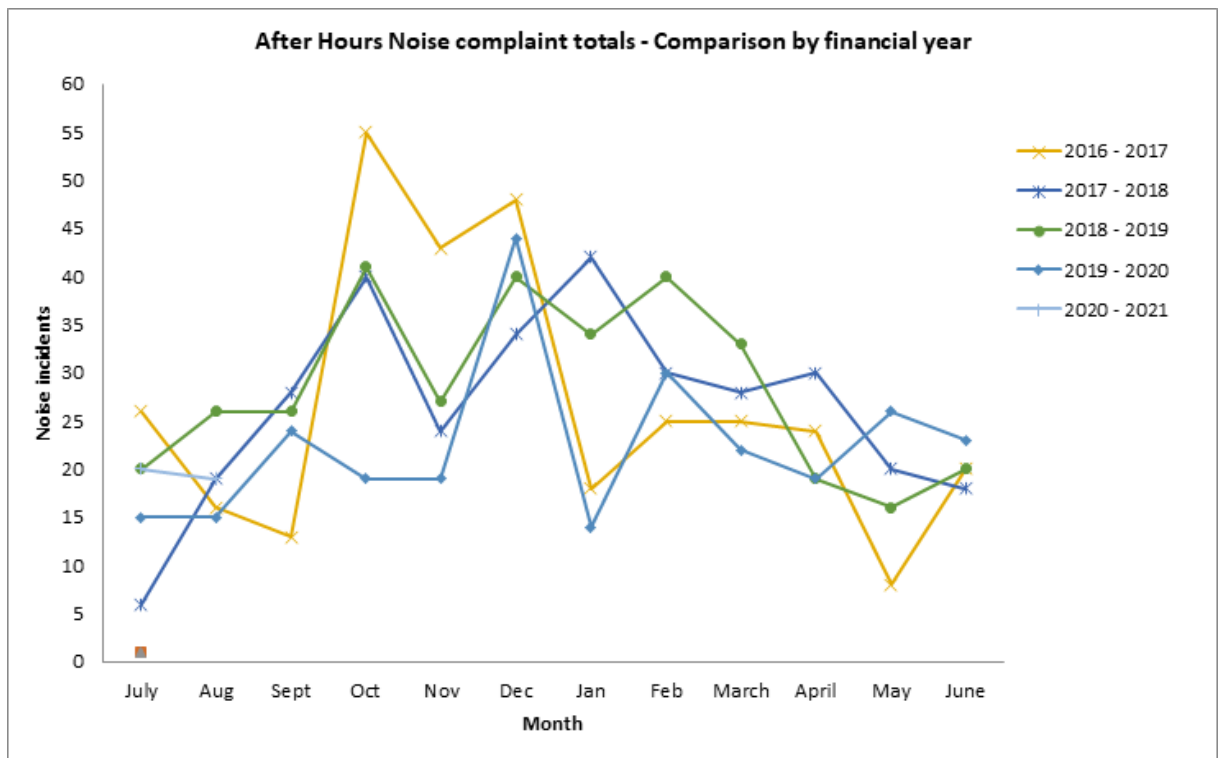
Council received 25 resource consents and granted 18 consents of which 17 were processed within the timeframe for the month of August 2020. Unfortunately, due to staff numbers and the complications with Covid 19 one consent did not meet the statutory timeframe.

Limited or Publically Notified Resource Consents:

There were no Limited Notified Resource Consents for August 2020.

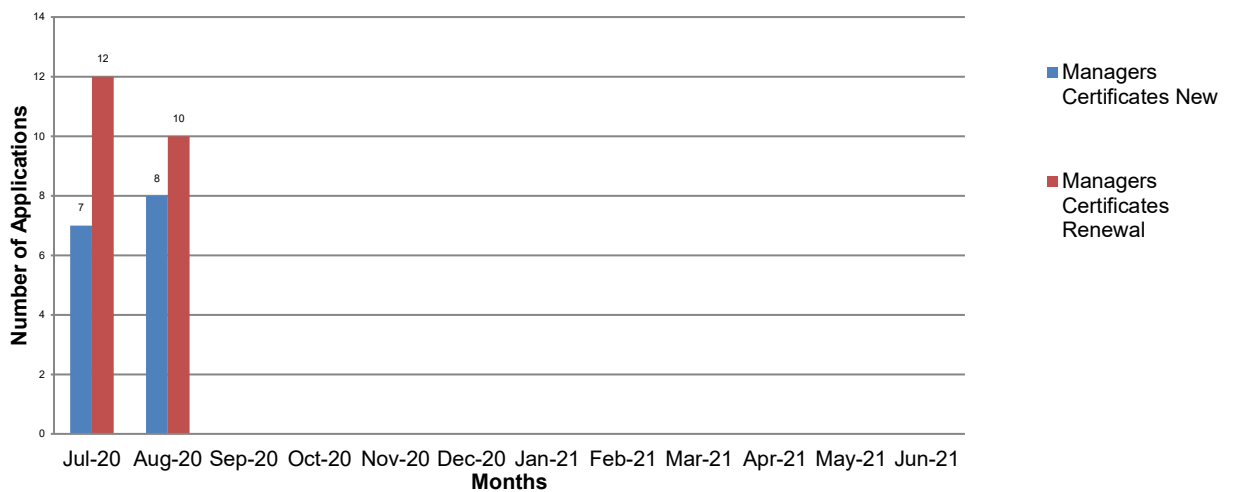
- Noise – August 2020

	Aug-16	Aug-17	Aug-18	Aug-19	Aug-20
Matamata	10	6	7	6	9
Morrinsville	4	11	15	7	10
Te Aroha	2	2	4	2	1
All wards	16	19	26	15	20



Alcohol

Manager Certificate Applications



On, Off and Club Licences August 2020

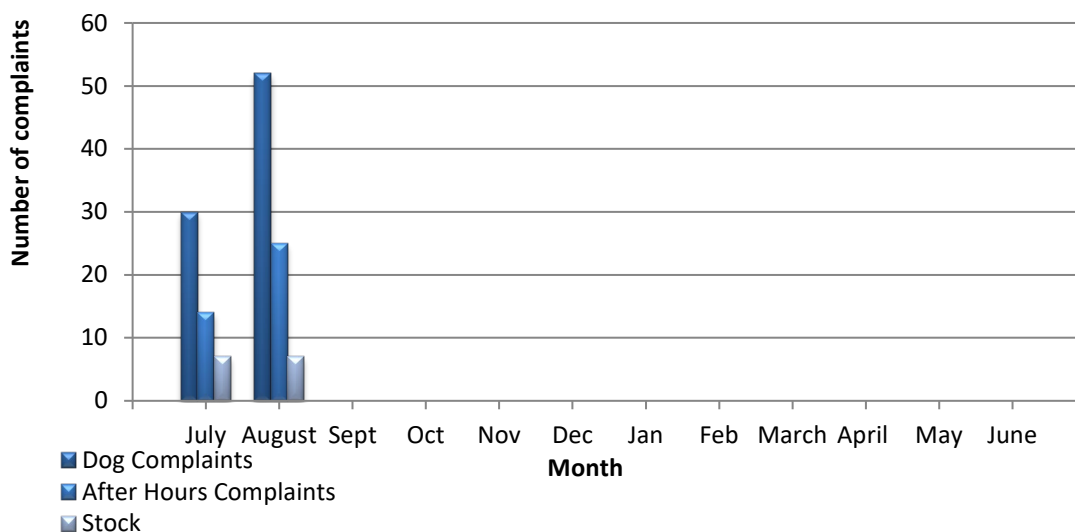
Agency Application Number	Applicant Name	Type of Licence
162.2020.1581.1	Liquorland Morrinsville	New Off
162.2009.15.8	Matamata Association Football Club	Renewal Club

