

# Komiti o te Kaporeihana me ngā Whakahaere Corporate and Operations Committee



## Kaupapataka Wātea | Open Agenda



Notice is hereby given that an ordinary meeting of the Corporate and Operations Committee will be held on:

**Ko te rā | Date:** Wednesday 26 May 2021  
**Wā | Time:** 9.00am  
**Wāhi | Venue:** Council Chambers  
35 Kenrick Street  
TE AROHA

---

### Ngā Mema | Membership

**Koromatua | Mayor**

Ash Tanner

**Koromatua Tautoko | Deputy Mayor**

Neil Goodger

**Kaunihera ā-Rohe | District Councillors**

Donna Arnold

Caitlin Casey

Teena Cornes

Bruce Dewhurst

James Sainsbury

Russell Smith

Kevin Tappin (Chair)

James Thomas

Adrienne Wilcock

Sue Whiting

Waea | Phone: 07-884-0060  
Wāhitau | Address: PO Box 266, Te Aroha 3342  
Īmēra | Email: [secretary@mpdc.govt.nz](mailto:secretary@mpdc.govt.nz)  
Kāinga Ipuranga | Website: [www.mpdc.govt.nz](http://www.mpdc.govt.nz)

| <b>TAKE   ITEM NGĀ IHINGA   TABLE OF CONTENTS</b>                           | <b>WHĀRANGI   PAGE</b> |
|---|------------------------|
| 1 Whakatūwheratanga o te hui   Meeting Opening                              | 3                      |
| 2 Ngā whakapāha   Apologies / Tono whakawātea   Leave of Absence            | 3                      |
| 3 Papa ā-iwi whānui   Public Forum  | 3                      |
| 4 Pānui i Ngā Take Ohorere Anō   Notification of Urgent/Additional Business | 3                      |
| 5 Whākī pānga   Declarations of Interest                                    | 3                      |
| 6 Whakaaetanga mēneti   Confirmation of Minutes                             | 3                      |

## **NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS**

|  |    |
|--|----|
| 7 Pūrongo me whakatau   Decision Reports                                     |    |
| 7.1 Buckland Road Petition   | 4  |
| 7.2 Documents Executed Under Council Seal                                    | 7  |
| 7.3 Road Naming - Lockerbie Subdivision, Morrinsville - Stage 1B             | 9  |
| 7.4 Road Naming for Lockerbie Stage 2, Morrinsville                          | 40 |
| 7.5 Henderson Subdivision, Matamata - Road Naming                            | 52 |
| 7.6 Roding Naming - Begovich Developments - 143 - 173 Station Road, Matamata | 63 |
| 8 Information Reports  |    |
| 8.1 Staff Long Service Presentation  | 81 |
| 8.2 Safety and Wellness Report   | 82 |
| 8.3 Chief Executive Officer's Report   | 85 |

**1 Whakatūwheratanga o te hui | Meeting Opening**

**2 Ngā whakapāha | Apologies**

That the apology from Cr Donna Arnold be accepted and leave of absence from the meeting be granted.

**3 Papa ā-iwi whānui | Public Forum**

**4 Pānui take ohorere | Notification of Urgent Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**5 Whākī pānga | Declarations of Interest**

**6 Whakaaetanga Mēneti | Confirmation of Minutes**

Minutes, as circulated, of the ordinary meeting of the Corporate and Operations Committee, held on 28 April 2021

## Buckland Road Petition

CM No.: 2438155

### Rāpopotonga Matua | Executive Summary

On 17 February 2021 Council adopted new speed limits for areas throughout the district. Since we have received a petition from residents of Buckland Road who believe that it should not have been reduced to being partially 60km/hr and partially 80km/hr.

Rachael Gordon is present to talk to Council about her petition.

### Tūtohunga | Recommendation

That:

1. The information and petition is received.
2. Council decides to uphold its recent decision regarding the Buckland Road Speed Limit, OR
3. Council decides to revisit the Buckland Road speed limit and re-consult with the community.

### Horopaki | Background

There has been a long period of Council consulting with the community about the Buckland Road speed limit. The following timeline outlines what has occurred.

- Early 2020 council completed a pre-consultation with the residents of Buckland Road on the proposed 100km/hr to 80km/hr for part of the road, 13 submissions were received nine for, three against and one other.
- From 18 March 2020 – 19 April Council completed a formal consultation (alongside the Annual Plan and other speed limit proposals) on Buckland Road to change the speed limit for part of the road from 100km/hr to 80km/hr.
- Waka Kotahi submitted at the time and provided some additional information. They request that Council reconsider their proposal and look at introducing a 60km/h speed limit at the Waipa end of the road. They advised that Waipa was looking at reducing the speed limit of Bucklands road to 60km/h within their District. As a result Council decided to undertake some further research into the speed limit.
- On the 9 September 2020 Council was presented with an Updated Transportation Review done as part of the Development Concept Plan for Hobbiton Movie Set as part of a Private Plan Change which stated that:  
*In September 2018, the NZ Transport Agency updated the Safer Journeys Risk Assessment Tool to Edition II. This update includes more recent crash data and additional travel speed information. This has resulted in some changes to the information presented in our earlier Transportation Review. The most significant change is a reduction in the Safe and Appropriate Speed from 80km/h to 60km/h which is related to the higher Personal Risk.*

*The mean operating speed on the whole length of Buckland Road within MPDC is shown as 60-64km/h. It is likely that the mean operating speed will be higher on the section of Buckland Road east of Hobbiton due to the straighter alignment and flatter topography.*  
*Parameter*

| <b>Parameter Feb 2018</b>         | <b>Feb 2018 Assessment</b> | <b>Feb 2019 Assessment</b> |
|-----------------------------------|----------------------------|----------------------------|
| <i>Collective Risk</i>            | <i>Low to Low-Medium</i>   | <i>Low-Medium</i>          |
| <i>Personal Risk</i>              | <i>Medium-High</i>         | <i>High</i>                |
| <i>Infrastructure Risk Rating</i> | <i>Medium-High</i>         | <i>Medium-High</i>         |
| <i>Safe and Appropriate Speed</i> | <i>80km/h</i>              | <i>60km/h</i>              |

*The report by GrayMatter suggested a reduction in the speed in the Safe and Appropriate Speed from 80km/h to 60km/h is in line with Councils recommended change.*

- As a result of all this, Council adopted the other the speed limits on 9 September 2020 and postponed making a decision on Buckland Road until further consultation could be undertaken.
- The most recent consultation undertaken was from 2 December 2020 to 15 January 2021. Council consulted on their proposed bylaw amendments and received 34 submissions across all five proposed amendments, 14 agreed with the proposal, 13 disagreed and 2 other. Waka Kotahi's submission disapproved with the proposed speed limit and wanted to see the entire Road with a 60km/h speed limit. On 17 February 2021, Council adopted all the proposed new speed limits, including Buckland Road of 60km/h on the Waipa end of the Road and 80km/h on the eastern end.

### **Ngā Take | Issues / Kōrerorero | Discussion**

Council is able to revisit the Buckland Road decision again; this would require a re-consultation on the bylaw. If decided staff can start the consultation process and bring another report back to Council.

### **Mōrearea | Risk**

There is risk of over consulting with the public as Council has done numerous discussions about this particular piece of road already in the last year.

### **Ngā Whiringa | Options**

Council can choose to receive the petition presented today and uphold its recent decision, or revisit the speed limit and re-consult with the community.

### **Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations**

The petition contains 84 signatures and received by the Chief Executive on 5 of May 2021, this meets the following standing orders requirements, "*Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories). They must be received by the chief executive at least 5 working days before the date of the meeting at which they will be presented.*"

### **Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes**

If Council were to reconsider the Buckland Road decision then the previous submitters would need to be notified that Council is looking into the matter.

There is no set timeframe of when this would need to be done by taking into consideration staff resources and availability it would need to be around the end of June/beginning of July. This will to allow staff time to make a communications plan, come back to Council with the proposal to be formally adopted for consultation, then there is the one month standard consultation time.

### Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The only cost involved will be if Council decides to revisit this speed limit there will be the cost of funding the consultation and staff time.

### Ngā Tāpiritanga | Attachments

There are no attachments for this report.

### Ngā waitohu | Signatories

|           |  |  |
|-----------|--|--|
| Author(s) | Ellie Mackintosh<br><b>Legal Advisor</b> |  |
|-----------|--|--|

|             |  |  |
|-------------|--|--|
| Approved by | Niall Baker<br><b>Corporate Strategy Team Leader</b>         |  |
|             | Susanne Kampshof<br><b>Asset Manager Strategy and Policy</b> |  |
|             | Manaia Te Wiata<br><b>Group Manager Business Support</b>     |  |

## Documents Executed Under Council Seal

CM No.: 2430638

### Rāpopotonga Matua | Executive Summary

The schedule of documents for January to March 2021 executed under Council Seal is attached to the agenda.

### Tūtohunga | Recommendation

That:

1. The report of the schedule of documents executed under Council Seal be received.

### Horopaki | Background

This document contains a list of all the Council documents that have the official Council Seal applied to them from January to March 2021. There is one document from December 2020 that was initially missed in the adoption of the October to December council seal documents.

This is used mainly for legal or planning processes, it allows Council to keep track of what documents use the official Council seal for auditing purposes, Council is legally required to view and adopted documents executed under council seal.

### Ngā Tāpiritanga | Attachments

[A](#). Schedule of Executed Documents - January - March 2021

### Ngā waitohu | Signatories

|           |  |  |
|-----------|--|--|
| Author(s) | Ellie Mackintosh<br><b>Legal Advisor</b> |  |
|-----------|--|--|

|             |  |  |
|-------------|--|--|
| Approved by | Don McLeod<br><b>Chief Executive Officer</b> |  |
|-------------|--|--|

**Matamata-Piako District Council**

Schedule of Executed Documents – January to March 2021  
(Includes one missed from December 2020)

| NO | DATE EXECUTED   | DOCUMENT DESCRIPTION   | EXECUTED BY    | RM #    |
|----|-----------------|--|----------------|---------|
| 1. | 8 December 2020 | Signed - Letter and s243 Certificate to cancel or vary compulsory Easement | Don McLeod     | 2397077 |
| 2. | 18 January      | Warrant of Appointment – Derek (Owen) Peake                                | Don McLeod     | 2392337 |
| 3. | 25 January      | Consent to Partially Cancel Easement                                       | Don McLeod     | 2393543 |
| 4. | 25 February     | Signed S243 Consent Notice Variation of Easement                           | Dennis Bellamy | 2404126 |
| 5. | 4 March         | Warrant of Appointment – Rachel Marr                                       | Don McLeod     | 2407587 |
| 6. | 11 March        | Fencing Covenant – Lockerbie Estate Limited                                | Don McLeod     | 2410456 |
| 7. | 16 March        | Warrant of Appointment – Pathirannehelage, Gunasantha Agas                 | Don McLeod     | 2412222 |
| 8. | 24 March        | Fencing Covenant – Lockerbie Estate Limited                                | Don McLeod     | 2415725 |
| 9. | 31 March        | Signed - Letter and s243 Certificate to cancel or vary compulsory Easement | Don McLeod     | 2418513 |



## Road Naming - Lockerbie Subdivision, Morrinsville - Stage 1B

CM No.: 2438021

### Rāpopotonga Matua | Executive Summary

During the process to draft a report on road naming for Lockerbie Stage 2, it was discovered that a private, jointly-owned access way existed as part of Lockerbie Stage 1B, which had previously been overlooked.

Land Information New Zealand (LINZ) requires that private access ways serving six or more lots are named. It is understood that this particular access way serves ten residential lots.

The purpose of this report is to bring to Council's attention the private access way and have Council select the name from a list of three as below.

A plan showing the private access way as part of Stage 1B of the subdivision is attached to this report.

Council is requested to approve the road name of Rowe Lane that have occurred as a result of the Lockerbie Stage 1B Development.

### Tūtohunga | Recommendation

That:

1. **The report be received.**
2. **That Council accept the proposed *preferred* road name Rowe Lane.**

### Horopaki | Background

G D Jones of Kilroy Group Limited the developer of Lockerbie Estate Limited, recently made Council aware of a private, jointly-owned, access way that exists as part of Stage 1B, Lockerbie subdivision, Morrinsville.

Access ways to lots of 6 or more dwellings are required to be named according to LINZ. Naming roads over private land is an important part of the subdivision process. The following is directly from the Linz website [www.linz.govt.nz](http://www.linz.govt.nz).

*"The Rural and Urban Addressing Standard (AS/NZS4819:2011), that came into effect in 2011, is used by Territorial Authorities (TAs) when allocating addresses and naming roads. LINZ is responsible for ensuring TAs follow this standard to ensure that the properties can be easily identified and located.*

*As well as the requirement for naming public roads, the standard requires that some private roads also need to be named. This affects the numbering of the properties that use these roads. A private road, private way, right of way, or access lot needs to be named if six or more addressable sites are accessed off it - or are likely to be accessed off it in the future.*

*Surveyors can assist by identifying such roads and confirm any naming requirements with the TA during the resource consent process. By highlighting these early in the subdivision process surveyors and TAs will have plenty time to follow the council road naming process.”*

### **Ngā Take | Issues / Kōrerorero | Discussion**

Due to the sub division development progressing to Stage 2, it is important that this private access way is named and not left unnamed.

In accordance with Council's policy, both the naming of access ways and roads ensures consistency. For that reason this naming decision is sought from Council.

#### Rowe Lane – preferred

In honour of Thomas Rowe who bought the first Morrinsville General Store.

#### Barberry Lane – alternative 1

A farmside name that honours the legacy of Lockerbie as a 150 year old working farm.

#### Shorthorn Lane – alternative 2

Another farmside name that honours the legacy of Lockerbie as a 150 year old working farm.

### **Ngā Whiringa | Options**

There is just the one access way to be named.

1. Council accepts the proposed *preferred* road name Rowe Lane.
2. Council accepts one of the proposed *alternative* names Barberry Lane or Shorthorn Lane.

### **Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations**

As mentioned above, Council as a territorial authority (TA) is to use the joint AS/NZS 4819:2011 rural and urban addressing standard when allocating addresses and naming roads, and LINZ is responsible for ensuring TAs follow this standard to ensure that the properties can be easily identified and located.

This standard is backed-up by Council's *Numbering of Properties, Naming of Roads, Access Ways and Open Spaces policy (2 October 2019)*; complying with *The Rural and Urban Addressing Standard (AS/NZS4819:2011)*. It also states under *10. Private Access Ways (d)*. The access way must service a minimum of six lots.

Private access ways unlike Public Roads are not subject to consultation requirements with Mana Whenua.

### **Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes**

A check of similar road names to Rowe Lane was made on Council's and the LINZ databases, revealing these names are not currently in use in the MPDC district or within the Waikato region.

Road names must be approved by Council prior to the issue of the Section 224 Certificate for the subdivision.

### **Ngā take ā-lhinga | Consent issues**

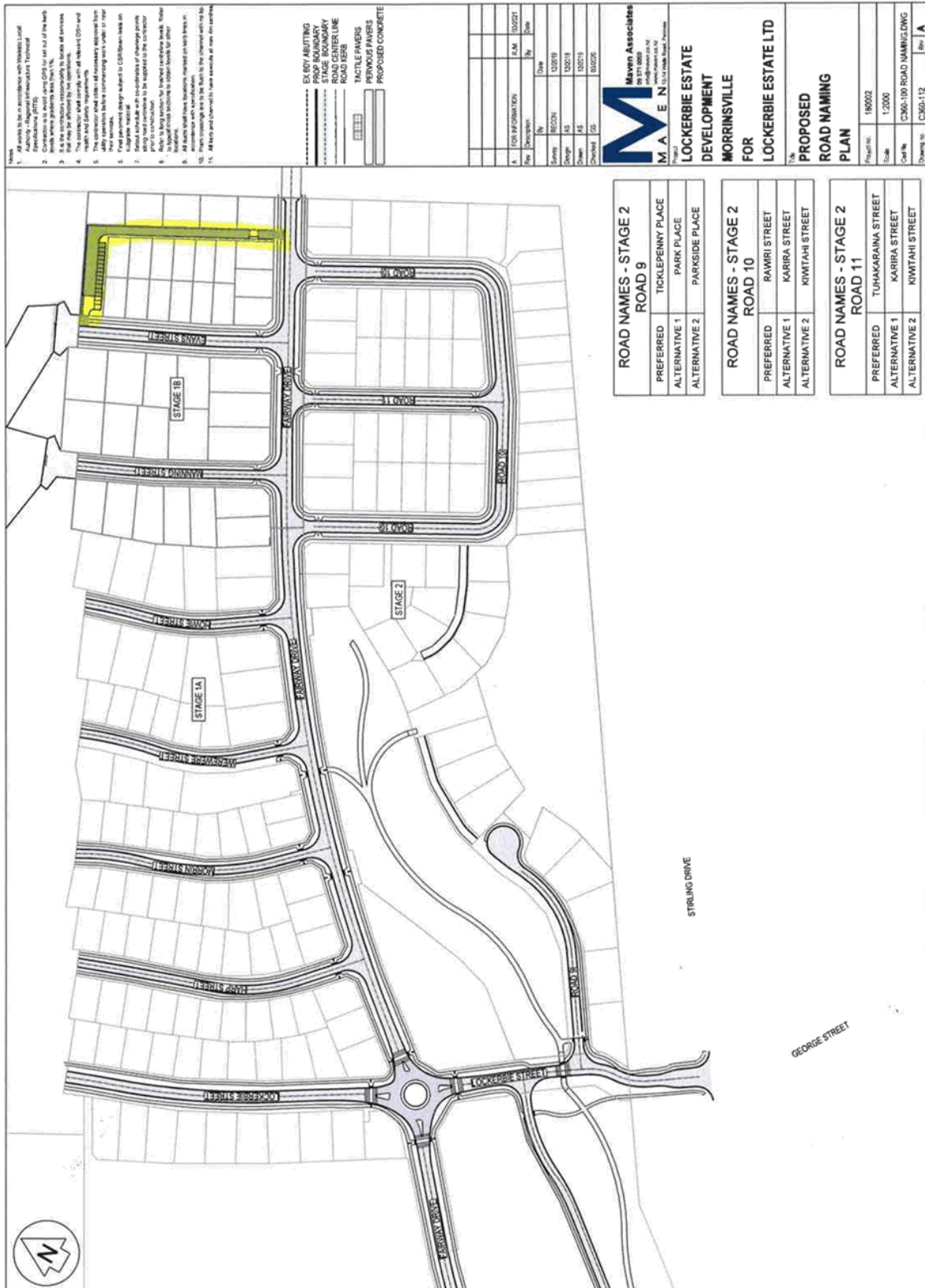
The naming of vested roads is part of a resource consent condition.

### Ngā Tāpiritanga | Attachments

- A↓. Proposed Road Naming Plan - Stage 1B Lockerbie - highlighted is unnamed private access way
- B↓. Final Road Naming Policy Adopted 2 October 2019
- C↓. Presentation

### Ngā waitohu | Signatories

|             |  |  |
|-------------|--|--|
| Author(s)   | Barry Reid<br><b>Roading Asset Engineer</b>                  |  |
| Approved by | Susanne Kampshof<br><b>Asset Manager Strategy and Policy</b> |  |
|             | Manaia Te Wiata<br><b>Group Manager Business Support</b>     |  |



1. All works to be in accordance with Standards and Authority - Regional Infrastructure Technical
2. Construction to meet all requirements of the relevant standards and specifications for all of the works
3. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
4. The contractor shall comply with all relevant OHS and
5. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
6. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
7. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
8. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
9. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
10. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities
11. All works to be completed within the specified time frame and to the satisfaction of the relevant authorities

EXISTING ARBITING  
PROP BOUNDARY  
STAGE BOUNDARY  
PROPOSED TACTILE PAVEMENT  
ROAD KERB  
TACTILE PAVEMENT  
PROPOSED PAVEMENT  
PROPOSED CONCRETE

| Rev | Description     | By  | Date     |
|-----|-----------------|-----|----------|
| A   | FOR INFORMATION | E.M | 10/02/21 |
| B   |                 |     |          |
| C   |                 |     |          |
| D   |                 |     |          |
| E   |                 |     |          |
| F   |                 |     |          |
| G   |                 |     |          |
| H   |                 |     |          |
| I   |                 |     |          |
| J   |                 |     |          |
| K   |                 |     |          |
| L   |                 |     |          |
| M   |                 |     |          |
| N   |                 |     |          |
| O   |                 |     |          |
| P   |                 |     |          |
| Q   |                 |     |          |
| R   |                 |     |          |
| S   |                 |     |          |
| T   |                 |     |          |
| U   |                 |     |          |
| V   |                 |     |          |
| W   |                 |     |          |
| X   |                 |     |          |
| Y   |                 |     |          |
| Z   |                 |     |          |

**M** Mavon Associates  
100 STI 1000  
100 STI 1000  
100 STI 1000

**M A E N**  
LOCKERBIE ESTATE  
DEVELOPMENT  
MORRINSVILLE  
FOR  
LOCKERBIE ESTATE LTD

**PROPOSED  
ROAD NAMING  
PLAN**

**ROAD NAMES - STAGE 2  
ROAD 9**

|               |                   |
|---------------|-------------------|
| PREFERRED     | TICKLEPENNY PLACE |
| ALTERNATIVE 1 | PARK PLACE        |
| ALTERNATIVE 2 | PARKSIDE PLACE    |

**ROAD NAMES - STAGE 2  
ROAD 10**

|               |                 |
|---------------|-----------------|
| PREFERRED     | RAWIRI STREET   |
| ALTERNATIVE 1 | KARIRA STREET   |
| ALTERNATIVE 2 | KIMITAHI STREET |

**ROAD NAMES - STAGE 2  
ROAD 11**

|               |                    |
|---------------|--------------------|
| PREFERRED     | TUHAKARAINA STREET |
| ALTERNATIVE 1 | KARIRA STREET      |
| ALTERNATIVE 2 | KIMITAHI STREET    |

|             |                          |
|-------------|--------------------------|
| Project No: | 180002                   |
| Title:      | 1:2000                   |
| Client:     | CS60-100 ROAD NAMING.DWG |
| Drawing No: | CS60-112                 |
| Rev:        | A                        |

## Numbering of Properties, Naming of Roads, Access Ways and Open Spaces



Department(s):           Assets, Policy and Strategy  
                                  Corporate Strategy (Iwi Liaison)  
                                  Regulatory Planning

Policy Type:               External Policy

Council Resolution Date: 02 October 2019

### 1. Introduction

The Council is responsible for the naming of roads and numbering of land and buildings, under section 319, 319A and 319B of the Local Government Act 1974.

Road names and property numbers are used by a wide array of users for the accurate and quick identification of properties including; emergency services, postal and delivery services, personal visitors, service deliveries such as power, telephone and water. It is essential that properties have a formal and unique address by which they can be identified.

This policy covers both the naming of access ways and the naming of roads to ensure there is consistency.

### 2. Objectives

- a. To ensure consistency in naming of roads and access ways in the district.
- b. To clarify the meaning of access ways and to provide clear rules for the naming of these.
- c. To ensure roads are named to reflect the identity of the local areas as well as ensuring ease of identification for the Council, emergency services and others.

### 3. Definitions

|           |  |
|-----------|--|
| Developer | An individual or entity, which is making an application. This may include Council, a consent holder or the party developing the infrastructure including |
|-----------|--|

35 Kenrick Street - PO Box 266 - Te Aroha 3342 - [www.mpdc.govt.nz](http://www.mpdc.govt.nz)  
Morrinsville & Te Aroha 07 884 0060 - Matamata 07 881 9050 - Fax 07 884 8865

|                        |  |
|------------------------|--|
|                        | but not limited to a Developer.  |
| Council                | Matamata-Piako District Council.   |
| Culturally significant | Ancestral land, water, wahi tapu, valued flora and fauna, and other taonga significant to Mana Whenua.   |
| Name                   | The word or name used to identify a road, open space or Council facility.<br>Name excludes the road type (see definition: road types).   |
| Open space             | Includes all parks and reserves administered by Council. This includes Reserve As defined under s 2 of the Reserves Act 1977 and land owned by Council with a primary recreation function, not held under the Reserves Act 1977.   |
| Access Ways            | A single 'lot', right of way or a series of right-of-ways that will be occupied by a physical driveway, providing vehicle access to a minimum of six lots. This also includes common access lots, retirement village roads and common property within a Unit Development as defined under section 5 of the Unit Titles Act 2010. |
| Road                   | Road as defined in section 315 of the Local Government Act 1974, and any square and any public place intended for the use of the public generally.   |
| Road types             | Road types in accordance with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).   |

**4. Application**

The developer must submit their preferred name(s) plus two alternatives for each road or access way<sup>1</sup>. A plan identifying all roads or access ways and each property number must be included in the proposal. All proposed roads or access ways to be named must be clearly labelled.

Developers must consider property numbers and road/open spaces names at the early stages of their resource consent application to ensure there are no delays to the process.

**5. Property numbering**

Property numbers for both public roads and access ways must adhere to the relevant New Zealand standards issued by LINZ. In general:

- a. Addresses on the left side of the road should be ordered by number, using odd numbers beginning with "1" at the start of the road/access way.

<sup>1</sup> Proposals must be submitted in writing to Council's Asset Manager – Strategy and Policy.



- b. Addresses on the right side should be ordered by number, using even numbers starting with "2".
- c. When numbering a cul-de-sac, the same "odd on the left, evens on the right" approach should be used. Incremental numbering around the cul-de-sac should not be used.
- d. Rural numbering is based on the distance down the road. The distance in metres is divided by 10 and rounded to the nearest odd number (left side) or even number (right side).

#### 6. Naming considerations

A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect one or more of the following:

- a. The identity of the Matamata-Piako District and/or local identity.
- b. The historical significance of particular locations.
- c. The cultural significance of the area to Mana Whenua.
- d. People important in the history of an area.
- e. Events, people and places significant to a community or communities locally, nationally or internationally.
- f. Flora and Fauna significant or important to the history of an area.

#### 7. Consultation with Mana Whenua

Prior to submitting a proposal applicants are to request Council staff<sup>2</sup> provide guidance as to the appropriate Mana Whenua of an area. Applicants are to provide each Mana Whenua group with at least 15 working days to identify if the area has cultural significance and provide feedback to the applicant.

The purpose of the feedback is to provide non-binding advice to the applicant as to how culturally significant an area is to Mana Whenua. The applicant must provide evidence that they have given Mana Whenua an opportunity to provide feedback in accordance with this section.

For the avoidance of doubt consultation requirements with Mana Whenua do not apply to private access ways.

---

<sup>2</sup> Council's Corporate Strategy Team in their role as Iwi Liaison will provide the relevant contact details to Developers in consultation with Mana Whenua on request.



#### 8. Criteria for all road and access way names

Any proposed road and access way names will preferably meet the following criteria:

- a. Not be duplicated in the Matamata-Piako District
- b. Preferably, be short (generally not longer than 12 characters).
- c. Be single words to avoid cartographic problems.
- d. Be easy to spell and pronounce.
- e. Not sound similar, or be similar in spelling, to an existing road name.
- f. Not include a preposition, e.g. Avenue of the Allies.
- g. Not be abbreviated or contain an abbreviation excepting that "St" can be used for "saint" and 'Mt' can be used for "mount".
- h. Names must not include a numeral (e.g. 5 Oaks Drive) but can include a number as a word (e.g. Five Oaks Drive).
- i. Not be in poor taste or likely to cause offense.
- j. Not lead with 'The'.
- k. The name 'Lane' cannot be used for a public road. "Lane" is for private access ways only.
- l. If more than one road or access way is being named, consideration must be given to the names sharing a common theme. Where there is an existing theme or grouping of names in an area, consideration should be given to new names having an appropriate association with existing names in the area.
- m. Road types must comply with Schedule 1

#### 9. Renaming of roads

The name of an existing road or access way may only be changed if a clear benefit to the community can be demonstrated. Examples of this are the incorrect spelling of a name, eliminating duplication in spelling or sound, preventing confusion arising from major changes to road layout or to make geographical corrections

#### 10. Private Access Ways

For the naming of an access way, the following rules also apply:

- a. The name chosen for an access way must be a 'Lane' (e.g. Oaks Lane)





- b. If the access way currently services other existing properties then the property owners must be consulted and evidence of this consultation provided to Council.
- c. The private access way must not be vested in Council
- d. The access way must service a minimum of six lots.
- e. The numbering of the street where the access way is created must not be altered with the exception of the lot being subdivided in its entirety.
- f. The numbering of the lots within the subdivision that will be serviced by the access way must follow Council's existing numbering system.
- g. Council is not responsible for any external agencies refusal to acknowledge the access way name.
- h. Council's refuse collection service will only collect from the road (not up the access way).
- i. Signage displaying the name must be within the boundaries of the access way or as agreed on private property created by the subdivision. This signage must be in reverse colours to that used by the public street name system. Supplementary signage must be fixed to the access way name blade stating that the access way is 'Private Access' and 'No Exit'.
- j. Council will not be responsible for any costs associated with the construction and maintenance of the access way or any related signage.

#### 11. Open spaces

For the naming of an open space, the following rules also apply:

- a. Any naming or renaming of open spaces must consider the obligations set out in Part 6 of the Local Government Act 2002.
- b. Reserves must be named or renamed by resolution of Council and in accordance with the Reserves Act 1977.
- c. The Naming of Reserves should also follow the policies as outlined in the General Polices Reserve Management Plan 2019 (see 11.11 of the GPRMP) or any subsequent replacement policies. The naming of open spaces (those that are not reserves) should use the General Policies RMP criteria as a guideline when naming an open space.



**12. Decisions on names**

Subject to LINZ approval, the final decision on road, access way and open spaces names rests with Council. Council may, at its sole discretion, delegate this decision making function to another body or member of staff.<sup>3</sup>

**13. Relevant Legislation**

Matamata-Piako District Council is responsible for the naming of roads under the Local Government Act 1974 Section 319.

Where a reserve is vested in Council, the Minister of Conservation or Council may specify or change the name of a reserve by notice in the Gazette (Section 16(10) Reserves Act 1977).

**14. Related Policies, Strategies or Guidelines**

This Policy complies with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011.

**15. Audience**

- a. Council
- b. Council staff
- c. Developers
- d. Mana Whenua
- e. The community

**16. Measurement and Review**

This policy will be reviewed yearly by the Asset Manager – Strategy and Policy.

---

<sup>3</sup> Delegations will be made by Council resolution and recorded in Council's delegations register.