Special Licences August 2020

Agency Application Number	Applicant Name	Event
Paul Radonvancich – Springdale Hall	162.2020.1579	Quiz Night Fundraiser
Matamata Musical Theatre	162.2020.1580	Production 'West and Wild'
Te Aroha Club	162.2020.1582	Russell Hazelton 40 th Birthday

3.3 Animal Control

Animal Control Complaints 2020-2021



59 calls in total were received 12 Matamata, 28 Morrinsville, 19 Te Aroha

- 52 of these calls received were regarding dog complaints
- 7 of these calls were wandering stock calls
- 25 calls were received after hours
- 7 dogs were impounded during the month

Complaints per Ward



■ Matamata ■ Morrinsville ■ Te Aroha

Dog Complaints responded to

Performance measure: 95% of complaints responded to within the timeframes

Town	August Day Time	August After Hours	Total YTD	YTD ERT
Matamata	8	3	21	100.00%
Morrinsville	15	9	36	100.00%
Te Aroha	8	9	25	100.00%
District	31	21	82	100.00%

The figures above may contain breach of the bylaw and dog fouling CRMs that do not have performance measures on them – however they are included in the Authority report generated. At the end of the financial year this YTD figure may change slightly due to completion dates or CRMs held over before being entered at a later date.

Street Patrols undertaken

Performance measure: 10 per month per town

Town	August	YTD
Matamata	38	67
Morrinsville	39	71
Te Aroha	28	48
District	105	186

Properties visited regarding dogs

Performance measure: 600 properties visited per year

Town	August	YTD
Matamata	8	44
Morrinsville	18	77
Te Aroha	14	50
District	40	171

Stock Control

Performance measure: 95% of complaints responded to within the timeframes

Town	August	YTD	Responded in timeframe
Matamata	1	4	75.00%
Morrinsville	4	7	71.43%
Te Aroha	2	3	66.67%
District	7	14	71.43%

Dogs Impounded August 2020

	August Imp	August Claim	August Dest	Imp YTD	Dest YTD	Claimed YTD
Matamata	1	1	0	5	3	2
Morrinsville	6	5	0	10	1	6
Te Aroha	0	0	0	0	0	0
District	7	6	0	15	4	8

Stock Impounded August 2020

	August Imp	August Claim	August Dest	Imp YTD	Dest YTD	Claimed YTD
Matamata	0	0	0	0	0	0
Morrinsville	0	0	0	0	0	0
Te Aroha	0	0	0	0	0	0
District	0	0	0	0	0	0

Re-homed Animals YTD

Matamata	0
Morrinsville	2
Te Aroha	0
District	2

4. Service Delivery

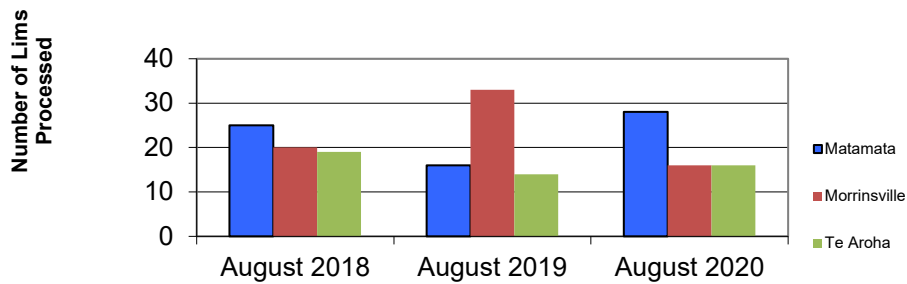
4.1 Customer Services

Rate Rebates

Rate rebate appointments open for the new year on 14 September 2020, customers have until 30 June 2021 to apply.

The maximum rebate has increased from \$640 to \$655 and the income limit has increased from \$25,660 to \$26,150.

LIMs - Land Information Memorandum



LIM (Land Information Memorandum)

60 applications were received in **August**, 23 of these were urgent requests.

Antenno

The reports below show the number of installs and reports received.



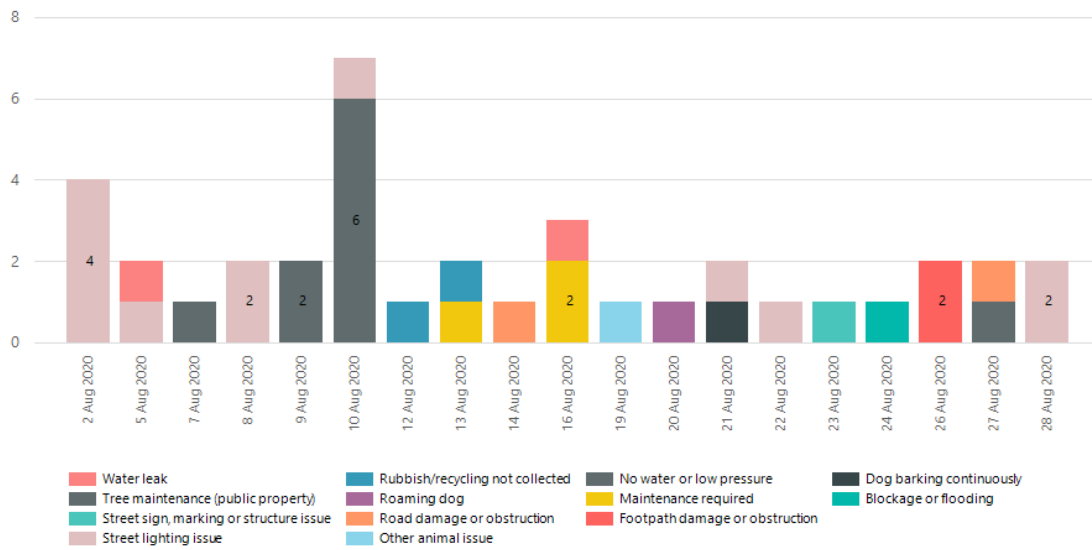
Antenno Reports by Day



From: **1 Aug 2020** To: **31 Aug 2020**

Please note there are two pages to this report.

38 reports in 31 days (1.2 per day)



The majority of reports logged in August related to Streetlight outages (Matamata and Morrinsville) and low pressure/no water (Matamata)

4.2 Kaimai Valley Services

4.2.1 Parks and Reserves

Gardens

- Replanted Morrinsville Central Business District (CBD) and Te Aroha CBD gardens (where required) and re-mulched;
- Mulched the Morrinsville Rose Garden;
- Planned the replanting and mulching of the traffic islands at the intersection of Stanley Ave / Kenrick Street in September. In recent months, this site has presented some issues for staff in terms of installing Temporary Traffic Management (TTM). Therefore, a TTM contractor has been engaged to provide TTM for this site and this will be used as a TTM training exercise for staff;
- Installed Covid location signs at all Parks, Playgrounds and toilets;



Te Aroha CBD Garden (Whitaker / Kenrick Streets) Boyd Park (Covid location sign)

Mowing

- Met with the Turf renovation contractor to schedule the Spring remedial work;
- Mowed the high profile areas – sports fields, cemeteries and CBD's;
- Cleared the Terminus Street reserve area of debris, overgrowth and pampas in preparation for beautification and mowing on a regular basis;

Trees

- Arborcare carried out inspections of mature trees in major reserves and playgrounds in Matamata. The identified work was risk assessed and prioritised;
- Planned the removal of the phoenix palms from Tamihana Street for the last week in October.

Cleaning and Rubbish Collection

- The Hetana Street toilets were painted inside and out and this has made a positive difference to this facility;
- The public toilet cleaners are still cleaning to hospital grade standards (due to Covid-19), including Personal Protective Equipment (PPE) and recommended cleaning chemicals;
- Buses transporting people in managed isolation from Auckland airport to Rotorua are stopping at Waharoa Aerodrome to make use of the toilet facilities there. There has been an average of three buses per week and staff have been meeting the buses and cleaning the toilets between patrons;
- The Aerodrome Users have raised concerns regarding access to the kitchen and toilet facilities with spring and summer events season coming up. Commenced investigating the use of port-a-loos for the bus passengers;

Playgrounds

- Playground Inspections noted a defect in the basket swing in Boyd Park playground and this was replaced;

4.2.2 Retic and Works

CRM's

- The total number of Customer Request Management (CRM's) received and completed during August is as follows:

	Water	Sewer	Stormwater
Total Received	108	11	13
<i>Completed</i>			
Completed (Current)	77	7	8
Completed (>30 Days)	37	5	3
Total Completed	114	12	11
<i>Not Completed</i>			
Current	27	4	5
>30 Days	15	5	9
Total Not Completed	42	9	14

Retic

- Eight CRM's were for Chorus contractors striking our services while installing the new Fibre Optic Broadband cables. *Note: these CRM's do not include damages which may not be discovered until after the installation contractors have completed their works and left town e.g. striking / cracking the top of a sewer or stormwater pipe;*
- Carried out a special reading of 5 water meters and installed five new water connections

Works

- The footpath renewals contractor will resume work mid-September;
- Commenced footpath maintenance in Te Aroha and Morrinsville;
- Installed two new cemetery berms in Piako Cemetery;

4.2.3 Admin

Staff

- Applications for the two gardening positions and two public toilet cleaning positions closed and interviews will be held during September;

Other

- Three headstones were damaged and we have been working with the families to resolve the issue;
- Continued work with the volunteers at the river walk project at Morrinsville Recreation ground.

4.3 Roothing

Contracts

Road Network Maintenance Contract – Fulton Hogan - August 2020 activities – Contract 2192

Fulton Hogans cyclic crews carried out the following cyclic maintenance activities across the network.

- Bridges decks were cleared of debris,
- Cyclic cutouts were made to improve stormwater drainage from the road surfaces,
- Detritus and illegal dumping were collected,
- Cyclic vegetation was removed,
- EMP's (edge marker posts) and CMP's (culvert marker posts) were replaced,
- Potholes filled in both sealed and unsealed roads,
- Culvert and kerb & channel cleaning,
- Edgebreak repairs,
- Noxious weed spraying at various sites.

Piako Rd failures will be incorporated into Fulton Hogans stabilising program that should occur around October / November.

Other Contracts and Activities

Reseals - Contract 3/23/2230 - Fulton Hogan. Finalising reseal programme. Planning to complete last years uncompleted sections (due to Covid) late September and then proceed with this years reseal programme.

Road Marking – Contract 3/23/2177 - Roadmarkers New Zealand.

Urban remark to start October and Rural remarks programmed to start early 2021.

Signs – Contract 3/23/2119. Contractor – Directions (3+1+1 contract). Works ongoing.

Contract 3/23/2265 - Te Aroha-Matamata Cycle trail sealing. J Swap Contractors. 80% sealed. Currently sealing entranceways. Proposed completion now end of September.

Rockford Street Matamata - Motor Caravan Dump Station.

Schedules have been sent out to three contractors for pricing for the dump station construction / installation at the chosen Rockford Street location. We have liaised with the Motor Caravan Association about the location and design of the site. J Swap Contractors were included for pricing so if their price is the lowest we can add it to the Waiomou Street rehabilitation works as a variation.

Contract 3/23/2243 - Footpath Repairs and Renewals

This 18 month contract was awarded to MS Construction. Some delays due to COVID-19 resulting in approx. 20 days' time extension. Some 19/20 programmed works were carried forward to 20/21. Contractors currently off site.

Matamata. Approx. 90% complete. Back in Matamata by 21 Sept to finish Burwood Rd and Mangawhero Rd.

Morrinsville. Approx. 50% complete. Back in Morrinsville after Matamata is completed.

Should be finished in Morrinsville until mid-November.

Te Aroha. Due to start late November.

Renewal Forward Works Programme 2020/21

Package 1. Contract 3/23/2268 –Waiomou Street Matamata Pavement Rehabilitation. Awarded to J Swap Contractors. Works programmed to start 14 September.

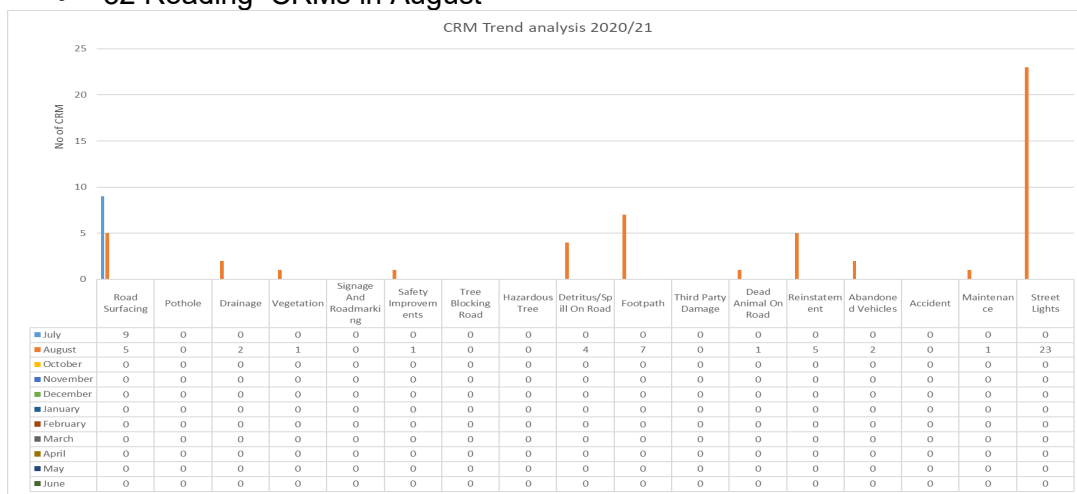
Package 2. Matuku Rd & Paeroa-Tahuna Rd
 Matuku Rd design under way.
 Paeroa-Tahuna Rd survey completed.
 Plan to have out to tender end of September.