Schedule 1

| Road type | Abbreviation | Description   | Open ended | Cul-de-sac | Pedestrian only |
|-----------|--------------|---|------------|------------|-----------------|
| Alley     | Aly          | Usually narrow roadway in a city or towns.  | √          | √          |                 |
| Arcade    | Arc          | Passage having an arched roof or covered walkway with shops along the sides.                                      |            |            | √               |
| Avenue    | Ave          | Broad roadway, usually planted on each side with trees.   | √          |            |                 |
| Boulevard | Blvd         | Wide roadway, well paved, usually ornamented with trees and grass plots.  | √          |            |                 |
| Circle    | Cir          | Roadway that generally forms a circle, or a short enclosed roadway bounded by a circle.                           | √          | √          |                 |
| Close     | Cl           | Short enclosed roadway.   |            | √          |                 |
| Court     | Crt          | Short enclosed roadway, usually surrounded by buildings.  |            | √          |                 |
| Crescent  | Cres         | Crescent shaped roadway, especially where both ends join the same thoroughfare.                                   | √          |            |                 |
| Drive     | Dr           | Wide roadway without many cross- streets.   | √          |            |                 |
| Glade     | Gld          | Roadway usually in a valley of trees.   | √          | √          |                 |
| Green     | Gm           | Roadway often leading to a grassed public recreation area.  |            | √          |                 |
| Grove     | Grv          | Roadway that features a group of trees standing together.   |            | √          |                 |
| Highway   | Hwy          | Main thoroughfare between major destinations.   | √          |            |                 |
| Lane      | Lane         | Narrow roadway between walls, buildings or a narrow country roadway. (reserved exclusively for non-public roads)  | √          | √          | √               |
| Loop      | Loop         | Roadway that diverges from and rejoins the main thoroughfare.   | √          |            |                 |
| Mall      | Mall         | Wide walkway, usually with shops along the sides  | √          |            |                 |
| Mews      | Mews         | Roadway having houses grouped around the end.   |            | √          |                 |
| Parade    | Pde          | Public roadway or promenade that has good pedestrian facilities along the side.                                   | √          |            |                 |
| Place     | Pl           | Short, sometimes narrow, enclosed roadway.  |            | √          |                 |
| Promenade | Prom         | Wide flat walkway, usually along the water's edge.  |            |            | √               |
| Quay      | Qy           | Roadway alongside or projecting into the water.   | √          | √          |                 |
| Rise      | Rise         | Roadway going to a higher place or position   | √          | √          |                 |
| Road      | Rd           | Open roadway primarily for vehicles. In general rural roads should be called road.                                | √          |            |                 |
| Square    | Sq           | Roadway which generally forms a square shape, or an area of roadway bounded by four sides.                        | √          | √          |                 |
| Steps     | Stps         | Walkway consisting mainly of steps.   |            |            | √               |
| Street    | St           | Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides. | √          |            |                 |
| Terrace   | Tce          | Roadway on a hilly area that is mainly flat.  | √          | √          |                 |
| Track     | Trk          | √ Walkway in natural setting.   |            |            | √               |
| View      | View         | A road with a view  | √          | √          |                 |
| Walk      | Walk         | Thoroughfare for pedestrians  |            |            | √               |
| Way       | Way          | Short enclosed roadway. (reserved exclusively for non-public roads)   |            | √          |                 |
| Wharf     | Whrf         | A roadway on a wharf or pier.   | √          | √          | √               |





# NAMING STRATEGY

JUNE 2019

# OVERVIEW

Lockerbie Estate Limited has developed a naming strategy that seeks to honour the history of the property as well as the environmental features contained within its beautiful grounds.

Lockerbie has been expertly master planned to enable interaction by the community as well as to utilise the flow of the natural environment. The features of the subdivision include a central park, neighbourhood centre, kids playground, safe walking connections to school and enhancement of the natural trees and waterways. These all contribute towards developing a safe and happy community.

Our hope is that the naming strategy will add a layer of depth and respect to these physical features. Lockerbie has a rich and multicultural history and it is a home for down to earth people who can appreciate those roots. We want residents to experience a feeling of pride as they see names that represent the journey that Lockerbie has taken.

Lockerbie is also a place of outstanding natural beauty. The naming strategy highlights the important landscape and ecological features present on the property. We hope that by placing this emphasis on the environment that the community will take more responsibility and show great appreciation for their guardianship of it.

Finally Morrinsville is a high character place to call home and we feel it appropriate to acknowledge some people that have contributed to the well-being of the town in the hope that it might inspire others to do the same.



Lockerbie Estate History



Lockerbie natural environment



Ngāti Hauā history



Morrinsville historical figures

Lockerbie Estate Limited thanks the Morrinsville Historical Society for the kind reproduction of many of the photos used in this presentation.



Naming Strategy

## NAMING PROPOSAL

Section 14.1 of Part 3: Roading of the MPDC Development Manual provides:

*For the selection of the name(s) of all new roads and streets, public and/or private, the Developer shall supply three names to Council in order of preference with the application for engineering approval. A brief explanation of the reasons for the selection shall also be submitted. In general, road names that currently exist within Council's roading network will not be permitted Council will arrange any necessary authority for regulatory signage and marking.*

In this strategy we aim to provide an overall and comprehensive strategy to name not only the roads within the development, but the parks and the Neighbourhood Centre, creating a theme for the development and its inhabitants.

In compiling this Naming Strategy, we have consulted with the Ngāti Hauā iwi CEO Lisa Gardiner, Mike Gribble of the Morrinsville Historical Society and Barbara Davies, whose family has owned and farmed the property for the past 80 years.

### DEVELOPMENT: LOCKERBIE ESTATE

We have named the development 'Lockerbie Estate' as the land comprising the development was once part of the original Lockerbie Estate founded by Thomas Morrin in 1874. The original estate comprised some 20,482 acres at its peak in Morrinsville and its surrounds, making the name synonymous with Morrinsville. Mr Morrin invested significantly in improving the land for farming uses.

### NEIGHBOURHOOD CENTRE: LOCKERBIE JUNCTION

The neighbourhood centre has been named 'Lockerbie Junction' in order to continue the Lockerbie theme and highlight the focal point of the neighbourhood centre and its location at the intersection of the two collector roads that run through the development.

### NEIGHBOURHOOD PARK: DAVIES PARK

Named after the Davies Family, who has farmed the current 80 hectare farm as a dairy farm for the past 85 years. Barbara Davies, granddaughter of David Davies, resides on the adjoining property at 160 Studholme Street.

### CULTURAL RESERVE: PAI O KAIMAI RESERVE

Named by Ngāti Hauā leaders at ceremonial Mauri Stone burial to commence the start of the project. Named for the ancestral view to Mount Te Aroha and the Kaimai Range.



Naming Strategy

# LOCKERBIE NEIGHBOURHOODS

The residential zoned land of Lockerbie Estate covers 40 hectares of land and will include:

- approximately 300 residential lots
- a retirement village set on 9 hectares
- a neighbourhood centre covering 4,000m<sup>2</sup> including car park
- a covenanted neighbourhood park with playground and walkways set on 4 hectares

Given the size of this area, we propose to create three **neighbourhoods** within the current residential land, with each neighbourhood highlighting a separate characteristic of Lockerbie Estate.

We have also included a neighbourhood for the future zoned land, although street level detail has not yet been developed for this in the masterplan process.

| NEIGHBOURHOOD | LOCATION             | IN HONOUR OF:  | STREET NAME THEME   |
|---------------|----------------------|--|---|
| Legacy        | North Eastern Corner | The pioneers of Lockerbie and Ngāti Hauā   | Important historical people of Lockerbie and Morrinsville               |
| Treeside      | Western side         | The beautiful native and exotic tree life on Lockerbie                               | The particular tree that will line the road reserve of the given street |
| Parkside      | South Eastern Corner | The park like and open space environment of Lockerbie                                | Native birds, mountain views and park trees                             |
| Farmside      | Future urban land    | The farming community that the estate has been built on as well as the rural outlook | Sheep, cattle and horse breeds, and farm related ecology                |

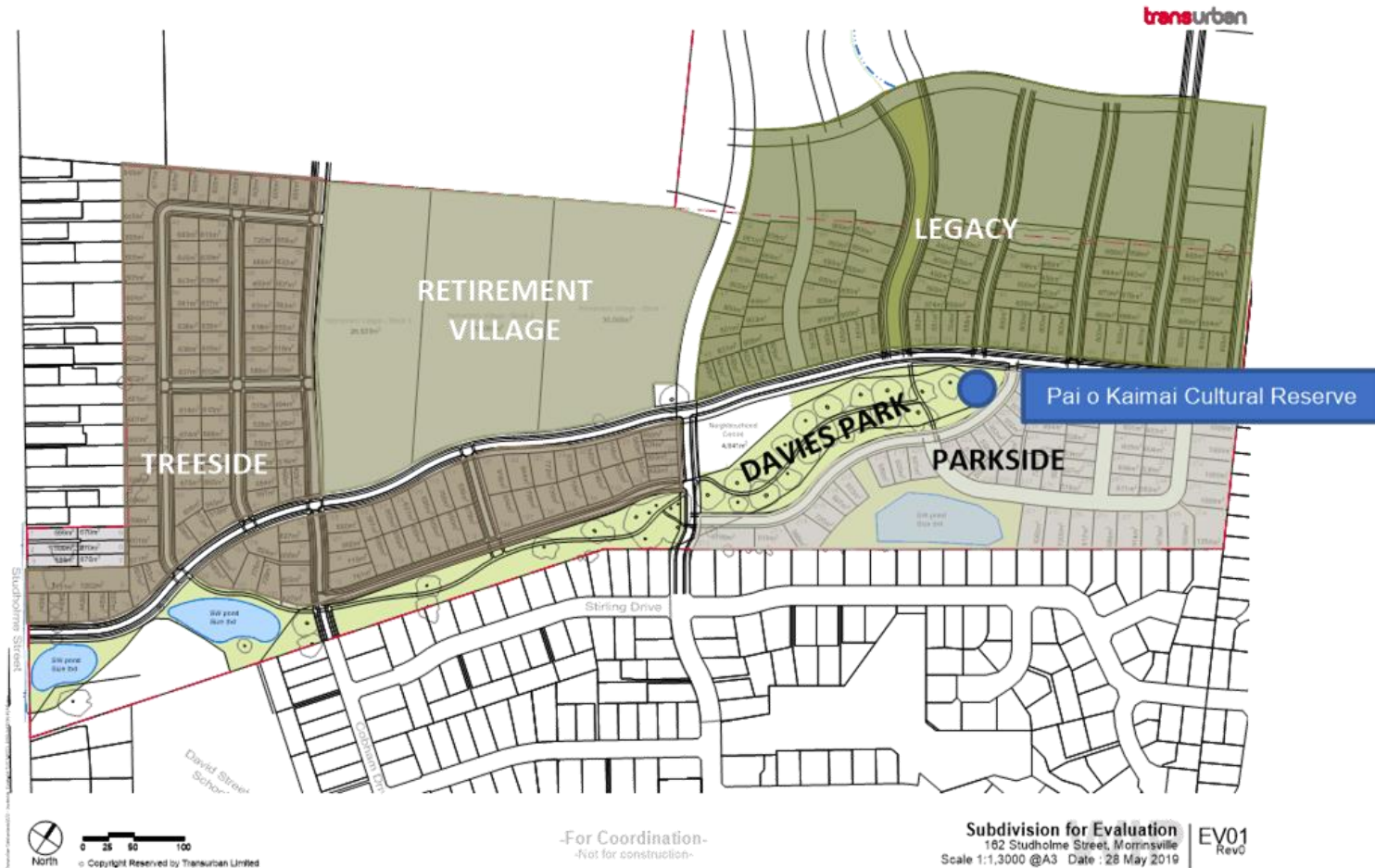


Naming Strategy

# NEIGHBOURHOOD PLAN

Item 7.3

Attachment C



Naming Strategy



## ROAD NAMES: LEGACY NEIGHBOURHOOD

The following names are suggested for the Legacy Neighbourhood's six streets ordered from West to East in location. With the exception of the ecological corridor road the names are ordered in the chronological ownership of Lockerbie Estate.

| SUGGESTED NAME         | ROAD DESCRIPTION   | SIGNIFICANCE   | SIMILAR NAMES IN NEARBY DISTRICTS                                     |
|------------------------|--|--|---|
| <b>Lockerbie Drive</b> | Collector road running north from George Street/Stirling Road intersection to Taukoro Road | The legacy neighbourhood honours the legacy of Lockerbie Estate and appropriate that a main road be called Lockerbie Drive   | Lockerbie Lane, Whatawhata  |
| <b>Morrin Road</b>     | local road running north from Fairway Drive and parallel to the collector road             | Thomas Morrin – founder of Lockerbie Estate  | Morrin Street, Ellerslie, Auckland<br>Morrin Road, St Johns, Auckland |
| <b>Werewere Drive</b>  | Ecological corridor connector road running north from Fairway Drive to Taukoro Road.       | Name of the Hapu of the Ngāti Hauā Iwi who lived in the Morrinsville district. The Hapu was known as Ngāti Werewere. This significant road runs along the main stream and ecological corridor. It is thus appropriate to honour Ngāti Hauā as guardians of the natural environment | None  |
| <b>Howie Street</b>    | local road heading north from Fairway Drive and parallel to Werewere Drive                 | George Howie – owner of Lockerbie Estate from 1907-1908  | Howie Road, Marton  |
| <b>Manning Road</b>    | local road heading north from Fairway Drive and parallel to Howie Street                   | George Manning, owner of Lockerbie circa 1908  | Manning Street, Hamilton  |
| <b>Evens Street</b>    | local road heading north from Fairway Drive and parallel to Manning Road                   | Mr Evans owned the first pub named the Jolly Cripple hotel in south Studholme Street. The first post office was opened in the Jolly Cripple Hotel on the 1 March 1876.   | None  |
| <b>Harp Road</b>       | Local road running   | Named for James Harp who was responsible for building the first school in 1877 as well as the first residence in Morrinsville and the first general store  | None  |
| <b>Rowe Street</b>     | Alternate  | Named for Thomas Rowe who bought the general store from Mr Harp in 1879 and would add butchery, mail and contracting services to the operation.  | Rowe Road, Ohauti, Tauranga   |
| <b>Te Awa Drive</b>    | Alternate  | Maori word for stream or creek. Suggested alternate for the ecological corridor road   | Te Awa Avenue, Napier   |
| <b>Tamihana Drive</b>  | Alternate  | Named for Wiremu Tamihana.   | Tamihana Street, Matamata   |



Naming Strategy

## ROAD NAMES: TREESIDE NEIGHBOURHOOD

The following names are proposed for the Treeside Neighbourhood's five roads:

| SUGGESTED NAME      | ROAD DESCRIPTION   | SIGNIFICANCE  | SIMILAR NAMES IN NEARBY DISTRICTS                           |
|---------------------|--|---|---|
| Plane Tree Drive    | East west road running along the covenanted park area                                    | In honour of the existing London Plane Trees that feature in the park | None  |
| Kahikatea Avenue    | North south road connecting Fairway Drive with Maple Crescent                            | Proposal to line road reserve with native species Kahikatea trees     | Kahikatea Drive, Dinsdale, Hamilton                         |
| Olive Crescent      | Crescent road connecting Fairway Drive to Cobham Drive Extension                         | Proposal to line road reserve with Olive trees                        | Olive Road, Penrose, Auckland<br>Olive Terrace, Paraparaumu |
| Liquid Ambar Street | Small local road running east – west connecting Cobham Drive extension to Maple Crescent | Proposal to line to road reserve with Liquid Ambar trees              | Liquidambar Drive, Hobsonville, Auckland                    |
| Puriri Street       | Small north south local road connecting Plane Tree Drive with Fairway Drive              | Proposal to line to road reserve with native species Puriri trees     | Puriri Road, Manurewa, Auckland<br>Puriri Street, Whanganui |



Naming Strategy

## ROAD NAMES: PARKSIDE NEIGHBOURHOOD

The following names are proposed for the Parkside Neighbourhood's three roads:

| SUGGESTED NAME       | ROAD DESCRIPTION   | SIGNIFICANCE   | SIMILAR NAMES IS NEARBY DISTRICTS   |
|----------------------|--|--|-------------------------------------|
| English Oak Drive    | Southern boundary road to the park connecting the north south connector to Fairway Drive | In honour of the English Oak Trees that feature in the park                    | English Oak Drive, Albany, Auckland |
| Pukeko Crescent      | Local road connecting the park to Fairway Drive  | In honour of the indigenous Pukeko bird that is prominent in the park          | Pukeko Place, Napier                |
| Welcome Swallow Lane | Small north south local road coming off the south side of Fairway Drive                  | In honour of the indigenous Welcome Swallow bird that is prominent in the park | None                                |
| Kahu Street          | Alternate  | In honour of the indigenous Kahu bird that is prominent in the park            | Kahu Road, Porirua                  |



Naming Strategy

## ROAD NAMES: FARMSIDE NEIGHBOURHOOD

The following names are suggested for the Farmside Neighbourhood's potential future roads:

| SUGGESTED NAME     | ROAD DESCRIPTION | SIGNIFICANCE   | SIMILAR NAMES IN NEARBY DISTRICTS                     |
|--------------------|------------------|--|---|
| Clydesdale Road    | TBD              | In honour of the Clydesdale breed of horse originating in Scotland and prominent on Lockerbie Estate                                       | Clydesdale Avenue, Somerville, Auckland               |
| Ticklepenny Street | TBD              | Samuel Ticklepenny – 1st Estate Manager of Lockerbie Estate  | None  |
| Shorthorn Place    | TBD              | In honour of the Shorthorn breed of cattle originating in the North East of England and prominent on Lockerbie Estate                      | None  |
| Barberry Road      | TBD              | In honour of the barberry hedge prominent on Lockerbie   | Barberry Street, Tauranga<br>Barberry Downs, Pukekohe |
| Lincoln Close      | TBD              | In honour of the original sheep breed introduced by Samuel Ticklepenny in the early days of Lockerbie Estate                               | Lincoln Road, Henderson, Auckland                     |
| Creamery Drive     | TBD              | In honour of the first Creamery located opposite what is now the David St School walkway and originally owned by Stephen and Joseph Ambury | Creamery Road, Pollok                                 |
| Kaimai View Street | TBD              | In honour of the outstanding rural views eastward to the Kaimai Ranges and Mount Te Aroha  | Kaimai View Drive, Tauranga                           |
| Pamū Place         | TBD              | Maori word for farm to honour Ngāti Hauā   | Pamu Place, Waitara                                   |



Naming Strategy

# PROPOSED ROADING PLAN



Road 1: Lockerbie Drive  
Road 2: Fairway Drive (ext.)  
Road 3: Morrin Road  
Road 3A: Harp Road  
Road 4: Werewere Drive  
Road 5: Howie Street

Road 6: Manning Road  
Road 7: Evens Street  
Road 9: English Oak Drive  
Road 10: Pukeko Crescent  
Road 11: Welcome Swallow Lane

Road 12: Plane Tree Drive  
Road 13: Puriri Street  
Road 14: Olive Crescent  
Road 15: Kahikatea Avenue  
Road 16: Cobham Drive (ext.)  
Road 17: Liquid Ambar Street



Naming Strategy



  
**LOCKERBIE**  
ESTATE

**A proud history;  
*an exciting future***

[www.lockerbie.co.nz](http://www.lockerbie.co.nz)

 *Morrinsville*

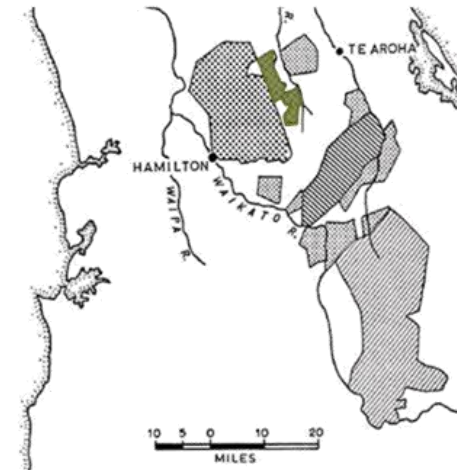
# LOCKERBIE HISTORY

Ngāti Werewere, people of the Ngāti Hauā Iwi were resident in Piako when the first trader, John Johnson, came to the district in 1852. Contractors such as **Harp** and settlers such as Turnbull, Walker, Murray, Horrell and McDonald followed in the 1870s. **Thomas Morrin** purchased the **Kuranui** No 1 Block as part of the greater Mutomaoho land holding in 1873/4 and founded the Lockerbie Estate, which comprised 20,482 acres at its peak.

Two years before the railway arrived in October 1884, Morrin laid out a town that was soon to become Morrinsville. The arrival of the railway line saw the first population boost for the town.

In 1879, Morrin sold half of the estate to South Island grazier, John Studholme. The 1885-1895 depression saw Morrin and his partner, John Studholme, lose their land. It passed into the control of the Bank of New Zealand's Asset Realisation Board. The Board farmed the Lockerbie estate and in the 1900s, began subdividing it into single-family farms which were mainly used as dairy farms. This began an expansion of housing and buildings in the district. In the 1920s, two dairy factories, Morrinsville Dairy Company and New Zealand Dairy Company, were built to service the growing dairy industry.

The Davies family acquired the current Lockerbie Farm in the early 1930's and have farmed the property as a dairy farm since then.



Lockerbie Estate in 1882



Lockerbie Estate today



Naming Strategy

## NGĀTI HAUĀ HISTORY

Ngāti Hauā is a Māori iwi of the eastern Waikato of New Zealand and is part of the Tainui confederation.

Its traditional area includes Matamata, Cambridge, Maungakawa, the Horotiu district along the Waikato River and the Maungatautari district, and its eastern boundary is the **Kaimai Ranges**.

Leaders of the tribe have included **Te Waharoa** (1820s and 1830s), his son **Wiremu Tamihana** (1840s to 1860s) and Tamihana's son **Tupu Taingakawa**. The tribe has played a prominent role in the Māori King Movement, with Tamihana and descendants being known as the "**Kingmakers**".

In 1865 a truce between Wiremu Tamihana and Brigadier-General Carey resulted in Ngāti Hauā land in the Waikato Valley being confiscated. The tribe however retained ownership of most of Matamata Piako County to which Lockerbie Estate is home. Over time much of this was sold through the Native Land Court process.

Today Morrinsville has two marae: Kai a Te Mata and its meeting house **Wairere**, and Rukumoana or Top Pā and its meeting house **Werewere**.



Wiremu Tamihana

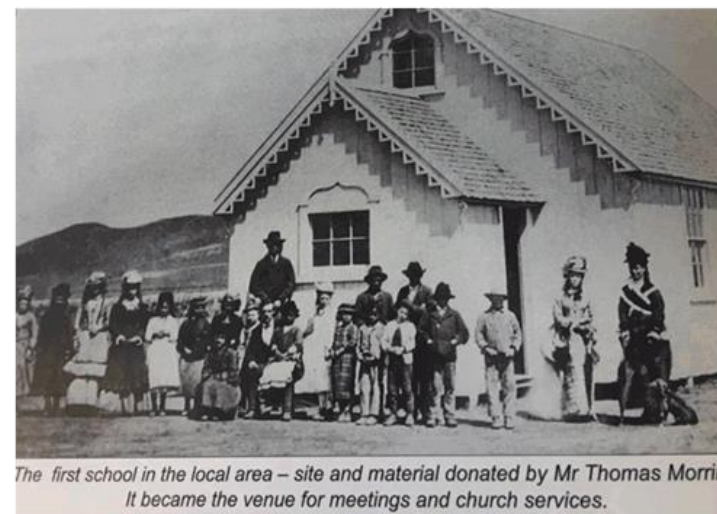


Te Iti O Hauā  
Marae



## LOCKERBIE ESTATE: TIMELINE

|          |  |
|----------|--|
| Pre 1874 | Ngāti Hauā ownership   |
| 1874     | Thomas Morrin purchases the Kuranui and Motumaoho blocks   |
| 1876     | Motumaoho No.2 Block additionally purchased by Morrin which is the site of the modern day Lockerbie Estate         |
| 1876     | Samuel Ticklepenny becomes the first estate manager  |
| 1879     | Thomas Morrin partners with John Studholme   |
| 1880     | Land donated by the estate to build the school   |
| 1891     | Lockerbie falls into administration during farming downturn and great depression                                   |
| 1907     | George Howie buys Motumaoho No.2 Block   |
| 1908     | George Howie subdivides off 27 acre strip along Studholme Street for residential sections                          |
| 1908     | George Manning buys remaining Lockerbie Homesteadblock encompassing the land north of what is now Coronation Drive |
| 1911     | George Manning subdivides to create the five chains of road off Coronation Drive.                                  |
| 1935     | Davies family acquire current Lockerbie dairy farm and have farmed the land since then                             |



## LOCKERBIE ESTATE: HISTORICAL FIGURES

### WIREMU TAMIHANA

Following the death of his father Te Waharoa in 1838, Wiremu became a leader of Ngāti Hauā, even though he was not his father's eldest son. He founded a new pā or settlement, with rules based on the ten commandments. The pā included a church capable of holding up to a thousand people.

In the late 1850s, Tamihana was largely responsible for the establishment of the Māori King Movement, which aimed to unify rebel Māori by setting up a kingship in opposition to the British government. Throughout the invasion of the Waikato, Tamihana attempted to negotiate with government forces which ultimately resulted in a truce in 1865.



### THOMAS MORRIN

Thomas Morrin was born in the County of Two Mountains, Montreal, Canada. He came to Auckland in the early 1860s and established the ironmongery business of T. and S. Morrin and Co., and was the successful contractor for the Auckland water works. Morrin was also instrumental in opening up large tracts of country in the North Island and was a pioneer of the Thames gold mines.

Morrin's land in Morrinsville became known as Lockerbie, so-called by Morrin after the Scottish border district from which his forbears had emigrated from to Canada.



Ms. T. MORRIN. *Hesson, photo.*

## LOCKERBIE ESTATE: HISTORICAL FIGURES

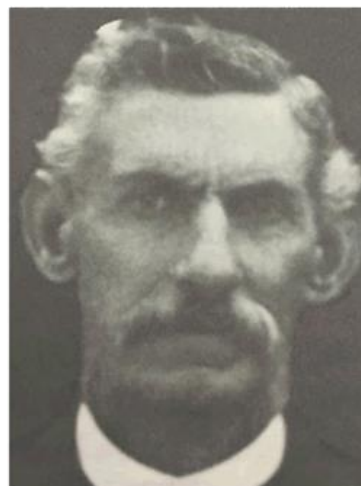
### SAMUEL TICKLEPENNY

Ticklepenny was the manager of Lockerbie Estate, on Thomas Morrin's behalf. He presided over huge development including several miles of fencing and swamp drainage. Ticklepenny grew the estate to house 1,000 head of cattle, mostly of Shorthorn Breed and 2,000 sheep of Lincoln genetics. He also brought approximately 100 good working horses of the Clydesdale breed to the property. Unfortunately the depression in the late 1880s hit the estate farming community and the estate was forced into bankruptcy proceedings in 1889.



### GEORGE HOWIE

Howie purchased part of Lockerbie Estate in 1907 and subdivided off 27 acres for residential sections along Studholme Street. Howie would go on to be an influential figure in Morrinsville's development including a term as Morrinsville Mayor from 1923-1925. His other involvements included directorships of Cargill Publishing Company and Pukemiro Collieries Ltd. He was also president of the bowling club and patron of the croquet, hockey, cricket and defence rifles clubs. His residence which was located east of the modern day Lockerbie Estate would eventually become the premises of the Town and Country club.



## LOCKERBIE ESTATE: HISTORICAL FIGURES

### GEORGE MANNING

Manning and his wife Happy purchased the residual land from George Howie in 1908. George subdivided land to create the 5 chains of Coronation Drive in 1911. George and his family lived in the homestead home (pictured) until circa 1935 when the estate was sold to the Davies family.



Lockerbie Estate manager's house, which burnt down on 25 February 1938 and had previously been used as a meeting house for the Morrinsville Hunt

### DAVIES FAMILY

Of Welsh heritage, David Davies acquired the existing Lockerbie Farm in the early 1930s and set about farming the land as a dairy farm. The existing share milkers cottage was built circa 1935 and the Davies built the main homestead (currently at 160 Studholme Street) in 1937. Since acquisition, the Davies family has farmed the land as a dairy farm through three generations and have been proud curators of the land.

## LOCKERBIE ENVIRONMENT: HISTORIC TREES

The most notable feature of the Lockerbie Environment is the trees. An avenue of thirty 100 year old **London Plane** and **English Oak** Trees is the defining feature of the southern side of the property. These trees are protected by a QE2 covenant and form the centre piece for the park, playground and neighbourhood centre to be created around.

The Golden Elms facing Studholme Street will be transplanted throughout the development to provide further maturity. We also propose to plant the balance of the open spaces and streetscapes with specimen trees and other plantings that will be in keeping with the theme and history of Lockerbie Estate.



Naming Strategy

## LOCKERBIE ENVIRONMENT: OPEN SPACE

The future residential portion of Lockerbie Estate has a northerly open aspect with a proposed linkage park connecting the proposed neighbourhood park containing the 100 year old **London Plane** and **English Oak** Trees with the swale / open system in the northern reaches of the development.

As shown on the masterplan, the swale system will form an integral part of the stormwater strategy. Our engineers are currently working through a comprehensive stormwater strategy for the entire development, which will be tabled with Council as soon as its ready.

Watercourses originate from within the property and flow in a northerly direction towards Taukoro Road. Retaining and enhancing these watercourses will be provide habitat for aquatic and terrestrial fauna. A riparian margin of 10-20 metres either side of the watercourse should be planted with appropriate indigenous species. As the plantings mature, they will provide buffering and shade to the watercourse which will in time increase the ecological values of the site by improving in-stream habitats.



Existing watercourse in northern reaches. Restorative indigenous planting to enhance and protect stream ecology

# LOCKERBIE ENVIRONMENT: VIEWS AND BIRDLIFE

Lockerbie is fortunate to have superb 360 degree rural views, the most dominant of which is to the east across the **Kaimai Ranges** including the peak of **Mount Te Aroha**. The skyline of the range has been incorporated into the Lockerbie branding material and will also feature in the Naming Strategy, giving respect as both an outstanding landscape feature and important Ngāti Hauā cultural heritage icon.

Lockerbie is also home to a number of native New Zealand birds who thrive amongst the abundant trees. These include Porphyrio melanotus or **Pūkeko**, Circus approximans or **Kāhu**, and Hirundo neoxena or **Welcome Swallow**.



Naming Strategy

## Road Naming for Lockerbie Stage 2, Morrinsville

CM No.: 2423398

### Rāpopotonga Matua | Executive Summary

Council is requested to approve the private road name of Parkside Lane and the three proposed new Public Road names of Ticklepenny Place, Rawiri Street and Karira Street. that have occurred as a result of the Stage 2 subdivision for Lockerbie Estate in Morrinsville.

Refer to the attachment for the location of the roads.

### Tūtohunga | Recommendation

That:

1. The report be received
2. That Council accept the proposed new Private Access Way – Parkside Lane (alternative 2)
3. That Council accept the three proposed new Public Road names – Ticklepenny Place (Preferred), Rawiri Street (Preferred) and Karira Street (Alternative 1).

### Horopaki | Background

Kilroy Group Limited as developer for Lockerbie Estate Limited submitted their preferred name (plus two alternatives for each road or access way), to Council to seek approval - as part of Stage 2 of the Morrinsville development.

The developer (as applicant) consulted the appropriate Mana Whenua of the area on the areas cultural significance.

Road and access ways are accessed by Council staff and are expected to meet criteria (a-m) of the policy (refer to attachment A – CM#2215303).

Subject to LINZ approval, the final decision on road, access way and open spaces names rests with Council. Council may, at its sole discretion, delegate this decision making function to another body or member of staff. Matamata-Piako District Council is responsible for the naming of roads under the Local Government Act 1974 Section 319.