Package 3. Alexandra Rd and Manawaru Rd
 Surveying work is 80% complete on Alexandra Rd.
 Survey yet to start on Manawaru Rd.

Network management update

Customer Request Management (CRM's)

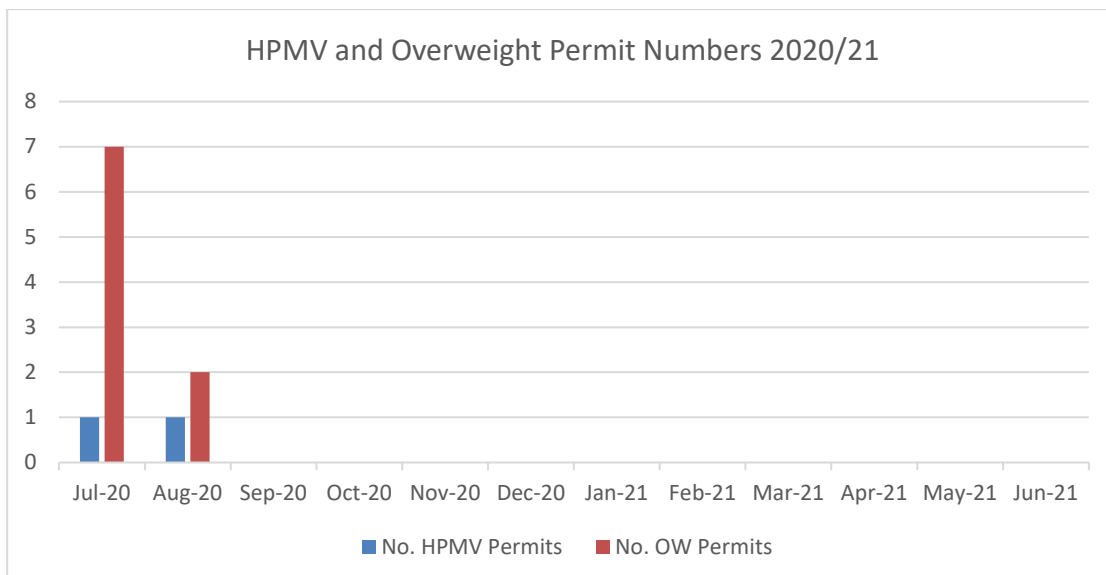
- 52 Rodinging CRMs in August



Reference: CM 2347176 CRM Trend Analysis – August 2020

Hight Productivity Motor Vehicle (HPMV) and Overweight Permits

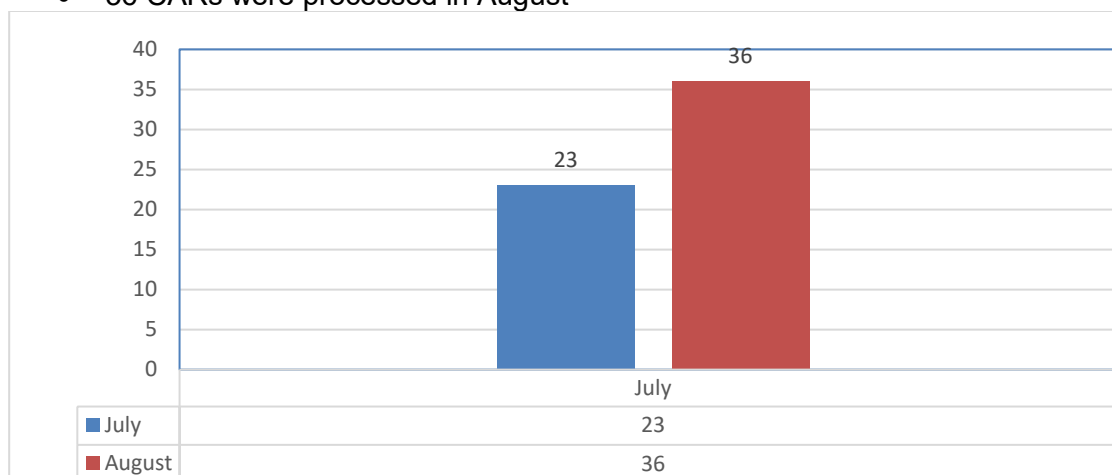
- One (1) HPMV permit was processed in August
- Two (2) Overweight permits were processed in August



Reference: CM 2260061 HPMV and Overweight Trend Analysis

Corridor Access Requests (CAR)

- 36 CARs were processed in August



Reference: CM 2318312 Trend for CARs 2020-2021

Ultra-Fast Broadband (UFB) Installation

Matamata – Installation is now complete in Matamata. Reinstatement now completed awaiting final inspection and sign-off.

Morrinsville – Installation now complete in Morrinsville. Contractors proceeding with reinstatement. Chorus now proceeding with house connections.

Waihou – UFB installation has now started in Waihou.

Te Aroha – Fibre installation well under way in Te Aroha. Approx 50% complete. Contractors have been instructed not to leave open trenches and/or traffic management sign or cones on Whitaker Street and other streets that will be closed for the Aroha Cruise-In on 3 October.

Events and Road Closures

All Events within the Road Reserve are subject to formal approval by Council and NZTA (if held on a State Highway). Road Closures are subject to formal approval including advertising, insurance and traffic management approval. Non-Road closure are still subject to approval including insurance and traffic management approval. Applicants must also follow the COVID-19 rules in terms of gathering numbers, social distancing, hygiene etc.

Road Works Closures

Ngarua Rd underpass removal, 14 & 15 September

Advertised, all businesses in Waitoa and surrounding area have been notified, school buses companies notified, and all Ngarua Rd residents to receive letter drop. Detours will be in place and VMS boards out now.

Waiomou St for pavement rehabilitation job. Closed 14 to 29 September. Closure advertised, only one business affected, detours in place.

Events with Road Closure

Quine Rd motorsport event. Thames Valley Car Club. 20 September – No submissions from first advertisement. Final closure ad to run 16 September.

Piakonui Rd hill climb rally event. Thames Valley Car Club. 4 October – We received two submissions so far. Submissions close 16 September. Have decision on the agenda for COC meeting 23 September.

Aroha Cruise In. 3 October - Submissions close 16 September. If COVID-19 Level 2 remains then the Cruise-In will be cancelled due to the 100 maximum people at a gathering restriction.

Events without Road Closure

Manawaru Community Centre Opening 26 September

Cycle Race Morrinsville/Walton Rds 10 October

Morrinsville Fireworks Extranaganza 7 November

The Morrinsville Market road closure on Canada Street occurs from 8.30-12.30 on the first Saturday of each month.

4.4 Water

Water Treatment Plant (WTP) Compliance

Plant	Protozoa			Bacteriological	Instrument Verifications #	Res. Consent Conditions That are in ID
	R	A	Status	Status	Status	Status
Hinuera	3	3	Compliant **	Compliant	Compliant	Failed
MM Tills Rd	3	3	Failed	Compliant	Compliant	Failed
MM Burwood Rd	2	3	Compliant**/*	Compliant	Compliant	Compliant
MM Tawari	3	3	Compliant**/*	Compliant	Compliant	Compliant
MV Waterworks Rd	4	4	Compliant **	Compliant	Compliant	Partially
MV Scott Rd	3	3	Compliant	Compliant	Compliant	Compliant
Tahuna	3	3	Compliant **	Compliant	Compliant	Failed
Te Aroha	4	4	Compliant	Compliant	Compliant	Failed
Te Poi	4	5.5	Compliant **	Compliant	Compliant	Compliant

R = Required, A = Achievable

Only instruments for protozoal compliance are considered.

*evidence uploaded into ID to show not a genuine transgression.

**ID batch reports are failing due to missing minutes but ADR state there are no missing minutes – issue is at ID's end and Lutra are working to remedy.

ADR (Arthur D Riley)
ID (Infrastructure Data)

Drinking Water Standards NZ Compliance Summary:

During August, we were not able to achieve full protozoa compliance across all water treatment plants, with only eight out of the nine treatment plants achieving their required log credits.

Tills Road, on the 23rd of August 2020, experienced a transgression event where the Nephelometric Turbidity Units (NTU) was greater than two for longer than three minutes. This transgression was caused by an old set point being programmed into the automated filter valve closure routine. It is believed that the old set point was restored during a system reset. The set point is being reprogrammed on Tuesday 25 August 2020.

Water Treatment Plant Resource Consent Summary:

Hinuera WTP was non-compliant on the 14th of August when the maximum abstraction rate (2.5L/s) from bore 2 was exceeded.

Tills Road WTP was non-compliant during August due to exceedances of backwash volume and discharge rate to the Waiteariki Stream. The water take consent from the Waiteariki Stream was compliant.

Tahuna WTP was non-compliant during August due to daily exceedances of the maximum allowed abstraction rate per second. The daily water take volume was not exceeded.

Burwood Road WTP was non-compliant during July due to breaches of the daily abstraction allowance.

Pohomihī discharge consent was non-compliant in August 2020 discharge rate exceedances.

3 Waters and the Strategy and Policy Team are working on a number of plans to reduce the number of non-compliances.

Wastewater Treatment Plant (WWTP) Compliance

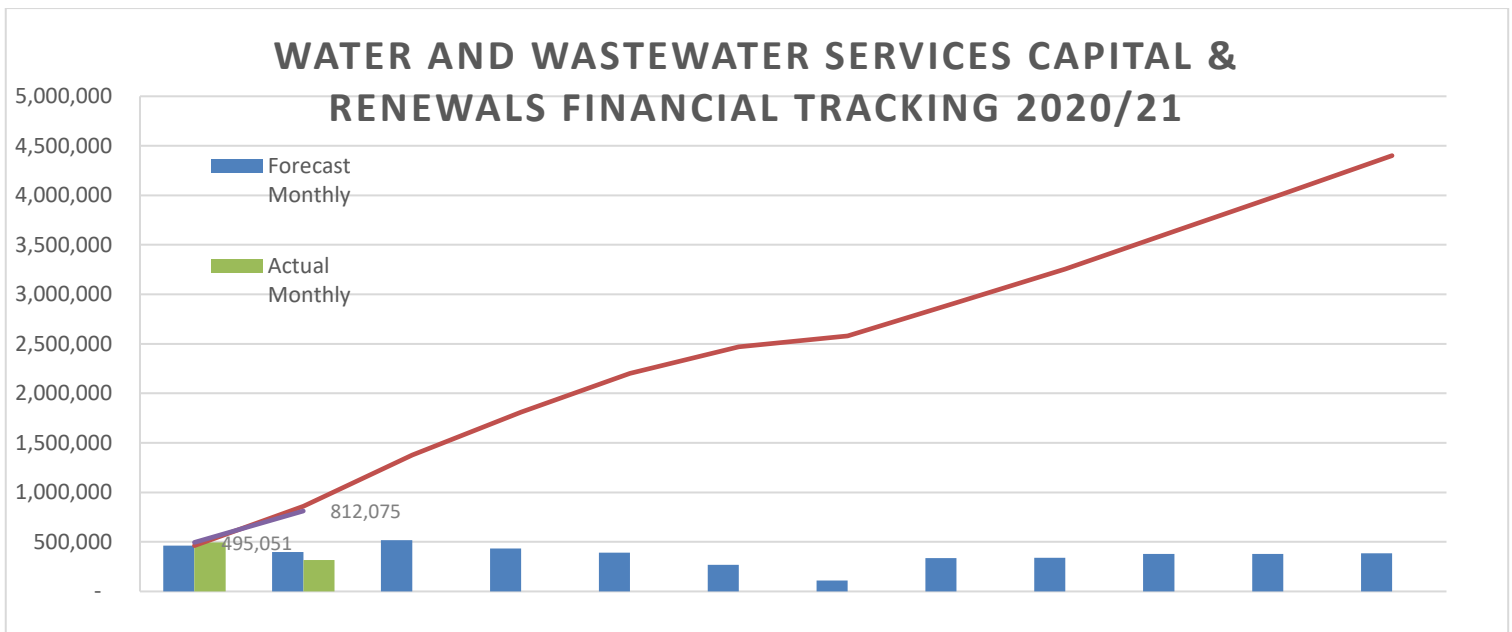
	Matamata	Morrinsville	Tahuna	Te Aroha	Waihou
RC Number	110031	118885	118187	120309.01.01	120703
Volumes, flows	Compliant	Compliant	Failed	Compliant	Compliant
Sampling requirements	Compliant	Compliant	Compliant	Compliant	Compliant
Effluent Quality Requirements	Failed	Compliant	Compliant	Compliant	Compliant
Seasonal Loading Requirements	N/A	N/A	N/A	Compliant	Failed

Matamata Waste Water Treatment Plant (WWTP) was non-compliant for Total Nitrogen (TN) median limit of 15 g/m³ with a calculated median value of 18 g/m³ across the last 12 months

Tahuna WWTP was non-compliant for 16 out of the 31 days in August, due to breaches in the maximum discharge rate.

The Waihou WWTP was non-compliant with discharge conditions during August 2020. Changes are being made to operation of the plant and will see irrigation of wastewater being limited to the consented November – May period.