One new private access way is proposed.

Council's road naming policy notes that:

- a) The name chosen for an access way must be a 'Lane' and,
- d) The access way must service a minimum of six lots

The proposed new private access way is shown in the middle of the attached plan, highlighted, but not named.



In terms of the names submitted by the developer for the private access way, the following are listed.

- Preferred*      *London Place Lane*  
Alternative 1    English Oak Lane  
Alternative 2    Parkside Lane (*should be selected – see policy considerations, below*)

There are also three (3) new roads as part of this Stage of the Development.

The new roads are to be vested in Council.

#### Road 9

- Preferred*      *Ticklepenny Place*  
Alternative 1    Park Place  
Alternative 2    Parkside Place

#### Road 10

- Preferred*      *Rawiri Street*  
Alternative 1    Karira Street  
Alternative 2    Kiwitahi Street

#### Road 11

- Preferred*      *Teni Tuhakaraina Street*  
Alternative 1    Karira Street (is suggested be elevated to the *preferred name – see policy considerations, below*)  
Alternative 2    Kiwitahi Street

Subject to Land Information New Zealand (LINZ) approval, the final decision on road, access way and open spaces names rests with Council.

Subject to Land Information New Zealand (LINZ) approval, the final decision on road, access way and open spaces names rests with Council.

### **Ngā Take | Issues / Kōrerorero | Discussion**

Kilroy Group Limited as developer for Lockerbie Estate Limited submitted their preferred name (plus two alternatives for each road or access way), to Council to seek approval - as part of Stage 2 of their Morrinsville subdivision development.

Considerations for naming must include evidence that the names reflect one or more of 6. *Naming considerations (a. to f.)* from the policy. See attached Road Naming Policy.

For the new private access way, the new proposed names above of *London Plane Lane (preferred)*, English Oak Lane (alternative 1) and Parkside Lane (alternative 2) all honour trees in

the QE2 park – and relating to 6. *Naming considerations, (f) Flora significant or important to the history of an area.* The Lockerbie Naming Strategy attached helps with this understanding.

For the newly proposed public roads, in terms of policy, 6. *Naming considerations*, the following provides historical and cultural significance respectively. Consultation with Mana Whenua was undertaken by the applicant.

Road 9: Ticklepenny Place

- In honour of Samuel Ticklepenny who was the first farm manager of Lockerbie.

Road 10: Rawiri Street

- Rawiri is the Maori word for David in acknowledgement of the local school David St School who have a close association with Ngāti Hauā.

Road 11: Karira

(Alternative 1) – It is suggested this name be elevated to the *preferred name – see policy considerations, below*

- Karira is named after a Minister from Ngapuhi who came to Morrinsville to preach the gospel at the request of Ngati Haua chief Tupu Taingakawa.

Road 11: Teni Tuhakaraina

- Teni Tuhakaraina was a highly regarded kaumatua of Ngāti Hauā who had a connection to the Lockerbie land.

## Ngā Whiringa | Options

There are three roads to be named.

1. Council accepts (Alternative 2 – Parkside Lane) amongst the three proposed private access way names. AND Council accepts (preferred – Ticklepenny Place), (Preferred – Rawiri Street) and (Alternative 1 – Karira Street) as new public roads.
2. Council does not accept the proposed Road names.

## Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The proposed new private access way is subject to 8. *Criteria for all road and access way names.* Reflecting on policy, both the *preferred* London Plane Lane and alternative 1 - English Oak Lane are not in alignment with policy, 8 c. *single words to avoid cartographic problems.*

Parkside Lane (as alternative 2) does however meet criteria, and is sharing a common theme of keeping with flora significant or important to the history of the area. On this basis, it is recommended that Parkside Lane be accepted by Council.

Of the three proposed new public roads, Road 11 (Teni Tuhakaraina) should preferably meet 8. *Criteria for all road and access way names.* However, it does not meet 8 b. *preferably be short (generally not longer than 12 characters)* or 8 c. *be single words to avoid cartographic problems.*

Council staff suggested the name could be changed to Tuhakaraina, however Mana Whenua commented this would alter cultural significance as it does not have any mana or meaning having the Christian or Surname only, and hence the full name has been included above for Council consideration.

To avoid setting a precedence and going against policy, it is suggested that Council select Karira Street on this occasion.

The developer has consulted with Mana Whenua on the proposed new public roads, noting that private access ways are not vested in Council therefore are not subject to consultation.

Appropriate database searches have been completed for both the private access way and public roads to avoid road name duplication in the district.

### Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

The road names must be approved by Council prior to the issue of the Section 224 certificate for the subdivision.

### Ngā take ā-lhinga | Consent issues

The Naming of vested roads is part of a resource consent condition.

### Ngā Tāpiritanga | Attachments

[A](#). Lockerbie - Stage 2 Proposed Road Naming Plan

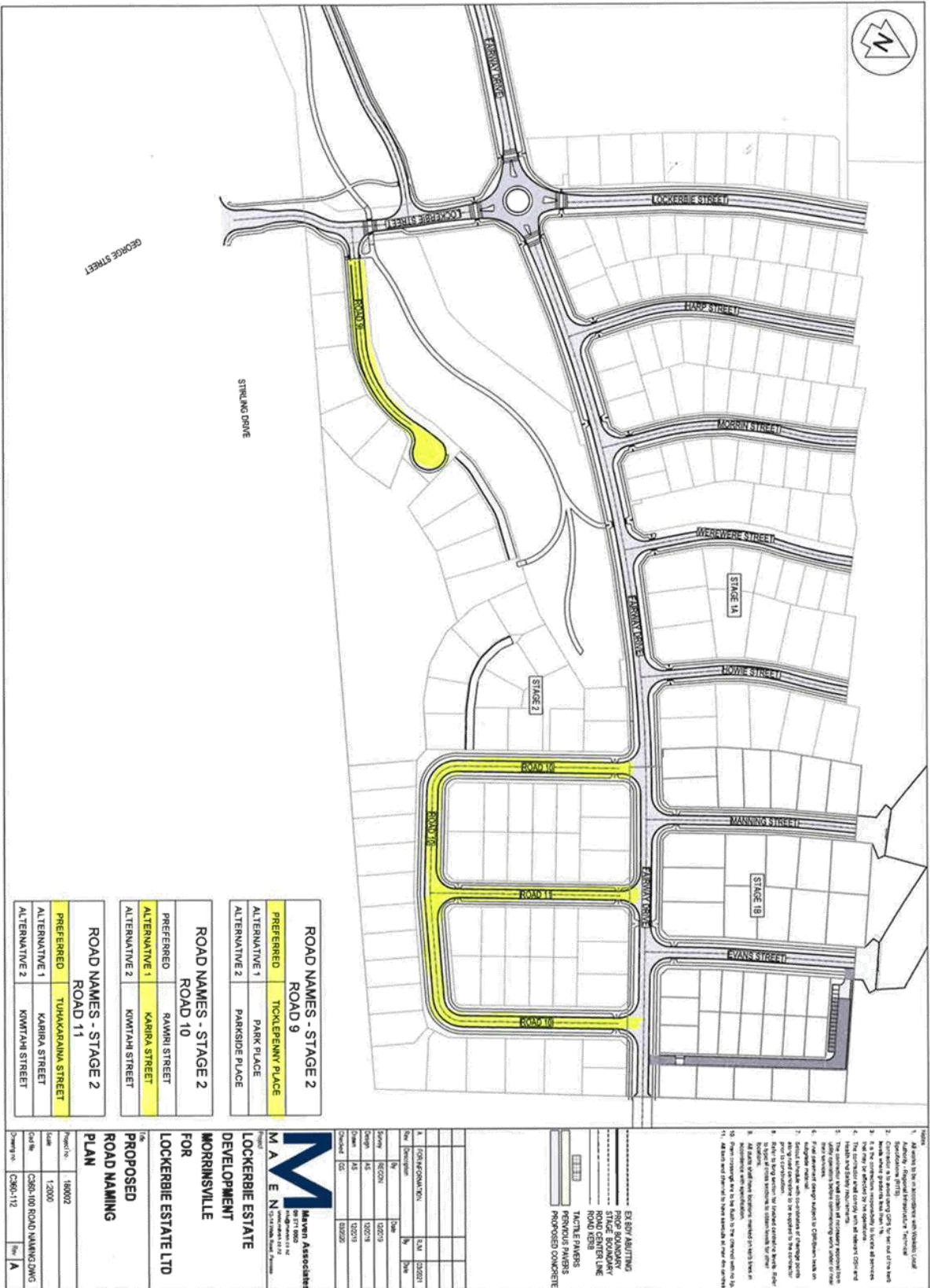
[B](#). Final Road Naming Policy - 2 October 2019

### Ngā waitohu | Signatories

|           |   |  |
|-----------|---|--|
| Author(s) | Barry Reid<br><b>Roading Asset Engineer</b> |  |
|-----------|---|--|

|             |  |  |
|-------------|--|--|
| Approved by | Susanne Kampshof<br><b>Asset Manager Strategy and Policy</b> |  |
|-------------|--|--|

|  |  |  |
|--|--|--|
|  | Manaia Te Wiata<br><b>Group Manager Business Support</b> |  |
|--|--|--|



**ROAD NAMES - STAGE 2**

|               |                   |
|---------------|-------------------|
| PREFERRED     | TICKLEPENNY PLACE |
| ALTERNATIVE 1 | PARK PLACE        |
| ALTERNATIVE 2 | PARKSIDE PLACE    |

**ROAD NAMES - STAGE 2**

|               |                |
|---------------|----------------|
| PREFERRED     | RAMIRI STREET  |
| ALTERNATIVE 1 | KARIRA STREET  |
| ALTERNATIVE 2 | KIWITAH STREET |

**ROAD NAMES - STAGE 2**

|               |                    |
|---------------|--------------------|
| PREFERRED     | TUHAKAPAINA STREET |
| ALTERNATIVE 1 | KARIRA STREET      |
| ALTERNATIVE 2 | KIWITAH STREET     |

**M A E N** Moran Associates  
 100-102 MORRINSVILLE ROAD  
 MORRINSVILLE  
 Phone: 07 839 8888  
 Fax: 07 839 8889  
 Email: info@moran.co.nz

**LOCKERBIE ESTATE DEVELOPMENT MORRINSVILLE FOR LOCKERBIE ESTATE LTD**

**PROPOSED ROAD NAMING PLAN**

|             |                           |
|-------------|---------------------------|
| Project No. | 18002                     |
| Scale       | 1:2000                    |
| Drawn By    | CHRIS LUD ROAD NAMING DWG |
| Drawn No.   | CR0-112                   |
| Rev.        | A                         |

**EXISTING FEATURES**  
 EXISTING ROAD  
 EXISTING SIDEWALK  
 EXISTING DRIVE  
 EXISTING FENCE  
 EXISTING UTILITY  
 EXISTING TREE

**PROPOSED FEATURES**  
 PROPOSED ROAD  
 PROPOSED SIDEWALK  
 PROPOSED DRIVE  
 PROPOSED FENCE  
 PROPOSED UTILITY  
 PROPOSED TREE

**LEGEND**  
 EXISTING ROAD  
 EXISTING SIDEWALK  
 EXISTING DRIVE  
 EXISTING FENCE  
 EXISTING UTILITY  
 EXISTING TREE  
 PROPOSED ROAD  
 PROPOSED SIDEWALK  
 PROPOSED DRIVE  
 PROPOSED FENCE  
 PROPOSED UTILITY  
 PROPOSED TREE

**NOTES**

- All works to be in accordance with the relevant Council Standards.
- Construction to be in accordance with the relevant Council Standards.
- It is the responsibility of the contractor to ensure all works are completed in accordance with the relevant Council Standards.
- Health and Safety requirements must be followed at all times.
- The contractor shall comply with all relevant Council Standards.
- Final approval of design subject to Council approval.
- Final approval of construction subject to Council approval.
- Final approval of works subject to Council approval.
- All work shall be completed in accordance with the relevant Council Standards.
- All work shall be completed in accordance with the relevant Council Standards.
- All work shall be completed in accordance with the relevant Council Standards.
- All work shall be completed in accordance with the relevant Council Standards.
- All work shall be completed in accordance with the relevant Council Standards.
- All work shall be completed in accordance with the relevant Council Standards.
- All work shall be completed in accordance with the relevant Council Standards.

## Numbering of Properties, Naming of Roads, Access Ways and Open Spaces



Department(s):           Assets, Policy and Strategy  
                                  Corporate Strategy (Iwi Liaison)  
                                  Regulatory Planning

Policy Type:               External Policy

Council Resolution Date: 02 October 2019

### 1. Introduction

The Council is responsible for the naming of roads and numbering of land and buildings, under section 319, 319A and 319B of the Local Government Act 1974.

Road names and property numbers are used by a wide array of users for the accurate and quick identification of properties including; emergency services, postal and delivery services, personal visitors, service deliveries such as power, telephone and water. It is essential that properties have a formal and unique address by which they can be identified.

This policy covers both the naming of access ways and the naming of roads to ensure there is consistency.

### 2. Objectives

- a. To ensure consistency in naming of roads and access ways in the district.
- b. To clarify the meaning of access ways and to provide clear rules for the naming of these.
- c. To ensure roads are named to reflect the identity of the local areas as well as ensuring ease of identification for the Council, emergency services and others.

### 3. Definitions

|           |  |
|-----------|--|
| Developer | An individual or entity, which is making an application. This may include Council, a consent holder or the party developing the infrastructure including |
|-----------|--|

35 Kenrick Street - PO Box 266 - Te Aroha 3342 - www.mpdcc.govt.nz  
Morrinsville & Te Aroha 07 884 0060 - Matamata 07 881 9050 - Fax 07 884 8865

|                        |  |
|------------------------|--|
|                        | but not limited to a Developer.  |
| Council                | Matamata-Piako District Council.   |
| Culturally significant | Ancestral land, water, wahi tapu, valued flora and fauna, and other taonga significant to Mana Whenua.   |
| Name                   | The word or name used to identify a road, open space or Council facility.<br>Name excludes the road type (see definition: road types).   |
| Open space             | Includes all parks and reserves administered by Council. This includes Reserve As defined under s 2 of the Reserves Act 1977 and land owned by Council with a primary recreation function, not held under the Reserves Act 1977.   |
| Access Ways            | A single 'lot', right of way or a series of right-of-ways that will be occupied by a physical driveway, providing vehicle access to a minimum of six lots. This also includes common access lots, retirement village roads and common property within a Unit Development as defined under section 5 of the Unit Titles Act 2010. |
| Road                   | Road as defined in section 315 of the Local Government Act 1974, and any square and any public place intended for the use of the public generally.   |
| Road types             | Road types in accordance with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).   |

**4. Application**

The developer must submit their preferred name(s) plus two alternatives for each road or access way<sup>1</sup>. A plan identifying all roads or access ways and each property number must be included in the proposal. All proposed roads or access ways to be named must be clearly labelled.

Developers must consider property numbers and road/open spaces names at the early stages of their resource consent application to ensure there are no delays to the process.

**5. Property numbering**

Property numbers for both public roads and access ways must adhere to the relevant New Zealand standards issued by LINZ. In general:

- a. Addresses on the left side of the road should be ordered by number, using odd numbers beginning with "1" at the start of the road/access way.

<sup>1</sup> Proposals must be submitted in writing to Council's Asset Manager – Strategy and Policy.



- b. Addresses on the right side should be ordered by number, using even numbers starting with "2".
- c. When numbering a cul-de-sac, the same "odd on the left, evens on the right" approach should be used. Incremental numbering around the cul-de-sac should not be used.
- d. Rural numbering is based on the distance down the road. The distance in metres is divided by 10 and rounded to the nearest odd number (left side) or even number (right side).

#### 6. Naming considerations

A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect one or more of the following:

- a. The identity of the Matamata-Piako District and/or local identity.
- b. The historical significance of particular locations.
- c. The cultural significance of the area to Mana Whenua.
- d. People important in the history of an area.
- e. Events, people and places significant to a community or communities locally, nationally or internationally.
- f. Flora and Fauna significant or important to the history of an area.

#### 7. Consultation with Mana Whenua

Prior to submitting a proposal applicants are to request Council staff<sup>2</sup> provide guidance as to the appropriate Mana Whenua of an area. Applicants are to provide each Mana Whenua group with at least 15 working days to identify if the area has cultural significance and provide feedback to the applicant.

The purpose of the feedback is to provide non-binding advice to the applicant as to how culturally significant an area is to Mana Whenua. The applicant must provide evidence that they have given Mana Whenua an opportunity to provide feedback in accordance with this section.

For the avoidance of doubt consultation requirements with Mana Whenua do not apply to private access ways.

---

<sup>2</sup> Council's Corporate Strategy Team in their role as Iwi Liaison will provide the relevant contact details to Developers in consultation with Mana Whenua on request.

#### 8. Criteria for all road and access way names

Any proposed road and access way names will preferably meet the following criteria:

- a. Not be duplicated in the Matamata-Piako District
- b. Preferably, be short (generally not longer than 12 characters).
- c. Be single words to avoid cartographic problems.
- d. Be easy to spell and pronounce.
- e. Not sound similar, or be similar in spelling, to an existing road name.
- f. Not include a preposition, e.g. Avenue of the Allies.
- g. Not be abbreviated or contain an abbreviation excepting that "St" can be used for "saint" and 'Mt' can be used for "mount".
- h. Names must not include a numeral (e.g. 5 Oaks Drive) but can include a number as a word (e.g. Five Oaks Drive).
- i. Not be in poor taste or likely to cause offense.
- j. Not lead with 'The'.
- k. The name 'Lane' cannot be used for a public road. "Lane" is for private access ways only.
- l. If more than one road or access way is being named, consideration must be given to the names sharing a common theme. Where there is an existing theme or grouping of names in an area, consideration should be given to new names having an appropriate association with existing names in the area.
- m. Road types must comply with Schedule 1

#### 9. Renaming of roads

The name of an existing road or access way may only be changed if a clear benefit to the community can be demonstrated. Examples of this are the incorrect spelling of a name, eliminating duplication in spelling or sound, preventing confusion arising from major changes to road layout or to make geographical corrections

#### 10. Private Access Ways

For the naming of an access way, the following rules also apply:

- a. The name chosen for an access way must be a 'Lane' (e.g. Oaks Lane)



- b. If the access way currently services other existing properties then the property owners must be consulted and evidence of this consultation provided to Council.
- c. The private access way must not be vested in Council
- d. The access way must service a minimum of six lots.
- e. The numbering of the street where the access way is created must not be altered with the exception of the lot being subdivided in its entirety.
- f. The numbering of the lots within the subdivision that will be serviced by the access way must follow Council's existing numbering system.
- g. Council is not responsible for any external agencies refusal to acknowledge the access way name.
- h. Council's refuse collection service will only collect from the road (not up the access way).
- i. Signage displaying the name must be within the boundaries of the access way or as agreed on private property created by the subdivision. This signage must be in reverse colours to that used by the public street name system. Supplementary signage must be fixed to the access way name blade stating that the access way is 'Private Access' and 'No Exit'.
- j. Council will not be responsible for any costs associated with the construction and maintenance of the access way or any related signage.

#### 11. Open spaces

For the naming of an open space, the following rules also apply:

- a. Any naming or renaming of open spaces must consider the obligations set out in Part 6 of the Local Government Act 2002.
- b. Reserves must be named or renamed by resolution of Council and in accordance with the Reserves Act 1977.
- c. The Naming of Reserves should also follow the policies as outlined in the General Polices Reserve Management Plan 2019 (see 11.11 of the GPRMP) or any subsequent replacement policies. The naming of open spaces (those that are not reserves) should use the General Policies RMP criteria as a guideline when naming an open space.



**12. Decisions on names**

Subject to LINZ approval, the final decision on road, access way and open spaces names rests with Council. Council may, at its sole discretion, delegate this decision making function to another body or member of staff.<sup>3</sup>

**13. Relevant Legislation**

Matamata-Piako District Council is responsible for the naming of roads under the Local Government Act 1974 Section 319.

Where a reserve is vested in Council, the Minister of Conservation or Council may specify or change the name of a reserve by notice in the Gazette (Section 16(10) Reserves Act 1977).

**14. Related Policies, Strategies or Guidelines**

This Policy complies with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011.

**15. Audience**

- a. Council
- b. Council staff
- c. Developers
- d. Mana Whenua
- e. The community

**16. Measurement and Review**

This policy will be reviewed yearly by the Asset Manager – Strategy and Policy.

---

<sup>3</sup> Delegations will be made by Council resolution and recorded in Council's delegations register.



Schedule 1

| Road type | Abbreviation | Description   | Open ended | Cul-de-sac | Pedestrian only |
|-----------|--------------|---|------------|------------|-----------------|
| Alley     | Aly          | Usually narrow roadway in a city or towns.  | √          | √          |                 |
| Arcade    | Arc          | Passage having an arched roof or covered walkway with shops along the sides.                                      |            |            | √               |
| Avenue    | Ave          | Broad roadway, usually planted on each side with trees.   | √          |            |                 |
| Boulevard | Bldv         | Wide roadway, well paved, usually ornamented with trees and grass plots.  | √          |            |                 |
| Circle    | Cir          | Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.                           | √          | √          |                 |
| Close     | Cl           | Short enclosed roadway.   |            | √          |                 |
| Court     | Crt          | Short enclosed roadway, usually surrounded by buildings.  |            | √          |                 |
| Crescent  | Cres         | Crescent shaped roadway, especially where both ends join the same thoroughfare.                                   | √          |            |                 |
| Drive     | Dr           | Wide roadway without many cross- streets.   | √          |            |                 |
| Glade     | Gld          | Roadway usually in a valley of trees.   | √          | √          |                 |
| Green     | Gm           | Roadway often leading to a grassed public recreation area.  |            | √          |                 |
| Grove     | Grv          | Roadway that features a group of trees standing together.   |            | √          |                 |
| Highway   | Hwy          | Main thoroughfare between major destinations.   | √          |            |                 |
| Lane      | Lane         | Narrow roadway between walls, buildings or a narrow country roadway. (reserved exclusively for non-public roads)  | √          | √          | √               |
| Loop      | Loop         | Roadway that diverges from and rejoins the main thoroughfare.   | √          |            |                 |
| Mall      | Mall         | Wide walkway, usually with shops along the sides  | √          |            |                 |
| Mews      | Mews         | Roadway having houses grouped around the end.   |            | √          |                 |
| Parade    | Pde          | Public roadway or promenade that has good pedestrian facilities along the side.                                   | √          |            |                 |
| Place     | Pl           | Short, sometimes narrow, enclosed roadway.  |            | √          |                 |
| Promenade | Prom         | Wide flat walkway, usually along the water's edge.  |            |            | √               |
| Quay      | Qy           | Roadway alongside or projecting into the water.   | √          | √          |                 |
| Rise      | Rise         | Roadway going to a higher place or position   | √          | √          |                 |
| Road      | Rd           | Open roadway primarily for vehicles. In general rural roads should be called road.                                | √          |            |                 |
| Square    | Sq           | Roadway which generally forms a square shape, or an area of roadway bounded by four sides.                        | √          | √          |                 |
| Steps     | Stps         | Walkway consisting mainly of steps.   |            |            | √               |
| Street    | St           | Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides. | √          |            |                 |
| Terrace   | Tce          | Roadway on a hilly area that is mainly flat.  | √          | √          |                 |
| Track     | Trk          | √ Walkway in natural setting.   |            |            | √               |
| View      | View         | A road with a view  | √          | √          |                 |
| Walk      | Walk         | Thoroughfare for pedestrians  |            |            | √               |
| Way       | Way          | Short enclosed roadway. (reserved exclusively for non-public roads)   |            | √          |                 |
| Wharf     | Whrf         | A roadway on a wharf or pier.   | √          | √          | √               |

## Henderson Subdivision, Matamata - Road Naming

CM No.: 2437783

### Rāpopotonga Matua | Executive Summary

Council is requested to approve the road name of Aranui Road that have occurred as a result of the R&S Henderson subdivision in Matamata.

Refer to the attachment for the location of the road.

### Tūtohunga | Recommendation

That:

1. This report be received.
2. Council accept the proposed *preferred* road name (Aranui Road).

### Horopaki | Background

Barr+Harris Surveyors Ltd on behalf of R&S Henderson, Matamata have proposed three (3) road names of which Council is asked to approve one.

1. Aranui Road - *preferred*
2. Audrey Road – alternative 1
3. Kereru Road – alternative 2

The subdivision is located adjacent to Station Road off Aporo Drive (see location plan attached). The chosen road is to be vested in Council.

R&S Henderson are local people with over forty years of farming and agricultural business in the Matamata district. Their Station Road property has been owned for more than twenty years.

### Ngā Take | Issues / Kōrerorero | Discussion

Council is requested to approve the preferred road name.

Considerations for naming must include evidence that the names reflect one or more of 6. *Naming considerations (a. to f.)* from the policy. See attached Final Road Naming Policy – 2 October 2019. Alternatively refer directly to legal and policy considerations below.

The following have been provided as meanings for the three road names:

#### Aranui

Translates to “Great Pathway” which acknowledges the journey Ngati Hinerangi made over the Peria hills (and possibly over subdivision land), into what is now known as Matamata.  
*Aranui conveys the cultural significance of the area to Mana Whenua.*

#### Audrey

Audrey is Sandy Henderson’s mother’s name (now passed).

The name has a strong personal connection to Sandy and Robert (Bob) as developers.  
*Audrey reflects a person important in the history of the area and/or a local identity.*

### **Kereru**

Kereru is a native pigeon found in the Waikato. It is the only New Zealand bird capable of swallowing large fruit and so is an important seed disperser of native trees. *Kereru represents fauna significant or important to the history of an area.*

### **Ngā Whiringa | Options**

There is only one road to be named.

1. Council accepts the proposed *preferred* road name Aranui Road
2. Council accepts one of the proposed *alternative* road names Audrey Road or Kereru Road

### **Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations**

Barr+Harris Surveyors Ltd wrote to Mana Whenua (Ngati Hinerangi) seeking their opinion as to which road name would be most appropriate for the particular area, in the context of the areas cultural significance.

Following initial contact, Ngati Hinerangi consulted widely with both Barr+Harris Surveyors and the developer. This resulted in Ngati Hinerangi encouraging the use of Aranui after earlier alternate names put to the developer were rejected.

The Road Naming Policy states under 6. *Naming considerations* that,

“A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect **one or more** of the following:

1. The identity of the Matamata-Piako District and/or *local identity*
2. The historical significance of particular locations.
3. The cultural significance of the area to Mana Whenua.
4. People important in the history of an area.
5. Events, *people and places significant to a community or communities locally*, nationally, or internationally.
6. Flora and Fauna significant or important to the history of an area.”

### **Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes**

A check of similar road names to Aranui Road, Audrey Road and Kereru Road was made on Council's and the LINZ databases, revealing these names are not currently in use in the MPDC district or within the Waikato region.

Road names must be approved by Council prior to the issue of the Section 224 certificate for the subdivision.

### **Ngā take ā-lhinga | Consent issues**

The Naming of vested roads is part of a resource consent condition.

### Ngā Tāpiritanga | Attachments

[A↓](#). Henderson Subdivision - Matamata (Location Plan for Road Naming)

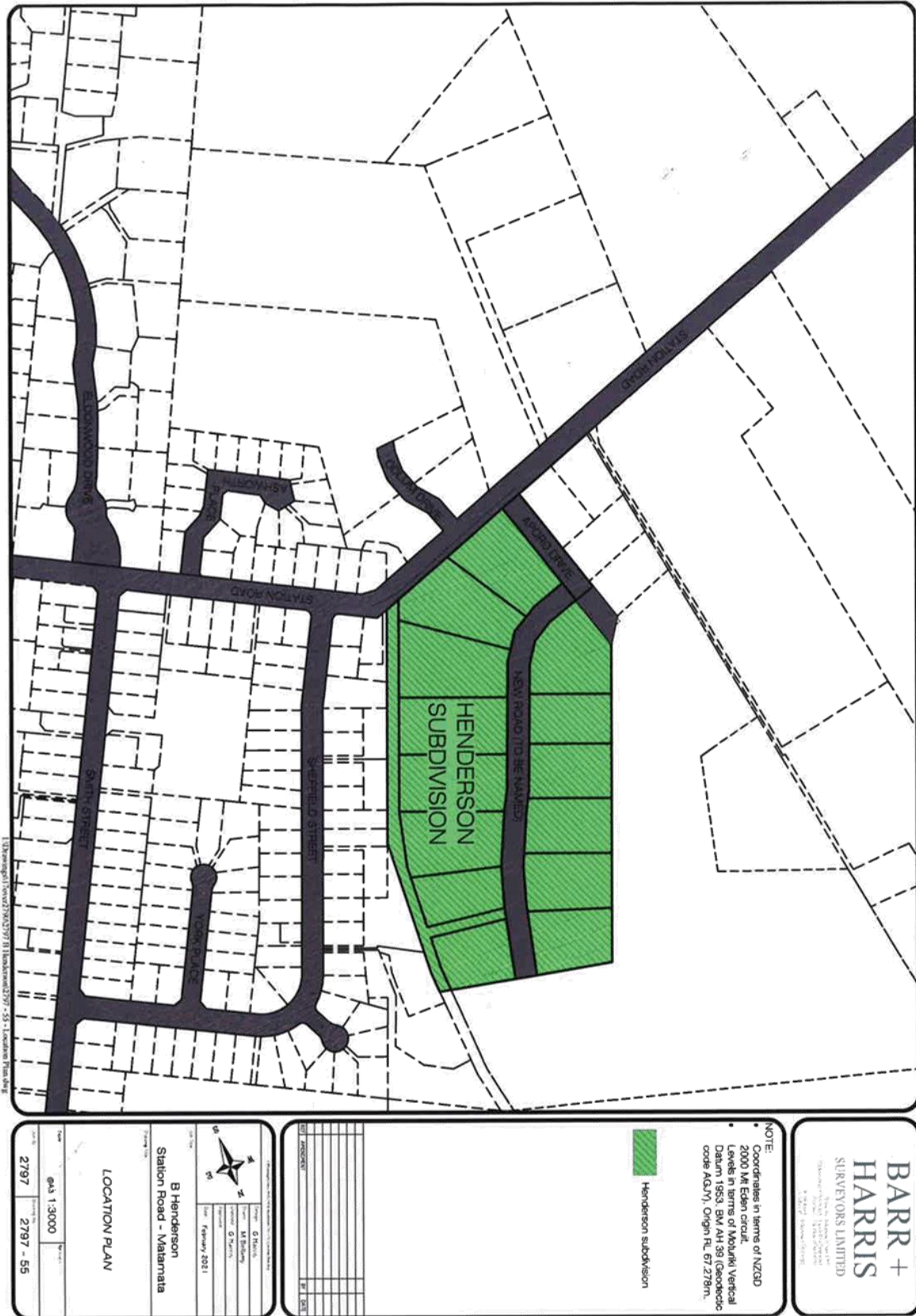
[B↓](#). Final Road Naming Policy Adopted 2 October 2019

### Ngā waitohu | Signatories

|           |   |  |
|-----------|---|--|
| Author(s) | Barry Reid<br><b>Roading Asset Engineer</b> |  |
|-----------|---|--|

|             |  |  |
|-------------|--|--|
| Approved by | Susanne Kampshof<br><b>Asset Manager Strategy and Policy</b> |  |
|-------------|--|--|

|  |  |  |
|--|--|--|
|  | Manaia Te Wiata<br><b>Group Manager Business Support</b> |  |
|--|--|--|



## Numbering of Properties, Naming of Roads, Access Ways and Open Spaces



Department(s):           Assets, Policy and Strategy  
                                  Corporate Strategy (Iwi Liaison)  
                                  Regulatory Planning

Policy Type:               External Policy

Council Resolution Date: 02 October 2019

### 1. Introduction

The Council is responsible for the naming of roads and numbering of land and buildings, under section 319, 319A and 319B of the Local Government Act 1974.