Capital



Top five projects

WTP Compliance Recovery Program (CRP)	Replacement of assets underway & 80% complete 95% of material / plant has been purchased Te Aroha WTP Actuator & valve replacement planned
Wastewater Reticulation Renewals	Preconstruction meeting held with Reline NZ. Awaiting full set of initial deliverables. Contract awarded to Reline NZ (\$3,007,198.35)
Water Reticulation Renewals	Project Brief completed March 2020 Design and tender docs completed June 2020

	Current timeline tender award by Nov 2020
Tahuna WTP	<p>Project 70% completed.</p> <p>Tanks to be constructed by end of September – There may be delays due to Covid-19 (Construction is supposed to start later this month). Commissioning of tanks will dependent on status of CRP.</p> <p>Tahuna Fire brigade have an issue with the proposed fence layout, Blaze is currently working through this with them.</p> <p>Quotes obtained for standby generator. Intended to procure next week.</p>
Te Aroha WTP Sludge	<p>Consultant has reviewed power requirements.</p> <p>Scope to be confirmed from WAG before proceeding to tender</p> <p>ON HOLD</p>
Scott Rd Phase 2	<p>Stage 2 civil works (flowmeter and new bypass install) planned for Wednesday 16 September.</p> <p>Construction is underway. Forecasted completion 12 October 2020.</p>

5. Business Support

5.1 Community Facilities Operations



Swim Zone facilities

Te Aroha (SZTA)

No. 2 Bath house

Issues associated with the condensation which has caused water to pool in the roof above the change rooms caused the closure of this service in August. Centigrade are due to provide some options to assist with this and an old pool cover has been used to help reduce the condensation. Screen doors have also been ordered to enhance air flow and reduce the condensation issue.

Once the FREE sessions finished for No.2 Bath house bookings have significantly reduced. This is also associated with the facility needing to restrict numbers to comply with COVID-19 Level 2 guidelines.

Aqua classes

Numbers have been restricted due to COVID-19 however maximum numbers have been attending these classes.

Booking forms

In order to comply with COVID-19 guidelines, a booking system was set up for customers to book online to secure a swimming session. This system has worked really well for both the customers and staff. The outdoor spa pool has been closed under Level 2.

Staff

Two senior staff from SZTA have been appointed leadership roles at Swim Zone Morrinsville so new fixed term summer staff have been appointed for Te Aroha. This is a great way to extend the skills of our team.

Swim School

The internal swim school – Atlantis Swim School that was run by Swim Zone Te Aroha will not be provided. SZTA is working alongside people in the community who wish to provide this service at the facility.

Matamata (SZMM)

Things are generally a bit quiet at the moment due to Level 2 restrictions although the aquacise classes are going really well with about 18-20 people at each class.

Erin Fowler (Team Leader) is working on the implementation of the Water Safety programme that received 25K funding approved from Water Safety New Zealand. This will provide water safety skills sessions for school children in the Matamata and surrounding area.

Summer staff are due to commence in the next week and summer pools are being prepared for opening.

Investigations are still on going for the new roof project.

Morrinsville (SZMV)

Swim Zone Morrinsville will open for the season from 9 November 2020 - 21 March 2021.

Human Resources

Swim Zone Morrinsville Manager – Ihsaan Fahim will commence in his position on 14 September in preparation for the season ahead.

Nearly all the summer staff who worked at SZMV from last year are keen to return to work again at the facility this season. Although the same issue arises of finding part staff that are available to work until the end of the season due to University commitments.

Swim Club

Communication is underway with facility staff and Morrinsville Swim Club to assist with the planning of services to the community. I.E swimming lessons and club sessions. Morrinsville Swim Club have raised concerns over finding available staff and have approached council about hiring lanes per hour instead of an annual fee to assist the club financially and better suit their needs.

Te Aroha Mineral Spas (TAMS)

In order to comply with COVID-19 Level 2 restrictions TAMS could not run at full capacity. There was a significant reduction in booking numbers due to Auckland being in level 3 and unable to travel. A number of cancellations occurred as a result of this lockdown. Aroha Spa (beauty therapy) is still consistently busy. Romance packages bookings are still very popular.

Firth Tower

Weddings

Cancellations due to family living overseas and with level 2 restrictions this has had an impact on weddings.

Community groups/events

The Firth Tower Manager has been approached to facilitate two community events to be held on Labour and one on Sunday 1st November. These community events will bring life into the museum. Community groups and businesses are involved in the events. Planning is underway and will be pending on COVID-19 restrictions.

Motor homes/Cyclists

Motorhome travellers were limited with Auckland travellers being at level 3 for most of August. The increase in motorhome fees and charges has rapidly decreased the travellers. To encourage motorhomes to stay at Firth Tower they are now provided with the option to visit the museum for free if they have paid to stay at Firth Tower overnight. This will add value to their experience. Geozone an online advertising business for travellers had customer feedback of three moderate ratings and two negative in the month of July and August regarding price increase.

Walkers/runners and cyclists are consistently using the Rail Trail, Firth Tower car park and public toilet daily. These numbers are not added in the monthly statistics currently.

MHS/volunteers

Returning user groups such as the Matamata Historical Society, Writer Group, Society of Arts, and Spinners and Weavers have been following Alert Level 2 restrictions.

Property and Building Maintenance

The scheduled maintenance report and Sustainable Operations focus on this financial year has enabled Firth Tower to operate with improved communication between Facility Management and Council Management. We have made good decisions to minimize expenses and stay under the budget allocation.

H&S at Firth Tower

Contractors employed by Council and Council staff are adhering to the policies and procedures well, there has not been many reports of issues or H&S incidents for the last month. One area was raised about working alone which we are working through currently. Matamata Historical Society have been working on a transport themed exhibit in a shed on site, causing much discussion in regard to their H&S practices while Council staff are not present on site during closed hours. Operating hours are being reviewed as part of the working alone issue. Max Dalrymple has been contracted by the Matamata Historical Society to carry out the

Te Aroha i-SITE

It been a quiet month with about a third down on visitors and phone calls than the previous month, but for the time of year compared to last August, we are about right – although we have had more phone calls and less physical visits to the i-SITE. 514 physical visitors and phonecalls/email surveyed – Door counter 937.

Visitor mix: local 35% Domestic 61 %; International 4%.

In general our domestic visitors are up – even with Auckland being in lockdown. There are still quite a few long term European backpackers around, and they are back travelling the country.

Silver Fern Farms Event Centre

- **Users in August under COVID-19 Level 2 restrictions**

Fonterra
Basketball
Netball
Futsal Super League
Elite Marching
Inghams Project GROW
Gwynne Family
Health Te Aroha
Te Aroha Athletics
Citizenship Ceremony
Tatua Dairy
Waikato Regional Council
MPDC Health and Safety team

Domain Pavilion

- Twice weekly Pilates classes

5.2 Assets Strategy and Policy

Development contributions and LIMS

- Development Contributions processed – (33) Building Consents, (0) PIMs, (5) Landuse Consents, (8) Subdivision Consents
- (1) Special Assessment – Rutuhi Investments, Two new chicken shed at 1709 Morrinsville-Tahuna Road
- (65) Lim Enquiries

Parks & Facilities

- Second survey for Parks & Open Spaces Strategy completed. About 80 responses received. Responses are being analysed. Stakeholder workshops had to be cancelled due to COVID. We are hopeful we may be able to hold these later in September or October once COVID situation is more favourable.
- Staff attended Te Aroha Domain Working Party meeting. WSP appointed as project manager to assist Domain Working Party with project scoping, costing, planning etc.
- Proposed restructure of Sport Waikato announced in the media. The media release implied there is likely to be less on the ground support from Sport Waikato in future. This is concerning. No further details have been announced.
- Unauthorised works at Te Miro Forest. This includes damage to vegetation, unofficial tracks and unauthorised earthworks. Staff to meet with mountain bike club to discuss issues at park and seek solutions. The remote location of the park poses challenges in terms of surveillance and enforcement.
- Successful community planting days at Swap Park and Skidmore Reserve.
- MBIE Responsible Camping Fund was open but the criteria are a bit different this year due to COVID. Only OPEX funding was available for things like education and enforcement of bylaws. No funding for CAPEX or structures.
- Te Aroha Tramping Club has written to advise they are no longer in a position to maintain track surfaces and structures along the tracks they have been looking after and want Council to take over responsibility for these. They are happy to continue with vegetation trimming along the tracks on a voluntary basis.
- Land and Property Valuations are currently being completed.

Roading

- Tenders for the additional MM bus service have been obtained. The tender prices are higher than estimated and there will be an increase in cost associated with the new bus service. There are a number of varying factors involved in determining the exact Council share for the new service, like fare revenue and the partnership with Waikato University to share some of the cost but it is likely that the increase could be as much as \$8,000 per annum for the Council.
- A workshop is planned with Council to discuss the speed limit changes on Buckland and Manawaru Roads.
- Work is underway to submit the final Roothing funding proposal to Waka Kotahi on the 21st September. A strategic case and Business Case have been prepared to support out application.
- Visual condition rating of our roads has been completed and the data will be used to inform our forward works programme.

5.1 Property and Community Projects

EPH Flats

Te Aroha Two units in Aroha to be refurbished.
No Vacancies

Morrinsville One to be refurbished
Two others vacant
96 Moorhouse boundary asbestos fence with 102 Moorhouse and 12 Coronation to be replaced with timber

Matamata Three units being refurbished.
Heat pumps being installed
One vacancy

General

Working on programme to provide heat pumps, extractor fans, to all units by 1 July 2021. Requirement of Tenancy Act. All funded from rental income. Approximately a total of 100 on waiting list for the district. To be reviewed and all applicants are being contacted to determine their current status and needs.

OYO

Te Aroha
No changes

Morrinsville

Anderson/Lear –

103 Anderson – Buy-back is being negotiated – Public Trust have now passed on case to a Barrister, new offer to settle has been submitted.

Inspection has revealed some rotting panelling in the Anderson St units. Quote to remove and replace cladding (including weatherproofing and painting) - \$11,700 for one unit – there are other units affected.

Specialist cladding contractor has inspected and will come back with options. Likely to require a Building Consent due to the extent of work required.

Maber/Wightman-

All owner occupied

Three owners have replace plumbing in their units. (out of 12)

Staff Housing

All Tenanted

Morrinsville

Report being prepared in response to MVL Menzshed request to use part of Cemetery as their base.

Morrinsville Public Toilet

Preferred location identified. Adjoining businesses being consulted

Ngarua Hall

Has been demolished – site cleared – Report being prepared for sale of land

Te Miro Car Park

CCTV cameras installed as vehicle counters. Trial to finish 31st August

Te Aroha Domain

Domain House veranda. Investigations revealed significant rot in deck and support posts. Heritage Architect preparing options.

Keep Te Aroha Beautiful

Keep Te Aroha Beautiful planting day (30 August) Skidmore Reserve – 127 Kahiktea trees, 500 cabbage trees, 200 Manuka were planted – more to be done in September.

Te Aroha Cycleway Landscaping

Plants sourced for length of trail. Initial preparation commenced

Matamata

Waharoa Playcentre – Report being prepared for Council to formally accept building from Playcentre. Lease to be drawn up with the Raungaiti Community Centre Trust

Banks Road Playground

The providers/installers are Auckland based and with the ever changing Covid 19 environment, programming for this work has had to change.

The installation will now commence week of 26th October. The expected handover date is 20th November 2020.

Matamata Cemetery

Front wall: In regular contact with Matamata Lions who are organising the volunteers to undertake this work.

New Ashes wall construction completed. Blank plates have arrived.

Swap Park

Additional specimen trees planted.

Walkway completed, looking to seal similar to TAMM cycleway.

Park furniture has been ordered.

Wairere Falls Carpark Toilet Block

Preferred supplier (Permaloo) has been appointed. Resource consent variation has been approved by planning.

Unit Block is on order expected delivery early 2021

Final location has been agreed with adjoining owners, DOC and Iwi.

CCTV camera trial has now ended (01/09/2020). We are yet to receive data from the trial.

Waharoa Rest Area Toilet Block

Preferred supplier (Exeloo) has been appointed.

Resource Consent no longer needed, likely we will be able to do an outline plan instead. This is a much easier and quicker process.

Unit Block is on order expected delivery early 2021

Swimzone Matamata

Specialist Consultant (Beca) appointed to undertake invasive structural review of indoor pool and roof – work commenced 29 July.

Have completed site meeting with contractor to get quotes for intrusive works.

Meeting with Swim Zone staff to discuss best day and time for works to be completed.

Te Poi Hall –Letter to ratepayers for second submission, Contents of hall have been removed. Recent submission request to re open discussion about future use. No progress

Districtwide

Surplus buildings

A number have been identified – report to be prepared for Council with options

Elderly Persons Units

Report to be prepared with options to expand the provision of units.

Leases

Programme to review all leases to be developed in 2020 and when resources are available.

Council Consents Received Report



Type(s): 100 - Resource Management , 101 - Subdivision , 102 - Landuse , 103 - Certificate of Compliance , 104 - Designations ,