Road names and property numbers are used by a wide array of users for the accurate and quick identification of properties including; emergency services, postal and delivery services, personal visitors, service deliveries such as power, telephone and water. It is essential that properties have a formal and unique address by which they can be identified.

This policy covers both the naming of access ways and the naming of roads to ensure there is consistency.

### 2. Objectives

- a. To ensure consistency in naming of roads and access ways in the district.
- b. To clarify the meaning of access ways and to provide clear rules for the naming of these.
- c. To ensure roads are named to reflect the identity of the local areas as well as ensuring ease of identification for the Council, emergency services and others.

### 3. Definitions

|           |  |
|-----------|--|
| Developer | An individual or entity, which is making an application. This may include Council, a consent holder or the party developing the infrastructure including |
|-----------|--|



|                        |  |
|------------------------|--|
|                        | but not limited to a Developer.  |
| Council                | Matamata-Piako District Council.   |
| Culturally significant | Ancestral land, water, wahi tapu, valued flora and fauna, and other taonga significant to Mana Whenua.   |
| Name                   | The word or name used to identify a road, open space or Council facility.<br>Name excludes the road type (see definition: road types).   |
| Open space             | Includes all parks and reserves administered by Council. This includes Reserve As defined under s 2 of the Reserves Act 1977 and land owned by Council with a primary recreation function, not held under the Reserves Act 1977.   |
| Access Ways            | A single 'lot', right of way or a series of right-of-ways that will be occupied by a physical driveway, providing vehicle access to a minimum of six lots. This also includes common access lots, retirement village roads and common property within a Unit Development as defined under section 5 of the Unit Titles Act 2010. |
| Road                   | Road as defined in section 315 of the Local Government Act 1974, and any square and any public place intended for the use of the public generally.   |
| Road types             | Road types in accordance with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).   |

#### 4. Application

The developer must submit their preferred name(s) plus two alternatives for each road or access way<sup>1</sup>. A plan identifying all roads or access ways and each property number must be included in the proposal. All proposed roads or access ways to be named must be clearly labelled.

Developers must consider property numbers and road/open spaces names at the early stages of their resource consent application to ensure there are no delays to the process.

#### 5. Property numbering

Property numbers for both public roads and access ways must adhere to the relevant New Zealand standards issued by LINZ. In general:

- a. Addresses on the left side of the road should be ordered by number, using odd numbers beginning with "1" at the start of the road/access way.

<sup>1</sup> Proposals must be submitted in writing to Council's Asset Manager – Strategy and Policy.



- b. Addresses on the right side should be ordered by number, using even numbers starting with "2".
- c. When numbering a cul-de-sac, the same "odd on the left, evens on the right" approach should be used. Incremental numbering around the cul-de-sac should not be used.
- d. Rural numbering is based on the distance down the road. The distance in metres is divided by 10 and rounded to the nearest odd number (left side) or even number (right side).

#### 6. Naming considerations

A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect one or more of the following:

- a. The identity of the Matamata-Piako District and/or local identity.
- b. The historical significance of particular locations.
- c. The cultural significance of the area to Mana Whenua.
- d. People important in the history of an area.
- e. Events, people and places significant to a community or communities locally, nationally or internationally.
- f. Flora and Fauna significant or important to the history of an area.

#### 7. Consultation with Mana Whenua

Prior to submitting a proposal applicants are to request Council staff<sup>2</sup> provide guidance as to the appropriate Mana Whenua of an area. Applicants are to provide each Mana Whenua group with at least 15 working days to identify if the area has cultural significance and provide feedback to the applicant.

The purpose of the feedback is to provide non-binding advice to the applicant as to how culturally significant an area is to Mana Whenua. The applicant must provide evidence that they have given Mana Whenua an opportunity to provide feedback in accordance with this section.

For the avoidance of doubt consultation requirements with Mana Whenua do not apply to private access ways.

---

<sup>2</sup> Council's Corporate Strategy Team in their role as Iwi Liaison will provide the relevant contact details to Developers in consultation with Mana Whenua on request.



#### 8. Criteria for all road and access way names

Any proposed road and access way names will preferably meet the following criteria:

- a. Not be duplicated in the Matamata-Piako District
- b. Preferably, be short (generally not longer than 12 characters).
- c. Be single words to avoid cartographic problems.
- d. Be easy to spell and pronounce.
- e. Not sound similar, or be similar in spelling, to an existing road name.
- f. Not include a preposition, e.g. Avenue of the Allies.
- g. Not be abbreviated or contain an abbreviation excepting that "St" can be used for "saint" and 'Mt' can be used for "mount".
- h. Names must not include a numeral (e.g. 5 Oaks Drive) but can include a number as a word (e.g. Five Oaks Drive).
- i. Not be in poor taste or likely to cause offense.
- j. Not lead with 'The'.
- k. The name 'Lane' cannot be used for a public road. "Lane" is for private access ways only.
- l. If more than one road or access way is being named, consideration must be given to the names sharing a common theme. Where there is an existing theme or grouping of names in an area, consideration should be given to new names having an appropriate association with existing names in the area.
- m. Road types must comply with Schedule 1

#### 9. Renaming of roads

The name of an existing road or access way may only be changed if a clear benefit to the community can be demonstrated. Examples of this are the incorrect spelling of a name, eliminating duplication in spelling or sound, preventing confusion arising from major changes to road layout or to make geographical corrections

#### 10. Private Access Ways

For the naming of an access way, the following rules also apply:

- a. The name chosen for an access way must be a 'Lane' (e.g. Oaks Lane)



- b. If the access way currently services other existing properties then the property owners must be consulted and evidence of this consultation provided to Council.
- c. The private access way must not be vested in Council
- d. The access way must service a minimum of six lots.
- e. The numbering of the street where the access way is created must not be altered with the exception of the lot being subdivided in its entirety.
- f. The numbering of the lots within the subdivision that will be serviced by the access way must follow Council's existing numbering system.
- g. Council is not responsible for any external agencies refusal to acknowledge the access way name.
- h. Council's refuse collection service will only collect from the road (not up the access way).
- i. Signage displaying the name must be within the boundaries of the access way or as agreed on private property created by the subdivision. This signage must be in reverse colours to that used by the public street name system. Supplementary signage must be fixed to the access way name blade stating that the access way is 'Private Access' and 'No Exit'.
- j. Council will not be responsible for any costs associated with the construction and maintenance of the access way or any related signage.

#### 11. Open spaces

For the naming of an open space, the following rules also apply:

- a. Any naming or renaming of open spaces must consider the obligations set out in Part 6 of the Local Government Act 2002.
- b. Reserves must be named or renamed by resolution of Council and in accordance with the Reserves Act 1977.
- c. The Naming of Reserves should also follow the policies as outlined in the General Polices Reserve Management Plan 2019 (see 11.11 of the GPRMP) or any subsequent replacement policies. The naming of open spaces (those that are not reserves) should use the General Policies RMP criteria as a guideline when naming an open space.



#### 12. Decisions on names

Subject to LINZ approval, the final decision on road, access way and open spaces names rests with Council. Council may, at its sole discretion, delegate this decision making function to another body or member of staff.<sup>3</sup>

#### 13. Relevant Legislation

Matamata-Piako District Council is responsible for the naming of roads under the Local Government Act 1974 Section 319.

Where a reserve is vested in Council, the Minister of Conservation or Council may specify or change the name of a reserve by notice in the Gazette (Section 16(10) Reserves Act 1977).

#### 14. Related Policies, Strategies or Guidelines

This Policy complies with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011.

#### 15. Audience

- a. Council
- b. Council staff
- c. Developers
- d. Mana Whenua
- e. The community

#### 16. Measurement and Review

This policy will be reviewed yearly by the Asset Manager – Strategy and Policy.

---

<sup>3</sup> Delegations will be made by Council resolution and recorded in Council's delegations register.



Schedule 1

| Road type | Abbreviation | Description   | Open ended | Cul-de-sac | Pedestrian only |
|-----------|--------------|---|------------|------------|-----------------|
| Alley     | Aly          | Usually narrow roadway in a city or towns.  | √          | √          |                 |
| Arcade    | Arc          | Passage having an arched roof or covered walkway with shops along the sides.                                      |            |            | √               |
| Avenue    | Ave          | Broad roadway, usually planted on each side with trees.   | √          |            |                 |
| Boulevard | Blvd         | Wide roadway, well paved, usually ornamented with trees and grass plots.  | √          |            |                 |
| Circle    | Cir          | Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.                           | √          | √          |                 |
| Close     | Cl           | Short enclosed roadway.   |            | √          |                 |
| Court     | Crt          | Short enclosed roadway, usually surrounded by buildings.  |            | √          |                 |
| Crescent  | Cres         | Crescent shaped roadway, especially where both ends join the same thoroughfare.                                   | √          |            |                 |
| Drive     | Dr           | Wide roadway without many cross- streets.   | √          |            |                 |
| Glade     | Gld          | Roadway usually in a valley of trees.   | √          | √          |                 |
| Green     | Gm           | Roadway often leading to a grassed public recreation area.  |            | √          |                 |
| Grove     | Grv          | Roadway that features a group of trees standing together.   |            | √          |                 |
| Highway   | Hwy          | Main thoroughfare between major destinations.   | √          |            |                 |
| Lane      | Lane         | Narrow roadway between walls, buildings or a narrow country roadway. (reserved exclusively for non-public roads)  | √          | √          | √               |
| Loop      | Loop         | Roadway that diverges from and rejoins the main thoroughfare.   | √          |            |                 |
| Mall      | Mall         | Wide walkway, usually with shops along the sides  | √          |            |                 |
| Mews      | Mews         | Roadway having houses grouped around the end.   |            | √          |                 |
| Parade    | Pde          | Public roadway or promenade that has good pedestrian facilities along the side.                                   | √          |            |                 |
| Place     | Pl           | Short, sometimes narrow, enclosed roadway.  |            | √          |                 |
| Promenade | Prom         | Wide flat walkway, usually along the water's edge.  |            |            | √               |
| Quay      | Qy           | Roadway alongside or projecting into the water.   | √          | √          |                 |
| Rise      | Rise         | Roadway going to a higher place or position   | √          | √          |                 |
| Road      | Rd           | Open roadway primarily for vehicles. In general rural roads should be called road.                                | √          |            |                 |
| Square    | Sq           | Roadway which generally forms a square shape, or an area of roadway bounded by four sides.                        | √          | √          |                 |
| Steps     | Stps         | Walkway consisting mainly of steps.   |            |            | √               |
| Street    | St           | Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides. | √          |            |                 |
| Terrace   | Tce          | Roadway on a hilly area that is mainly flat.  | √          | √          |                 |
| Track     | Trk          | √ Walkway in natural setting.   |            |            | √               |
| View      | View         | A road with a view  | √          | √          |                 |
| Walk      | Walk         | Thoroughfare for pedestrians  |            |            | √               |
| Way       | Way          | Short enclosed roadway. (reserved exclusively for non-public roads)   |            | √          |                 |
| Wharf     | Whrf         | A roadway on a wharf or pier.   | √          | √          | √               |



## Road Naming - Begovich Developments - 143 - 173 Station Road, Matamata

CM No.: 2437993

### Rāpopotonga Matua | Executive Summary

Council is requested to approve the road names Highgrove Avenue, Olive Place and Orchard Place) that have occurred as a result of the Begovich Developments in Matamata.

Refer to the attachment for the location of the roads.

It is recommended that the Council accept the proposed road names.

### Tūtohunga | Recommendation

That:

1. **This report be received**
2. **That Council accept the proposed road names (Highgrove Avenue, Olive Place and Orchard Place)**

### Horopaki | Background

Geometrix (Land Development Specialists, Te Aroha) on behalf of Begovich/Coutts (Land Developers, Matamata), have made application to Council for three (3) new road names at their Highgrove development 143-173 Station Road, Matamata. They are seeking Council's approval for each road name.

Listed below are preferred names, alongside two alternatives.

1. *Highgrove Avenue* – alternatives (Highgrove Drive, Highfield Avenue)
2. *Olive Place* – alternatives (Acacia Place, Cherry Place)
3. *Orchard Place* – alternatives (Maple Place, Mahoe Place)

Geometrix supplied a plan identifying all roads and property numbers in accordance with the Roads Policy (2019), see attached.

### Ngā Take | Issues / Kōrerorero | Discussion

Three (3) road names are to be approved by Council.

The original application by GeoMetrix listed Olive Lane and Orchard Lane. However, the policy clearly states that road type 'Lane' is reserved exclusively for non-public roads and therefore cannot be applied to public roads – as these are. For this reason, Geometrix were informed and instructed to supply new road types. They have done this – switching to Olive Place and Orchard Place.

Geometrix assessed each of the preferred roads against 6. *Naming Considerations* (a-f) of the policy. Their comments are below.

### Highgrove Avenue

The name Highgrove has a direct association to English gardens (at the private residence of HRH the Prince of Wales & Duchess of Cornwall, Gloucestershire, England). The name links the development with the Matamata-Piako district that contains many English-style gardens and architecture; as found at the historical Te Aroha Springs Reserve, Firth Tower Matamata and, more recently established gardens at Hobbiton in Matamata. Highgrove reflects the connections that New Zealand/Aotearoa has with England.

### Olive Place

The name Olive connects with a plant family introduced into the country. Olive trees were brought to New Zealand/Aotearoa by early European settlers from the 1830's. Some producers were from the Waikato, therefore the name connects to both the community and region. Begovich/Coutts intend planting olive trees adjacent Olive Place, so as to integrate the name into the receiving environment.

### Orchard Place

An orchard is the intentional planting of trees or shrubs for food production. The intention as part of this development is to facilitate an orchard by providing a variety of fruit producing plants to Orchard Place. Orchards are synonymous with the history of New Zealand/Aotearoa and the district.

### Ngā Whiringa | Options

There are three (3) roads to be named.

1. Council accepts the proposed *preferred* road names of Highgrove Avenue, Olive Place and Orchard Place.
2. Council accepts one of the proposed *alternative* road names for the three (3) Roads.

### Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Geometrix took into consideration the policy in terms of:

6. *Naming considerations* – for the most part, evidence relates to historical significance and flora – with a cultural connection to biodiversity.

7. *Consultation with Mana Whenua* – a full 11 page report was provided by Ngati Haua (Iwi Trust); encouraging the protection/enhancement of whakapapa, promoting biodiversity, and maintaining partnership.

8. *Criteria for all road and access way names* – appropriate database searches have been completed to avoid name duplication in the district. GeoMetrix were asked to comply with k & m of the criteria respectively; the name "Lane" as mentioned above could not be used for public roads/streets and road types must comply with Schedule 1 – as they now do (changed from Lane to Place). Geometrix also confirmed that all new roads subject to renaming are public roads.

### Ngā Tāpiritanga | Attachments

- A↓. Michaela Lowry - Begovich & Coutts - Road Naming Application - subdivision plan
- B↓. Michaela Lowry - Begovich & Coutts - Road Naming application for 143-173 Station Road, Matamata (report to 26 May COC)
- C↓. Final Road Naming Policy Adopted 2 October 2019



**Ngā waitohu | Signatories**

|           |   |  |
|-----------|---|--|
| Author(s) | Barry Reid<br><b>Roading Asset Engineer</b> |  |
|-----------|---|--|

|             |  |  |
|-------------|--|--|
| Approved by | Susanne Kampshof<br><b>Asset Manager Strategy and Policy</b> |  |
|             | Manaia Te Wiata<br><b>Group Manager Business Support</b>     |  |

© Editing, copying or sale of plan requires permission from GeoMetrix  
Drawing Name: 2278.5 Begovich & Coutts RNP.pdf Date: 8 April 2021  
Drawing Location: G:\Current\_Files\2278 Begovich\CAD\2278.5 Begovich & Coutts RNP.dwg

Proposed Subdivision of Lots 1 & 2 DP 377005 & Lot 1 DPS 14362 scale 1:2000 @ A3



**KEY:**

- Boundary
- Road Boundaries
- Abuttal Boundaries
- Existing Buildings (to Remain)
- Easement
- Yard Setback  
Front = 10m Side = 5m Rear = 5m
- 10m×15m Building Platform
- 80m² Outdoor Living Space with 6mØ

**Begovich Investments Ltd. / Station 143 Ltd.**  
Address: 143 - 173 Station Road, Matamata  
Description: Lots 1 & 2 DP 377005, Lot 1 DPS 14362  
RT: 309521, 309522, & SA12C/1062  
Area: 16.7180ha

\* Areas & Dimensions Subject to Survey

Land Development Specialists  
P.O. Box 152, Te Aroha  
Ph: 07-824-4184  
mail@geomatrix.co.nz

Item 7.6

Attachment A



87 Whitaker Street  
PO Box 152  
Te Aroha  
Ph: 07 884 4184  
Email: mail@GeoMetrix.co.nz

Thursday, 8 April 2021

File Ref 2278/RoadName

Matamata Piako District Council  
35 Kenrick Street  
Te Aroha  
Attn: Samantha Vautier, Planning Officer

**RE: 101.2019.12003, 102.2019.12003 and 106.2006.1509 – 143-173 Station Road, Matamata**  
**Application for Road Name**

Works are underway for the above development, which involves the creation of three new roads.

As these are to be roads as defined in section 3 of the Road Name Policy (hereon referred to as the RNP), the criteria of the RNP are applicable.

Section 4 of the RNP requires that two alternative names be supplied, the alternatives are as listed below:

| Preferred Name   | Alternatives                      |
|------------------|-----------------------------------|
| Highgrove Avenue | Highgrove Drive, Highfield Avenue |
| Olive Lane       | Acacia Lane, Cherry Lane          |
| Orchard Lane     | Maple Lane, Mahoe Lane            |

The locations of the preferred names and the corresponding road numbers can be found on the attached Road Naming Plan.

Section 6 sets out the naming considerations for roads in the area, which requires that the proposed names reflect at least one of the six considerations listed. In this instance the preferred names reflect all or some of the following considerations.

- a. *the identity of the **Matamata Piako District** and/or local identity*
- b. *the **historical significance** of particular locations*
- e. *Events, people and **places significant to a community or communities locally, nationally or internationally.***
- f. ***Flora and Fauna significant or important to the history of an area***





The names proposed for this development and the rationale behind them are as follows.

- Highgrove Avenue

The name is directly related to the gardens of the private residence of HRH The Prince of Wales & Duchess of Cornwall, which is in Gloucestershire, England. His Royal Highness has dedicated much time to transforming the gardens, which, as evidenced by the street planting plan supplied with the subdivision consent the developers intend to replicate some of these efforts within the proposed subdivision. The name attached to abovementioned royal gardens will tie the development to the district which contains many English style gardens and architecture such as the Historical Te Aroha Springs Reserve, Firth Tower Matamata, and the more recently established gardens at Hobbiton in Matamata. Furthermore, section 3.5 P3 of Part A of the District Plan states that developments should recognise and enhance the open space "garden city" character of the built form at Matamata. Therefore, the name Highgrove with its direct association to English style gardening is not contrary to the districts local identity and is significant to the community locally, nationally, and internationally as it reflects the connections that New Zealand/Aotearoa has with England as the home of our Royal Family.

- Olive Lane

Olive trees were brought to New Zealand by the early European settlers from the 1830's, serious propagation of olive trees begun in the 1980's – 1990's with some producers choosing to produce olives from the Waikato (according to Olives New Zealand there are approximately 1687 olive trees used to produce olives within the Waikato Region). Therefore, the name is tied to the community both locally, nationally, and internationally as olives are produced in the region as well as other regions and being an introduced plant internationally also. The developers intend on planting Olive trees within the Olive Lane area further integrating the name into the receiving environment. It should also be noted Olive trees feature in the abovementioned English Highgarden.

- Orchard Lane

An Orchard is the intentional planting of trees or shrubs for food production. Having or knowing someone with an orchard is synonymous with growing up in New Zealand, many New Zealanders can recall summer afternoons spent up a plum tree scoffing the sweet fruit as a child. The





developer's intentions are to facilitate this opportunity to connect with the land for the future occupants of Orchard Lane by providing a variety of fruit producing plants to the lane area. Furthermore, the abovementioned gardens at Highgrove in England contain an organic orchard which produces fine fruits seasonally thus linking the name with Highgrove Avenue.

Section 7 of the RNP requests that the submission be provided to the appropriate Mana Whenua of the area for comment. The proposal including the landscaping plan which illustrates the proposed names was forwarded to Ngati Haua Iwi Trust for approval during the subdivision application phase of the development. As described in section 7.1, of the Notification Assessment of the Signed Decision for the Subdivision, they (the landscaping plans) were reviewed and approved by the above mentioned Mana Whenua.

The criteria for all road and accessway names are listed in section 8 of the RNP, we can confirm that the proposed road names meet with most criteria for the following reasons.

| Criteria   | Comment   |
|--|---|
| a. Not be duplicated in the Matamata-Piako District.                       | Please see the attached screen shots showing all the other street names which are similar to the preferred names, there were none within the Matamata - Piako District. |
| b. Preferably, be short (generally not longer than 12 characters).         | The preferred names are all less than 12 letters.   |
| c. Single words.   | The preferred names are single words.   |
| d. Be easy to spell or pronounce.  | The words are easy to spell and pronounce.  |
| e. Not sound similar, or be similar in spelling, to an existing road name. | Please see the abovementioned screen shots, there are no similar names in the district.   |
| f. Not include preposition, e.g., Avenue of the Allies                     | The names do not include preposition.   |
| g. Are not abbreviated   | The names are not abbreviated.  |





|   |  |
|---|--|
| h. Must not contain a numeral.  | The names do not contain a numeral.  |
| i. Not in poor taste, nor cause offence.  | The names are tasteful and non-offensive.  |
| j. Not lead with 'The'.   | The names do not lead with 'The'.  |
| k. The name 'Lane' cannot be used for a public road. "Lane" is for private accessways only.               | We acknowledge that the proposed Olive and Orchard Lane's are public roads. However, as they are secondary to Highgrove Avenue, have a small number of properties attached and are small in nature we feel that they still meet the intent of a Lane and should therefore be named as such.  |
| l. If more than one road is being named, consideration must be given to the names sharing a common theme. | As mentioned above the proposed names of Olive and Orchard have links to Highgrove as they are features of the English Garden.   |
| k. Road types must comply with schedule 1.  | Highgrove Avenue – can comply with schedule 1 in that it is a broad roadway with proposed planting to either side as shown on the landscaping plans. As shown on the Road Naming Plan the Avenue has the potential to be open ended if there were to be future developments.<br><br>Olive and Orchard Lane – as mentioned under requirement K dispensation is sought to name both roads as lanes. Note that under section 8 of the RNP it states that it is preferable for road names to meet these criteria i.e not compulsory. |



GeoMetrix

We have attached a snapshot showing all other street names in New Zealand commencing with Highgarden, Olive and Orchard as listed by GRIP a cadastral mapping application which provides up to date mapping information as listed by LINZ. As mentioned, there are no conflicts within the vicinity.

We trust that you are able to consider this request in a timely manner. Should you require any additional comment or information, please don't hesitate to contact our office.

Yours faithfully

Michaela Lowry





**Search** >

Highgrove avenue | Address ▾ Q

No Results Found

**Search** >

Highgrove | Address ▾ Q

- Highgrove Drive (Grandview Heights, Hamilton)
- Highgrove Lane (Totara Vale, Auckland)
- Highgrove Place (Bethlehem, Tauranga)
- Highgrove Place (Waipukurau)
- Highgrove (Saint Clair, Dunedin)
- Highgrove Way (The Wood, Nelson)

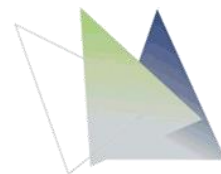
olive lane | Address ▾ Q

Olive Lane (Lake Hayes)

**Search** >

olive | Address ▾ Q

- Olivea Place (Oxford)
- Olive Avenue (Middlemarch)
- Olive Avenue (Nukuhau, Taupo)
- Olive Close (Omokoroa)
- Olive Court (Witherlea, Blenheim)
- Olive Crescent (Papatoetoe, Auckland)
- Olive Grove (Edgecumbe)
- Olive Grove (Fairview Heights, Auckland)
- Olive Grove (Greenlane, Auckland)
- Olive Grove (Havelock North)
- Olive Grove (Highbury, Palmerston North)
- Olive Grove (Mangawhai)
- Olive Grove (One Tree Hill, Auckland)
- Olive Grove (Pakaraka)
- Olive Lane (Lake Hayes)
- Olive Place (Newton, Hamilton)
- Olive Road (Penrose, Auckland)
- Oliver O'Leary Way (Westown, New Plymouth)
- Oliver Place (Anakiwa)
- Oliver Road (Bendigo)







**Search** >

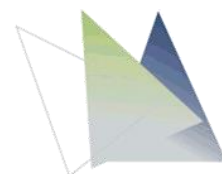
orchard lane Address ▾ Q

- Orchard Lane (Amberley)
- Orchard Lane (Huapai, Kumeu)
- Orchard Lane (Mangawhai)
- Orchard Lane (Okivi Bay - Okivi Bay )
- Orchard Lane (Springlands, Blenheim)

**Search** >

orchard Address ▾ Q

- Orchard Avenue (Enderley, Hamilton)
- Orchard Creek Road (Tapawera)
- Orchard Drive (Alexandra)
- Orchard East Road (Ngatea)
- Orchard East Road (Turua, Ngatea)
- Orchard East Road (Turua - Ngatea Ngatea)
- Orchard Grove (East Taieri, Mosgiel)
- Orchard Grove (Netherby, Ashburton)
- Orchard Hill (Arrowtown)
- Orchardist Way (Ngahinapouri - Ngahinapouri )
- Orchard Lane (Amberley)
- Orchard Lane (Huapai, Kumeu)
- Orchard Lane (Mangawhai)
- Orchard Lane (Okivi Bay - Okivi Bay )
- Orchard Lane (Springlands, Blenheim)
- Orchard Place (Clarkville)
- Orchard Place (Cromwell)
- Orchard Place (Kaitaia)
- Orchard Place (Lynmore, Rotorua)
- Orchard Place (Morningside, Whangarei)



## Numbering of Properties, Naming of Roads, Access Ways and Open Spaces



Department(s):           Assets, Policy and Strategy  
                                  Corporate Strategy (Iwi Liaison)  
                                  Regulatory Planning

Policy Type:               External Policy

Council Resolution Date: 02 October 2019

### 1. Introduction

The Council is responsible for the naming of roads and numbering of land and buildings, under section 319, 319A and 319B of the Local Government Act 1974.

Road names and property numbers are used by a wide array of users for the accurate and quick identification of properties including; emergency services, postal and delivery services, personal visitors, service deliveries such as power, telephone and water. It is essential that properties have a formal and unique address by which they can be identified.

This policy covers both the naming of access ways and the naming of roads to ensure there is consistency.

### 2. Objectives

- a. To ensure consistency in naming of roads and access ways in the district.
- b. To clarify the meaning of access ways and to provide clear rules for the naming of these.
- c. To ensure roads are named to reflect the identity of the local areas as well as ensuring ease of identification for the Council, emergency services and others.

### 3. Definitions

|           |  |
|-----------|--|
| Developer | An individual or entity, which is making an application. This may include Council, a consent holder or the party developing the infrastructure including |
|-----------|--|

|                        |  |
|------------------------|--|
|                        | but not limited to a Developer.  |
| Council                | Matamata-Piako District Council.   |
| Culturally significant | Ancestral land, water, wahi tapu, valued flora and fauna, and other taonga significant to Mana Whenua.   |
| Name                   | The word or name used to identify a road, open space or Council facility.<br>Name excludes the road type (see definition: road types).   |
| Open space             | Includes all parks and reserves administered by Council. This includes Reserve As defined under s 2 of the Reserves Act 1977 and land owned by Council with a primary recreation function, not held under the Reserves Act 1977.   |
| Access Ways            | A single 'lot', right of way or a series of right-of-ways that will be occupied by a physical driveway, providing vehicle access to a minimum of six lots. This also includes common access lots, retirement village roads and common property within a Unit Development as defined under section 5 of the Unit Titles Act 2010. |
| Road                   | Road as defined in section 315 of the Local Government Act 1974, and any square and any public place intended for the use of the public generally.   |
| Road types             | Road types in accordance with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).   |

#### 4. Application

The developer must submit their preferred name(s) plus two alternatives for each road or access way<sup>1</sup>. A plan identifying all roads or access ways and each property number must be included in the proposal. All proposed roads or access ways to be named must be clearly labelled.

Developers must consider property numbers and road/open spaces names at the early stages of their resource consent application to ensure there are no delays to the process.

#### 5. Property numbering

Property numbers for both public roads and access ways must adhere to the relevant New Zealand standards issued by LINZ. In general:

- a. Addresses on the left side of the road should be ordered by number, using odd numbers beginning with "1" at the start of the road/access way.

<sup>1</sup> Proposals must be submitted in writing to Council's Asset Manager – Strategy and Policy.



- b. Addresses on the right side should be ordered by number, using even numbers starting with "2".
- c. When numbering a cul-de-sac, the same "odd on the left, evens on the right" approach should be used. Incremental numbering around the cul-de-sac should not be used.
- d. Rural numbering is based on the distance down the road. The distance in metres is divided by 10 and rounded to the nearest odd number (left side) or even number (right side).

#### 6. Naming considerations

A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect one or more of the following:

- a. The identity of the Matamata-Piako District and/or local identity.
- b. The historical significance of particular locations.
- c. The cultural significance of the area to Mana Whenua.
- d. People important in the history of an area.
- e. Events, people and places significant to a community or communities locally, nationally or internationally.
- f. Flora and Fauna significant or important to the history of an area.

#### 7. Consultation with Mana Whenua

Prior to submitting a proposal applicants are to request Council staff<sup>2</sup> provide guidance as to the appropriate Mana Whenua of an area. Applicants are to provide each Mana Whenua group with at least 15 working days to identify if the area has cultural significance and provide feedback to the applicant.

The purpose of the feedback is to provide non-binding advice to the applicant as to how culturally significant an area is to Mana Whenua. The applicant must provide evidence that they have given Mana Whenua an opportunity to provide feedback in accordance with this section.

For the avoidance of doubt consultation requirements with Mana Whenua do not apply to private access ways.

---

<sup>2</sup> Council's Corporate Strategy Team in their role as Iwi Liaison will provide the relevant contact details to Developers in consultation with Mana Whenua on request.



#### 8. Criteria for all road and access way names

Any proposed road and access way names will preferably meet the following criteria:

- a. Not be duplicated in the Matamata-Piako District
- b. Preferably, be short (generally not longer than 12 characters).
- c. Be single words to avoid cartographic problems.
- d. Be easy to spell and pronounce.
- e. Not sound similar, or be similar in spelling, to an existing road name.
- f. Not include a preposition, e.g. Avenue of the Allies.
- g. Not be abbreviated or contain an abbreviation excepting that "St" can be used for "saint" and 'Mt' can be used for "mount".
- h. Names must not include a numeral (e.g. 5 Oaks Drive) but can include a number as a word (e.g. Five Oaks Drive).
- i. Not be in poor taste or likely to cause offense.
- j. Not lead with 'The'.
- k. The name 'Lane' cannot be used for a public road. "Lane" is for private access ways only.
- l. If more than one road or access way is being named, consideration must be given to the names sharing a common theme. Where there is an existing theme or grouping of names in an area, consideration should be given to new names having an appropriate association with existing names in the area.
- m. Road types must comply with Schedule 1

#### 9. Renaming of roads

The name of an existing road or access way may only be changed if a clear benefit to the community can be demonstrated. Examples of this are the incorrect spelling of a name, eliminating duplication in spelling or sound, preventing confusion arising from major changes to road layout or to make geographical corrections

#### 10. Private Access Ways

For the naming of an access way, the following rules also apply:

- a. The name chosen for an access way must be a 'Lane' (e.g. Oaks Lane)



- b. If the access way currently services other existing properties then the property owners must be consulted and evidence of this consultation provided to Council.
- c. The private access way must not be vested in Council
- d. The access way must service a minimum of six lots.
- e. The numbering of the street where the access way is created must not be altered with the exception of the lot being subdivided in its entirety.
- f. The numbering of the lots within the subdivision that will be serviced by the access way must follow Council's existing numbering system.
- g. Council is not responsible for any external agencies refusal to acknowledge the access way name.
- h. Council's refuse collection service will only collect from the road (not up the access way).
- i. Signage displaying the name must be within the boundaries of the access way or as agreed on private property created by the subdivision. This signage must be in reverse colours to that used by the public street name system. Supplementary signage must be fixed to the access way name blade stating that the access way is 'Private Access' and 'No Exit'.
- j. Council will not be responsible for any costs associated with the construction and maintenance of the access way or any related signage.

#### 11. Open spaces

For the naming of an open space, the following rules also apply:

- a. Any naming or renaming of open spaces must consider the obligations set out in Part 6 of the Local Government Act 2002.
- b. Reserves must be named or renamed by resolution of Council and in accordance with the Reserves Act 1977.
- c. The Naming of Reserves should also follow the policies as outlined in the General Polices Reserve Management Plan 2019 (see 11.11 of the GPRMP) or any subsequent replacement policies. The naming of open spaces (those that are not reserves) should use the General Policies RMP criteria as a guideline when naming an open space.



#### 12. Decisions on names

Subject to LINZ approval, the final decision on road, access way and open spaces names rests with Council. Council may, at its sole discretion, delegate this decision making function to another body or member of staff.<sup>3</sup>

#### 13. Relevant Legislation

Matamata-Piako District Council is responsible for the naming of roads under the Local Government Act 1974 Section 319.

Where a reserve is vested in Council, the Minister of Conservation or Council may specify or change the name of a reserve by notice in the Gazette (Section 16(10) Reserves Act 1977).

#### 14. Related Policies, Strategies or Guidelines

This Policy complies with The Australian/New Zealand Standard on Rural and urban addressing AS/NZS 4819:2011.

#### 15. Audience

- a. Council
- b. Council staff
- c. Developers
- d. Mana Whenua
- e. The community

#### 16. Measurement and Review

This policy will be reviewed yearly by the Asset Manager – Strategy and Policy.

---

<sup>3</sup> Delegations will be made by Council resolution and recorded in Council's delegations register.



Schedule 1

| Road type | Abbreviation | Description   | Open ended | Cul-de-sac | Pedestrian only |
|-----------|--------------|---|------------|------------|-----------------|
| Alley     | Aly          | Usually narrow roadway in a city or towns.  | √          | √          |                 |
| Arcade    | Arc          | Passage having an arched roof or covered walkway with shops along the sides.                                      |            |            | √               |
| Avenue    | Ave          | Broad roadway, usually planted on each side with trees.   | √          |            |                 |
| Boulevard | Blvd         | Wide roadway, well paved, usually ornamented with trees and grass plots.  | √          |            |                 |
| Circle    | Cir          | Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.                           | √          | √          |                 |
| Close     | Cl           | Short enclosed roadway.   |            | √          |                 |
| Court     | Crt          | Short enclosed roadway, usually surrounded by buildings.  |            | √          |                 |
| Crescent  | Cres         | Crescent shaped roadway, especially where both ends join the same thoroughfare.                                   | √          |            |                 |
| Drive     | Dr           | Wide roadway without many cross- streets.   | √          |            |                 |
| Glade     | Gld          | Roadway usually in a valley of trees.   | √          | √          |                 |
| Green     | Gm           | Roadway often leading to a grassed public recreation area.  |            | √          |                 |
| Grove     | Grv          | Roadway that features a group of trees standing together.   |            | √          |                 |
| Highway   | Hwy          | Main thoroughfare between major destinations.   | √          |            |                 |
| Lane      | Lane         | Narrow roadway between walls, buildings or a narrow country roadway. (reserved exclusively for non-public roads)  | √          | √          | √               |
| Loop      | Loop         | Roadway that diverges from and rejoins the main thoroughfare.   | √          |            |                 |
| Mall      | Mall         | Wide walkway, usually with shops along the sides  | √          |            |                 |
| Mews      | Mews         | Roadway having houses grouped around the end.   |            | √          |                 |
| Parade    | Pde          | Public roadway or promenade that has good pedestrian facilities along the side.                                   | √          |            |                 |
| Place     | Pl           | Short, sometimes narrow, enclosed roadway.  |            | √          |                 |
| Promenade | Prom         | Wide flat walkway, usually along the water's edge.  |            |            | √               |
| Quay      | Qy           | Roadway alongside or projecting into the water.   | √          | √          |                 |
| Rise      | Rise         | Roadway going to a higher place or position   | √          | √          |                 |
| Road      | Rd           | Open roadway primarily for vehicles. In general rural roads should be called road.                                | √          |            |                 |
| Square    | Sq           | Roadway which generally forms a square shape, or an area of roadway bounded by four sides.                        | √          | √          |                 |
| Steps     | Stps         | Walkway consisting mainly of steps.   |            |            | √               |
| Street    | St           | Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides. | √          |            |                 |
| Terrace   | Tce          | Roadway on a hilly area that is mainly flat.  | √          | √          |                 |
| Track     | Trk          | √ Walkway in natural setting.   |            |            | √               |
| View      | View         | A road with a view  | √          | √          |                 |
| Walk      | Walk         | Thoroughfare for pedestrians  |            |            | √               |
| Way       | Way          | Short enclosed roadway. (reserved exclusively for non-public roads)   |            | √          |                 |
| Wharf     | Whrf         | A roadway on a wharf or pier.   | √          | √          | √               |





## Staff Long Service Presentation

CM No.: 2437870

### Rāpopotonga Matua | Executive Summary

Joan Jennings will be presented with a Long Service Award in recognition of 20 years' service to Matamata-Piako District Council.

### Tūtohunga | Recommendation

That:

1. The Information be received.

### Ngā Tāpiritanga | Attachments

There are no attachments for this report.

### Ngā waitohu | Signatories

|             |   |  |
|-------------|---|--|
| Author(s)   | Stephanie Hutchins<br><b>Committee Secretary and Corporate Administration Officer</b> |  |
| Approved by | Niall Baker<br><b>Corporate Strategy Team Leader</b>                                  |  |
|             | Don McLeod<br><b>Chief Executive Officer</b>  |  |

## Safety and Wellness Report

RM No.: 2435753

### Rāpopotonga Matua | Executive Summary

The monthly Safety & Wellness Update for April 2021 is attached to the agenda. Kate Stevens, Safety & Wellness Team Leader will be in attendance to discuss the reports with the committee.

### Tūtohunga | Recommendation

That:

1. The information be received.

### Ngā Tāpiritanga | Attachments

[A↓](#). April 2021 Monthly Safety & Wellness Update

### Ngā waitohu | Signatories

|           |  |  |
|-----------|--|--|
| Author(s) | Kate Stevens<br><b>Safety and Wellness Team Leader</b> |  |
|-----------|--|--|

|             |   |  |
|-------------|---|--|
| Approved by | Kelly Reith<br><b>People, Safety and Wellness Manager</b> |  |
|-------------|---|--|

## Safety & Wellness Monthly Update: April 2021

### New this month

We're trialling some new simplified documents:

- Safety by design checklist for MPDC staff engaging external parties for design work
- New equipment safety checklist on the Vault Check App

Teams are now using the new safety & wellness agenda items for team meetings - designed to generate meaningful discussion and participation about how we go about our work.

### Safety Charter

Council's Safety Charter is due for review and we have started preliminary work on this. It sets out the governance role and responsibilities of the elected members of Council in leading and overseeing matters relating to safety and wellness at MPDC.

We will discuss this with elected members over the next few months. This is a great opportunity to review due diligence requirements and consider how we can ensure Councillors can have knowledge and understanding of the safety and wellness risks for our organisation's operations.

### Events

Bee and wasp stings at Swim Zone facilities and Spas were our most common injury this month —this is common for this time of year.

There were no notifiable events and no lost time injuries.



**18**

staff were nominated for the safety star award this month.

### Learning team

We held a learning team to debrief after the Swim Zone Te Aroha Repaint. There were issues with insufficient grit in the paint causing a slippery surface, particularly in the toddler pool.

Positive aspects of this work were:

- Leadership: there was one person coordinating and leading the project
- The KVS Reticulation team were able to replace one of the valves so that it can be opened/closed in future without confined space entry — an awesome engineering control
- The contractor remedied the issues at their own cost.

Suggestions for improvement included:

- Mechanisms for improved communication between teams involved in a job like this (SwimZone, Property, Kaimai Valley Services, Communications)
- The Project Delivery Review which has recently commenced is to include items such a clearer project brief
- Documenting a procedure for emptying the pool, and addressing issues with access to valves.



**Together we create a healthy, safe workplace where we thrive.**

## Glyphosate

At MPDC we use a wide range of hazardous substances, and Glyphosate (commonly known as 'Round-up' or weed killer) is one of them. We use a spray bike or knapsack sprayer to apply the weed killer.

The safety data sheet (SDS) for AGPRO 510 (the main brand of weed killer we use) identifies the following hazards:

- May cause skin irritation
- May cause serious eye irritation
- Toxic to aquatic life

Recent law suits in America have heightened public awareness around use of Glyphosate, and raised concerns about whether it could be a carcinogen. The Environmental Protection Agency in NZ commissioned a review of the safety of Glyphosate in 2016 to investigate this. The report stated that 'glyphosate is unlikely to be carcinogenic to humans or genotoxic (damaging to genetic material or DNA)'. However, we know that long term effects for hazardous substances can be slow to show in research, so we need to ensure we have good controls in place to keep our staff and the public safe.

Our health and safety reps have asked us to investigate whether there is any additional health monitoring required for staff who use Glyphosate, so we are currently working with Waikato Occupational Health Consultants on this.

### Controlling the risk

One of our key controls is **reducing the need for spraying** e.g. mulching or using surfaces that suppress weed growth. We also have no-spray zones where other methods are used, for example using a weed-eater.

#### Other controls include:

- Growsafe training for staff that do weed-spraying at work
- Signage to advise the public that weed-spraying is occurring
- Spill kit
- Spray diary
- Safe work procedure
- Hygiene measures such as washing hands after using chemicals
- PPE: boots, gloves, respirator, eye protection and long sleeves and trousers (e.g. disposable overalls).



**Substitution:** The Parks and Reserves team trialed using an organic weed killer but this was less effective and more labour intensive, requiring more frequent applications.

## Chief Executive Officer's Report

CM No.: 2437205

### Rāpopotonga Matua | Executive Summary

The Chief Executive Officer's report for the period ending April 2021 is attached to the agenda.

### Tūtohunga | Recommendation

That:

1. The information be received.

### Ngā Tāpiritanga | Attachments

[A](#). Final CEO report for period ending April 2021

[B](#). Council Consents Received April 2021

### Ngā waitohu | Signatories

|             |   |  |
|-------------|---|--|
| Author(s)   | Debbie Burge<br><b>Executive Assistant to the Mayor &amp; CEO</b> |  |
| Approved by | Don McLeod<br><b>Chief Executive Officer</b>                      |  |



# Chief Executive Report

For the period ending

April 2021

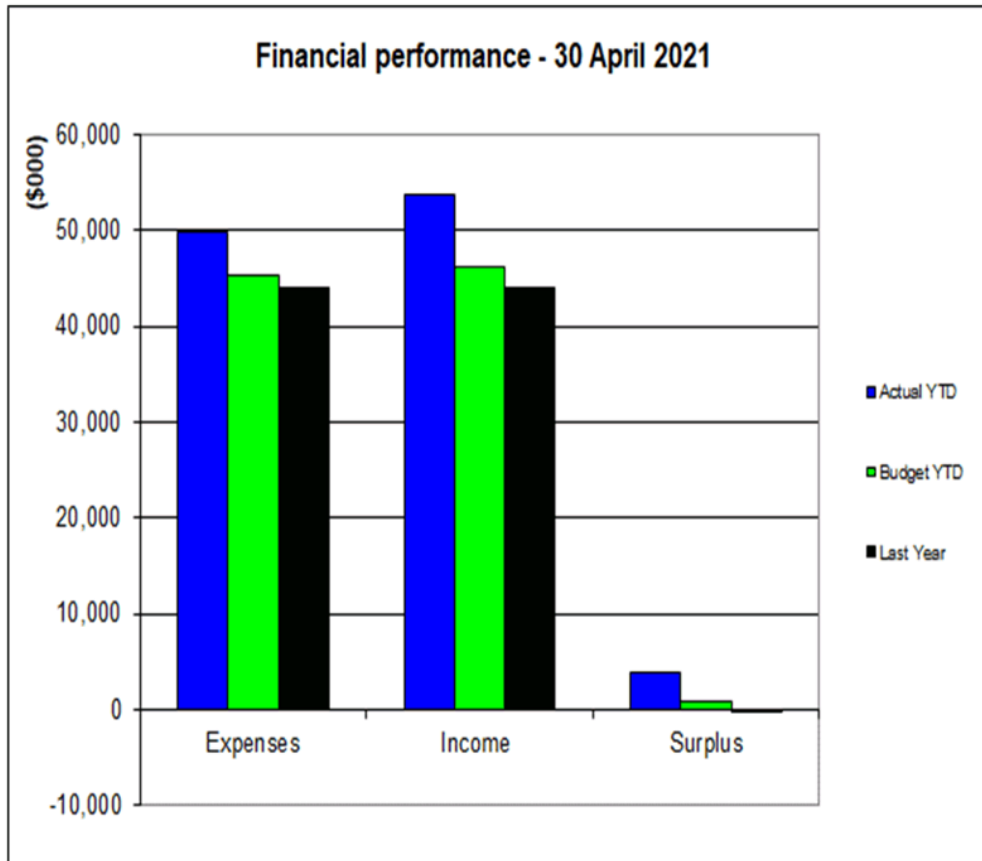
## Contents

|           |  |           |
|-----------|--|-----------|
| 1.1       | Finance.....                               | 3         |
| <b>2.</b> | <b>Corporate Overview.....</b>             | <b>13</b> |
| 2.1       | Communications.....                        | 13        |
| 2.2       | Human Resources.....                       | 14        |
| 2.3       | Corporate and Legal Services.....          | 15        |
| <b>3.</b> | <b>Community Development overview.....</b> | <b>16</b> |
| 3.1       | Planning.....                              | 16        |
| 3.2       | Building.....                              | 19        |
| 3.3       | Animal Control.....                        | 20        |
| <b>4.</b> | <b>Service Delivery.....</b>               | <b>22</b> |
| 4.1       | Customer Services.....                     | 22        |
| 4.2       | Kaimai Valley Services.....                | 24        |
| 4.2.1     | Parks and Reserves.....                    | 24        |
| 4.2.2     | Retic and Works.....                       | 25        |
| 4.3       | Roading.....                               | 26        |
| 4.1       | Waters.....                                | 30        |
| <b>5.</b> | <b>Business Support.....</b>               | <b>32</b> |
| 5.1       | Community Facilities Operations.....       | 32        |
| 5.2       | Property and Community Projects.....       | 36        |
| 5.3       | Assets Strategy and Policy.....            | 38        |
| 5.4       | Placemaking and Engagement.....            | 39        |

### 1.1 Finance

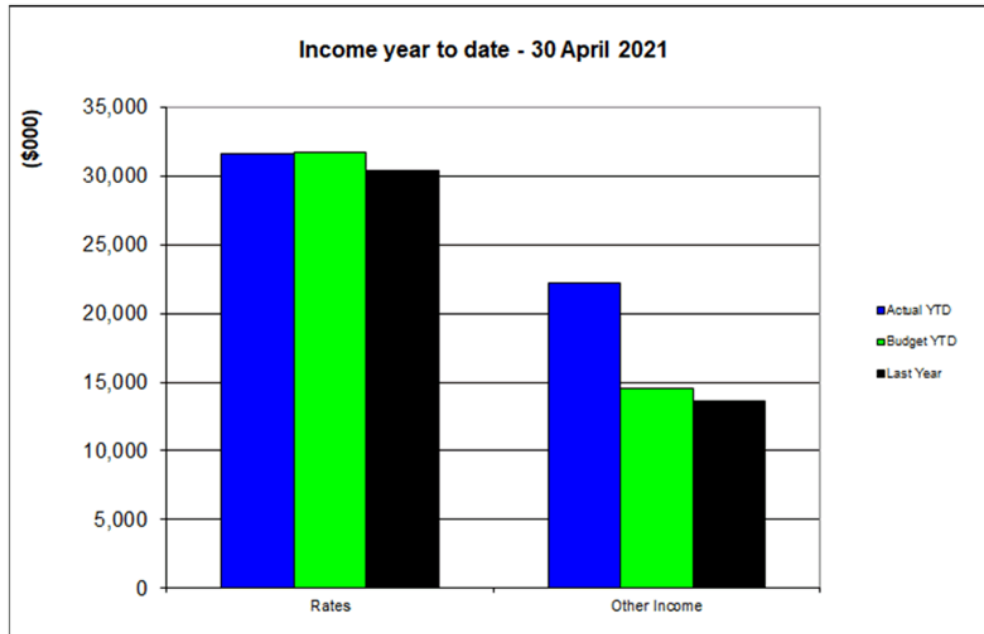
#### 1. Financial Performance Summary

Council's financial result to 30 April 2021 is a surplus of \$3.832 million compared to a budgeted surplus of \$945,000. Total income is \$53.754 million, which is \$7.552 million higher than budget. Total expenses are \$49.923 million, which is \$4.666 million higher than budget. The detailed financial analysis is included in section 5 of this report, and a summary of the main variances are reported below.





Income



**Rates**

Metered water consumption for large industrial users is behind budget, resulting in metered water being \$375,000 behind budget at this point. This is offset by penalty income of \$103,000 that was not budgeted and growth in the rating base being slightly higher than budgeted. Overall, revenue from rates is \$99,000 below budget.

**Other income**

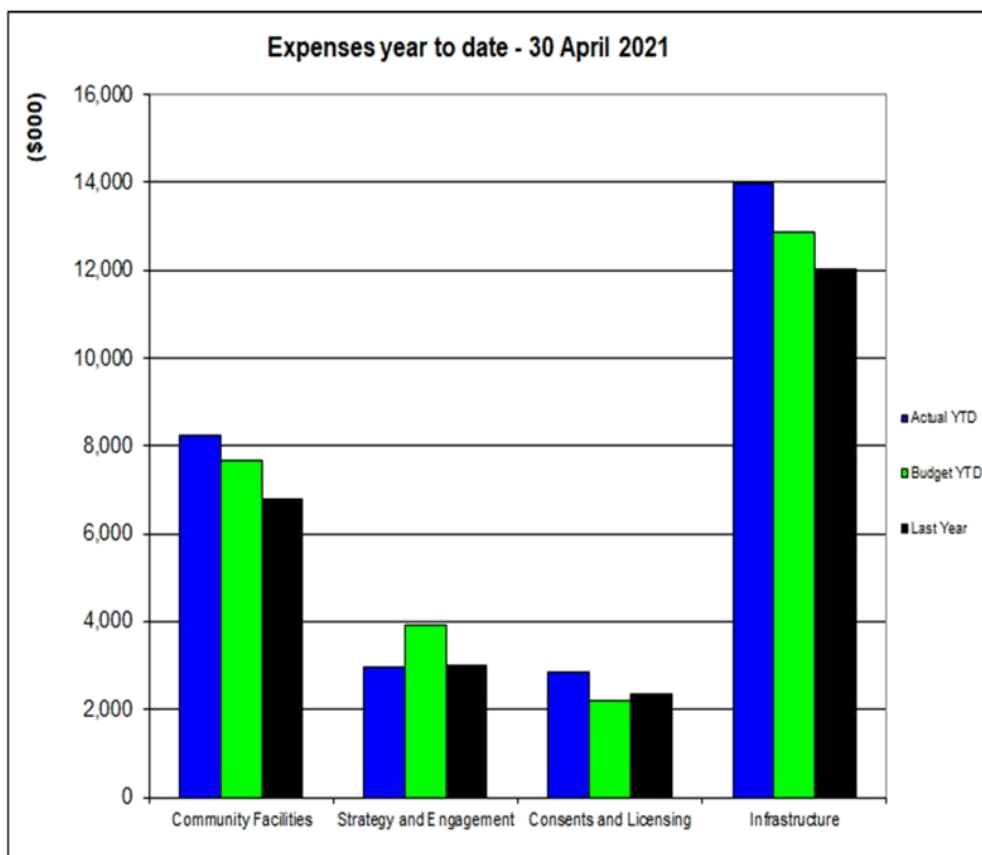
Other income is higher than budget by \$7.651 million. The main areas where other income has exceeded budget include:

- A number of grants have been received during the year that were not budgeted, including \$2.47 million from the three water reforms, \$1.241 million MBIE funding for the Hauraki Rail Trail extension project, \$434,000 for the toilet block at Wairere Falls car park and rest area and \$131,000 received for Innovating Streets.
- Development and financial contributions received to date are \$2.282 million higher than budgeted, due to the significant development activity, particularly in Matamata and Morrinsville.
- Income from resource and building consents is \$774,000 higher than budgeted, again due to the significant development activity in the district.
- Pools and Spa income is higher than budgeted by \$114,000 due to high activity.
- Dog registration income is received at the start of the year, resulting in income being higher than budget by \$54,000 at this point.
- Housing income is higher by \$82,000 due to higher lease income and an increase in EPH rents last year.
- LIM income and KVS private work income is higher by \$116,000
- An increase in long term swap rates over the nine months to 31 March (the last revaluation date) resulted in a \$1.232 million gain on the value of Council's portfolio of interest rate swaps. The gain is as a result of an upward shift in longer dated swap rates.

The main areas where other income to date is lower than budgeted include:

- NZTA subsidy income is \$604,000 lower than budgeted at this point with the bulk of the work to be undertaken in the coming months.
- Rubbish bag sales and income from transfer stations is lower than budgeted by \$120,000.
- The budgeted contribution of \$717,000 for Morrinsville's Avenue Road North storm water disposal project has not been received as this project has not progressed.
- Vested asset income is recognised at the end of the year, resulting in this income being \$167,000 lower than budgeted at this point.

Expenses



Total expenses are \$49.923 million, which is \$4.666 million higher than budget. The significant areas of variance to budget include:

- Overall, salary and wage costs are \$491,000 lower than budget at this point due mainly to vacant positions.
- Three waters reform project costs of \$1.16 million (funded from the subsidy received) have been spent to date that we've not budgeted for.

**Community Facilities** – expenditure is \$561,000 higher than budget

- Property has incurred a number of large one-off costs for items like the demolition of Ngarua Hall (\$150,000), asbestos removal, boundary fencing etc, as well as increases to maintenance and cleaning costs. Overall the Property activity is \$170,000 above budget.
- Expenses for Recreation and Culture are higher than budgeted at this point due to the Sports Waikato grant being paid earlier in year, and higher building maintenance undertaken during this period.
- Asset Management costs are higher due to consultants used for the Morrinsville Walkway and Hetana Street innovation projects, and the Open Spaces Strategy.
- Expenses for Spa and Pools is more than budgeted at this point due to greater activity and building maintenance costs.
- Building maintenance is higher mainly due to work in Firth Tower Museum and the Te Aroha Domain building (although note that some of these costs may yet be transferred to renewals).

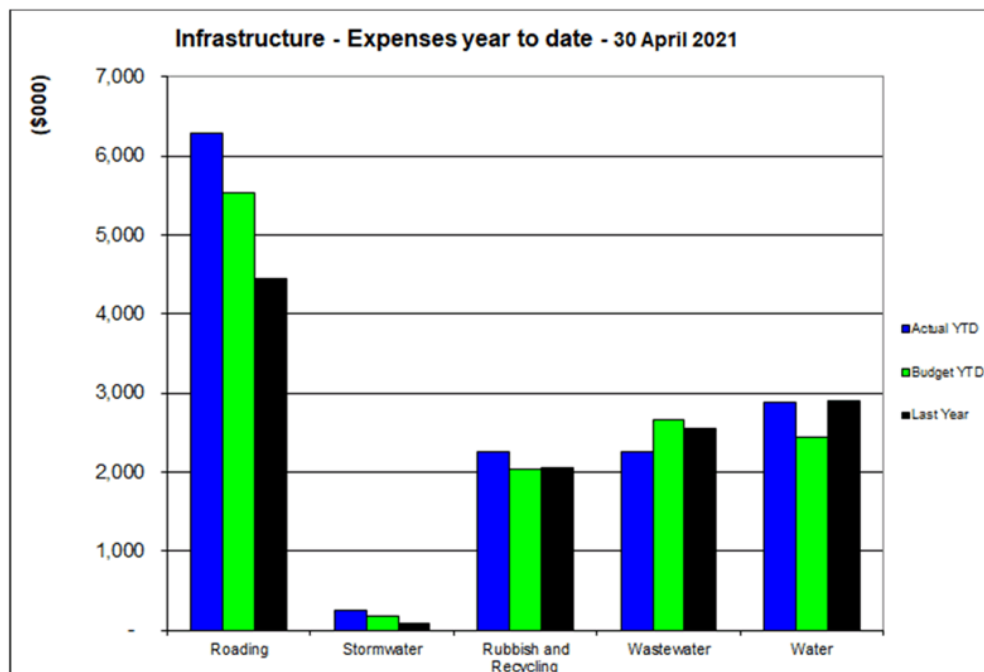
**Strategy and Engagement** – expenditure is \$968,000 lower than budget

- Of the \$1.1 million budgeted for Covid-19 response, only \$249,000 has been spent to date, with the balance to be spent over the coming months
- This is offset slightly due to:
  - annual grants that were paid out at the beginning of the year
  - election costs that are budgeted over 3 years, but that will not be spent this year, and
  - the audit fees that will be paid over the later part of the year.

**Consents and Licensing** – \$652,000 higher than budget

- Processing costs for Resource and Building consents are higher than budgeted due to the significant development activity and the use of consultants to get through the volume of work.

**Infrastructure activities**



- Roothing expenditure is \$750,000 higher than budgeted at this point, mainly due to the \$1.14 million contribution paid to Hauraki District Council for the Hauraki Rail Trail project, funded from the MBIE grant received.
- Stormwater cost is higher due to investigation, emergency CCTV and clearing of Stormwater lines due to flooding issues.
- Rubbish and recycling costs are \$239,000 over the budgeted level, largely due to variations in the refuse collection contract due to growth and commodity adjustments, more waste minimisation activities undertaken, waste management levies, and asset management costs in relation to work on the Waste Minimisation Plan, Waste Assessment and Feasibility Plan required by legislation.
- Wastewater costs are \$409,000 lower than budgeted at this point, particularly in the areas of treatment plant, reticulation and asset management costs.
- Water costs overall are \$441,000 over budget with higher than budgeted treatment plant costs offset slightly by lower costs in reticulation.