Start Date: 01/08/2020

End Date: 31/08/2020

Printed: 14/09/2020

RC NUMBER	APPLICANT	DATE LODGED	CONTACT	ADDRESS	WARD	PROPOSAL	ACTIVITY STATUS	NOTIFICATION
102-2006-6014-2	Tasman Village Society	11/08/2020	GeoMetrix Limited	2 Seales RD Morrinsville	Morrinsville Urban	Change of conditions of 102.2006.1014 (original Stage 2 of Tasman Village Retirement Complex) to delete one retirement unit and associated land-use consent to develop and operate a campervan carpark within the area previously earmarked for the deleted retirement unit.	Non Complying Activity	Non Notified Application
102-2007-6067-2	Greenline Motors (1992)	28/08/2020	Mr Allen Fretwell	69 Avenue RDN RD 2	Matamata Urban	Variation of land use consent to allow additional building on bus depot	Discretionary Activity	Non Notified Application
106-2016-11268-2	Parkwood Morrinsville	26/08/2020	CKL Surveys Limited Hamilton	Fairway DR Morrinsville	Morrinsville Urban	Vary consent notice on Lots 34 - 36 DP 536861 to reflect that the sites no longer contain non-engineered fill	Discretionary Activity	Non Notified Application
101-2016-11285-3	Mattise Holdings Limited	27/08/2020	Nicholson Surveying Limited	Tirau RD RD 1	Matamata Rural	Variation to water supply condition on existing rural subdivision consent	Discretionary Activity	Non Notified Application
101-2018-11764-2	Westmorland Estate	06/08/2020	Harrison Grierson Consultants Limited Hamilton	Given RD RD 1	Matamata Rural	Vary conditions of consent relating to telecommunications	Discretionary Activity	Non Notified Application
102-2019-11980-2	AgriRight Limited Partnership	04/08/2020	Mitchell Daysh Limited	Alexandra RD RD 1	Matamata Rural	Variation to Condition 1 of MPDC 2019.11980 to reflect the legal description of the subdivided block of land.	Discretionary Activity	Non Notified Application
101-2020-12039-2	Coro Limited	04/08/2020	Surveying Services Limited Hamilton	95 Lorne ST Morrinsville	Morrinsville Urban	Vary wastewater conditions	Discretionary Activity	Non Notified Application
101-2020-12121-1	Mr Peter Challis Mrs Judith Challis	10/08/2020	Barr & Harris Surveyors Limited	7 Barnard ST Matamata	Matamata Urban	Create two residential lots	Controlled Activity	Non Notified Application
101-2020-12122-1	Brensan Farm Limited	07/08/2020	GeoMetrix Limited	Kereone RD RD 1	Morrinsville Rural	Create two rural lifestyle lots and a rural balance via a theoretical three stage subdivision	Non Complying Activity	Non Notified Application
101-2020-12123-1	Tasman Village Society	11/08/2020	GeoMetrix Limited	2 Seales RD Morrinsville	Morrinsville Urban	Subdivision to amend the boundaries between the two Principal Units within a Future Development Unit of the Tasman Village Unit Title Development	Discretionary Activity	Non Notified Application
101-2020-12124-1	Mr Papa Peters	12/08/2020	GeoMetrix Limited	152 Studholme ST Morrinsville	Morrinsville Urban	Three lot Residential Subdivision	Discretionary Activity	Non Notified Application
102-2020-12124-1	Mr Papa Peters	12/08/2020	GeoMetrix Limited	152 Studholme ST Morrinsville	Morrinsville Urban	Side yard encroachment & existing building compliance	Discretionary Activity	Non Notified Application
102-2020-12125-1	Mr Alan Goodwin	12/08/2020	Mr Alan Goodwin	522 Mangawara RD RD 3	Morrinsville Rural	To construct an addition to an existing dwelling that will encroach the side and river yard set backs	Restricted Discretionary Activity	Non Notified Application
102-2020-12126-1	Tasman Village Society	11/08/2020	GeoMetrix Limited	2 Seales RD Morrinsville	Morrinsville Urban	Change of conditions of 102.2006.6014 (original Stage 2 of Tasman Village Retirement Complex) to delete one retirement unit and associated land-use consent to develop and operate a campervan carpark within the area previously earmarked for the deleted retirement unit	Non Complying Activity	Non Notified Application
101-2020-12127-1	Mowbray Dairies Limited	18/08/2020	GeoMetrix Limited	491 Mowbray RD RD 1	Matamata Rural	Consent to create two (2) rural lifestyle lots (Lot 1 - 2592m2 and Lot 2 - 3505m2 and one (1) rural lot (Lot 3 - 39.8740ha) from one certificate of Title	Non Complying Activity	Non Notified Application

Council Consents Received Report



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Start Date: 01/08/2020

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RC NUMBER	APPLICANT	DATE LODGED	CONTACT	ADDRESS	WARD	PROPOSAL	ACTIVITY STATUS	NOTIFICATION
102-2020-12127-1	Mowbray Dairies Limited	18/08/2020	GeoMetrix Limited	491 Mowbray RD RD 1	Matamata Rural	Side yard encroachment on Lot 1	Non Complying Activity	Non Notified Application
101-2020-12128-1	Lockerbie Estate Limited	21/08/2020	Maven BOP Limited	Tauoro RD RD 5	Morrinsville Urban	Land-Use consent for 5 Residential Infill dwellings that do not meet the District Plan standards within Super Lot 8002 and concurrent subdivision consent to create 5 Residential Infill Lots (Lots 10 and 29 - 32)	Non Complying Activity	Non Notified Application
102-2020-12128-1	Lockerbie Estate Limited	21/08/2020	Maven BOP Limited	Tauoro RD RD 5	Morrinsville Urban	Land-Use consent for 5 Residential Infill dwellings that do not meet the District Plan standards within Super Lot 8002 and concurrent subdivision consent to create 5 Residential Infill Lots (Lots 10 and 29 - 32)	Non Complying Activity	Non Notified Application
101-2020-12129-1	Stonybrook Lands Ltd	21/08/2020	GeoMetrix Limited	1525 Morrinsville-Tahuna RD RD 3	Morrinsville Rural	Create a rural lifestyle lot and balance rural lot via a boundary relocation	Discretionary Activity	Non Notified Application
102-2020-12130-1	Arteo Limited	24/08/2020	The Property Group Limited Napier	9 Canada ST Morrinsville	Matamata Urban	Consent to establish and operate a gymnasium without providing the required 13 parking spaces on the site	Restricted Discretionary Activity	Non Notified Application
102-2020-12131-1	Mr Gilbert Hill	24/08/2020	Bluey Howell Draughting Limited	5 A Western ST Matamata	Matamata Urban	Relocate a second-hand garage onto the site	Discretionary Activity	Non Notified Application
101-2020-12132-1	Lockerbie Estate Limited	26/08/2020	Maven BOP Limited	Tauoro RD RD 5	Morrinsville Urban	Land-Use consent for 5 Residential Infill dwellings on each of Lots 8004 and 8005 (10 lots/dwellings in total) that do not meet the District Plan standards and concurrent subdivision consent to create 10 Residential Infill Lots	Non Complying Activity	Non Notified Application
102-2020-12132-1	Lockerbie Estate Limited	26/08/2020	Maven BOP Limited	162 Studholme ST Morrinsville	Morrinsville Urban	Land-Use consent for 5 Residential Infill dwellings on each of Lots 8004 and 8005 (10 lots/dwellings in total) that do not meet the District Plan standards and concurrent subdivision consent to create 10 Residential Infill Lots.	Non Complying Activity	Non Notified Application
102-2020-12133-1	WTS Homes Limited	26/08/2020	BCD Group Limited	31 Jellicoe RD Matamata	Matamata Urban	Complete a residential infill development comprising two dwellings outside of the residential infill area	Non Complying Activity	Non Notified Application
101-2020-12134-1	Ms Petronella Spitters	31/08/2020	Barr & Harris Surveyors Limited	26 Carlton ST Te Aroha	Te Aroha Urban	Create two residential lots around two existing dwellings	Controlled Activity	Non Notified Application