## 2. Rates

The total rates levied for the 2020/2021 year were \$41.6 million (19/20 \$40.4 million). The balance of current rates owing at 30 April 2021 is \$8.35 million representing a collection rate of 79.9% (19/20: 79.7%) The collection rate of arrears for the year is 58.9%. (19/20: 58.0%).

| <b>RATES STATUS REPORT</b>   |                                 |             |
|--|---------------------------------|-------------|
| <b>As at 30 April 2021</b>   |                                 |             |
|  | <b>April<br/>2021<br/>\$000</b> |             |
| <b>Rates for 2020/21</b>   |                                 |             |
| Total annual rates levied  | 41,621                          |             |
| Balance of total current rates owing   | 8,351                           |             |
| <b>Current year rates collected YTD</b>  | <b>33,269</b>                   |             |
| Percentage of current rates collected YTD  | 79.9%                           |             |
| <b>Arrears from prior years</b>  |                                 |             |
| Opening balance  | 824                             |             |
| Less statute barred arrears written-off  | (21)                            |             |
| Less arrears collected this year   | (317)                           |             |
| <b>Total owing from prior years</b>  | <b>486</b>                      |             |
| Percentage of arrears collected YTD  | 58.9%                           |             |
|  | <b>2021</b>                     | <b>2020</b> |
| Penalty applied for 1st instalment   | 49                              | 48          |
| Penalty applied for 2nd instalment   | 42                              | 50          |
| Penalty applied for 3rd instalment   | 38                              | 44          |
| Penalty applied for 4th instalment   |                                 | 44          |
| <b>Rates collection</b>  |                                 |             |
| Number of rateable properties  | 14,887                          | 14,584      |
| Number of assessments paid by direct debit   |                                 |             |
| Weekly   | 591                             | 543         |
| Fortnightly  | 707                             | 669         |
| Monthly  | 1,013                           | 1,004       |
| Quarterly  | 3,020                           | 2,757       |
| Annually   | 27                              | 20          |
| TOTAL  | 5,358                           | 4,993       |
| Staff have processed 179 Change of Ownerships during April 2021 (45 April 2020 (affected by Covid)). |                                 |             |

3. External Borrowing – Policy compliance at 30 April 2021

| Matamata Piako DC Funding, Liquidity and Interest Rate Position                       |                                      |  |                     |               |                    |
|---|--------------------------------------|--|---------------------|---------------|--------------------|
| <b>12 Month Forecast Core Debt:</b>   | <b>35.0</b>                          | <b>30-Apr-21</b>                           |                     |               |                    |
| Liquidity Ratio   | 110%                                 |  |                     |               |                    |
| Actual  | 141%                                 |  |                     |               |                    |
| Policy Compliance   | Y                                    |  |                     |               |                    |
| <b>Fixed Rate Maturity Profile:</b>   |                                      |  |                     |               |                    |
| <b>Debt Period Ending</b>   | <b>Debt Amount</b>                   | <b>Minimum %</b>                           | <b>Maximum %</b>    | <b>Actual</b> | <b>Compliance?</b> |
| Current   | 26.50                                | 40%  | 90%                 | 74%           | Yes                |
| Year 1  | 29.63                                | 40%  | 90%                 | 66%           | Yes                |
| Year 2  | 35.62                                | 35%  | 85%                 | 49%           | Yes                |
| Year 3  | 48.02                                | 30%  | 80%                 | 32%           | Yes                |
| Year 4  | 60.12                                | 25%  | 75%                 | 19%           | No                 |
| Year 5  | 68.37                                | 20%  | 70%                 | 15%           | No                 |
| Year 6  | 74.16                                | 0%   | 65%                 | 7%            | Yes                |
| Year 7  | 79.10                                | 0%   | 60%                 | 1%            | Yes                |
| Year 8  | 82.04                                | 0%   | 50%                 | 0%            | Yes                |
| Year 9  | 81.79                                | 0%   | 50%                 | 0%            | Yes                |
| Year 10   | 81.73                                | 0%   | 50%                 | 0%            | Yes                |
| Year 11   | 81.74                                | 0%   | 25%                 | 0%            | Yes                |
| Year 12   | 81.74                                | 0%   | 25%                 | 0%            | Yes                |
| Year 13   | 81.74                                | 0%   | 25%                 | 0%            | Yes                |
| Year 14   | 81.74                                | 0%   | 25%                 | 0%            | Yes                |
| Year 15   | 81.74                                | 0%   | 25%                 | 0%            | Yes                |
| <b>Funding Maturity Profile:</b>  |                                      |  |                     |               |                    |
| Years   | <b>0 - 3 years</b>                   | <b>3 - 7 years</b>                         | <b>7 years plus</b> |               |                    |
| Policy Limits   | 15%-60%                              | 25%-85%                                    | 0%-60%              |               |                    |
| Actual Hedging  | 52%                                  | 48%  | 0%                  |               |                    |
| Policy Compliance   | Y                                    | Y  | Y                   |               |                    |
| <b>Weighted Average Duration:</b>   |                                      |  |                     |               |                    |
| Funding   | 3.3 Years                            |  |                     |               |                    |
| Fixed Rate Portfolio (swaps and fixed rate loans)                                     | 4.55 Years                           |  |                     |               |                    |
| Weighted average margin   | 0.75%                                |  |                     |               |                    |
| Weighted average Commitment/Line Fee  | 0.05%                                |  |                     |               |                    |
| Weighted average fixed rate (swaps & term loans/bonds)                                | 3.82%                                |  |                     |               |                    |
| All up cost of borrowing (on drawn debt)  | 3.78%                                |  |                     |               |                    |
| <b>Counterparty Credit Risk (Interest Rate Risk Mgmt Instruments and investments)</b> |                                      |  |                     |               |                    |
| Policy Credit Limit (NZ\$) per NZ Registered Bank (Interest rate risk management)     |                                      |  |                     | \$            | 10,000,000         |
| Policy Credit Limit (NZ\$) per NZ Registered Bank (Investments)                       |                                      |  |                     | \$            | 20,000,000         |
| Policy Credit Limit (NZ\$) per NZ Registered Bank (Total maximum per counterparty)    |                                      |  |                     | \$            | 30,000,000         |
|   | <b>Credit Exposure (Swaps) (\$m)</b> | <b>Credit Exposure (Investments) (\$m)</b> | <b>Compliance</b>   |               |                    |
| WPC   | 2.53                                 | 0.00                                       | Y                   |               |                    |
| ANZ   | 0.00                                 | 0.00                                       | Y                   |               |                    |
| ASB   | 0.00                                 | 0.00                                       | Y                   |               |                    |
| BNZ   | 0.73                                 | 5.40                                       | Y                   |               |                    |
| Kiwibank  | 0.00                                 | 1.50                                       | Y                   |               |                    |
| CBA   | 0.00                                 | 0.00                                       | Y                   |               |                    |

Note: Our fixed rate maturity profile in years 4 and 5 fall below our minimum policy parameters, however our policy allows for a 90 day period to resolve this before it is considered a breach of policy. We intend to address this within the 90 day timeframe.

4. Treasury Investments at 30 April 2021

| TREASURY INVESTMENTS                        |                 |               |               |             |               |                 |
|---|-----------------|---------------|---------------|-------------|---------------|-----------------|
| As at 30 April 2021                         |                 |               |               |             |               |                 |
| Deal number                                 | Investment type | Counter party | Maturity date | Term (days) | Interest rate | Amount invested |
| <b>Long-term Investments</b>                |                 |               |               |             |               |                 |
| 951   | Borrower Notes  | LGFA          | 17-May-21     | 2639        | 2.41%         | 56,000          |
| 956   | Borrower Notes  | LGFA          | 15-Apr-23     | 3253        | 2.36%         | 64,000          |
| 958   | Borrower Notes  | LGFA          | 17-May-21     | 2520        | 2.40%         | 56,000          |
| 1024  | Borrower Notes  | LGFA          | 15-Apr-24     | 2527        | 2.26%         | 32,000          |
| 1025  | Borrower Notes  | LGFA          | 15-Apr-25     | 2892        | 2.29%         | 48,000          |
| 1048  | Borrower Notes  | LGFA          | 15-Apr-26     | 2893        | 2.40%         | 48,000          |
| 1067  | Borrower Notes  | LGFA          | 15-Apr-27     | 2897        | 2.28%         | 40,000          |
| 1081  | Borrower Notes  | LGFA          | 15-Apr-24     | 1459        | 0.97%         | 80,000          |
| 1082  | Borrower Notes  | LGFA          | 15-Apr-25     | 1737        | 0.78%         | 87,500          |
| 1083  | Borrower Notes  | LGFA          | 15-Apr-26     | 2102        | 0.83%         | 87,500          |
| Total Long-term Investments as at           |                 |               |               |             | 30-Apr-21     | 599,000         |
| <b>Short-term and call investments</b>      |                 |               |               |             |               |                 |
| 1079  | Term Deposit    | BNZ           | 12-May-21     | 302         | 1.65%         | 2,000,000       |
| 1089  | Term Deposit    | Westpac       | 13-May-21     | 93          | 0.53%         | 4,900,000       |
| 1090  | Term Deposit    | Westpac       | 09-Nov-21     | 273         | 0.89%         | 5,400,000       |
| 1093  | Term Deposit    | Kiwibank      | 20-May-21     | 83          | 0.35%         | 1,500,000       |
| Call  | 23 account      | BNZ           |               |             | 1.50%         | 1,140,618       |
| Total short-term and call Investments as at |                 |               |               |             | 30-Apr-21     | 14,940,618      |
| <b>Weighted Average Interest Rate</b>       |                 |               |               |             |               |                 |
| This month                                  |                 | 0.90%         |               |             |               |                 |
| YTD   |                 | 1.31%         |               |             |               |                 |
| <b>Investment Policy Compliance</b>         |                 |               |               |             |               |                 |
| Complied                                    |                 |               |               |             |               |                 |

5. Detailed financial analysis

| STATEMENT OF FINANCIAL PERFORMANCE TO 30 April 2021  |  |               |               |               |            |      |
|--|--|---------------|---------------|---------------|------------|------|
| YTD 2020   |  | Actual YTD    | Budget YTD    | Variance      | Variance   | Note |
| \$ 000   |  | \$ 000        | \$ 000        | \$ 000        | %          |      |
| <b>INCOME</b>  |  |               |               |               |            |      |
| 30,336   | Rates                                  | 31,595        | 31,693        | -99           | 0%         | 1    |
| 5,343  | Subsidies and grants                   | 9,310         | 6,038         | 3,272         | 54%        | 2    |
| 6,477  | Fees, charges                          | 7,753         | 6,597         | 1,156         | 18%        | 3    |
| 248  | Investments income                     | 176           | 277           | -100          | -36%       | 4    |
| 1,363  | Development and financial contribution | 3,469         | 1,188         | 2,282         | 192%       | 5    |
| 222  | Other                                  | 1,451         | 409           | 1,042         | 255%       | 6    |
| <b>43,989</b>  | <b>TOTAL INCOME</b>                    | <b>53,754</b> | <b>46,202</b> | <b>7,552</b>  | <b>16%</b> |      |
| <b>EXPENSES</b>  |  |               |               |               |            |      |
| 13,615   | Payments to staff                      | 14,281        | 14,772        | 491           | 3%         | 7    |
| 976  | Finance Costs                          | 948           | 987           | 39            | 4%         | 8    |
| 11,995   | Depreciation                           | 12,724        | 12,226        | -498          | -4%        |      |
| 17,464   | Other Expenditure                      | 21,970        | 17,273        | -4,698        | -27%       | 9    |
| <b>44,049</b>  | <b>TOTAL EXPENSES</b>                  | <b>49,923</b> | <b>45,257</b> | <b>-4,666</b> |            |      |
| <b>-60</b>   | <b>PROFIT(LOSS) FROM OPERATIONS</b>    | <b>3,832</b>  | <b>945</b>    | <b>2,887</b>  |            |      |
| <p>1 Metered water income is lower by \$375,000 due to lower industry consumption and Rates income is higher by \$103,000 rates penalty and rates are higher due to more development.</p> <p>2 Roading subsidy received to date is lower by \$604,000 than budgeted. This is negated by \$1,241,000 received for Hauraki rail trail project. Contribution of \$434,000 received for Wairere Fall car park and rest area toilet block. Avenue Road North Storm water disposal project contribution budgeted \$716,000 not received. Waste Minimisation subsidy is lower than budget by \$15,000. \$25,000K received for water safety and \$6,000 for Kerb extension and Balustrades. Water Reform grant received \$2.47 million. Grant for innovating street - Hetana street \$131,000 received during current year.</p> <p>3 Fees and charges are higher due to Dog registration received earlier in year higher by \$54,000. Resource consent and Building income is higher by \$530,000 and \$244,000 respectively. Housing income is higher by \$82,000 due higher lease income and increase in EPH rent last year and MM general property income is higher as 61 Tower Rd sale of land has not happened. Spa &amp; Pool is higher by \$136,000 due to more activity which is partially negated by lower income T.A. event centre and Information Centre income due to lower activity. Library Income is lower due to lower book rental and Income for Library Manager Service budgeted but not realised as contract completed. Landfill recovery is down by \$59,000 and \$77,000 down in Rubbish bag sale. KVS Private work and LIM income is higher by \$78,000 and \$38,000 than budget.</p> <p>4 Interest received on investment (Term Deposits) is much lower than budgeted due to lower interest rates.</p> <p>5 Development contribution is higher than budgeted due to more development in MM and MV</p> <p>6 Gain on interest rate swaps of \$1.23m to 31 March. Vested asset income will be accounted for at the end of the year which is budgeted \$200,000 and petrol tax recovery is lower.</p> <p>7 Salary cost is lower due to vacant positions which is partially negated by higher cost in other expenditure (consultant in Resource consent)</p> <p>8 Finance cost is lower due to lower loan balance and lower interest rate. Depreciation cost is higher due to higher cost during revaluation</p> <p>9 There are number of overs and under across the activities as outlined below. The most significant areas of variance to budget includes: Three Water Reform cost \$1,168,000 is not budgeted will be funded from subsidy. Asset Management cost for Parks and reserve cost is higher mainly due to higher consultant cost for MV Walk, Hetana street innovation, Open Space Strategy etc. Higher cost on consultant in Roading for feasibility study of future plan, safety strategy etc. Property cost is higher due to demolition cost for Ngarua Hall around \$150,000. T.A. property operating cost includes cost for design cost for Heritage tea house, Asbestos pre-demolition survey Skate Building, Domain house etc. Property general maintenance in higher includes one off charges such as asbestos removal from 96 Moore house Street Flats and Domain House and cost for boundary fence at Canada street will be recovered from Kiwi Rail. Cleaning cost has been increased. Administration cost for EPH is higher than budgeted. Resource consents expenditure is higher by \$597,000 than budgeted due to the high level of development activity in the district and less staff resulted in more consultant cost. Building consent cost is higher due to higher activity resulted in higher consultant cost. This higher cost is partially negated by lower salary (\$110,000) cost and higher income. Water treatment plant costs are higher by \$510,000 due to an increase in chemical cost and lab analysis costs, Hazardous Chemical Assessment, Topehaehae profiling, Comprehensive Dam Review. This also includes \$55,000 expensed from capital project. Higher cost in treatment plant is negated by lower Reticulation cost. Waste management cost is higher by \$235,000 includes levies, Minimisation activity and asset management. Roading expenditure is higher by \$744,000 due to contribution paid Hauraki negated by subsidy received for Hauraki rail trail. Wastewater expenditure is lower than budgeted.</p> |  |               |               |               |            |      |

| YTD 2020<br>\$ 000  | Actual YTD<br>\$ 000 | Budget YTD<br>\$ 000 | Variance<br>\$ 000 | Variance<br>% | Note |
|---|----------------------|----------------------|--------------------|---------------|------|
| <b>DIRECT REVENUE ANALYSIS</b>  |                      |                      |                    |               |      |
| 269   | 186                  | 24                   | 162                | 661%          | 10   |
| <b>Community Development</b>  |                      |                      |                    |               |      |
| <b>Community Facilities and Property</b>  |                      |                      |                    |               |      |
| 1,087   | 1,118                | 1,036                | 82                 | 8%            |      |
| 91  | 77                   | 116                  | -39                | -33%          | 11   |
| 32  | 28                   | 42                   | -13                | -32%          |      |
| 186   | 675                  | 198                  | 477                | 241%          | 12   |
| 1,128   | 1,381                | 1,257                | 124                | 10%           |      |
| <b>2,524</b>  | <b>3,280</b>         | <b>2,650</b>         | <b>631</b>         |               |      |
| <b>Roading Water and Waste</b>  |                      |                      |                    |               |      |
| 5,450   | 6,344                | 5,706                | 638                | 11%           | 13   |
| 0   | 0                    | 717                  | -717               | -100%         | 14   |
| 987   | 1,361                | 1,481                | -120               | -8%           | 15   |
| 565   | 552                  | 568                  | -16                | -3%           |      |
| 1,574   | 4,337                | 2,125                | 2,212              | 104%          | 16   |
| <b>8,576</b>  | <b>12,594</b>        | <b>10,597</b>        | <b>1,997</b>       |               |      |
| <b>Consents and Licensing</b>   |                      |                      |                    |               |      |
| 287   | 301                  | 247                  | 54                 | 22%           | 17   |
| 974   | 1,123                | 879                  | 244                | 28%           | 18   |
| 0   | 0                    | 0                    | 0                  |               |      |
| 509   | 1,030                | 500                  | 530                | 106%          | 18   |
| <b>1,771</b>  | <b>2,453</b>         | <b>1,626</b>         | <b>827</b>         |               |      |
| <b>13,140</b>   | <b>18,513</b>        | <b>14,897</b>        | <b>3,617</b>       |               |      |
| <b>Notes:</b>   |                      |                      |                    |               |      |
| 10 Private plan change income and income from equipment and service hire for events is higher than budgeted. Grant for innovating street - Hetana \$136,000.  |                      |                      |                    |               |      |
| 11 Library income is lower mainly due to Library Manager Service income budgeted but has not been realised. Book Rental income is lower than budgeted.  |                      |                      |                    |               |      |
| 12 Income is higher mainly due to higher sales of plot and burials at Matamata. Street Furniture contribution \$6,000 for Kerb extension not budgeted. Contribution of \$434,000 received for Wairere Fall car park and rest area toilet block. |                      |                      |                    |               |      |
| 13 Roading subsidy received to date is lower by \$604,000 than budgeted. This is negated by \$1,241,000 received for Hauraki rail trail project.  |                      |                      |                    |               |      |
| 14 Budgeted Avenue Road North Storm water disposal project contribution delayed.  |                      |                      |                    |               |      |
| 15 Landfill recovery is down by \$58,000 and \$77,000 down in Rubbish bag sale compare to budget. Waste Minimisation subsidy is higher than budgeted as received in advance for the quarter.  |                      |                      |                    |               |      |
| 16 Metered water income is lower by \$375,000 due to lower industry consumption. \$2.47 million received for 3 water reform.  |                      |                      |                    |               |      |
| 17 Higher income due to dog registration received in July for the year.   |                      |                      |                    |               |      |
| 18 Building Consent and resource consent income is higher due to high activity.   |                      |                      |                    |               |      |



| 2020<br>\$ 000   | Actual YTD<br>\$ 000 | udget YTD<br>\$ 000 | Variance<br>\$ 000 | Variance<br>% | Note |
|--|----------------------|---------------------|--------------------|---------------|------|
| <b>DIRECT COST ANALYSIS</b>  |                      |                     |                    |               |      |
| <b>Strategy and Engagement</b>   |                      |                     |                    |               |      |
| 781 Community leadership   | 754                  | 1,558               | 804                | 52%           | 19   |
| 2,228 Community Development  | 2,216                | 2,379               | 163                | 7%            |      |
| <b>3,008 Total Strategy and Engagement</b>   | <b>2,969</b>         | <b>3,937</b>        | <b>968</b>         |               |      |
| <b>Community Facilities and Property</b>   |                      |                     |                    |               |      |
| 1,073 Housing and property management  | 1,496                | 1,325               | -170               | -13%          | 20   |
| 795 Libraries  | 816                  | 869                 | 53                 | 6%            |      |
| 1,401 Parks and tracks   | 1,876                | 1,732               | -144               | -8%           | 21   |
| 832 Public Amenities   | 1,046                | 1,028               | -19                | -2%           |      |
| 2,027 Pools and spas   | 2,263                | 2,095               | -168               | -8%           | 22   |
| 656 Recreation & Culture   | 728                  | 615                 | -113               | -18%          | 23   |
| <b>6,784 Total Community Facilities and Property</b>   | <b>8,224</b>         | <b>7,663</b>        | <b>-561</b>        |               |      |
| <b>Roading, Water and Waste</b>  |                      |                     |                    |               |      |
| 4,449 Roading  | 6,287                | 5,537               | -750               | -14%          | 24   |
| 80 Storm Water   | 259                  | 175                 | -84                | -48%          | 25   |
| 2,063 Rubbish & recycling  | 2,268                | 2,029               | -239               | -12%          | 26   |
| 2,550 Wastewater   | 2,261                | 2,671               | 409                | 15%           | 27   |
| 2,903 Water  | 2,884                | 2,442               | -441               | -18%          | 28   |
| <b>12,045 Total Roading Water and Waste</b>  | <b>13,959</b>        | <b>12,853</b>       | <b>-1,106</b>      |               |      |
| <b>Consents and Licensing</b>  |                      |                     |                    |               |      |
| 187 Animal Control   | 159                  | 205                 | 46                 | 23%           | 29   |
| 808 Building   | 1,010                | 886                 | -124               | -14%          | 30   |
| 306 Community Protection   | 293                  | 315                 | 22                 | 7%            |      |
| 1,041 Resource consent processing  | 1,408                | 811                 | -597               | -74%          | 31   |
| <b>2,342 Total Consents and Licensing</b>  | <b>2,869</b>         | <b>2,217</b>        | <b>-652</b>        |               |      |
| <b>24,181 Total Operating Expenditure</b>  | <b>28,022</b>        | <b>26,671</b>       | <b>-1,351</b>      |               |      |
| 19 Election cost is budgeted for 3 years will not be spent during year. \$1.1M budgeted for COVID 19 response will be spent later in year. Audit fees will be paid later in year. District plan and Regional co-ordination expenses are lower than budgeted.   |                      |                     |                    |               |      |
| 20 Property cost is higher due to demolition cost for Ngarua Hall around \$146,000. T.A. property operating cost includes cost for design cost for Heritage tea house \$30,000 ( W24901). MM property general maintenance in higher includes charges of \$ \$22,000 & \$11,000 cost for asbestos removal from 96 Moorehouse Street Flats and Domain House. |                      |                     |                    |               |      |
| 21 Parks and reserve cost is higher mainly due to higher consultant cost for Asset Management (MV Walk, Hetana street innovation, Open Space Strategy) etc. partially negated by lower cost in parks and reserves.   |                      |                     |                    |               |      |
| 22 Pools and Spa cost is higher than budget due to higher salary cost due to restructure. This includes Morrinsville Pool cost is higher by \$38,000 up to date where pool is closed for the current financial year.   |                      |                     |                    |               |      |
| 23 Recreation and culture cost is higher as Sports Waikato grant paid earlier in year and higher building maintenance during this period including Waharoa Building maintenance and T.A. event centre cost is Building maintenance cost is higher.   |                      |                     |                    |               |      |
| 24 Subsidised Roading is underspent by \$107,000 which would be spent in coming months. Unsubsidised Roading is underspent on footpath and street cleaning, community programmes. Hauraki rail trail contribution paid to Hauraki district council \$1.14 Million  |                      |                     |                    |               |      |
| 25 Storm water cost is higher due to investigation, Emergency CCTV and clearing of SW lines due to flooding problem.   |                      |                     |                    |               |      |
| 26 Waste management levies cost is higher due to increase in Levy. Waste assessment and feasibility plan required by legislation. Variation charges to waste Management contract due to growth and commodity adjustment.   |                      |                     |                    |               |      |
| 27 Waste water treatment plant, reticulation and Asset management cost is lower than budgeted.   |                      |                     |                    |               |      |
| 28 Water treatment plant costs are higher by \$510,000 due to an increase in chemical cost and lab analysis costs. Hazardous Chemical Assessment, Topohaehae profiling, Comprehensive Dam Review. This also includes \$55,000 expensed from capital project. Higher cost in treatment plant is negated by lower Reticulation cost.                         |                      |                     |                    |               |      |
| 29 Animal control cost is lower than budgeted for the period.  |                      |                     |                    |               |      |
| 30 Salary cost is higher and consultant cost is higher than budgeted due to higher activity.   |                      |                     |                    |               |      |
| 31 Resource consent cost is higher due to more activity and less staff resulted in more consultant cost.   |                      |                     |                    |               |      |

## 2. Corporate Overview

### 2.1 Communications



Web traffic continues to steadily increase (the peak in 2020 was due to lockdown information). The main topic of interest in April was the Long Term Plan, with the LTP landing page receiving 3,440 visits. The view submissions page was also highly popular.

#### Quick stats

- Web traffic this month: 13,332 visitors (8.2%↑ on previous month)
- Total enewsletter subscribers: 4160 (0.8%↑ on previous month)
- Total Antenno subscribers: 2931 (0.1%↑ on previous month)
- Total Facebook followers: 7,164 (0.9%↑ on previous month)
- Events organised by Council: 5
- Events at Matamata Civic Centre: 24
- Events at Te Aroha Events Centre: 16

#### Events and Economic Development

- MPDC hosted Morrinsville BA5 at Morrinsville Events Centre to talk to Morrinsville Chamber of Commerce and Business community about the LTP.
- Staff attended a Provincial Development Unit funding workshop with other Council Economic Development staff at Innovation Park, Hamilton in association with Te Waka.
- Staff attended Te Aroha Business Association AGM.
- Staff hosted and welcomed 14 new citizens alongside the Mayor and attending Councillors to Matamata-Piako at the Citizenship Ceremony held at Silver Fern Farms Event Centre.
- Events team worked alongside Community Waikato to support funding and governance workshops held for the community.
- Staff organised and supported Civic Ceremonies in Te Aroha, Matamata and Morrinsville for ANZAC day commemorations. These were all well attended after not taking place in 2020 due to COVID-19 lockdown.

#### Communications and Marketing

- Staff continued to push the Long Term Plan, WMMP and Parks and Open Spaces consultation across multiple platforms (enewsletters, social media, markets, Antenno, newspapers etc)
- Staff worked alongside the Placemaking and Engagement Lead on communicating the changes to Hetana St, including working with Iwi and media in telling this story. There was a lot of interest in this on social media.

- Staff worked on the Maori Wards proposal, preparing for the potential for community consultation, and putting together information for staff and the public on Council's final decision. There was a lot of interest in this decision on social media, with the post reaching over 10,000 people. There were a number of negative comments, however, the overall sentiment in engagement was positive.
- Staff communicated changes to the operations at Swim Zone Matamata due to the issues with the roof
- The Paw Print newsletter has been designed and written to be distributed with 2021 dog registration notices

#### Online and Digital Services

- Council's web security audit took place during April. There were no major areas of concern. Recommendations from the report are being reviewed and prioritised.
- BNZ discontinued the product used to make credit card payments on Council's website. A new interface was developed in house, using Flo2Cash as the independent payment gateway. Credit card payments continue to be available on our website.
- Kelvin David, our Digital Services Intern completed his eight week internship and finished up during April. We were pleased to be able to assist Kelvin with getting practical development experience, and thank him for his contributions to a number of Digital Team projects.
- New photos and Te Reo translations have been received for the library website. We expect to roll the new site live during May.

## 2.2 Human Resources

Staff turnover figures for year to date from 1 July 2020 to 30 April 2021 are:

| Year to date at | Office | KVS   | Water & Waste Water | Libraries | Facilities | Total |
|-----------------|--------|-------|---------------------|-----------|------------|-------|
|                 | %      | %     | %                   | %         | %          | %     |
| July 2020       | 0.84   | 2.3   | 0                   | 7.41      | 5.0        | 2.15  |
| August 2020     | 2.54   | 2.3   | 0                   | 7.41      | 5.0        | 3.02  |
| September 2020  | 3.39   | 2.3   | 0                   | 7.41      | 7.59       | 3.89  |
| October 2020    | 4.24   | 2.27  | 0                   | 7.41      | 7.59       | 4.31  |
| November 2020   | 6.72   | 6.82  | 0                   | 7.41      | 7.59       | 6.44  |
| December 2020   | 7.56   | 8.99  | 6.06                | 7.41      | 10.13      | 8.15  |
| January 2021    | 8.40   | 8.99  | 18.75               | 7.41      | 12.20      | 9.83  |
| February        | 10.08  | 8.89  | 18.75               | 7.41      | 22.78      | 12.47 |
| March           | 9.96   | 16.09 | 18.75               | 7.41      | 24.39      | 14.07 |
| April           | 12.5   | 18.6  | 18.75               | 14.81     | 24.39      | 16.27 |

Total permanent staff resigned up to 30 April 2021 = 38

## 2.3 Corporate and Legal Services

### Provincial Growth Fund / Te Aroha Spa Development

Capital of \$5.3m has been included in the draft LTP budgets between 2022/23-2023/24 to get started on the project. Submissions on these options have been called for as part of the LTP consultation. Of those who submitted on this topic, most (41%) have preferred the \$18.9 million option ('If you're going to do it, do it properly') as set out in the Consultation Document. Council will consider the submissions at a hearing on 12/13 May 2021 and make a decision.

Staff have engaged a project manager to coordinate further work on this project. A project plan has been developed. Council formally approved proceeding with the project in December 2020. The Project Manager is currently reviewing the PGF feasibility and Business Case reports.

Formation of a Project Governance Group is underway. Council has appointed Mayor Ash as Council's representative on the Governance Group and has confirmed the independent Chair and Co-Chairperson and an iwi representative. A search and selection process is being undertaken for two additional independent members which will then make-up the full Governance Group. A strategic planning session for the Project Governance Group is planned for May. Planning is also underway for a visit to other spa facilities around NZ.

### Annual Plan / Annual Report

Annual Report – The 2019/20 Annual Report was adopted by Council on 9 December 2020. This was delayed due to delays with the Regional Airport's accounts but was still signed off within the extended statutory timeframes due to Covid-19. The six month report (July – Dec 2020) was presented to Council in February and ARC in March along with the project brief for the 2020/21 Annual Report. We have received the draft management report for the 2019/20 Report from Audit NZ on 30 April 2021 and will be presented to Council in May 2021

### Long Term Plan (LTP)

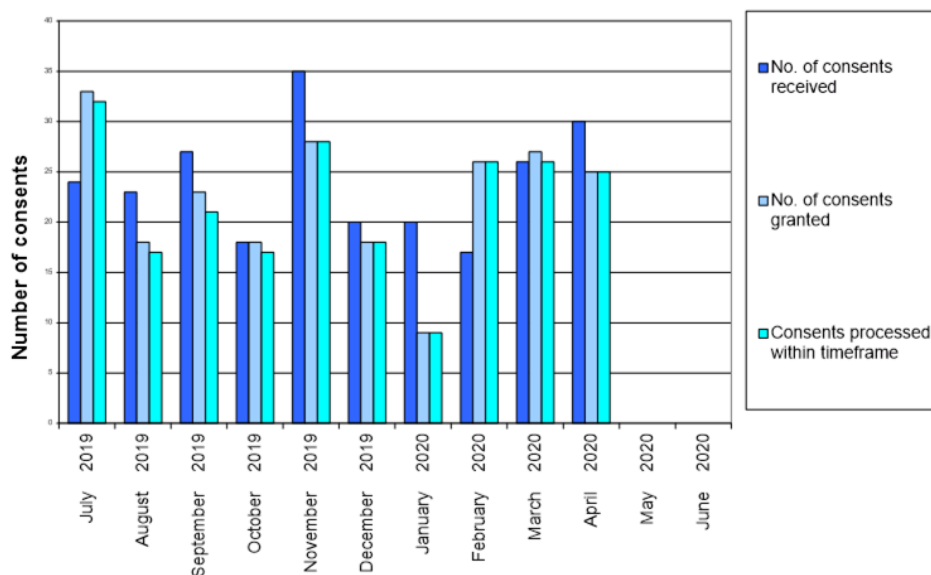
All associated Long Term Plan documents including all underlying information, consultation document and high level communications plan were signed off by Council in December. Audit NZ audited all of these documents and provided an Audit Opinion on the Consultation Document. All draft documents were presented to Council on 10 March for approval for consultation. Consultation was open from 16 March to 19 April. A range of consultation/engagement activities took place over the consultation period. We received over 500 submissions with approximately 75 of these wanting to present at the Hearing. A hearing will be held on 12/13 May with adoption of the plan in June 2021.

### 3. Community Development overview

#### 3.1 Planning

- Resource Consents

**Resource Consents – From 1 July 2020**  
Resource consents processed



A report on resource consents received for April is included as Appendix B to this report.

Council received 30 resource consents and granted 25 consents of which 25 were processed within the timeframe for the month of April 2021.

Limited or Publically Notified Resource Consents:

There was one Limited Notified Resource Consents in April 2021.

| RC Reference   | Applicant                       | Property                           | Limited/Public | Date Notified | Close of submissions |
|----------------|---------------------------------|------------------------------------|----------------|---------------|----------------------|
| 102.2021.12237 | Kingswood Healthcare Management | 16 Strathmore Street, Morrinsville | Limited        | 17/03/2021    | 13/04/2021           |

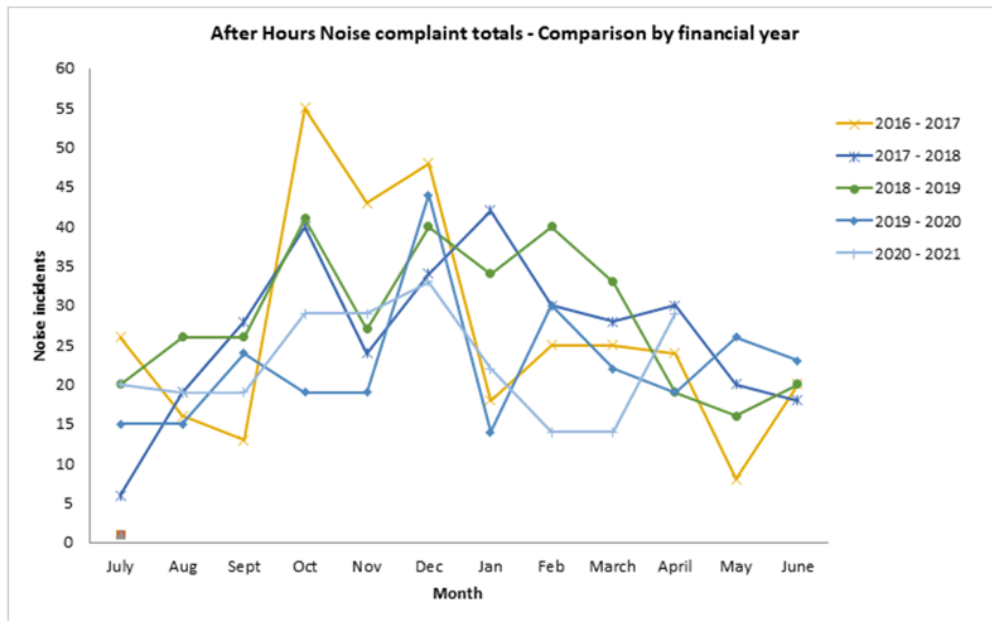
#### Policy

- Waharoa Zoning and Development (PC 49) – A hui with Ngati Haa was held in April to decide how to engage with the community and stakeholders to draw out the vision for Waharoa. Subsequently, staff are working towards a vision hui and are just finalising the details.
- Settlements (PC 53) – A public hearing for this plan change is scheduled for the 17<sup>th</sup> May 2021. All of the documentation including the hearings report (s42a report) is on our website and has been circulated to relevant parties.

- Papakāinga (PC 54) – A Iwi Working Group Hui was held on the 13 April and the draft provisions that were circulated were overall well received. Council staff are now taking that feedback and tweaking the provisions.

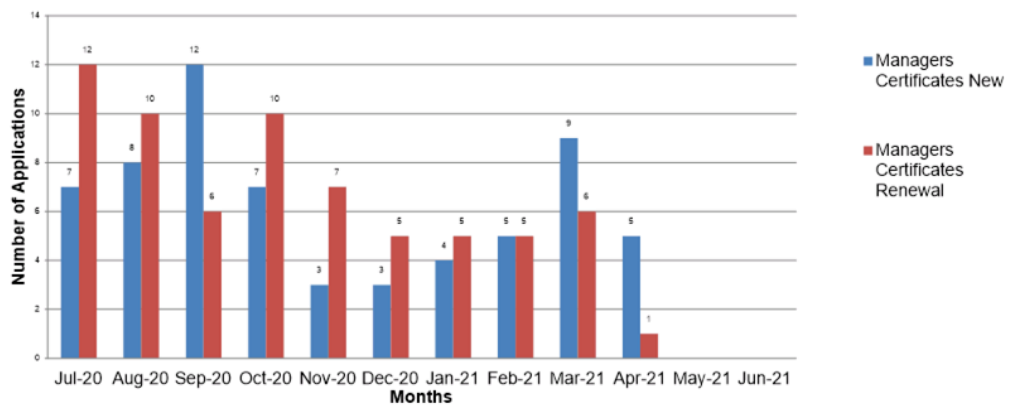
**Noise – April 2021**

|              | Apr-17 | Apr-18 | Apr-19 | Apr-20 | Apr-21 |
|--------------|--------|--------|--------|--------|--------|
| Matamata     | 11     | 8      | 11     | 9      | 4      |
| Morrinsville | 10     | 18     | 8      | 10     | 8      |
| Te Aroha     | 3      | 0      | 1      | 2      | 17     |
| All wards    | 24     | 26     | 20     | 21     | 29     |



**Alcohol**

**Manager Certificate Applications**



**On, Off and Club Licences April 2021**

| Agency Application Number | Applicant Name       | Type of Licence |
|---------------------------|----------------------|-----------------|
| 162.1993.26.11            | Matamata Social Club | Renewal Club    |
| 162.2020.1545.2           | Domain Cottage Café  | Renewal On      |
| 162.2021.1648.1           | Horse and Jockey     | Temp On Licence |

**Special Licences April 2021**

| Agency Application Number | Applicant Name              | Event  |
|---------------------------|-----------------------------|--|
| 162.2021.1649             | Morrinsville Golf Club      | Elanco Animal Health Business Meeting                      |
| 162.2201.1649             | Morrinsville Golf Club      | Tatua Co-Op Meeting  |
| 162.2021.1647.1           | Tauhei Combined School      | Tauhei Combined School PTA – Wild Game Hunting and Fishing |
| 162.2021.1646.1           | Te Poi School               | Te Poi Quiz Night  |
| 162.2021.1645.1           | Morrinsville Little Theatre | Anna Hawkins Concert                                       |
| 162.2021.1644.1           | Matamata Club Incorporated  | 60 <sup>th</sup> Birthday Party                            |
| 162.2021.1642.1           | Freestyle MMA Morrinsville  | MMA Fight Night Special                                    |
| 162.2021.1640             | Kereone Rugby Club          | 21 <sup>st</sup> Birthday and 80 <sup>th</sup> Birthday    |

**Health**

- On the 14<sup>th</sup> April we had our interim QMS audit. This was a half day audit which is done in the in between years we don't have a full audit. The audit went really well and we passed with only one minor non-conformity.
- All the letter should have been sent out to the funeral directors, hairdressers and camping grounds and Peter Challis has commenced his inspections under the Health Act.

### 3.2 Building

#### Building consents granted:

For the month of April the Building team granted and issued 73 Residential building consents, and 3 Commercial, 76 building consents issued and granted in total. 95 Building consents were lodged in the month of April.

All of these consents have come through AlphaOne as we have completely stopped using the previous portal for the electronic BC's.

#### Freedom Village (Longlands) Development:

Stages 1, 2A and 2B of Freedoms units are complete and Freedom Village is moving forward as expected. Construction of units within Stage 2C and 2D are well underway, with inspections being booked a few weeks in advance. We currently have 17 building consents in and to be processed for Freedom.

#### Lockerbie Estate Limited

22 applications for Stage 1A have been lodged, and 5 Building Consents have been granted and work is scheduled to begin early May. Building and Planning scheduled to meet with Lockerbie developers on 11 May.

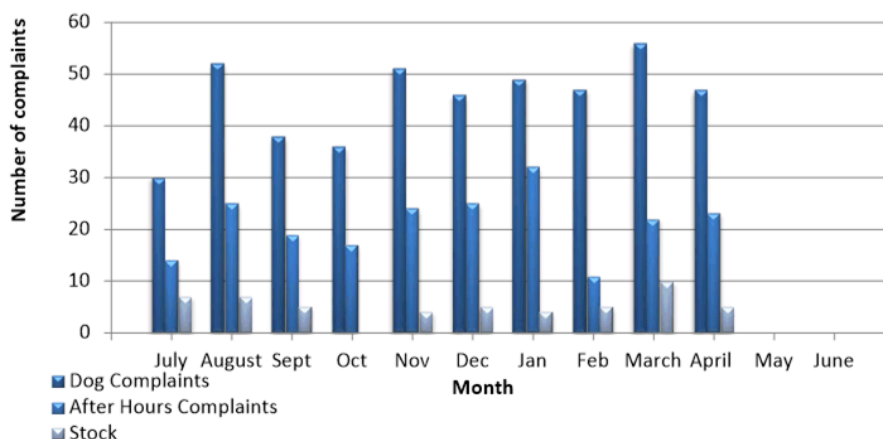
#### Subdivisions Statistics

|           | Development                                      | Location              | Number of Lots                    |
|-----------|--|-----------------------|-----------------------------------|
| Lockerbie | 101.2019.11988.2 - Stage 1C (formerly Stage 1A)  | Studholme Street      | 69 residential lots + 6 superlots |
| Lockerbie | 102.2020.12115 - Retirement Village              | Studholme Street      | 163 retirement units              |
| Lockerbie | 101.2020.12157 - lot 6000                        | Studholme Street      | 3 residential lots                |
| Lockerbie | 101.2020.12181 - Stage 1B                        | Studholme Street      | 23 residential lots               |
| Lockerbie | 101.2020.12183 - Stage 2                         | Studholme Street      | 66 residential lots               |
|           | 101.2018.11717 - Sweeney & Carruthers            | Stockmans Road        | 18 rural-lifestyle lots           |
|           | 101.2019.12003 - Begovich                        | 142 Station Road      | 34 rural-residential lots         |
|           | 101.2019.11886 - Henderson                       | 112 Station Road      | 14 rural-residential lots         |
|           | 101.2021.12233 - Sunridge Park                   | 33 Sunridge Park Road | 24 rural residential lots         |
|           | 101.2020.12207 - Longlands Stage 3               | O'Sullivan Drive      | 24 residential lots               |
|           | 101.2021.12214 - Calcutta Farms                  | Burwood Road          | 89 residential lots               |
|           | 101.2019.11979 - La Veta                         | Mangawhero Road       | 41 Residential lots               |
|           | 101.2016.11288.10 - Yungulla (Peakedale) Stage D | Peakedale Drive       | 38 residential lots               |
|           | 101.2016.11288.9 - Yungulla (Peakedale) Stage B  | Peakedale Drive       | 32 residential lots               |
|           | 101.2021.12223 - McCarvill Farms                 | Tower Road            | 5 residential lots                |
|           | 101.2020.11205.9 - Calcutta Farms                | Mangawhero Road       | 5 lots                            |
|           | 101.2020.11205.10 - Calcutta Farms               | Mangawhero Road       | 3 lots                            |
| Lockerbie | 101.2020.12116 - superlot 8006                   | Studholme Street      | 6 residential infill lots         |
| Lockerbie | 101.2020.12128 - superlot 8002                   | Studholme Street      | 5 residential infill lots         |
| Lockerbie | 101.2020.12132 - superlot 8004/8005              | Studholme Street      | 10 residential infill lots        |
| Lockerbie | 101.2020.12137 - superlot 8001                   | Studholme Street      | 13 residential infill lots        |
| Lockerbie | 101.2020.12200 - Infill lots 33-39 & 45-52       | Studholme Street      | 15 infill lots                    |
| Lockerbie | 101.2020.12224 - superlot 8008/8009              | Studholme Street      | 30 infill lots                    |



### 3.3 Animal Control

#### Animal Control Complaints 2020-2021



#### April Statistics

52 calls in total were received 20 Matamata, 20 Morrinsville, 12 Te Aroha

- 47 of these calls received were regarding dog complaints
- 5 of these calls were wandering stock calls
- 23 calls were received after hours
- 11 dogs were impounded during the month



#### Dog Complaints responded to

Performance measure: 95% of complaints responded to within the timeframes

| Town         | Apr Day Time | Apr After Hours | Total YTD | YTD ERT |
|--------------|--------------|-----------------|-----------|---------|
| Matamata     | 11           | 8               | 141       | 98.58%  |
| Morrinsville | 10           | 9               | 196       | 98.98%  |
| Te Aroha     | 6            | 3               | 115       | 98.26%  |
| District     | 27           | 20              | 452       | 98.67%  |

The figures above may contain breach of the bylaw and dog fouling CRMs that do not have performance measures on them – however they are included in the Authority report generated. At the end of the financial year this YTD figure may change slightly due to completion dates or CRMs held over before being entered at a later date.

**Street Patrols undertaken**

Performance measure: 10 per month per town visited per year

| Town         | Apr | YTD |
|--------------|-----|-----|
| Matamata     | 35  | 276 |
| Morrinsville | 46  | 376 |
| Te Aroha     | 27  | 205 |
| District     | 108 | 857 |

**Properties visited regarding dogs**

Performance measure: 600 properties

| Town         | Apr | YTD |
|--------------|-----|-----|
| Matamata     | 9   | 112 |
| Morrinsville | 15  | 244 |
| Te Aroha     | 10  | 126 |
| District     | 34  | 482 |

**Stock Control**

Performance measure: 95% of complaints responded to within the timeframes

| Town         | Apr | YTD | Responded in timeframe |
|--------------|-----|-----|------------------------|
| Matamata     | 1   | 8   | 87.50%                 |
| Morrinsville | 1   | 25  | 88.00%                 |
| Te Aroha     | 3   | 19  | 84.21%                 |
| District     | 5   | 52  | 86.54%                 |

**Dogs Impounded April 2021**

|              | Apr Imp | Apr Claim | Apr Dest | Imp YTD | Dest YTD | Claimed YTD |
|--------------|---------|-----------|----------|---------|----------|-------------|
| Matamata     | 2       | 1         | 0        | 28      | 12       | 11          |
| Morrinsville | 5       | 2         | 3        | 32      | 9        | 20          |
| Te Aroha     | 4       | 3         | 1        | 22      | 6        | 14          |
| District     | 11      | 6         | 4        | 82      | 27       | 45          |

**Stock Impounded April 2021**

|              | Apr Imp | Apr Claim | Apr Dest | Imp YTD | Dest YTD | Claimed YTD |
|--------------|---------|-----------|----------|---------|----------|-------------|
| Matamata     | 0       | 0         | 0        | 0       | 0        | 0           |
| Morrinsville | 0       | 0         | 0        | 1       | 0        | 0           |
| Te Aroha     | 0       | 0         | 0        | 0       | 0        | 0           |
| District     | 0       | 0         | 0        | 0       | 0        | 0           |

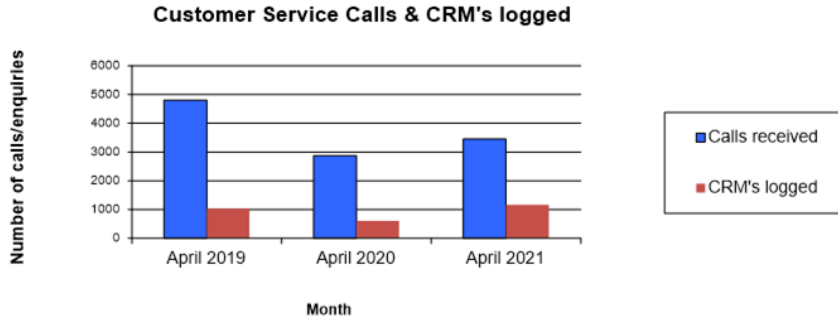
The above table includes 1 goat impounded and rehomed

**Re-homed Animals YTD**

|              |   |
|--------------|---|
| Matamata     | 3 |
| Morrinsville | 6 |
| Te Aroha     | 0 |
| District     | 8 |

## 4. Service Delivery

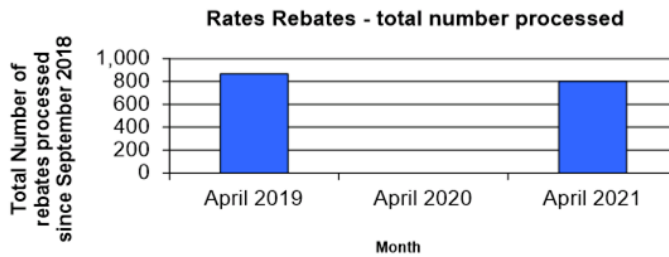
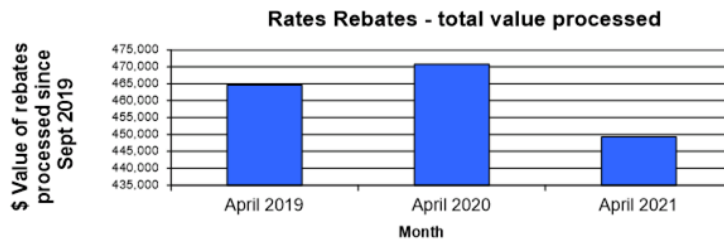
### 4.1 Customer Services



#### Rate Rebates

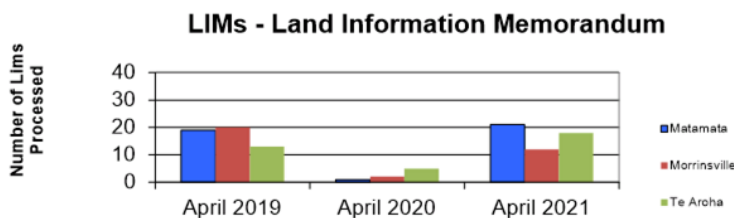
Rate rebate appointments opened for the new year on 14 September 2020, customers have until 30 June 2021 to apply.

The maximum rebate has increased from \$640 to \$655 and the income limit has increased from \$25,660 to \$26,150.



#### LIM (Land Information Memorandum)

51 applications received in April, 27 of these were urgent requests.



### Antenno

The reports below show the number of installs and reports received.

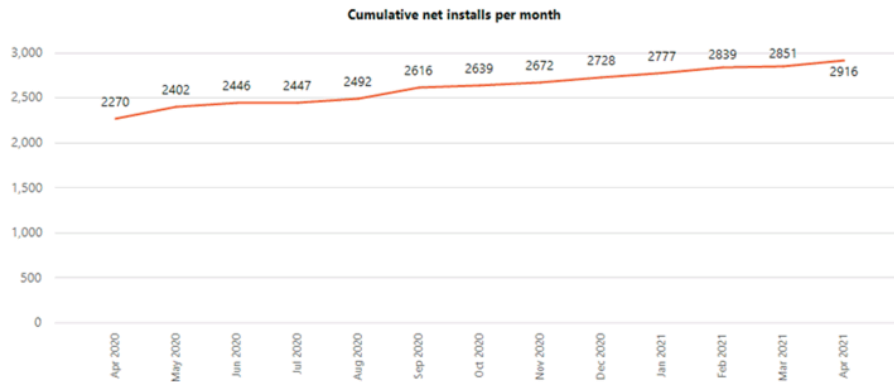
#### Antenno Installs by Month



From: April 2020 To: April 2021

Please note there are two pages to this report.

2,916 installs overall



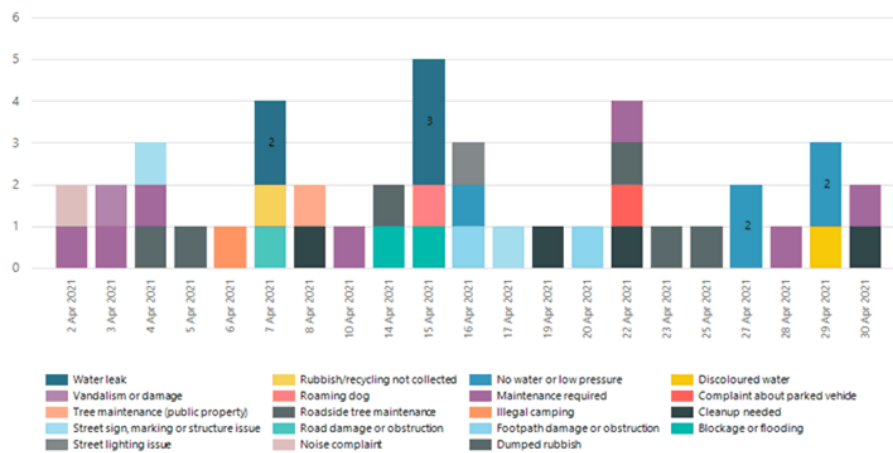
#### Antenno Reports by Day



From: 1 Apr 2021 To: 30 Apr 2021

Please note there are two pages to this report.

43 reports in 30 days (1.4 per day)



The majority of the calls received in April related to maintenance required, water leaks and low water pressure, dumped rubbish and clean ups.

## 4.2 Kaimai Valley Services

### 4.2.1 Parks and Reserves

#### Gardens

- All annual beds have been planted
- All areas where Anzac services were held were maintained to a high standard prior to 25 April
- Garden on the corner of Waverly and Thames Streets Morrinsville was replanted and mulched
- Meeting had with Dave Irwin (Keep Matamata Beautiful) to discuss gardens around the horse sculpture in Matamata.
- Discussions were had regarding Tainui Street garden, a report will go to council regarding request to develop this area.

#### Mowing and Arborists Work

- Turf renovations on all sports fields has been completed
- Additional areas for turf renovations have been arranged for Waharoa Toilets and Headon Stadium
- Quotes received for the removal of all trees from Meura Street Matamata and also proposed options for selective removal of specific trees
- Report for replacement trees on Tamihana Street was presented to council and a third option was to be added for no trees to be planted. Consultation to be held with occupants of Tamihana street only
- Arboreal services contract has been reviewed and sent for review before being presented to E-team along with a procurement plan
- First of the Magnolias in Thames Street was removed and the next worst tree for removal is to be programmed this month

#### Cleaning/Rubbish Collection

- The rubbish collection staff have commented on the increase in amount of house hold rubbish that is being dumped in council bins
- Final finishing touches to the new Waharoa Rest Area toilets is nearing completion.
- CBD footpaths in Morrinsville cleaning/sealing is currently underway

#### Other

- Work by Waiere Mahi has been temporary put on hold until the next Te Aroha Domain working party committee can meet to establish what is to happen next
- A meeting has been had regarding an application for funding for the Morrinsville river walk behind the Morrinsville Rec Ground. Our advise was to put together an Memorandum of Understanding to be presented to council
- New seats have been installed in Swap park Matamata
- Request is sitting with KVS works team to install 10 rubbish bins in Arawa Street
- There has been a noticeable increase in interments for the month of April
- Meetings have been held with two playground suppliers for quotes and ideas of replacement equipment
- Thomas Park Morrinsville fence is having a temporary repair until a permanent replacement can be made
- Investigating testing options for staff using roundup with the help of the Health and Wellbeing team

#### 4.2.2 Retic and Works

##### Footpath progress - Renewal and maintenance.

- The contractor is due back to do the final work in Te Aroha
- KVS has completed all maintenance repairs for the district and is currently planning work for the next financial year.

##### Water CRM's received and attended to

- 68 CRM's were received and 57 have been successfully closed off.

##### Water meters read extra or replaced

- 2 CRM's received 2 closed off

##### Private works

- New Water connections - 3
- Water pipe strikes by contractors - 3

##### Sewer issues received and attended to

- 14 CRM's received and 13 closed off

##### Storm water issues received and attended to

- 5 CRM's received 5 closed off

##### Works team: General work

- 70 CRM's were received and 46 closed off.

##### Other work done by Works team

- Hetana street single lane work
- Tills road spraying
- Street cleaning
- Open drain spraying
- Installed two soak pits Burwood road MM

##### Building Maintenance/Renewals

- Installed new seating and raised garden in Waharoa
- Installed new soap dispensers throughout district
- Dealing with EPH owners about complaints and upgrades
- Upgraded the helipad in Te Aroha

### 4.3 Roothing

#### Contracts update

##### Road Network Maintenance Contract – Fulton Hogan – Contract 2192

Cyclic crews continued with routine maintenance for the month including replacing missing or damaged edge marker posts and culvert markers, pothole repairs, sweeping of migrating metal, small tree removal, clearing large quantities of dumped rubbish along with litter from the roadside, and routine culvert cleaning.

Stabilising crew continue with pre reseal repairs and carried out 7,555m<sup>2</sup> ahead of the reseal crew.

Drainage crew completed an AWT on Woodlands Rd along with digouts on No.2 Rd and Elizabeth St.

Hot mix crew completed 177m<sup>2</sup> of minor levels over the month.

#### Other Contracts and Activities

Reseals - Contract 3/23/2230 - Fulton Hogan.

Reseals have had a big month and have managed to complete 95% within contact timeframes. Additional 6 month defects agreed for sites completed in May.

Road Marking – Contract 3/23/2177 - Roadmarkers New Zealand.

Rural remarks resuming across the network.

Signs – Contract 3/23/2119 – Directions (3+1+1 contract).

Business as usual with maintenance, broken posts etc...

Out for tender and closed 29<sup>th</sup> April 21. Tender reviews underway.

#### Contract 3/23/2243 - Footpath Repairs and Renewals

This 18 month contract was awarded to MS Construction. There were some delays due to COVID-19 resulting in approx. 20 days' time extension. Some 19/20 programmed works were carried forward to 20/21.

Matamata. Complete

Morrinsville. Approx. 90% complete. Canada St Re-work for 3 waters added.

Te Aroha. Due to start mid-May, few sites added from Councillors concerns.

#### Renewal Forward Works Programme 2020/21

Package 1. Contract 3/23/2268 –Waiomou St Matamata Pavement Rehabilitation. Awarded to J Swap Contractors. Works now complete. We added the Rockford St Motor Caravan Association Dump Station as a variation to this contract. Completed.

Package 2. Contract 3/23/2270. Matuku Rd & Paeroa-Tahuna Rd

Awarded to J Swap Contractors

Matuku Rd (RAMM 6300 – 6800). Completed.

Paeroa-Tahuna Rd (RAMM 9170 – 9890). Completed

Package 3. Contract 3/23/2271. Alexandra Rd and Manawaru Rd

Awarded to Schick Construction Ltd.

Alexandra Rd (RAMM 5650 – 6720). Complete.

Manawaru Rd (RAMM 6700 – 8160). 95% complete.

Package 4. Contract 3/23/2291 - Hinuera Road (RAMM 0 – 250)

Awarded to J Swap Contractors

TMP and road closure notifications in progress. Expected start date of 10<sup>th</sup> May with 4 weeks construction period.

Koromiko Street kerb and channel upgrade.

Awarded to J Swap Contractors.

Replacement of 275m of kerb and channel as well as two manholes. Works completed

Rawhiti Ave Pedestrian Crossing.

Awarded to MS Civil.

Install a new concrete pedestrian crossing outside Pohlen hospital. Works completed

Culvert Replacement Contract (Culverts 2, 3 and 4) on Moore Road.

Awarded to Fulton Hogan. Complete

Culvert Replacement Contract Replace Cvt 6 Thompson Track and visibility improvement MV-Walton Rd

Awarded to MS Civil. Start date Late May 21

New Footpath - Avenue Rd Nth and Burwood Rd bet Kaimai Dr and Koromiko Pl

Currently out for quotations. RFQ close 14<sup>th</sup> May 21

Low Cost Low Risk (Safety Improvements)

With some input from NZTA we are currently putting together packages for safety improvements across our road network. This includes;

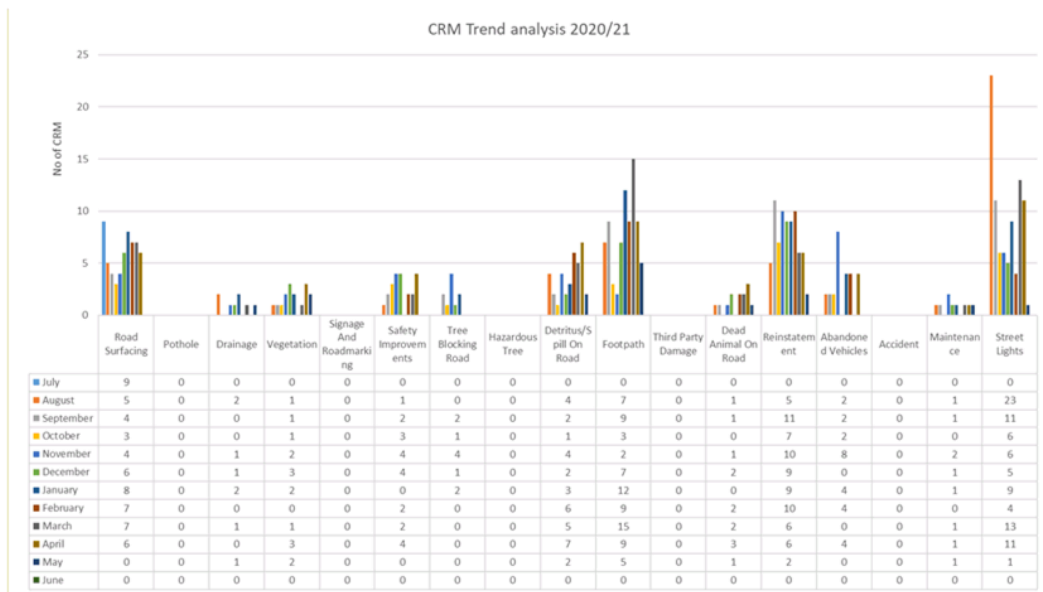
- Rural intersection activated warning signs (RIAWS) at the Bowler Rd / Tautiti Rd intersection,
- Rural intersection activated warning signs (RIAWS) and some intersection upgrade works at the Paeroa-Tahuna Rd / Tautiti Rd intersection,
- Audio Tactile Road Marking (rumble strips) on Piako Rd from SH 26 to Valentine Rd,
- Audio Tactile Road Marking (rumble strips) on Paeroa-Tahuna Rd from Morrinsville-Tahuna Rd to SH 26,
- Audio Tactile Road Marking (rumble strips) on Hinuera Rd from SH29 to Hopkins Rd.
- Audio Tactile Road Marking (rumble strips) on Morrinsville-Tahuna Rd from Cameron Rd to Paeroa-Tahuna Rd.
- Bridge guard rail upgrades on three bridges,
- Improve signage on Stanley Road South by Silver Fern Farms
- New footpath on Avenue Rd North Morrinsville from Anderson St to Avenue Rd North / Snell St bend. Will complete the Snell St section (footpath and kerb and channel) early next financial year.
- New footpath on Burwood Rd Matamata between Kaimai Drive and Koromiko Place.

Network management update

CRMs

- 54 Roading CRMs in April

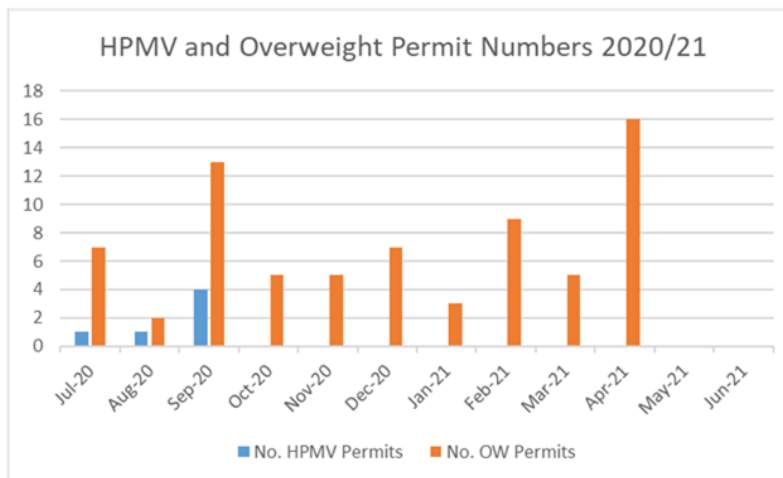




Reference: CM 2347176 CRM Trend Analysis

HPMV and Overweight Permits

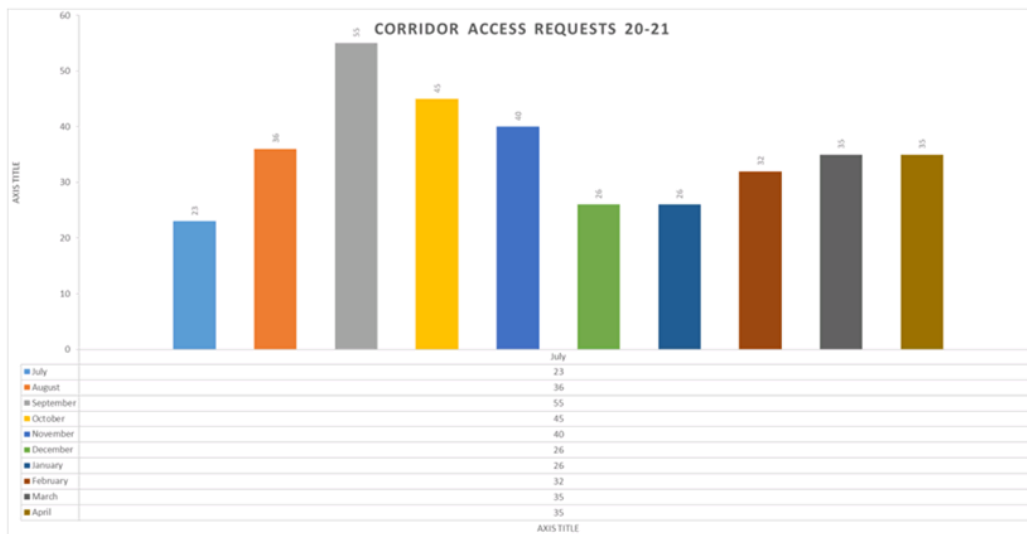
- NZTA now administer HPMV permits on approved roads within our network.
- Sixteen (16) Overweight permits were processed in April



Reference: CM 2260061 HPMV and Overweight Trend Analysis

Corridor Access Requests

- 35 CARs were processed in March



Reference: CM 2318312 Trend for CARs 2020-2021

Ultra-Fast Broadband (UFB) Installation

Matamata – Installation is now complete in Matamata. Reinstatement now completed.

Morrinsville – Installation now complete in Morrinsville. Waihou – UFB installation complete.

Waitoa - UFB installation complete.

Te Aroha – UFB installation complete. Paving reinstatements in CBD now complete. UFB now extended along Tui Pa Road.

Chorus works: There is still plenty of reinstatement work to be completed. We are contacting them regularly to get this completed before winter. The fibre network build is complete and now the connections are taking place with a fairly large number being completed weekly, approx. 100-120.

Events and Road Closures

*All Events within the Road Reserve are subject to formal approval by Council and NZTA (if held on a State Highway). Road Closures are subject to formal approval including advertising, insurance and traffic management approval. Non-Road closure are still subject to approval including insurance and traffic management approval.*

Road Closures

The Morrinsville Market road closure on Canada Street occurs from 8.30am -12.30pm on the first Saturday of each month.

Anzac Parades Te Aroha and Matamata. 25 April Road Closures and detours. Advertising under way.

Hinuera Rd Matamata – Rehab project for MPDC will close the section from Firth St/ SH27 to Puketutu Rd to allow the pavement to be excavated. Resident access only with detour on SH27 to Puketutu Rd. TMP approved with start date 10 May. Letter drops and Antenna notifications to go to affected properties. Contractor will also put the electronic message board on Hinuera Rd a week prior advising of the closure.

Piakonui Rd rally event by The Thames Valley Car Club is planned for the 9th May. Submissions have closed with 3 submissions being received. To go to Council meeting for decision 28 April. Approved to go ahead.

Quine Rd Motorcycle Hill Climb is also scheduled for 9th May. No submissions received for this. TMP being reviewed now for the road closure.

Targa Rally. Advertising has been done for this with submissions closing on the 22nd April. This covers multiple roads in the district in Matamata, Morrinsville areas. The rally is scheduled for the 23rd May.

Hetana St work is due to begin on the 16th April with the road closure to be in place from 27th April to 7th May. The road will be opened every night after work is completed for the day. The road will not necessarily be closed every day but as required during this period. This will be made clear in the advertising and there will be plenty of communications around this works with Rexine using Antenno and Facebook.

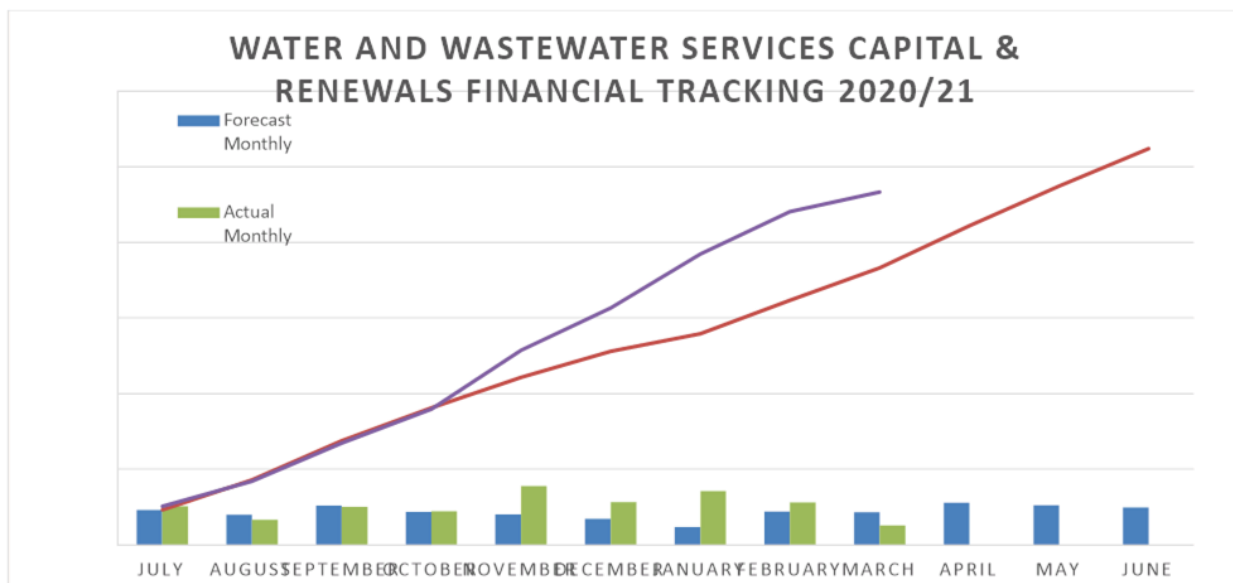
Events without Road Closure

All the events below have approved traffic management plans.

Morrinsville A&P Show postponed, no new date yet confirmed.

**4.1 Waters**

**Capital**



Top five projects

|  |  |
|--|--|
| <p><b>WTP Compliance Recovery Program (CRP)</b></p>                    | <ul style="list-style-type: none"> <li>• Replacement of assets underway &amp; is 85% complete</li> <li>• 95% of material / plant has been purchased</li> <li>• Morrinsville WTP Poly Plant in commissioning, final water shed nearing completion.</li> <li>• Te Aroha WTP Actuator &amp; valve replacement planned, DP sensors have arrived, installation being planned</li> <li>• Project completion estimated to be December 2021</li> </ul>   |
| <p><b>Tahuna WTP</b></p>   | <ul style="list-style-type: none"> <li>• The old concrete reservoirs have been demolished and removed from site;</li> <li>• Stage 1 of pipework (Cullen Engineering procurement (valves and stainless pipework)) completed, the second stage will commence post UV container fit out and pumpset install (CRP);</li> <li>• Camex have completed temporary works (UV container pad, clean and disinfect concrete reservoirs, temporary pipework from Cullen install to transfer pumps).</li> <li>• New plant layout design ready pending approval</li> <li>• Construction to be planned once new UV has been installed</li> <li>• Working in conjunction with the compliance program</li> </ul> |
| <p><b>Te Aroha WTP Sludge</b></p>                                      | <ul style="list-style-type: none"> <li>• New design agreed</li> <li>• Project about to enter the market</li> </ul>   |
| <p><b>Matamata WWTP Inlet Screen Replacement</b></p>                   | <ul style="list-style-type: none"> <li>• Screens have been delivered</li> <li>• Pad design nearing completion and will have a structural review.</li> <li>• Permanent Inlet Diversion bypass designed and starting late Apr 21 (Fibre Networks is contractor)</li> </ul>   |
| <p><b>Morrinsville WWTP Contingency Pond Lining &amp; Pipework</b></p> | <ul style="list-style-type: none"> <li>• Project contracted to Spartan</li> <li>• Clearing of contingency pond complete</li> <li>• Minor geotech issues identified</li> <li>• Possible SBR leak identified</li> </ul>  |

## 5. Business Support

### 5.1 Community Facilities Operations



\* Note there are no values for 2020 as all MPDC facilities were closes due to level 4 and then level 3 covid 19 lockdowns

## Community Facilities

### Swim Zone Matamata

- As we came to the end of term and the end of summer things are starting to quieten down. We were closed for the Easter stats but the other days over Easter were very quiet as a lot of people left town for the weekend. The indoor pool repaint was postponed last minute so this ended up being open for school holidays but all our advertising had already gone out to advise the public that it was closed so the school holidays were quiet
- The staff backwashed the indoor pool and emptied balance tank and trained indoor pool on the 30<sup>th</sup> April before closing down the spa
- The indoor pool was closed due to the roof structure being unsafe. The office/reception to be moved to Meura St entrance as soon as possible.
- The dive pool has been refilled and is currently being heated to replace the indoor pool. It is planned to reopen early May. Aqua classes will resume on 10<sup>th</sup> May. Staffing levels will remain the same as there will still be two pools to lifeguard.

### Swim Zone Morrinsville

#### Swim Zone Te Aroha

- The school holidays brought a large number of customers into the facility. We were closed for pool painting last school holidays so it was pleasing to see just how much the pool is used during this time.
- The No2 Bath House had 105 people in for private bookings and 108 people in for the public sessions equaling 213 customers who used the bathhouse in April. We are currently in the design process for creating a billboard, brochures, vouchers and appointment cards for the No.2 Bath House.
- Thursday morning Aqua classes have continued to grow in numbers with some Swim Zone Morrinsville customers travelling to attend
- We are currently working with the local GP's and physios to create an online system for the Active Health program. Instead of the GP's and physio's writing up individual letters for their clients, we are looking at creating a form that they can access online. This will save paper and contain customers' private information securely.
- Jan runs Life's Jacket swimming lessons on Tuesday, Thursday and Friday with 28 families from out of town attending. Her classes are slowly growing and bring new customers to our facility.
- We welcome back Ihsaan and Clemency to our facility. Ihsaan managed Swim Zone Morrinsville last season and Clemency was the Team Leader there.

#### Te Aroha Mineral Spas

- TAMS had a very busy month in April - our busiest month since July 2020
- The spas were fully booked every day of the holidays which was great
- Towards the end of April we noticed a few Australian visitors coming through, all of them were Kiwis returning home to visit family
- Our stock sales for the month show that we made \$102k for the month, which is massive!

### Firth Tower

- We have sent social media posts out and newspaper articles about the Toy Farm Machinery display and have seen many families coming through the exhibition over the school holidays.
- Information packs have been delivered to all schools in the district.
- Waihi Museum members came for a visit and thoroughly enjoyed their experience.
- This month our facility has had a variety of inquiries relating to history, motorhome stopover sites, local attractions, and general information relating to the facility.
- Walkers/runners and cyclists are consistently using the Rail Trail, Firth Tower car park and public toilet. These numbers are not included in the monthly visitor number statistics.
- There was one wedding with 60 guests on 24th April and one wedding consultation and quote which did not proceed to a confirmation due to the couple's limited budget.
- The user groups meet regularly. The Arts Society meet once per month in their club room onsite, the Matamata Historical Society meet every week, the Writers group meet once per month, the Spinners and Weavers meet twice per month, Crop Swap Matamata meet twice per month, and now the Waikato East Women's Federation Institute meet once per month in the Heritage Room.
- Matamata Historical Society have almost finished their project in the Firth shed and have small projects lined up with great communication between the facility manager and their president and vice-president on a six weekly basis.
- We are now collating the Spooner Report, MHS maintenance list and facility manager's maintenance list into a works schedule.
- Planning is underway for next year's projects - the garden plan, small projects with Matamata Historical Society and facility promotions.

### Te Aroha i-SITE

- Visitor numbers are down 50% compared to this time last year as we were in lockdown for Covid levels 3 and 4 over that time. We are down 30% on this time in 2019, which would be about right without our internationals. We were very happy to welcome 24 visitors from Australia over the month of April, most reconnecting with family and friends.
- A new directional sign on the corner of Boundary and Whitaker Streets is helping cyclists find the start of the cycleway to Matamata
- Good feedback on the Personal Locator Beacon hire with three individual hires in April.
- Supplied local NZ Motor Caravan Assn. rep with Te Aroha i-SITE in-house brochures for promotion at their recent national rally in Rotorua. Had feedback from visiting NZMCA members saying they are looking forward to coming to Te Aroha in March 2022 for next year's rally – estimated numbers will be 600-700 vans at Boyd Park, which could mean around 1400 people attending. SFFEC has been booked, and arrangements made for transporting members to district attractions.

**Domain Pavilion** - Regular users Keas and cubs, pilates

**Silver Fern Farms Events Centre users for March**

Te Aroha Basketball, Social badminton, Te Aroha, COBRAS, Waihou and Twenty/20 Netball, Waikato/Bay of Plenty Futsal, Thames Valley Rugby, Te Aroha Federated Farmers, Tatua Dairy Company, Te Aroha Tractors, Waikato East Federation of Women's Institute, MPDC - People, Safety & Wellness training sessions, Business breakfast, Council workshop training, Management group meeting, CEO meeting, Civil Defence trainings x 2



## 5.2 Property and Community Projects

### EPH Flats

#### Te Aroha

- One to be refurbished

#### Morrinsville

- One to be refurbished

#### Matamata

- One vacant redecoration in progress

#### General comments

- All units now have Heat pumps installed, extractor fans in progress. Requirement of Tenancy Act.
- Waiting list has been reviewed and there is approximately 35 eligible

### OYO

#### Te Aroha

- No changes

#### Morrinsville

##### *Anderson/Lear*

- 103 Anderson – Purchased and on sold – all complete
- Two units being valued and then to be offered back to Council
- Inspection has revealed some rotting panelling in the Anderson St units. Meeting held with Maber Wightman owners with a follow up meeting on site. 109 & 111 to be re-clad May 2021

##### *Maber/Wightman*

- All owner occupied
- New Deed of Covenant drawn up in plain English by Brookfields and is now in use.

### Staff Housing

- Three vacancies

### Morrinsville property

#### **Morrinsville Public Toilet**

- Estimated start date to install June 2021

#### **Ngarua Hall**

- The Property Group will be managing the sale of Council land adjacent to the ex Ngarua Hall land
- Confirmation that there are no PWA issues to be considered.
- Ngarua Lane to be stopped to maximise potential sale.

#### **Te Aroha property**

#### **Te Aroha Cemetery**

- Contract has been awarded to J Swap Contractors.
- Project budget to be supported by transfer of funds for Ashes Wall and Howie Park which have been deferred.
- Expected start during May

#### **Domain House**

- Deck replacement and chimney strengthening quotations due 2<sup>nd</sup> week May.
- Internal alterations to from treatment rooms will be part of contract.

#### **TAWWTP**

- Discussions with 3W about expanding Treatment Plant – will require changes to current lease with adjoining owners.

#### **Matamata property**

##### **Waharoa Playcentre**

- Lease to be drawn up with the Raungaiti Community Centre Trust once they have decided on how it will be managed.

##### **Waharoa Bowling Club Building**

- Request from Trust to take ownership of building to enable them to seek funding. MPDC to provide ground lease. AS&P to discuss conditions.

##### **Matamata Cemetery**

- Front wall: Block wall built – Hinuera stone facing to be added – likely to be June/July

##### **Swap Park**

- Seating completed

##### **Swimzone Matamata**

- Obtaining quote for demolition of roof over indoor pool.

##### **Headon Hub**

- Alternative solutions being investigated to replace floor

##### **Walton Golf Club**

- Valuation for rent review in progress

#### **Districtwide**

##### **Surplus buildings to be demolished**

- RFQ process commenced, specialist activity as asbestos is present.
- Awarded to Waikato Demolition

##### **Te Aroha – Matamata cycleway**

- Two formal rest area, soft landscaping complete, Hard landscaping to be completed
- Te Aroha West rest area toilet to be relocated in May and landscaping completed.

##### **Leases**

- Programme to review all leases to be developed in 2020 and when resources are available.
- Countdown carpark – alterations to parking and signage confirmed to be paid for by Countdown – meetings to be held with Mitre 10 lessee and 47 Moorhouse owner (Moorhouse Buildings)
- Owner of Morrsville Vets have requested additional requirements.

##### **Licence To Occupy**

- Reviewing process for Road Reserves

### 5.3 Assets Strategy and Policy

#### Development contributions and LIMS

- Development Contributions processed – (75) Building Consents, (1) Outline, ( ) PIMs, (9) Landuse Consents, (18) Subdivision Consents
- (52) Lim Enquiries

#### Utilities

- Applications have been lodged to renew the Geothermal Take Consents for the Te Aroha Spas and the Matamata Pools. The relevant documents have been forwarded to the appropriate Mana Whenua contacts. Considerable work is being undertaken to ensure the necessary investigations and data previously required by WRC can be completed and submitted in the future.
- The application for the Lockerbie water take is currently being processed by WRC and a draft should be available soon. An application for the designation for this site has also been prepared and lodged with MPDC.
- Stormwater water reviews for various subdivisions have been undertaken and/or are in hand.
- Following rainfall incident on 11 March 2021, the staff met with affected parties in the CBD area. The parties were advised that the Council will come up with a programme to improve the flooding risk in CBD. At present, Request for Proposals from the prospective consultants to carry out a stormwater study in the Morrinsville CBD area has been advertised in GETS. The closing date for the proposals is 20 May 2021.
- A draft brief has been prepared to engage a consultant to update the stormwater catchment management plans as per requirements in the stormwater discharge consent conditions. The Request for Proposal document will be sent to the prospective consultants in May 2021.
- Updating of water management plans for water supplies have been undertaken by a consultant. An overall water demand management strategy will be prepared for the District Water Supplies and this work will commence in May 2021.

#### Parks & Facilities

- Commented on submissions on Draft LTP and Draft Parks & Open Spaces Strategy
- Staff provided input into a number of subdivision applications
- Revised Morrinsville playground design proposal was reviewed and feedback provided to the developers
- Morrinsville Recreation Ground Masterplan Working Party met on 1 April. Dean Nicholson and David Sing were welcomed on as community representatives. Requests for proposals to manage the project were sent to potential suppliers from the WaiLASS PSP list. Hoping to engage a consultant to lead the project mid-May.
- Staff met with representatives from Te Aroha A&P Society at Boyd Park to discuss new requirements for A&P shows in light of *M.Bovis* and A&P's interest in potentially placing a shipping container shed at Boyd Park. Staff advised on regulatory processes to go through.

#### Roading

- Now that the majority of bus stop locations in Matamata have been determined, MPDC staff have placed orders for bus stop signs, poles and the required bus bay line markings. MPDC and WRC staff continue to work together, updating each other on progress towards the 12 July 2021 start date. An additional bus stop location has been found for Rawhiti Street, Matamata, facilitating access to the Pohlen hospital. WRC staff continue their endeavours; planning for service and ticketing system readiness and getting the vehicle suitably fitted out.
- Once the LTP is finalised, work continues on with preparations for a Licence to Occupy (LTO) Council owned footpath spaces. Records/IT/Assets staff can begin testing of the LTO online system in advance of making it live.
- Information has just been released to those involved with classifying all district roads as part of the One Network Framework (ONF). A project team is being prepared, with RAMM support from RATA, so that this work can commence from 18 May 2021. As reported last

month, a shift from the earlier One Network Road Classification (ONRC) to ONF indicates road function becoming a factor of both movement and place.

- MPDC has contracted Gray Matter to complete a comprehensive review of parking management of Matamata and Morrinsville. Asset staff will speak with Gray Matter of Hamilton early May to gauge progress, clarify scope and project outputs.
- A number of road naming reports are being prepared following the completion of new roads through subdivision or other developments.
- Council's existing traffic counting programme didn't progress last year due to COVID-19. We have agreed with RATA that 88% of traffic counts be completed within budget for the 2020/21 year plus some 'special counts'. All up, once complete this will return a comprehensive counting programme for the year. Beyond 2020/21, Council is considering a proposal from RATA for a modified counting methodology; staff are currently establishing the benefits and costs of such a change.

## 5.4 Placemaking and Engagement

### **Hetana Street, Matamata Innovating Streets Project**

Construction began on 19 April with an anticipated three week timeframe to completion. Implementation included establishing a one way system from Arawa Street to Broadway and three pedestrian crossings. Planters, seating and pavement art have also been included to provide some vibrancy to the space. The art component was led by Raukawa Manning and Ngati Hinerangi, and school children contributed to the planter painting.

In May, an online survey will be available for community feedback. Monitoring and evaluation will continue including through observational surveys and speed monitoring.

### **Morrinsville Bubble Zone**

The Loxys Bubble Zone was removed, with the seating transported to the Hetana Street, Matamata project.

### **Matamata, Morrinsville and Te Aroha Revitalisation Programme – Co-Design Process Plan**

A workshop was held with Council on 7 April to seek feedback on the Town Centre Revitalisation Plan. Work is underway to confirm the project schedule and associated resourcing and budgets; with a formal report to Council anticipated in June 2021.

### Council Consents Received Report

Type(s): 100 - Resource Management , 101 - Subdivision , 102 - Landuse , 103 - Certificate of Compliance , 104 - Designations ,  
 Start Date: 01/04/2021  
 End Date: 30/04/2021



Printed: 05/05/2021

| RC NUMBER         | APPLICANT                  | DATE LODGED | CONTACT                             | ADDRESS                   | WARD               | PROPOSAL  | ACTIVITY STATUS                   |
|-------------------|----------------------------|-------------|-------------------------------------|---------------------------|--------------------|---|-----------------------------------|
| 101-2016-11288-11 | Yungulla Property Trust    | 16/04/2021  | Barr & Harris Surveyors Limited     | Hinerangi CR Matamata     | Matamata Urban     | Change of consent conditions of the Stage D subdivision, in order to provide for a future Residential Infill Lot & to change A to Lane from a road to a pedestrian link. Cancel consent notice advising that the lot is not serviced.   | Discretionary Activity            |
| 101-2019-11808-2  | ARRB Properties Limited    | 23/04/2021  | CKL NZ Limited Hamilton             | 87 Avenue RDS RD 2        | Morrinsville Rural | Vary conditions relating to vehicle access and provide for staging of consent   | Discretionary Activity            |
| 102-2019-11996-2  | Mr Brian Raupi Thomosaurus | 01/04/2021  | Barr & Harris Surveyors Limited     | 9 Kiwi ST Matamata        | Matamata Urban     | To vary condition 1 to refer to new plans and to relocate a second-hand building  | Discretionary Activity            |
| 102-2020-12116-2  | Lockerbie Estate Limited   | 19/04/2021  | Maven BOP Limited                   | Taukoro RD RD 5           | Morrinsville Urban | Change of consent conditions (102.2020.12116 - Lockerbie Super lot 8006) to vary the house typology on Lot 63 DP 549793 in order to provide for a smaller dwelling with a similar design and location but failing to provide direct access from the living area to the main outdoor recreation area | Discretionary Activity            |
| 102-2020-12128-2  | Lockerbie Estate Limited   | 30/04/2021  | Maven BOP Limited                   | Taukoro RD RD 5           | Morrinsville Urban | Change of consent conditions (102.2020.12128 - Lockerbie Superlot8002) to vary house typology on Lots 29 and 31 DP549793  | Discretionary Activity            |
| 101-2021-12236-1  | Aberdare Farms Limited     | 19/04/2021  | Surveying Services Limited Hamilton | 18 Pond RD RD 2           | Matamata Rural     | To create two rural-lifestyle lots, two small rural lots and a balance lot from three existing titles   | Non Complying Activity            |
| 101-2021-12266-1  | Nottingham Group           | 01/04/2021  | Landform Surveys Limited            | 13 Anzac AVE Morrinsville | Morrinsville Urban | Undertake infill subdivision and development of 7 lots outside of the infill overlay  | Discretionary Activity            |
| 102-2021-12266-1  | Nottingham Group           | 01/04/2021  | Landform Surveys Limited            | 13 Anzac AVE Morrinsville | Morrinsville Urban | Undertake infill subdivision and development of 7 lots outside of the infill overlay  | Discretionary Activity            |
| 102-2021-12267-1  | Mr Stephen Drake           | 06/04/2021  | Mr Kenneth McIntyre                 | 292 Settlement RD RD 1    | Morrinsville Rural | To relocate a second hand building to 292 Settlement Road   | Discretionary Activity            |
| 102-2021-12268-1  | Bo Sheep Co Limited        | 06/04/2021  | Bo Sheep Co Limited                 | 667 A Hutchinson RD RD 1  | Morrinsville Rural | To construct a new vehicle crossing that does not meet the District Plan construction standards   | Restricted Discretionary Activity |
| 103-2021-12269-1  | Ms Kylie Bourke            | 14/04/2021  | Ms Kylie Bourke                     | 125 Tower RD RD 1         | Matamata Rural     | To construct a swimming pool and accessory building within a side and rear yards  | Permitted Boundary Activity       |
| 101-2021-12270-1  | Piako Park Limited         | 12/04/2021  | GeoMetrix Limited                   | 1 Millar ST Te Aroha      | Te Aroha Urban     | Create three additional lots and obtain land use consent for residential development within the business zone   | Non Complying Activity            |
| 102-2021-12270-1  | Piako Park Limited         | 12/04/2021  | GeoMetrix Limited                   | 1 Millar ST Te Aroha      | Te Aroha Rural     | Create three additional lots and obtain land use consent for residential infill development within the business zone  | Non Complying Activity            |
| 101-2021-12271-1  | Mr Leon Mitchell           | 09/04/2021  | BCD Group Limited Tauranga          | 14 George ST Morrinsville | Morrinsville Urban | To undertake a two lot residential subdivision at 14 George Street, Morrinsville  | Discretionary Activity            |
| 101-2021-12272-1  | Clevelands Te Poi Limited  | 13/04/2021  | Barr & Harris Surveyors Limited     | 181 Davidson RD RD 3      | Matamata Rural     | To create a rural lifestyle lot and a rural balance lot at 181 Davidson Road, Te Poi  | Restricted Discretionary Activity |

### Council Consents Received Report

Type(s): 100 - Resource Management , 101 - Subdivision , 102 - Landuse , 103 - Certificate of Compliance , 104 - Designations ,  
 Start Date: 01/04/2021  
 End Date: 30/04/2021

Printed: 05/05/2021

| RC NUMBER        | APPLICANT                                 | DATE LODGED | CONTACT  | ADDRESS                          | WARD               | PROPOSAL  | ACTIVITY STATUS                   |
|------------------|---|-------------|--|----------------------------------|--------------------|---|-----------------------------------|
| 102-2021-12273-1 | Fonterra Co-operative                     | 13/04/2021  | Fonterra Co-operative Group Limited            | No 1 RD RD 1                     | Te Aroha Rural     | To erect an acoustic wall within the front yard at the Fonterra (Waitoa) site.  | Restricted Discretionary Activity |
| 101-2021-12274-1 | Mr Dennis Rogers<br>Mrs Christine Rogers  | 14/04/2021  | GeoMetrix Limited                              | Harbottle RD RD 2                | Morrinsville Rural | To create four lots from three existing titles.   | Non Complying Activity            |
| 102-2021-12274-1 | Mr Dennis Rogers<br>Mrs Christine Rogers  | 14/04/2021  | GeoMetrix Limited                              | Harbottle RD RD 2                | Morrinsville Rural | To allow two dwellings on proposed Lot 4 to be used as accessory to a Permitted farming activity  | Controlled Activity               |
| 102-2021-12275-1 | Mr Lester Pullenger                       | 15/04/2021  | Barr & Harris Surveyors Limited                | 52 Waharoa RDW Matamata          | Matamata Rural     | Create an additional residential infill lot outside of the infill area and obtain land use consent to construct the proposed dwelling prior to the completion of subdivision.               | Discretionary Activity            |
| 101-2021-12276-1 | Kauri Glen Limited                        | 16/04/2021  | GeoMetrix Limited                              | 169 Waghorn RD RD 1              | Matamata Rural     | Create a rural lifestyle lot and a small rural lot via a three stage hypothetical boundary relocation and one rural balance lot from one title.   | Non Complying Activity            |
| 101-2021-12277-1 | Kauri Glen Limited                        | 16/04/2021  | GeoMetrix Limited                              | 130 Waghorn RD RD 1              | Matamata Rural     | Create a rural lifestyle lot and a small rural lot via a three stage hypothetical boundary relocation and one rural balance lot from one title.   | Non Complying Activity            |
| 105-2021-12278-1 | Matamata-Piako District                   | 19/04/2021  | Matamata-Piako District Council                | Taukoro RD RD 5                  | Morrinsville Rural | Notice of requirement to designate Proposed Lot 7007 of the Lockerbie Stage 3A Subdivision (101.2021.12265) located on the Lockerbie Estate Lot 7000 DP 549793 for a water treatment plant. | Not Applicable                    |
| 101-2021-12279-1 | Mr Nigel Brinkworth                       | 19/04/2021  | Rad Surveying Limited                          | 1763 Morrinsville-Walton RD RD 1 | Morrinsville Rural | Consent to create a 8094m2 rural lifestyle lot (Lot 2) with a balance rural lot of 39.6637ha (Lot 1)  | Non Complying Activity            |
| 102-2021-12280-1 | Mr Joshua Latif                           | 21/04/2021  | BCD Group Limited Hamilton                     | 12 Hetherington ST Morrinsville  | Morrinsville Urban | To relocate a second hand garage to 12 Heatherington Street, Morrinsville   | Discretionary Activity            |
| 102-2021-12281-1 | Powerco Limited                           | 21/04/2021  | Aurecon New Zealand Limited                    | Walton RD RD 1                   | Matamata Rural     | Disturb soil on HAIL site   | Controlled Activity               |
| 104-2021-12281-1 | Powerco Limited                           | 21/04/2021  | Aurecon New Zealand Limited                    | Walton RD RD 1                   | Matamata Rural     | OPW for upgrades to the Walton Substation   | Not Applicable                    |
| 102-2021-12282-1 | 30 Seconds Limited                        | 30/04/2021  | BCD Group Limited Hamilton                     | 9 Garland ST Matamata            | Matamata Urban     | Extend an existing industrial building within the front yard setback and exceed the permitted earthworks volume on a HAIL site  | Discretionary Activity            |
| 102-2021-12283-1 | Mr Graeme Thompson<br>Mrs Sharon Thompson | 30/04/2021  | Totalspan East Waikato - JEDD Holdings Limited | 497 Mowbray RD RD 1              | Matamata Rural     | Consent to construct a 165m2 accessory building five metres from the front boundary   | Restricted Discretionary Activity |
| 102-2021-12284-1 | J Swap Contractors Limited                | 30/04/2021  | J Swap Contractors Limited                     | 1 Pepper ST Matamata             | Matamata Urban     | Consent to establish and operate a cafe/function centre from an existing industrial building catering for up to 200 persons at any one time   | Discretionary Activity            |
| 103-2021-12285-1 | Lockerbie Estate Limited                  | 30/04/2021  | Maven BOP Limited                              | 85 Fairway DR Morrinsville       | Morrinsville Urban | Construct a fence exceeding 2m and height relative to boundary rule   | Permitted Boundary Activity       |